

Minutes accepted and approved on: _____

Nerstrand Elementary School
Board of Directors Meeting Minutes
August 20, 2019

Members present

Rich Bailey
Jan Boudreau
Gretta Kunze
Skip Voge
Tara Vondrasek
Alicia Wasilowski

Others/ Members absent

Others Present

Barb Grote
Keith Johnson
Maggie Kiley
Nicky Schaefer
Paula Shroyer

1.0 Call to Order. Meeting called to order at 3:00pm.

1.1 Roll Call

2.0 Approve Agenda.

Added 8.8: Designate the Identified Official with Authority (IOwA) to authorize user access to State of Minnesota Education secure websites for Nerstrand Elementary School.

Moved 8.4: Appoint new member and new Chair (to replace Matthew Keseley, resigned) to 8.1 instead.

Approved Agenda with changes. First: Alicia; Second: Rich. Yea: 6. Nay:0.

Abstentions: 0.

3.0 Opportunity to Report any Board Conflicts of Interest. None noted.

4.0 Approve June 13, 2019 Board Meeting Minutes.

Approved. First: Rich; Second: Skip. Yea: 6. Nay:0. Abstentions: 0.

5.0 Approve June 18, 2019 Board Work Session Minutes.

Approved. First: Rich; Second: Alicia. Yea: 6. Nay: 0. Abstentions: 0.

6.0 Community Comment. None noted.

7.0 Reports

7.1 Director Report

- a) Student performance item. Discussed and reviewed NEO report of K/1 Reading and Math results.
- b) Director evaluation item. Director commented on school climate and shared 2019-2020 goals.

7.2 Enrollment Update. We are currently at 152 students enrolled for the fall with a possible addition of 1 3rd grader.

7.3 Finance Report.

- a) Monthly Finance Report. Our fund balance at this time is 33.72%.
- b) Budget reported is for 150 students.

8.0 New Business

8.1 Appoint New Member Nichole Schaefer. Approved. First: Alicia; Second: Jan. Yea: 6. Nay: 0 Abstentions: 0.

Nominate Jan Boudreau as Board Chair. Approved. First: Tara; Second: Gretta. Yea: 6 Nay: 0 Abstentions: 0.

8.2 Reviewed BOD Onboarding Document. Welcomed new members and discussed BOD training requirements.

8.3 Approve FY20 Staff Hiring List. Approved. First: Rich; Second: Gretta. Yea: 7 Nay: 0. Abstentions: 0.

8.4 Certify June Election of FY20 Board Officers (Gretta, Treasurer- Tara, Secretary/Clerk) Approved. First: Alicia; Second: Nicky. Yea: 7. Nay: 0. Abstentions: 0.

8.5 Review NEO 6-13-19 Board Meeting Observation Form. Received very positive feedback from Eric Molho.

8.6 Review Policy #714 Fund Balance. Reviewed and discussed

8.7 Approve contract with River Bend Nature Center. Approved. First: Rich; Second: Tara. Yea: 7. Nay: 0. Abstentions: 0.

8.8 Designation of an Identified Official with Authority for the External User Access Recertification System: The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with the MNIT Enterprise Identity and Access Management Standard which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user's access to MDE secure systems for their local education agency (LEA). The Board recommends to authorize Maggie Kiley to act as the Identified Official with Authority (IOwA) and Barb Grote to act as the IOwA to add and remove names only for Nerstrand Elementary School #4055-07.

Approved. First: Rich; Second: Skip. Yea: 7. Nay: 0. Abstentions: 0.

9.0 Old Business

9.1 Review Nerstrand Board Development/Training Plan. Explained to new members the 3 required areas of training.

9.2 Review BOD Working Calendar. Added to complete an evaluation performance of school director in April/May and to review the completed evaluation of director in June.

10.0 Other

10.1 Next Board of Directors meeting September 9, 2019, 3:30pm at Nerstrand Elementary School.

11.0 Adjournment. Approved. First: Alicia; Second: Nicky. Yea: 6. Nay:0. Abstentions: 1.

Signed _____

Chairperson of the Board

Clerk of the Board