



Nerstrand Elementary School
 205 2nd St | PO Box 156
 Nerstrand MN 55053

Board of Directors Meeting Minutes

Charter District #4055

September 11, 2023 | 3:30 p.m.

Nerstrand Elementary Media Center

Members Present	Members Absent	Staff Present	Other Attendees
Carmen Bonde		Nicole Musolf	
Ali Bossmann		Traci LaFerriere	
Carissa Erickson			
Phil McBride			
Kelly McGregor			
Terri Neumann			
Tara Vondrasek			

1.0 Call to Order at 3:33 p.m.

1.1 Roll Call

2.0 Approve Agenda

Approved. First: Kelly, Second: Carmen, Yay: 7, Nay: 0, Abstentions: 0

3.0 Opportunity to Report any Board Conflicts of Interest

None noted

4.0 Approve August 22, 2023 Board Meeting Minutes

Approved. First: Terri, Second: Carmen, Yay: 7, Nay: 0, Abstentions: 0

5.0 Community Comment

None present

Nerstrand Elementary Charter Authorizer is:
 Novation Education Opportunities (NEO)
 3432 Denmark Ave, Ste 130
 Eagan, MN 55123



Nerstrand Elementary School
205 2nd St | PO Box 156
Nerstrand MN 55053

6.0 Reports

6.1 Director Report

a) News

- MacPhail music 2-3 times per week per section
- Ben Siegel, St. Olaf music student will volunteer and teach music on Tuesday's for each section
- Sept. 8th students traveled to Caron Park for Prairie Appreciation Day and learned about wildflowers
- New websites near completion

b) Student Achievement

- MCA testing results are in. In grades 3-5 math percentage for passing was 59.1%, reading 43.2%, and science was 46.2%
- Did not meet WBWF 3rd grade goal to be above the State by 10 points. Our percentage was 47.1 and the State was 47.4
- Did excellent on WBWF goal of being 10 points above the State when comparing students in the free and reduced category on math assessment. NES scored 58.33% and State scored 24.96

c) NEO Update

- Will be working with NEO to get our contract goals updated based on MCA results.

d) Director Performance

- The Director will focus on instruction this year
- Each teacher will be observed weekly and noticings and wonderings will be documented in a notebook for the teacher to respond

6.2 Enrollment Update

Current enrollment for 23-24 is 97 students:

Kindergarten-14, 1st-20, 2nd-19, 3rd-15, 4th-16, 5th-13

Nerstrand Elementary Charter Authorizer is:
Novation Education Opportunities (NEO)
3432 Denmark Ave, Ste 130
Eagan, MN 55123



Nerstrand Elementary School
205 2nd St | PO Box 156
Nerstrand MN 55053

6.3 Finance Report

- a) Monthly Financial Report by Traci LaFerriere
Motion to approve Monthly Financial Report
Motion approved. First: Kelly, Second: Tara, roll call vote.
Yay: 7, Nay: 0, Abstentions: 0
- b) Review and vote to approve donations over \$500
None received
- c) Abdo will present audit at October meeting

7.0 Policy

- a) Policy 516.5 Overdose Medication
Motion to approve 516.5 Overdose Medication
Motion approved. First: Carmen, Second: Kelly, Yay: 7, Nay:0,
Abstentions: 0
- b) Naloxone Emergency Response Procedure
Motion to approve Naloxone Emergency Response Procedure
Motion approved. First: Terri, Second: Carmen, Yay: 7, Nay:0,
Abstentions: 0
- c) Policy 709 Student Safety Transportation
Motion to approve 709 Student Safety Transportation
Motion approved. First: Kelly, Second: Tara, Yay: 7, Nay:0,
Abstentions: 0
- d) Policy 621 Literacy & Read Act
Motion to approve 621 Literacy & Read Act
Motion approved. First: Tara, Second: Carmen, Yay: 7, Nay:0,
Abstentions: 0
- e) Policy 514 Bully Prohibition

Nerstrand Elementary Charter Authorizer is:
Novation Education Opportunities (NEO)
3432 Denmark Ave, Ste 130
Eagan, MN 55123



Nerstrand Elementary School
205 2nd St | PO Box 156
Nerstrand MN 55053

Motion to approve 514 Bully Prohibition

Motion approved. First: Carmen, Second: Kelly, Yay: 7, Nay:0,
Abstentions: 0

f) Policy 506 Student Discipline

Motion to approve 506 Student Discipline

Motion approved. First: Terri, Second: Kelly, Yay: 7, Nay:0,
Abstentions: 0

g) Policy 417 Chemical Use & Abuse

Motion to approve 417 Chemical Use & Abuse

Motion approved. First: Kelly, Second: Carmen, Yay: 7, Nay:0,
Abstentions: 0

h) Edvisions Employee Handbook

Motion to table vote until October meeting

First: Tara, Second: Terri, Yay: 7, Nay: 0,
Abstentions: 0

i) Review By-Laws

Motion to approve By-Laws with no changes made

Motion approved. First: Kelly, Second: Terri, Yay: 7, Nay:0,
Abstentions: 0

8.0 New Business

8.1 Review Staffing

a) Hired Carrie Turi as Regal Eagle Paraprofessional for \$18.82/hr

8.2 Discuss the addition of Ukraine to the Peace Garden.

a) Dedication this spring with yellow and blue flowers and
potatoes and

b) will check with district for approval of grounds

Nerstrand Elementary Charter Authorizer is:
Novation Education Opportunities (NEO)
3432 Denmark Ave, Ste 130
Eagan, MN 55123



Nerstrand Elementary School
205 2nd St | PO Box 156
Nerstrand MN 55053

8.3 Review updated Board Roster

- a) Name correction for Bossmann

9.0 Old Business

- 9.1 Chair reminds new board members Bossmann and McBride that they have 1 year to complete 3 required trainings (finance, governance, employment). One training must be completed within the first 6 months. (Feb. 22, 2024 & Aug. 22, 2024)

10.0 Other

- 10.1 Opportunity for BOD member comments on meeting:

Did we stay on track? Strategic vs. micro-manage? Everyone able to participate? Yes, the meeting went well, good discussion and passing of motions.

- 10.2 Next Board of Directors meeting – October 9th, 2023 at 3:30pm, Nerstrand Media Center

11.0 Adjournment

Motion to adjourn at 4:07 p.m.

Approved. First: Tara, Second: Terri, Yay: 7, Nay: 0, Abstentions: 0

Carissa Erickson, Chairperson of the Board

Nerstrand Elementary Charter Authorizer is:
Novation Education Opportunities (NEO)
3432 Denmark Ave, Ste 130
Eagan, MN 55123



Nerstrand Elementary School
205 2nd St | PO Box 156
Nerstrand MN 55053

Tara Vondrasek, Clerk of the Board

Nerstrand Elementary Charter Authorizer is:
Novation Education Opportunities (NEO)
3432 Denmark Ave, Ste 130
Eagan, MN 55123