



Nerstrand Elementary School
205 2nd St | PO Box 156
Nerstrand MN 55053

Board of Directors Meeting Minutes

Charter District #4055
November 8th, 2021 | 3:30 p.m.
Nerstrand Elementary Media Center

Members Present	Members Absent	Others Present	Community Members Present
Amber Skluzacek		Maggie Kiley	
Jake Kaukola		Barb Grote	
Nicole Shaefer		Keith Johnson	
Sarah Johnson			
Alicia Wasilowski			
Tara Vondrasek			
Terri Neumann			

- 1.0 Call to Order at 3:30 p.m.
 - 1.1 Roll Call

- 2.0 Approve Agenda, pending addition of 2021 Annual Report and Worlds Best Work Force Report
Approved. First: Amber, Second: Sarah, Yay: 7, Nay: 0, Abstentions: 0

- 3.0 Opportunity to Report any Board Conflicts of Interest
None noted

- 4.0 Approve October 11th, 2021 Board Meeting Minutes with spelling corrections
Approved. First: Terri, Second: Tara, Yay: 7, Nay: 0, Abstentions: 0

- 5.0 Community Comment

Nerstrand Elementary Charter Authorizer is:
Novation Education Opportunities (NEO)
3432 Denmark Ave, Ste 130
Eagan, MN 55123



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Received and read a written submission regarding Covid-19 masking policies and personal opinion was for the continuation of required masking.

6.0 Reports

6.1 Director Report

- a) Student performance item
 - Reviewed aMath
 - See Report for additional details
- b) Director evaluation item
 - Met with Director Support Team, planned staff survey to check on morale, communication and job satisfaction. Scheduling Director meetings with our 3 new paraprofessionals.
 - See Report for additional details
- c) COVID-19 update

Andrew Lubinski and Carmen Bonde have been the point of contact for testing this year.

6.2 Sara Coulter, Rice County Public Health

Spoke regarding recommended procedures in schools regarding Covid-19 and mitigation practices. Looked at our policies and how they rate with what is recommended by the county.

6.3 NEO Authorizer Comments

No authorized

6.4 Enrollment Update

110 students enrolled

6.4 Finance Report

- a) Monthly Financial Report

Motion to approve Monthly Financial Report
Motion approved. First: Jake, Second: Nicole, Yay: 7, Nay: 0, Abstentions: 0

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7.0 Policy

- 7.1 Fund Balance Policy #714 - review, making changes for 2nd read next month

8.0 New Business

- 8.1 Ongoing Board Training (Finance) - Fund Balance and School Financial Health

- 8.2 World's Best Workforce and Annual Report (WBWF)

An annual report that is completed to show what goals were submitted to the state and where we are at with them. This is a requirement of all public schools in state.

Motion to approve World's Best Workforce and Annual Report
Motion approved. First: Sarah, Second: Nicole, Yay: 7, Nay: 0, Abstentions: 0

9.0 Old Business

- 9.1 Review COVID-19 Protocols

- 9.2 Review BOD Work Calendar

- a) Update Board Roster
- b) Update from Direction Support and Evaluation Committee
- c) BOD Chair - confirm BOD member background checks

10.0 Other

- 10.1 Opportunity for BOD member comments on meeting:

- Did we stay on track? Strategic vs. micro-manage? Everyone able to participate? Yes meeting went well and progressed nicely.

- 10.2 Next Board of Directors meeting – December 13th, 2021 at 3:30pm, Nerstrand Media Center

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11.0 Adjournment at 5:31 p.m.

Approved. First: Jake, Second: Sarah, Yay: 7, Nay: 0, Abstentions: 0

Signed _____

Chairperson of the Board

Clerk of the Board

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