



Nerstrand Elementary School
205 2nd St | PO Box 156
Nerstrand MN 55053

Board of Directors Meeting Minutes

Charter District #4055

September 13th, 2021 | 3:30 p.m.

Nerstrand Elementary Media Center

Members Present	Members Absent	Others Present
Amber Skluzacek		Maggie Kiley
Jake Kaukola		Barb Grote
Nicole Shaefer		Keith Johnson
Sarah Johnson		Terri Neumann
Alicia Wasilowski		
Tara Vondrasek		

- 1.0 Call to Order at 3:37 p.m.
 - 1.1 Roll Call
- 2.0 Approve Agenda
Approved. First: Jake, Second: Amber, Yay: 6, Nay: 0, Abstentions: 0
- 3.0 Opportunity to Report any Board Conflicts of Interest
None noted
- 4.0 Approve August 23rd, 2021 Board Meeting Minutes
Approved. First: Amber, Second: Sarah, Yay: 6, Nay: 0, Abstentions: 0
- 5.0 Approve August 30th, 2021 Special Meeting Minutes
Approved. First: Tara, Second: Jake, Yay: 6, Nay: 0, Abstentions: 0
- 6.0 Community Comment

Nerstrand Elementary Charter Authorizer is:
Novation Education Opportunities (NEO)
3432 Denmark Ave, Ste 130
Eagan, MN 55123



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Amber Skluzacek, brought a parent concern forward. The concern was regarding a correspondence that stated vaccinations would need to be shown for parent volunteers. After discussion it was noted that parents should reference the most current email sent during the week of the 6th of September. With frequent changes due to Covid-19 policies are subject to change. Vaccination status is not required to volunteer, however masks are required for everyone who comes to school and works with children.

7.0 Reports

7.1 FY20-21 Audit Presentation by Michelle Hoffman, CliftonLarsonAllen

Motion to Accept 2020-2021 Executive Audit Summary (EAS)

Approved. First: Amber, Second: Tara, Yay: 6, Nay: 0, Abstentions: 0

7.2 Director Report

- a) Student performance item
 - MCA Math testing has gone very well, viewed comparisons between Nerstrand and Roosevelt Elementary
 - See report for more details
- b) Director evaluation item
 - Shared about workshop on climate with staff learning about personal communication style to deal with conflict
 - See report for more details
- c) COVID-19 update
 - We hope to remain in person for the entirety of the school year
 - Our ICT Team continues to meet to evaluate recommendations and ensure consistency in approaching quarantine and positive cases
 - Maggie attends ICC Team Meetings, along with Rice County Public Health and MACS meetings
 - Attends meeting with local directors to discuss Covid policies
 - Faribault updates that we will be following include:

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- mask mandates when a classroom has a positive case
- will follow the Matrix showing spread of virus
- See report for more details

7.3 NEO Authorizer comments - Nerstrand Performance Framework
- Reviewed Percent of Total Nerstrand Elementary Performance Framework

- Contract is up for renewal. Nerstrand is on track to be recommended for a 3 year or 5 year renewal. Site visit is scheduled for November 19th
- Academically we are rating at least 10% performance over resident district in math and reading, which is great scoring

7.4 Enrollment Update

- 124 students registered

7.5 Finance Report

a) Monthly Financial Report

Motion to approve Monthly Financial Report

Motion approved. First: Amber, Second: Tara, Yay: 6, Nay: 0, Abstentions: 0

8.0 Policy

8.1 Policy #509A Early Kindergarten Admission Policy - for review

9.0 New Business

9.1 Appoint Board Community Member, Terri Neumann, with a seat term set to expire on 6/30/22

Approved. First: Amber, Second: Nicole, Yay: 6, Nay: 0, Abstentions: 0

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9.2 Proposed new Director Review Performance Evaluation Rubric
(to replace Director Domain Areas/Focus) and goals for 2021-2022
Evaluation

Approved. First: Amber, Second: Sarah, Yay: 6, Nay: 0, Abstentions:
0

10.0 Old Business

10.1 Review Bylaws (proposed updates highlighted) – first read

10.2 Review BOD Work Calendar

- a) New quarterly “Update from Director Support and Evaluation
Committee”
- Committee will schedule meetings with director
- b) Review/update Board Roster

11.0 Other

11.1 Opportunity for BOD member comments on meeting:

- Did we stay on track? Strategic vs. micro-manage? Everyone able to
participate?
- Yes was the consensus

11.2 Next Board of Directors meeting – October 11, 2021 at 3:30 p.m.,
Nerstrand Media Center

12.0 Adjournment at 5:28 p.m.

Approved. First: Tara, Second: Amber, Yay: 6, Nay: 0, Abstentions: 0

Signed _____

Chairperson of the Board

Clerk of the Board

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