

Minutes accepted and approved on: \_\_\_\_\_

Nerstrand Elementary School  
Board of Directors Meeting Minutes  
January 14th, 2019

**Members present**

**Others/ Members absent**

**Others Present**

Andrew Lubinski

Keith Johnson

Alicia Wasilowski

Maggie Kiley

Matthew Keseley

Barb Grote

Sarah Stensrud ( Arrived at  
3:32 )

Paula Shroyer

Morgan Welborn

Rich Bailey

1.0 Call to Order at 3:30

1.1 Roll Call

2.0 Approved Agenda. First: Alicia; Second: Paula. Approved Yea: 6. Nay:0. Abstentions: 0.

3.0 Opportunity to Report any Board Conflicts of Interest. None noted.

4.0 Approved December 10th, 2018 Board Meeting Minutes. First: Rich; Second: Alicia. Approved Yea: 6. Nay:0. Abstentions: 0.

5.0 Community Comment. None noted.

6.0 Reports

6.1 Director Report

a) Student performance item. Reviewed upcoming school-wide events, including our winter, standardized assessments.

b) Director evaluation item. Reviewed director's goals for the school.

6.2 Enrollment Update. Currently at 148 students. We have begun the enrollment process for the next school year.

### 6.3 Finance Report

- a) Monthly financials. Reviewed Working budget and fund balance percentage. Discussed our Special Education revenue, along with an increase in Wolf Ridge Scholarships.
- b) Reviewed Whatif Report. Discussed how to locate the document on MDE website, under data center.

### 7.0 New Business

- 7.1 First read of bylaws with changes made, in response to NEO recommendations.
- 7.2 Reviewed NEO Board Observation Form from 12-10-18 meeting.
- 7.3 Appointed Keith Johnson as Nerstrand Elementary School authorized representative and Entity Administrator for the purposes of the federal System of Award Management (SAM). First: Andrew; Second: Paula Approved Yea: 7. Nay:0. Abstentions: 0.

### 8.0 Old Business

- 8.1 Reviewed BOD working calendar. Discussed board member terms of service. Two teachers and one community member at large will finish their term after this year. Matthew, Morgan, Barb and Paula volunteered to be on the election committee. Reviewed board training certifications.
- 8.2 Second Read – Internet Acceptable Use Policy #524. Reviewed and approved. First: Andrew; Second: Morgan Approved Yea: 7. Nay:0. Abstentions: 0.
- 8.3 Reviewed Board Training: State Data Practices Law .

### 9.0 Other

- 9.1 Next Board of Directors meeting February 11th, 2019, 3:30pm at Nerstrand Elementary School.

10.0 Adjournment. First: Paula; Second: Sarah Approved Yea: 7. Nay:0. Abstentions: 0.

Minutes accepted and approved on: \_\_\_\_\_