



Nerstrand Elementary School
205 2nd St | PO Box 156
Nerstrand MN 55053

Board of Directors Meeting Minutes

Charter District #4055

October 10th, 2022 | 3:30 p.m.

Nerstrand Elementary Media Center

| Members Present | Members Absent | Staff Present | Other Attendees |
|------------------|----------------|----------------------|------------------|
| Amber Skluzacek | | Trace Miner-Jacobson | Tyler See, Abdo |
| Carissa Erickson | | Nicole Musolf | Jean Neuman, NEO |
| Sarah Johnson | | Traci LaFerriere | |
| Tara Vondrasek | | | |
| Nicole Shaefer | | | |
| Jake Kaukola | | | |
| Terri Neumann | | | |

- 1.0 Call to Order at 3:31 p.m.
 - 1.1 Roll Call
- 2.0 Approve Agenda
Approved. First: Terri, Second: Carissa, Yay: 7, Nay: 0, Abstentions: 0
- 3.0 Opportunity to Report any Board Conflicts of Interest
None noted
- 4.0 Approve September 12th, 2022 Board Meeting Minutes
Approved. First: Jake, Second: Carissa, Yay: 7, Nay: 0, Abstentions: 0
- 5.0 Community Comment
None noted
- 6.0 Reports

Nerstrand Elementary Charter Authorizer is:
Novation Education Opportunities (NEO)
3432 Denmark Ave, Ste 130
Eagan, MN 55123



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6.1 Director Report

- a) Student Performance - Many celebrations this fall: Patrol Installation, Discovery Day, Pep Fest with cheers. Start of year testing has concluded and grouping students based on needs. Data collected from F&P, MCAs and FAST. Interventions are underway, some within class and some reading corps (10 students).
- b) Director Evaluation - Domain 1 will be the primary focus of the director this year, specifically subsets 1, 2 and 3 for this school year. Student achievement being clear and measurable, analyzed and appropriate interventions are in place both in the classroom and in the school.

6.2 NEO Authorizer Feedback

A few minor changes need to be made per request by NEO. The changes have been made on the Admission's Policy, Articles of Incorporation and By-Laws. Once the board votes to approve, NEO will submit to MDE for final approval of our 5 year contract.

6.3 Enrollment Update

101 students currently enrolled. Specific grade counts are:
Kindergarten - 21, 1st Grade - 20, 2nd Grade - 17, 3rd Grade - 17, 4th Grade - 13 and 5th Grade - 13

6.4 Finance Report & Audit Presentation

- a) Monthly Financial Report
Motion to approve Monthly Financial Report
Motion approved. First: Amber, Second: Nicole, Yay: 7, Nay: 0, Abstentions: 0
- b) Audit Presentation by Tyler See, from Abdo

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Motion to approve 2021-2022 Financial Audit
Motion approved. First: Amber, Second: Tara, Yay: 7, Nay: 0,
Abstentions: 0

7.0 Policy

7.1 Review: Nerstrand Policy #522 Student Sex Non-Discrimination - for review

8.0 New Business

8.1 Approve By-Laws; updated Article V. B&D.
Motion to approve the By-Laws; updated Article V. B&D.
Motion approved. First: Amber, Second: Tara, Yay: 7, Nay: 0,
Abstentions: 0

8.2 Approve Articles of Incorporation; updated Article II, Board Chair to sign
Motion to approve Articles of Incorporation; updated Article II
Motion approved. First: Amber, Second: Terri, Yay: 7, Nay: 0,
Abstentions: 0

8.3 Approve Policy # 509 Admission; change to language under IV
Lottery Regarding Foster Care Placement
Motion to approve changes to Policy #509 Admission
Motion approved. First: Amber, Second: Tara, Yay: 7, Nay: 0,
Abstentions: 0

8.4 Review Staff Hiring
No changes made

9.0 Old Business

9.1 Chair verifies status of Board trainings

9.2 Chair verifies background checks for all Board Members

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9.3 Review By-Laws

Motion to edit Article 7 to replace 4:00 p.m. with “at the scheduled meeting time”.

Motion approved. First: Amber, Second: Jake, Yay: 7, Nay: 0, Abstentions: 0

9.4 Review Director’s Requirements

9.5 Review and update Board Roster

10.0 Other

10.1 Opportunity for BOD member comments on meeting:

Did we stay on track? Strategic vs. micro-manage? Everyone able to participate? Yes meeting went well, improved motion making

10.2 Next Board of Directors meeting – November 14th, 2022 at 3:30 pm, Nerstrand Media Center

11.0 Adjournment at 4:20 p.m.

Approved. First: Amber, Second: Tara, Yay: 7, Nay: 0, Abstentions: 0

Signed _____

Chairperson of the Board

Clerk of the Board

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