



Nerstrand Elementary School  
205 2nd St | PO Box 156  
Nerstrand MN 55053

## Board of Directors Meeting Minutes

Charter District #4055

December 12th, 2022 | 3:30 p.m.

Nerstrand Elementary Media Center

Members Present	Members Absent	Staff Present	Other Attendees
Amber Skluzacek		Nicole Musolf	
Carissa Erickson		Traci LaFerriere	
Sarah Johnson			
Tara Vondrasek			
Nicole Shaefer			
Terri Neumann			
Kelly McGregor			

1.0 Call to Order at 3:39 p.m.

1.1 Roll Call

2.0 Approve Agenda

Approved. First: Amber, Second: Tara, Yay: 7, Nay: 0, Abstentions: 0

3.0 Opportunity to Report any Board Conflicts of Interest

None noted

4.0 Approve November 14th, 2022 Board Meeting Minutes

Approved. First: Terri, Second: Nicole, Yay: 7, Nay: 0, Abstentions: 0

5.0 Community Comment

None present

Nerstrand Elementary Charter Authorizer is:

Novation Education Opportunities (NEO)

3432 Denmark Ave, Ste 130

Eagan, MN 55123



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## 6.0 Reports

### 6.1 Director Report

- a) News - First tri-mester has ended, K-1 had their Thanksgiving Feast and all students participated in the tipi experience with Peace Garden volunteer Larry Richie. Winter Concert took place 12/9. Staff worked very hard to put this together.

Student Achievement - Data from November to December shows numbers of students on track to be grade level by the end of the year. See Directors Report for the chart and further information.

- b) Director Performance - Domain 1: The WBWF plan is done and set to be adopted by the board this month. It will then be uploaded to Epicenter for NEO and our website for all stakeholders to view. Domain 2: Next week another round of data meetings will be held with Prairie, Savannah and Woodlands. The goal is to identify the students not above the trend line and talk about their intervention and making adjustments. Domain 3: We are enhancing academic time for grades 2-5 with REEL, which was a teacher led initiative. This brings about a schedule for additional practice for typing, art, handwriting, read and bonus Chromebook time. We are still in the infancy stages of this, but thus far we are liking what we are seeing.

### 6.2 NEO Authorizer Feedback

Visited our last board meeting virtually. NES met all requirements of the checklist.

### 6.3 Enrollment Update

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100 students currently enrolled. Maintained stable numbers from last month. Specific grade counts are: Kindergarten - 21, 1st Grade - 19, 2nd Grade - 16, 3rd Grade - 16, 4th & 5th Grade - 28

#### 6.4 Finance Report

- a) Monthly Financial Report  
Motion to approve Monthly Financial Report  
Motion approved. First: Amber, Second: Terri, roll call vote.  
Yay: 7, Nay: 0, Abstentions: 0
- b) New monthly budget presented, vote to approve in January

#### 7.0 Policy

- 7.1 Approve Policy #534 Schools Meals Policy  
Motion to approve Policy #534 Schools Meals Policy  
Motion approved. First: Amber, Second: Tara, Yay: 7, Nay: 0,  
Abstentions: 0
- 7.2 Approve World's Best Workforce and Annual Report  
Motion to approve World's Best Workforce and Annual Report  
Motion approved. First: Amber, Second: Nicole, Yay: 7, Nay: 0,  
Abstentions: 0

#### 8.0 New Business

- 8.1 Review Staffing  
No changes made
- 8.2 Student Record Training (State Data Practice Law) by Nicole

#### 9.0 Old Business

- 9.1 Chair verifies status of Board trainings (completed by 12/31)

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10.0 Other

10.1 Opportunity for BOD member comments on meeting:  
Did we stay on track? Strategic vs. micro-manage? Everyone able to participate? Yes meeting went well, good discussions

10.2 Next Board of Directors meeting – January 9th, 2022 at 3:30 pm,  
Nerstrand Media Center

11.0 Adjournment at 4:14 p.m.

Approved. First: Amber, Second: Tara, Yay: 7, Nay: 0, Abstentions: 0

Signed \_\_\_\_\_

Chairperson of the Board

\_\_\_\_\_  
Clerk of the Board

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