

**Independent Charter Schools District #4055  
Nerstrand Elementary School  
205 South Second Street- PO Box 156  
Nerstrand, Minnesota 55053  
507-333-6850- Fax 507-333-6870  
BOARD MEETING MINUTES**

Monday, June 17, 2013  
9:00 a.m. Meeting

**Members Present**

Tara Berndt  
Ellen Paulson  
Mike Ross, Chair  
Melodi Van Roekel  
Tara Vondrasek, Clerk

**Members Absent**

Gayle Reuvers  
Sarah Stensrud

**Others Present**

Lori Ardnt  
Keith Johnson  
Barb Grote

The meeting was called to order at 9:00 a.m.

1. Prioritize and add agenda items.
2. Approve Agenda
3. Approve Consent Agenda
4. The Board minutes from Monday, May 13, 2013 were read and approved.
5. Community Comment
6. Directors Report:
  - a. See director's report
  - b. The Board appreciates everything Bonnie Jean Flom has done as interim director
7. Business Manager's Report: Keith Johnson
  - a. See fiscal report
  - b. Board Members signed conflict of interest forms
8. New Business- Generated from suggestions for motions during the report portion of meeting.
  - a. Approval of Consent Agenda
    - i. Motion to approve the following annual Banking Resolutions for 2013-2014:
      1. Designate Minnesota School District Liquid Asset Fund and Lake Country Community Bank as the Official School Depositories
      2. Authorize Lori Ardnt or Keith Johnson to sign for investments on behalf of Nerstrand Elementary School (e.g. CD's)
      3. Authorize Lori Ardnt or Keith Johnson to make electronic funds transfers between school accounts (e.g. payroll)  
by Ellen Paulson and seconded by Tara Berndt. The motion was passed unanimously.
    - ii. Motion to approve REAP grand funds by Ellen Paulson and seconded by Tara Berndt. The motion was passed unanimously.
    - iii. Motion to approve Lori Ardnt as 2013-2014; LEA representative, Homeless Liaison, Special Education Administrator, Human Rights Officer, 504 Coordinator, Title Coordinator by Ellen Paulson and seconded by Tara Berntt. The motion was passed unanimously.
  - b. Approval of Contract for FY 14
    - i. Motion to approve the contract of Wayne Hertle the Speech & Language Clinician for FY 14 by Ellen Paulson and seconded by Tara Berndt. The motion was passed unanimously.

- ii. Motion to approve 2013-2014 Financial Services Contract with Keith Johnson Financial Services, Inc. by Tara Berndt and seconded by Tara Vondrasek. The motion was passed unanimously.
  - c. Approval of EdVisions Service Agreement FY14
    - i. Motion to approve EdVisions Service Agreement for FY 14 by Tara Berndt and seconded by Ellen Paulson. The motion was passed unanimously.
  - d. Approval Renewal of Contract with District #656
    - i. Motion to approve Custodial Services Contract with District 656 for FY 14 by Melodi Van Roekel and seconded by Tara Berndt. The motion was passed unanimously.
    - ii. Motion to approve Food Service Joint Agreement for FY 14 with District 656 by Tara Berndt and seconded by Tara Vondrasek. The motion was passed unanimously.
    - iii. Motion to approve Data Technician Services for FY 14 with District 656 by Ellen Paulson and seconded by Tara Vondrasek. The motion was passed unanimously.
  - e. Budget Approval
    - i. Motion to approve proposed revised 2012-2013 budget with (\$2, 358.81) net loss by Ellen Paulson and seconded by Mike Ross. The motion was passed unanimously.
    - ii. Motion to approve proposed 2013-2014 initial budget with a (\$21,681) net loss and a 2% salary increase across the board at approximant \$13,000 by Tara Berndt and seconded by Mike Ross. The motion was passed unanimously.
  - f. Approve the recommendation to hire Heather Stanga as the Prairie Teacher by Ellen Paulson and seconded by Melodi Van Roekel. The motion was passed unanimously.
  - g. Certification of Board Election
    - i. Maggie Kiley and Carmen Bonde are serving for the teaching staff and Gayle Reuvers will return as the community representative.
    - ii. The election of Board Officers will be tabled until August meeting.
  - h. Bank Transactions
    - i. Motion to remove Bonnie Jean Flom as an authorized signer by Tara Vondrasek and seconded by Melodi Van Roekel. The motion was passed unanimously.
    - ii. Motion the addition of Lori Arndt as authorized signer by Melodi Van Roekel and seconded by Mike Ross. The motion was passed unanimously.
9. Old Business- Any pending business requiring formal motions are dealt with here.
- a. Grant Funding
    - i. A subcommittee of parent volunteers will be formed to write grants
  - b. Enrollment Update
    - i. Kindergarten: 24, First Grade: 26, Second Grade: 25, Third Grade: 24, Fourth Grade: 27, Fifth Grade: 25. Total number of students 151
10. Other information for the good of the cause.
- a. Nerstrand Elementary is in conversation with the district about the removal of a tree branch and roof repair of the music room.

**11. The Meeting was adjourned at 11:00 a.m.**

**Next meeting will be held on Monday, August 26, 2013 at 3:00 p.m. at Nerstrand Elementary School**

Signed \_\_\_\_\_

**Chairperson of the Board**

**Clerk of the Board**