



Nerstrand Elementary School
 205 2nd St | PO Box 156
 Nerstrand MN 55053

Board of Directors Meeting Minutes

Charter District #4055

November 14th, 2022 | 3:30 p.m.

Nerstrand Elementary Media Center

Members Present	Members Absent	Staff Present	Other Attendees
Amber Skluzacek		Trace Miner-Jacobson	Wendy Swanson Choi - NEO (virtual attendance)
Carissa Erickson		Nicole Musolf	
Sarah Johnson		Traci LaFerriere	
Tara Vondrasek			
Nicole Shaefer			
Terri Neumann			

- 1.0 Call to Order at 3:38 p.m.
 - 1.1 Roll Call
- 2.0 Approve Agenda
 - Approved. First: Amber, Second: Nicole, Yay: 6, Nay: 0, Abstentions: 0
- 3.0 Opportunity to Report any Board Conflicts of Interest
 - None noted
- 4.0 Approve October 10th, 2022 Board Meeting Minutes
 - Approved. First: Terri, Second: Carissa, Yay: 6, Nay: 0, Abstentions: 0
- 5.0 Community Comment

Nerstrand Elementary Charter Authorizer is:
 Novation Education Opportunities (NEO)
 3432 Denmark Ave, Ste 130
 Eagan, MN 55123



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A staff member asked how we will be moving forward with masking because last year Nerstrand followed Faribault School.

Motion to add Covid-19 Policy discussion regarding masking and other procedures to new business 8.5

Motion approved. First: Amber, Second: Terri, Yay: 6, Nay: 0,
Abstentions: 0

6.0 Reports

6.1 Director Report

- a) News - Students visited the prairie and learned about planting seeds. Fall conferences were held, MEA break was celebrated and the students enjoyed the walking The Harvest Parade.

Student Achievement - Lori Amy is volunteering her time to monitor student reading progress. Interventions are underway for identified students. During room transitions; data transitions began. Math data will be forthcoming; initial reading numbers show significant growth in letter sounds, nonsense words and CBM reading.

- b) Director Evaluation - Domain 1 is primary focus; subsets 1, 2 and 3 for this school year. Data continues to be looked at in terms of student achievement and data meetings are being held with teachers.

6.2 NEO Authorizer Feedback

NES met all requirements, with positive feedback. See included report provided by the NEO checklist from last months board meeting visit.

6.3 Enrollment Update

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100 students currently enrolled. Three students left last month, one due to the loss of music, two for family reasons and two new students joined the school. Specific grade counts are: Kindergarten - 21, 1st Grade - 19, 2nd Grade - 16, 3rd Grade - 16, 4th & 5th Grade - 28

6.4 Finance Report & Audit Presentation

- a) Monthly Financial Report
Motion to approve Monthly Financial Report
Motion approved. First: Amber, Second: Nicole, roll call vote.
Yay: 6, Nay: 0, Abstentions: 0
- b) A new monthly budget will be presented next month

7.0 Policy

- 7.1 Approve Policy #522 Student Sex Non-Discrimination
Motion to approve Policy #522 Student Sex Non-Discrimination
Motion approved. First: Amber, Second: Tara, Yay: 6, Nay: 0,
Abstentions: 0
- 7.2 Review Policy #534 School Meals Policy - first review
- 7.3 First read of World's Best Workforce; to be adopted in December

8.0 New Business

- 8.1 Review Staff Hiring
 - a) Caitlin Hinkel, Kindergarten Teacher, layoff effective 10/18/2022
 - b) Jake Kaukola, Music Teacher and Board Treasurer, layoff effective 10/18/2022

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- c) Haily Roloff, SPED Paraprofessional, layoff effective 10/18/2022
- d) Cheryl Keller, SPED Paraprofessional, resignation effective 10/18/2022

8.2 Appoint a new board member to replace Jake Kaukola
Motion to approve Kelly McGregor as the replacement staff board member
Motion approved. First: Amber, Second: Nicole, Yay: 6, Nay: 0, Abstentions: 0

8.3 Appoint a new board treasurer
Motion to approve Nicole Schaefer as the board treasurer
Motion approved. First: Amber, Second: Terri, Yay: 6, Nay: 0, Abstentions: 0

8.4 Board chair to provide on-going board training on Governance - World's Best Workforce Training

8.5 Covid-19 policy procedures and plan discussion
Motion to approve the discussed Covid policies & procedures for 2022-2023 school year
Motion approved. First: Amber, Second: Terri, Yay: 6, Nay: 0, Abstentions: 0

9.0 Old Business

9.1 Chair verifies status of Board trainings

10.0 Other

10.1 Opportunity for BOD member comments on meeting:
Did we stay on track? Strategic vs. micro-manage? Everyone able to participate? Yes meeting went well, good discussions

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10.2 Next Board of Directors meeting – December 12th, 2022 at 3:30 pm,
Nerstrand Media Center

11.0 Adjournment at 5:16 p.m.

Approved. First: Tara, Second: Nicole, Yay: 6, Nay: 0, Abstentions: 0

Signed _____

Chairperson of the Board

Clerk of the Board

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