

Nerstrand Elementary School  
Board of Directors Meeting Minutes  
September 12, 2016

**Members Present**

Sarah Johnson  
Carmen Bonde  
Jason DeMars  
Jennie Umbreit  
Paula Shroyer  
Sarah Stensrud  
Andrew Lubinski

**Members/Others Absent**

**Others Present**

Maggie Kiley  
Barb Grote  
Keith Johnson

1.0 Call to Order at 3:30 p.m.

2.0 Approve Agenda Motion: Jason; Second: Paula. Approved Yea: 7. Nay: 0. Abstentions: 0.

3.0 Opportunity to Report any Board Conflicts of Interest No conflicts.

4.0 Approve August 23, 2016 Meeting Minutes Motion: Andrew; Second: Sarah J. Approved Yea: 7. Nay: 0. Abstentions: 0.

5.0 Community Comment None.

6.0 Reports

6.1 Director Report

6.1.1 Student performance Maggie reviewed MCA results.

6.2 Business Manager's Finance Report

6.3 Enrollment Update 153 students enrolled.

6.4 NEO observation document

7.0 New Business

7.1 Approve Technology donation - \$25.00 The donation is requested per child and there is no cap on family donations at this time. Motion: Andrew; Second: Jason. Approved Yea: 7. Nay: 0. Abstentions: 0.

7.2 Board training - update on recent training experience by Andrew

7.3 School Visitor Policy - second reading Carmen checked to see that the policy is consistent with both Northfield and Faribault districts. Motion: Paula; Second: Jason. Approved Yea: 7. Nay: 0. Abstentions: 0.

7.4 Conflict of interest form - UGG compliance We will work on this next month as our monthly policy review but no action needs to be taken at this time.

7.5 Board Development Plan

7.6 Substitute Teacher Rate

8.0 Old Business

8.1 Director Evaluation - discuss final changes to evaluation criteria We will finalize changes next month. Jason will bring notes from July meeting and Sarah J will request previous notes from Gayle.

8.2 Board Calendar of Events - review Board roster We will have an election in the spring for the last year of Heather Stanga's term that Carmen is now filling in for, as well as to replace the board members whose full terms are up.

9.0 Other Next month we will have board training on state data practices law, we will review background checks and their location, and we will work on the conflict of interest policy.

10.0 Confirm next BOD meeting date: October 10th, 3:30pm in Media Center

11.0 Adjournment Motion: Paula; Second: Sarah J. Approved Yea: 7. Nay: 0. Abstentions: 0 at 4:44 p.m.

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Board Chair

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Board Clerk