

Independent Charter Schools District #4055
Nerstrand Elementary School
205 South Second Street- PO Box 156
Nerstrand, Minnesota 55053
507-333-6850- Fax 507-333-6870
BOARD MEETING MINUTES
Wednesday, June 18, 2014

Members Present

Ellen Paulson
Carmen Bonde
Melodi Van Roekel
Gayle Reuvers

Members Absent

Mike Ross
Tara Berndt
Maggie Kiley

Others Present

Lori Arndt
Keith Johnson
Barb Grote
Monica Gernandt
Paula Shroyer

Meeting was called to order at 9 am. Ellen Paulson chaired in Mike Ross's absence.

1. Approval of Agenda and Consent Agenda with movement of items numbered 3.2, 3.3, 3.4 and addition of calendar discussion to new business. Motion: Carmen; 2nd Gayle, Approved.
2. Community Comments:
 - 2.1-M. Gernandt presented on behalf of Eagle Open fundraiser - a very successful year of \$7,500. with a possibility of \$2000 more.
 - 2.2-Paula referenced her email regarding her concerns about moving. Discussion ensued.
3. Approved Consent Agenda Items
 - 3.1-Approval of May 12, 2014 Meeting Minutes
 - 3.5-Approve Keith Johnson Financial Services FY15 contract \$60/hr
 - 3.6-Approved ISD #656 FY 15 Contracts: Data Technician Service, Food Service, Custodial Service
 - 3.7-Approved FY 15 Marco Managed Voice Contract \$575
 - 3.8-Approved FY15 Riverbend Nature Center Contract \$2600
 - 3.9-Approved FY14 Audit Engagement Letter Clifton Larson Allen \$9,975 + out of pocket expenses, + \$1575 IRS Form 990 fee
 - 3.10-Second Reading: Revised policy 413 Harassment, Violence and Hazing Prohibition
 - 3.11-Approve the annual Banking Resolution for 2014-2015:
 - a. Designate Minnesota School District Liquid Asset Fund and Lake Country Community Bank as the Official School Depositories
 - b. Authorize Lori Arndt or Keith Johnson to sign for investments on behalf of Nerstrand Elementary School (e.g. CD's)
 - c. Authorize Lori Arndt or Keith Johnson to make electronic funds transfers between school accounts (e.g. payroll)
 - 3.12-Approved authorization of use of REAP funds to reduce class sizes.
 - 3.13-Approved the designation of Lori Arndt for 14-15 LEA representative, Homeless Liaison, Special Education Administrator, Human Rights Officer, Title Coordinator, Site Verification Coordinator, District Assessment Coordinator
 - 3.14-Approved designation of Michelle Flannery as FY 14-15 504 Coordinator
 - 3.15-Approved Physical Education Statement for student handbook folder.
4. Reports
 - 4.1-Music report – Melodi
 - 4.2-Director's Report – see directors report
 - 4.3-Business Manager's Finance Report
 - 4.4-Enrollment Update-currently at 152 students
5. New Business
 - 5.1- Cecelia Dodge, Special Ed Service Provider Contract: discussion
Approved WestEd, Special Education Service Provider FY15 contract for \$187.50/hour for as needed services Motion: Gayle; 2nd Carmen; Approved.

- 5.2-Approve Booth Law Group LLC at \$225/hour for legal retainer for FY15. Motion: Melodi; 2nd Ellen. Approved.
- 5.3-FY14 Legal Services from Booth & Lavorato, Ratwik, Roszak & Maloney PA and Sarah MacGillis Law, PA. Motion: Gayle; 2nd: Carmen. Approved.
- 5.4-Motion to approve some of the remaining bathroom funds for K-1 renovations in room A010. Motion: Carmen; 2nd Ellen; Approved.
- 5.4-Approve FY14 revised budget with a net loss of \$22, 322.43. Motion: Gayle; 2nd Carmen; Approved
- 5.5-Approve FY15 budget with a 1% across-the-board pay increase, and a net loss of \$3361.12. Motion: Melodi; 2nd Ellen. Approved.
- 5.6-Agenda items 6.3-Resolution for admission of 27 students to grade 2 for SY14-15) is tabled.
- 5.7-Agenda item 6.4-Discussion of PTO sponsored events is tabled.
- 5.8- Discussion of Music Budget increase request was tabled. The information will be shared with absent and new members for discussion at next meeting.
- 5.9-Agenda item 6.6-purchase of a school cell phone for school use as needs arise. Motion: Carmen; 2nd: Ellen; Approved.
- 5.10- Discussion of \$300/teacher for expenses for moving classrooms-did not move forward
- 5.11-Certify board election results –Mike Ross and Sarah Johnson were elected. Jan Boudreau will finish term of Ellen Paulson. Motion: Melodi; 2nd Ellen; Approved.
- 5.12-Approve changing health benefit reimbursement documentation date from August 2001 to July 2014. Motion: Gayle; 2nd: Ellen; Approved.
- 5.13-Thank you to Catherine and Bradley Luebke who donated \$1000 which will be followed by \$1000 matching contribution from The Donaldson Foundation. Motion for board to approve: Carmen; 2nd Melodi; Approved.
- 5.14-Thank you to St Paul Kindergarten teacher, Norma Jorgenson, via Bonnie Jean Flom, for the generous donation of books, materials, and supplies from Motion for board to approve: Ellen; 2nd Melodi; Approved.
- 5.15-August Meeting on 8.19.14 at 3 pm at Sayles Hall, Carleton College, Northfield.
- 5.16-Motion to approve the 2014-2015 school calendar. Motion: Carmen; 2nd Melodi; Approved.
6. Old Business-none
7. Other Business-none
8. Adjournment: 11:52 am. Motion: Gayle, 2nd Ellen. Approved.

Next Meeting: Tuesday, August 19 at 3 pm at Sayles Hall, Carleton Campus

Signed _____

Chairperson of the Board

Clerk of the Board