



Nerstrand Elementary School
205 2nd St | PO Box 156
Nerstrand MN 55053

Board of Directors Meeting Minutes

Charter District #4055

December 13th, 2021 | 3:30 p.m.

Nerstrand Elementary Media Center

Members Present	Members Absent	Others Present	Community Members Present
Amber Skluzacek	Nicole Shaefer	Maggie Kiley	
Jake Kaukola		Barb Grote	
Sarah Johnson		Keith Johnson	
Tara Vondrasek			
Alicia Wasilowski			
Terri Neumann			

- 1.0 Call to Order at 3:31 pm
 - 1.1 Roll Call
- 2.0 Approve Agenda,
Approved. First: Amber, Second: Jake, Yay: 6, Nay: 0, Abstentions: 0
- 3.0 Opportunity to Report any Board Conflicts of Interest
None noted
- 4.0 Approve November 8th, 2021 Board Meeting Minutes
Approved. First: Terri, Second: Tara, Yay: 6, Nay: 0, Abstentions: 0
- 5.0 Community Comment
None

Nerstrand Elementary Charter Authorizer is:
Novation Education Opportunities (NEO)
3432 Denmark Ave, Ste 130
Eagan, MN 55123



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6.0 Reports

6.1 Director Report

See Reports for additional details

a) School Highlights

- Jake Kaukola and Maggie attended NEO Celebration of Learning. Nerstrand received NEO Stewardship award in finance, again!
- Prairie team was happy to be able to hold Thanksgiving feast again this year
- Visitors will be able to attend holiday concert this year, which is rescheduled for 12/17
- Pajama/Movie day will take place on Tuesday 12/21

b) Personnel Update

- Hailey Roloff has been hired as a special education para

c) NEO Update

- Site visit was 11/19/21, visit went well
- NEO Learning Walk scheduled for 12/14/21

d) Director Evaluation

- Staff survey was sent out and reviewed, regarding culture and communication
- A reading committee has been formed with to work on data literacy and instruction. First meeting was held 12/7.

d) Student Performance Results

- Looked at group screening reports from aReading

e) COVID-19 update

- Continue to have low numbers in the building with only 2 students and 2 staff members having tested positive

6.2 NEO Authorizer Comments

- No

6.3 Enrollment Update

106 students enrolled

6.4 Finance Report

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- a) Monthly Financial Report
Motion to approve Monthly Financial Report
Motion approved. First: Amber, Second: Sarah, Yay: 6, Nay: 0,
Abstentions: 0

7.0 Policy

- 7.1 Fund Balance Policy #714 - 2nd read
Motion to approve 2nd read of Fund Balance Policy #714
Motion approved. First: Amber, Second: Tara, Yay: 6, Nay: 0,
Abstentions: 0

8.0 New Business

- 8.1 Discussion item: enrollment ideas for next year
- Spring open house
 - Treats or other snack available, will children be welcome, hold school tour, tour school, when best date/time and other logistics discussed
 - Facebook/social media advertising
 - Target to correct demographic/student testimonies, post on local happenings pages etc.
 - Look into remaking yard signs to stand out better
 - Form a committee with staff/board to work on these points
- 8.2 Ongoing Board Training: State Data Practices Law
- 8.3 Review Nerstrand Performance Framework
- On track for 5 year renewal
- 8.4 Accept donations/approve gift receipts (Peggy Isaacson memorials)
- Received gifts from funeral home of \$2,475 and from Judith Sitarz of \$15,000
- Motion to accept the monetary gift of \$2,475 from Peggy Isaacson Memorial.

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Motion approved. First: Sarah, Second: Tara, roll call vote:
Amber: Yay, Sarah: Yay, Tara: Yay, Jake: Yay, Terri: Yay
Yay: 6, Nay: 0, Abstentions: 0

Motion to accept the monetary gift of \$15,000 from Peggy Isaacson
Memorial, from Judith Sitarz

Motion approved. First: Tara, Second: Terri, roll call vote:
Amber: Yay, Sarah: Yay, Tara: Yay, Jake: Yay, Terri: Yay
Yay: 6, Nay: 0, Abstentions: 0

9.0 Old Business

9.1 Review BOD Work Calendar

10.0 Other

10.1 Opportunity for BOD member comments on meeting:
- Did we stay on track? Strategic vs. micro-manage? Everyone able to
participate? Yes meeting went well and progressed nicely.

10.2 Next Board of Directors meeting – January 10th, 2022 at 3:30 pm,
Nerstrand Media Center

11.0 Adjournment at 5:00 pm

Approved. First: Terri, Second: Tara, Yay: 6, Nay: 0, Abstentions: 0

Signed _____

Chairperson of the Board

Clerk of the Board

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