

Nerstrand Elementary School
Board of Directors Meeting Minutes
Meeting Held Via Zoom
January 11th, 2021

Members Present	Members Absent	Others Present
Alicia Wasilowski		Maggie Kiley
Gretta Kunze		Barb Grote
Betty "Skip" Voge		Keith Johnson
Sarah Johnson		
Nicole Shaefer		
Jake Kaukola		
Amber Skluzacek		

1.0 Call to Order at **3:31 p.m.**

1.1 Roll Call

2.0 Approve Agenda

Approved. First: Betty, Second: Nikki, Yay: 7, Nay: 0, Abstentions: 0

3.0 Opportunity to Report any Board Conflicts of Interest

None noted

4.0 Approve December 14th, 2020 Board Meeting Minutes

Approved. First: Betty, Second: Gretta, Yay: 7, Nay: 0, Abstentions: 0

5.0 Community Comment

Some families have inquired about the travel policy. Questions were directed if families need to quarantine for 2 weeks if they go out of state and if they need to quarantine if family from out of state visits.

The school policy is as written: Out-of-state **travel** is highly discouraged. People who visit **Minnesota**, and Minnesotans returning after **traveling** out of state, are asked to stay away from others (quarantine) for 14 days after

they arrive in **Minnesota**. ... In some circumstances, a shortened quarantine period may be possible.

6.0 Reports

6.1 Director Report

- a) Student performance item
- SEE REPORT
- b) Director evaluation item
- SEE REPORT
- c) COVID-19 update
 - Director Maggie is part of the Faribault School District's Incident Command Team. They have been planning the return of students to schools.
 - Our Safety Committee and Incident Command Team will continue conducting monthly meetings and meet when needs arise and if/when learning models change.
 - All committees and teams are working to review information coming from the CDC, MDH and MDE to ensure we are practicing the expected guidelines throughout the pandemic.
 - SEE REPORT for additional practices and details.

6.2 NEO Authorizer comments
No authorizer present.

6.3 Enrollment Update
123 students are currently enrolled. Kindergarten enrollment has begun for fall 2021, there are 15 potential sibling enrollments , 5 kindergarten applications (thus far), a second and 3rd grade application.

6.4 Finance Report

- a) Monthly Financial Report
- SEE REPORT
Motion to approve Monthly Financial Report.
Motion approved. First: Amber, Second: Skip, Yay: 7, Nay: 0, Abstentions: 0

7.0 Policy

7.1 Review Policy #209 - Code of Ethics (for board members)

8.0 New Business

8.1 Review NEO Observation Form from 12-14-20

Looks great, positive remarks from NEO.

8.2 Ongoing Board Training: EMPLOYMENT MATTERS -

Edvisions is our human resources company. Overview on structure and information that Envisions provides Nerstrand Elementary.

8.3 Families First Coronavirus Response Act (FFCRA) requires that employers with fewer than 500 employees provide some sick and family leave benefits for certain COVID-19 related reasons, but that mandate is ending. ISD #656 is considering extending the benefit and will decide at their meeting on 1/25/21. We recommend that Nerstrand go along with whatever ISD #656 decides.

Motion to follow the direction of ISD #656 in regards to FFCRA continuation.

Motion approved. First: Amber, Second: Nikki, Yay: 7, Nay: 0, Abstentions: 0

8.4 Motion to change 2/15/21 from a teacher curriculum day to a non-work day.

Motion approved. First: Amber, Second: Gretta, Yay: 7, Nay: 0, Abstentions: 0

9.0 Old Business

9.1 Review BOD Work Calendar

- a) Review BOD member terms in preparation for election.
- b) Establish Election Committee (3 or fewer BOD members)
- c) BOD Chair to verify new member training certificates received (Amber and Jake – first course certificates were completed by 12/31/20)

10.0 Other

10.1 Opportunity for BOD member comments on meeting:

- Did we stay on track? Strategic vs. micro-manage? Everyone able to participate? Members agreed meeting went well.

10.2 Next Board of Directors meeting: February 8th, 2021 at 3:30pm
(Zoom link to be posted)

11.0 Adjournment at 4:49 p.m.
Approved. First: Amber, Second: Betty, Yay: 7, Nay: 0, Abstentions: 0

Signed _____

Chairperson of the Board

Clerk of the Board