

Nerstrand Elementary School  
Board of Directors Meeting Minutes  
December 9, 2019

**Members present**

Rich Bailey  
Jan Boudreau  
Betty "Skip" Voge  
Tara Vondrasek  
Alicia Wasilowski

**Others/ Members absent**

Gretta Kunze  
Nicole Schaefer

**Others Present**

Maggie Kiley  
Barb Grote  
Keith Johnson  
Rod Hanke

1.0 Call to Order. Meeting called to order at 3:30pm.

1.1 Roll Call

2.0 Approve Agenda.

Approved additions. First: Skip; Second: Alicia. Yea: 5. Nay:0. Abstentions: 0

3.0 Opportunity to Report any Board Conflicts of Interest. None noted.

4.0 Approve November 11, 2019 Board Meeting Minutes.

Approved. First: Rich; Second: Skip. Yea: 5. Nay:0. Abstentions: 0.

5.0 Community Comment. Rich shared on behalf of community members that the notification of change of music program date was not affiant.

6.0 Reports

6.1 Director Report

- a) Student performance item. Discussed JMC report cards, Fall Music Program, Ken Longquist artist in residency, and tipi week.
- b) Director evaluation item. Shared staff meetings norm, fist of 5 voting, book club, team meetings, and Jeff Fink & Jon Halpem visi on classroom management.

6.2 NEO Authorizer Comments. Rod shared new online NEO Board Training Resource. There are currently 14 online courses.

6.3 Enrollment Update. We are currently at 151 students. Lost 1 student to homeschool.

6.4 Finance Report.

- a) Monthly Finance Report. Projected EOY fund balance is 33.6%.
- b) Will update student enrollment to 151.
- c) Payroll will be analyzed in January.
- c) Budget Committee to be convened in February

7.0 New Business

7.1 Ongoing Board Training: State Data Practices. Maggie presented - shared handout on what categories data falls under.

7.2 Policy Reviewed: Policy #209.1 Code of Ethics. Review date will be updated.

7.3 Reviewed NEO Board Observation Form from 11-11-19

8.0 Old Business

8.1 Review BOD Work Calendar

a) Update/review new member board trainings: Gretta and Betty have completed all required training. Nicole will have required training completed by the end of the year (6/30/19).

9.0 Other

9.1 Opportunity for BOD member meeting comments

9.2 Next Board of Directors meeting changed to January 6, 2020, 3:30pm at Nerstrand Elementary School. Approved. First: Alicia; Second: Tara. Yea: 5. Nay: 0. Abstentions: 0.

10.0 Adjournment. Approved.

First: Skip; Second: Alicia. Yea: 5. Nay: 0. Abstentions: 0.

Signed \_\_\_\_\_

Chairperson of the Board

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Clerk of the Board