

Nerstrand Elementary School
Board of Directors Meeting Minutes
June 26, 2017

Members Present

Sarah Johnson
Carmen Bonde
Sarah Stensrud
Andrew Lubinski
Jason DeMars
Jennie Umbreit

Members/Others Absent

Paula Shroyer

Others Present

Keith Johnson
Maggie Kiley
Barb Grote

- 1.0 Call to Order at 3:34 p.m.
- 2.0 Approve Agenda Motion: Jason; Second: Jennie Approved Yea: 6. Nay: 0. Abstentions: 0.
- 3.0 Opportunity to Report any Board Conflicts of Interest. No conflicts.
- 4.0 Approve May 8, 2017 Board Meeting Minutes
Motion: Andrew; Second: Jason Approved Yea: 6. Nay: 0. Abstentions: 0.
- 5.0 Community Comment
- 6.0 Reports
 - 6.1 Director Report
 - 6.2 Finance Committee Report
 - 6.2.1 Proposed Revised 2016-17 Budget
 - 6.3 Enrollment Update
- 7.0 New Business
 - 7.1 Approve Proposed Revised 2016-17 Budget as presented
Motion: Sarah S; Second: Jennie Approved Yea: 6. Nay: 0. Abstentions: 0.
 - 7.2 Approve the following annual Banking Resolutions for 2017-2018:
Motion: Jason; Second: Sarah J Approved Yea: 6. Nay: 0. Abstentions: 0
 - 7.2.1 Designate Minnesota School District Liquid Asset Fund and Lake Country Community Bank as the Official School Depositories
 - 7.2.2 Authorize Maggie Kiley or Keith Johnson to sign for investments on behalf of Nerstrand Elementary School (e.g. CD's)
 - 7.2.3 Authorize Maggie Kiley or Keith Johnson to make electronic funds transfers between school accounts (e.g. payroll)
 - 7.3 Approve use of REAP grant funds - Board authorizes continued use of REAP funds in 2017-2018 to reduce class size, continuing the reduced class sizes by approx one child per grade level. The Board believes smaller class sizes create more effective learning environments by allowing teachers to tailor instruction and maximize one-on-one time with students, being able to better

meet the individual needs of students and providing extra help, time and attention for those who need it, thereby helping all students reach more challenging standards.

Motion: Andrew; Second: Jennie Approved Yea: 6. Nay: 0. Abstentions: 0

- 7.4 Approve the following 2017-2018 designations for Maggie Kiley: LEA representative, Homeless Liaison, Special Education Administrator, Human Rights Officer, Title Coordinator, Site Verification Coordinator, District Assessment Coordinator

Motion: Sarah J; Second: Sarah S Approved Yea: 6. Nay: 0. Abstentions: 0

- 7.5 Approve Maggie Kiley and Keith Johnson as Identified Official with Authority (IOwA)

Motion: Andrew; Second: Jason Approved Yea: 6. Nay: 0. Abstentions: 0

- 7.6 Approve the following 2017-2018 contracts:

7.6.1 Special Education Director, Bonnie Carlson - state monitoring option \$16,000

Motion: Jason; Second: Jennie Approved Yea: 6. Nay: 0. Abstentions: 0

7.6.2 School Psychologist - Michelle Flannery \$85/hour

Motion: Jason; Second: Sarah J Approved Yea: 6. Nay: 0. Abstentions: 0

7.6.3 Extended School Year SpEd rate - Jan Boudreau \$75/hour

Motion: Sarah J; Second: Andrew Approved Yea: 6. Nay: 0. Abstentions: 0

7.6.4 Speech/Language evaluation - Kim Rohr \$75/hour

Motion: Jason; Second: Sarah J Approved Yea: 6. Nay: 0. Abstentions: 0

7.6.5 Speech/Language ESY July 2017 - Melissa Beithon \$70/hour

Motion: Andrew; Second: Sarah S Approved Yea: 6. Nay: 0. Abstentions: 0

7.6.6 Financial Services - Keith Johnson Financial Svcs \$60/hour

Motion: Jason; Second: Jennie Approved Yea: 6. Nay: 0. Abstentions: 0

7.6.7 Speech/Language - Ann Dybvik \$75/hour

Motion: Sarah S; Second: Jason Approved Yea: 6. Nay: 0. Abstentions: 0

7.6.8 Data Technician Services - ISD #656 (still waiting on internet, firewall, and voicemail)

Motion: Jason; Second: Jennie Approved Yea: 6. Nay: 0. Abstentions: 0

7.6.9 School Nutrition Program Renewal of Joint Agreement - ISD#656

Motion: Sarah J; Second: Sarah S Approved Yea: 6. Nay: 0. Abstentions: 0

7.6.10 POS Agreements with ISD#656: SpEd Services + Licensed School Nurse

Motion: Jennie; Second: Jason Approved Yea: 6. Nay: 0. Abstentions: 0

7.6.11 Custodial Services - ISD#656

Motion: Andrew; Second: Jason Approved Yea: 6. Nay: 0. Abstentions: 0

7.6.12 Approve Michelle Flannery 2017-2018 504 Coordinator

Motion: Sarah S; Second: Jennie Approved Yea: 6. Nay: 0. Abstentions: 0

7.6.13 Certify BOD Election Results

Motion: Jason; Second: Sarah J Approved Yea: 6. Nay: 0. Abstentions: 0

7.6.14 Election of Officers for 2017-2018 (Board Chair, Board Secretary/Clerk)

Elected Board Chair: Carmen Bonde

Elected Board Secretary/Clerk: Andrew Lubinski

Motion: Jason; Second: Jennie Approved Yea: 6. Nay: 0. Abstentions: 0

7.6.15 Approve 2017-2018 Board Meeting Schedule (sample from 2016-17 in packet)

Motion: Sarah S; Second: Andrew Approved Yea: 6. Nay: 0. Abstentions: 0

8.0 Old Business

8.1 Review BOD working Calendar

8.2 Director Evaluation - discussion

9.0 Other

9.1 Next Board of Directors meeting 3:00pm, August 22, 2017, Carleton College Sayles Hall

10.0 Adjournment at 4:27

Motion: Jason; Second: Sarah S Approved Yea: 6. Nay: 0. Abstentions: 0

Board Chair

Board Clerk