

**Nerstrand Elementary School  
Board of Directors Meeting Minutes**

**November 9, 2015**

**Members Present**

Carmen Bonde  
Heather Stanga  
Sarah Johnson  
Jenny Umbreit  
Gayle Reuvers  
Jan Boudreau (arrived at 3:16pm)

**Members/Others Absent**

Jason DeMars (member)  
Barb Grote (other)

**Others Present**

Keith Johnson  
Maggie Kiley

1.0 Call to Order at 3 pm.

1.1 Roll Call Taken: Absent - Jason, Jan and Barb

2.0 Approve Agenda. Motion: Sarah; 2<sup>nd</sup>: Heather. Approved.

3.0 Opportunity to Report any Board Conflicts of Interest: none noted.

4.0 Approve October 12, 2015 Meeting Minutes after correcting and moving Pamela McDowell's name to 'Others Present'. Motion: Heather; 2<sup>nd</sup>: Jenny. Approved.

5.0 Community Comment: none.

6.0 Reports

6.1 Director Report

6.2 Business Manager's Finance Report

6.3 Enrollment Update

6.4 Board Training: 2 newest members have completed the 3 required trainings. Jenny Umbreit spoke about her recent Board training experience

7.0 New Business

7.1 Approve FY15 Financial Audit. Motion: Sarah; 2<sup>nd</sup> Heather; Approved.

8.0 Old Business

8.1 2nd Reading/Approval of Policy #501.4: Records Retention/Destruction Policy. Discussion: what needs to be saved and by who. Motion: Gayle; 2<sup>nd</sup>: Jenny. Approved.

9.0 Other

9.1 Timeline for Director Evaluation-will discuss next month

9.2 Para rate comparisons with ISD#656 next month

9.3 ***Next Board of Directors Meeting: December 14, 2015 at 3 pm***

10.0 Adjournment at 4:05 pm. Motion: Heather; 2<sup>nd</sup>: Jenny. Approved.