

Nerstrand Elementary School  
Board of Directors Meeting Minutes  
Meeting Held Via Zoom  
June 16th, 2021

| Members Present | Members Absent    | Others Present |
|-----------------|-------------------|----------------|
| Amber Skluzacek | Betty "Skip" Voge | Maggie Kiley   |
| Jake Kaukola    | Alicia Wasilowski | Barb Grote     |
| Nicole Shaefer  |                   | Keith Johnson  |
| Sarah Johnson   |                   |                |
|                 |                   |                |
|                 |                   |                |
|                 |                   |                |

- 1.0 Call to Order at 12:06 p.m.
  - 1.1 Roll Call
  
- 2.0 Approve Agenda
  - Approved. First: Amber, Second: Nicole, Yay: 4, Nay: 0, Abstentions: 0
  
- 3.0 Opportunity to Report any Board Conflicts of Interest
  - None noted
  
- 4.0 Approve May 6th, 2021 Board Work Session Minutes
  - Approved. First: Amber, Second: Jake, Yay: 4, Nay: 0, Abstentions: 0
  
- 5.0 Approve May 10th, 2021 Board Meeting Minutes
  - Approved. First: Amber, Second: Nicole, Yay: 4, Nay: 0, Abstentions: 0
  
- 6.0 Community Comment
  - No community members present
  
- 7.0 Reports
  - 7.1 Director Report

- a) Student performance item  
- SEE REPORT
- b) Director evaluation item  
- SEE REPORT
- c) COVID-19 update  
- It is with pride that our school worked hard to keep students and staff safe during the past year.  
Few class wide quarantines and followed protocols sent out from the state.

7.2 NEO Authorizer comments  
No NEO Authorizer present

7.3 Enrollment Update  
Fall enrollment has 124 students registered. Ended 2021 with 121 students. We are still actively looking for students to apply. There are still openings in all grade levels.

7.4 Finance Report

- a) Monthly Financial Report  
- Proposed FY21 Revised Budget  
- SEE REPORT  
Motion to approve Monthly Financial Report.  
Motion approved. First: Amber, Second: Nicole, Yay: 4, Nay: 0, Abstentions: 0
- b) Budget Committee Update  
Proposed FY22 Budget and 3-year budget

8.0 Policy

8.1 Policy #526 (Student use of electronic devices) - second read  
Approved. First: Amber, Second: Nicole, Yay: 4, Nay: 0, Abstentions: 0

9.0 New Business

9.1 Appoint new Teacher Board Member (seat term expires 6/30/2022)  
Approved. First: Amber, Second: Nicole, Yay: 4, Nay: 0, Abstentions: 0

9.2 Approve FY21 Revised Budget  
Approved. First: Amber, Second: Nicole, Yay: 4, Nay: 0, Abstentions:  
0

9.3 Approve FY22 Budget and 3-year budget  
Approved. First: Nicole, Second: Amber, Yay: 4, Nay: 0, Abstentions:  
0

9.4 Certify BOD election results: Tara Vondrasek (teacher) and Alicia  
Wasilowski (parent)  
Approved. First: Amber, Second: Nicole, Yay: 4, Nay: 0, Abstentions:  
0

9.5 Election of Officers for next year: Chair, Treasurer, Secretary/Clerk  
(to be certified at the August Board meeting). Motion to approve the  
following slate of candidates:  
Approved. First: Amber, Second: Nicole, Yay: 4, Nay: 0, Abstentions:  
0

Officers for 2021-2022 School Year  
Chair: Alicia Wasilowski  
Treasurer: Sarah Johnson  
Secretary/Clerk: Amber Skluzacek

9.6 Approve the following annual Banking Resolutions for 2021-2022:  
Approved. First: Nicole, Second: Amber, Yay: 4, Nay: 0, Abstentions:  
0

a) Designate Minnesota School District Liquid Asset Fund (US  
Bank) and Lake Country Community Bank as the Official  
School Depositories

b) Authorize Maggie Kiley or Keith Johnson to sign for  
investments on behalf of Nerstrand Elementary School (e.g.  
CD's)

c) Authorize Maggie Kiley or Keith Johnson to make electronic  
funds transfers between school accounts (e.g. payroll)

- 9.7 Approve use of REAP grant funds - Board authorizes continued use of REAP funds in 2021-2022 to reduce class size as a long-term strategy to retain/recruit effective teachers and to create a more effective learning environment and maximize one-on-one time with students (this meshes with our Title IIA program of teacher professional development)  
Approved. First: Amber, Second: Nicole, Yay: 4, Nay: 0, Abstentions: 0
- 9.8 Approve CliftonLarsonAllen as FY21 auditor  
Approved. First: Amber, Second: Nicole, Yay: 4, Nay: 0, Abstentions: 0
- 9.9 Review Summary of and form Personnel Committee
- 9.10 Review summary of and form Director Support and Evaluation Committee  
Motion to table the the 9.9 and 9.10 until further discussion at August meeting.
- 9.11 Approve Director Evaluation  
Approved. First: Nicole, Second: Amber, Yay: 4, Nay: 0, Abstentions: 0
- 9.12 Approve Maggie Kiley work agreement for the 2021-2022 school year  
Approved. First: Amber, Second: Jake, Yay: 4, Nay: 0, Abstentions: 0
- 9.13 Approve Maggie Kiley as Identified Official with Authority (IOwA) for the 2021-2022 school year.  
Approved. First: Amber, Second: Nicole, Yay: 4, Nay: 0, Abstentions: 0
- 9.14 Approve the following 2021-2022 designations for Maggie Kiley: LEA Representative, Homeless Liaison, Special Education Administrator, Human Rights Officer, Title Coordinator, Site Verification Coordinator, District Assessment Coordinator  
Approved. First: Amber, Second: Nicole, Yay: 4, Nay: 0, Abstentions: 0

- 9.15 Approve Michelle Flannery as 504 Coordinator for the 2021-2022 school year  
Approved. First: Nicole, Second: Jake, Yay: 4, Nay: 0, Abstentions: 0
- 9.16 Approve 2021-2022 Board Meeting Schedule  
Approved. First: Amber, Second: Nicole, Yay: 4, Nay: 0, Abstentions: 0
- 9.17 Approve FY22 Designs for Learning Program Services (EdFi)  
Approved. First: Nicole, Second: Jake, Yay: 4, Nay: 0, Abstentions: 0
- 9.18 Approve FY22 River Bend Contract  
Approved. First: Amber, Second: Nicole, Yay: 4, Nay: 0, Abstentions: 0
- 9.19 Approve FY22 Wolf Ridge Contract  
Approved. First: Nicole, Second: Amber, Yay: 4, Nay: 0, Abstentions: 0
- 9.20 Approve FY22 Shared Service Contract with Goodhue Ed Dist for DHOH Teacher  
Approved. First: Nicole, Second: Amber, Yay: 4, Nay: 0, Abstentions: 0
- 9.21 Approve FY21 University of Minnesota Contract (Debra Peterson)  
Approved. First: Nicole, Second: Amber, Yay: 4, Nay: 0, Abstentions: 0
- 9.22 Nerstrand School Board Community Member – Skip resignation (seat term expires 6/30/2022)  
Motion to table the appointment of a Nerstrand School Board Community Member until August meeting.  
Approved. First: Amber, Second: Nicole, Yay: 4, Nay: 0, Abstentions: 0

## 10.0 Old Business

10.1 Review BOD Work Calendar

- a) Discuss Director domain focus for next year

11.0 Other

11.1 Opportunity for BOD member comments on meeting:

- Did we stay on track? Strategic vs. micro-manage? Everyone able to participate? Yes meeting went well and progressed nicely.

11.2 Next Board of Directors meeting – August 23, 2021 at 3:00pm,  
Carleton College Sayles-Hill 2nd Floor

12.0 Adjournment at 1:35 p.m.

Approved. First: Amber, Second: Nicole, Yay: 4, Nay: 0, Abstentions: 0

Signed \_\_\_\_\_

Chairperson of the Board

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Clerk of the Board