

Nerstrand Elementary School
Board of Directors Meeting Minutes
August 24, 2020

Members present

Sarah Johnson
Gretta Kunze
Betty "Skip" Voge
Amber Skluzacek
Alicia Wasilowski

Others/ Members absent

Tara Vondrasek
Nicole Schaefer

Others Present

Maggie Kiley
Barb Grote
Keith Johnson
Jake Kaukola

- 1.0 Call to Order
 - 1.1 Roll Call
- 2.0 Approve Agenda
Approved. First: Skip; Second: Betty. Yea: 5. Nay: 0. Abstentions: 0
- 3.0 Opportunity to Report any Board Conflicts of Interest
None Noted
- 4.0 Approve June 18, 2020 Board Meeting Minutes
Approved. First: Gretta; Second: Sarah. Yea: 5. Nay: 0. Abstentions: 0.
- 5.0 Approve August 13, 2020 Special Board Meeting Minutes
Approved. First: Amber; Second: Skip. Yea: 5. Nay: 0. Abstentions: 0.
- 6.0 Community Comment - None
- 7.0 Reports
 - 7.1 Director Report
 - a) Student performance item
SEE REPORT
 - b) Director evaluation item
SEE REPORT
 - 7.2 NEO Authorizer comments -
Maggie reported that NEO has accepted the framework
 - 7.3 Enrollment Update -
Currently 133 students enrolled for fall

- 7.4 Finance Report
 - a) Monthly Financial report – Looked at possible budget scenario with 20 fewer students. We’ll look at actual enrollment numbers next month

- 8.0 Policy
 - 8.1 Approve Policy #509 Admissions – second read
Approved. First: Amber; Second: Gretta. Yea: 5. Nay: 0. Abstentions: 0.

 - 8.2 Approve Policy #606 Telemedicine – second read
Approved. First: Skip; Second: Sarah. Yea: 5. Nay: 0. Abstentions: 0.

 - 8.3 Policy reviewed:
First read of COVID Travel Policy

- 9.0 New Business
 - 9.1 Accept Tara Vondrasek resignation from the Board
Approved. First: Amber; Second: Sarah. Yea: 5. Nay: 0. Abstentions: 0.

 - 9.2 Appoint new Teacher Board Member (to replace Tara Vondrasek)
Appointed Jake Kaukola
Approved. First: Amber; Second: Skip. Yea: 5. Nay: 0. Abstentions: 0.

 - 9.3 Elect new Officer: Secretary/Clerk (to replace Tara Vondrasek)
Elected Amber Skluzacek as Board Secretary
Approved. First: Alicia; Second: Skip. Yea: 6. Nay: 0. Abstentions: 0.

 - 9.4 Certify Board Officers election results: Alicia Wasilowski, Chair. Gretta Kunze, Treasurer. Amber Skluzacek, Secretary/Clerk
Approved. First: Skip; Second: Sarah. Yea: 6. Nay: 0. Abstentions: 0.

 - 9.5 Review Staff Hiring List
Reviewed

 - 9.6 Review BOD Onboarding Document
Reviewed – added “The Board will provide you with training opportunities”

 - 9.7 Approve EMC for commercial insurance package
Approved. First: Amber; Second: Skip. Yea: 6. Nay: 0. Abstentions: 0.

 - 9.8 Approve contract with River Bend Nature Center for the 2020-2021 school year
Approved. First: Sarah; Second: Amber. Yea: 6. Nay: 0. Abstentions: 0.

 - 9.9 Approve E-Learning Plan (with “Doc” to “Classroom” change)
Approved. First: Amber; Second: Jake. Yea: 6. Nay: 0. Abstentions: 0.

- 9.10 Accept \$2,500 donation from the Bayer Fund (America's Farmers Grow Communities program)
Approved. First: Amber; Second: Skip. Yea: 6. Nay: 0. Abstentions: 0.
- 9.11 Approve 2020-2021 revised school calendar
Approved. First: Gretta; Second: Amber. Yea: 6. Nay: 0. Abstentions: 0.
- 9.12 Review "Revisions to Title IX Materials" document
Reviewed
- 9.13 Approve contract with ISD#656 for FY21 Licensed School Nurse Consultation Services
Approved. First: Amber; Second: Skip. Yea: 6. Nay: 0. Abstentions: 0.
- 9.14 Approve Substitute Teacher Rate of \$150/day
Approved. First: Skip; Second: Amber. Yea: 6. Nay: 0. Abstentions: 0.
- 9.15 Approve contract with Jan Boudreau, LLC - Special Education Coordinator \$95/hour
Approved. First: Skip; Second: Amber. Yea: 6. Nay: 0. Abstentions: 0.
- 9.16 Review NEO 6-18-20 Board Meeting Observation Form
Reviewed
- 10.0 Old Business
- 10.1 Review Nerstrand Board Development/Training Plan
Reviewed – added Jake, added Sarah's training dates
- 10.2 Review BOD Work Calendar
a) Amber and Jake need to at least start first course by 12/31/20
- 11.0 Other
- 11.1 Opportunity for BOD member comments on meeting:
- Did we stay on track? Strategic vs. micro-manage? Everyone able to participate? Yes. Everyone thought it went well
- 11.2 Next Board of Directors meeting: September 14, 2020 at 3:30pm (Zoom link to posted)
- 12.0 Adjournment at 4:50pm
Approved. First: Amber; Second: Sarah. Yea: 6. Nay: 0. Abstentions: 0.

Signed _____

Chairperson of the Board

Clerk of the Board