

Independent Charter Schools District #4055
Nerstrand Elementary School
205 South Second Street- PO Box 156
Nerstrand, Minnesota 55053
507-333-6850- Fax 507-333-6870
BOARD MEETING MINUTES

Monday, April 15, 2013
3:00-4:00 p.m. Meeting

Members Present

Tara Berndt
Ellen Paulson
Gayle Reuvers
Mike Ross, Chairperson
Sarah Stensrud
Melodi Van Roekel
Tara Vondrasek, Clerk

Members Absent

Others Present

Bonnie Jean Flom
Keith Johnson

The meeting was called to order at 3:00 p.m.

1. Prioritize and add agenda items.
2. The Board minutes from March 11, 2013 meeting were read and approved.
3. Community Comment
4. Program Report: Bonnie Jean Flom
 - a. See director's report
5. Business Manager's Finance Report: Keith Johnson
 - a. See finance report
 - b. Discussed the process and renewal of Lease Aid
 - c. The 5 year budget outlook will be presented along with the FY14 budget and will include the upcoming staff changes
6. Old Business- Any pending business requiring formal motions are dealt with here.
 - a. Director Search
 - i. 23 candidates applied
 - ii. 7 interviews conducted by committee
 - iii. 3 candidates have been called back for second interview with committee, staff, and students
 - b. Technology Update
 - i. Installation of new equipment has been set back due to bank issues
 - c. Enrollment Update
 - i. Currently at 154 students
 - ii. Enrollment is full for the 2013-2014 school year
 - d. Kindergarten and Grade 1 Configuration
 - i. Discussion on multiage or separate classroom configuration
 - ii. Decision was made to have a "Prairie" team name to be used for both kindergarten and first grade classrooms.
 - iii. Specialist and other curricular areas will be mulitage
7. New Business- Generated from suggestions for motions during the report portion of meeting.
 - a. Finance
 - i. Motion to approve the application for state lease aid for the 2013-2014 school year by Ellen Paulson and seconded by Melodi Van Roekel. The motion was carried unanimously.

- ii. Motion to review and accept the 2011 IRS Form 990 tax return for the 2013-2014 school year by Tara Berndt and seconded by Gayle Reuvers. The motion was carried unanimously.
- iii. Discussed the possibility of pay increase of staff for the 2013-2014 school year.

b. Physical Education Position

- i. A total of 3 candidates applied
- ii. Motion to hire Carmen Bonde for the .5 FTE Physical Education position by Melodi Van Roekel and seconded by Tara Vondrasek. The motion was carried unanimously.

c. Teacher Position Search

- i. New teaching position will be posted on Ed Post and in the Faribault Daily News and Northfield News newspapers.
- ii. A hiring committee will be formed of teachers, staff, and parents

d. 2013-2014 Calendar Approval

- i. Motion to approve the 2013-2014 calendar with Thursday, January 2nd, Friday, January 3rd, and Friday, April 11th as the three additional days by Gayle Reuvers and seconded by Ellen Paulson. The motion was carried unanimously.

e. Communication with Authorizer NEO

- i. NEO plans to conduct a school visit on Monday, May 13th at 12:30pm
- ii. They will do classroom observations as well as attend the Board of Directors meeting

8. Other information for the good of the cause.

- a. Discussed next year's Board of Directors representation

9. The Meeting was adjourned at 4:00p.m.

Special meeting will be held on Monday, April 29th, 2013 at 3:30 p.m.

Next meeting will be held on Monday, May 13th, 2013 at 3:00pm

Signed _____

Chairperson of the Board

Clerk of the Board