

Nerstrand Elementary School  
 Board of Directors Meeting  
 June 10, 2024; 3:30pm  
 Nerstrand Media Center

Mission: Nerstrand Elementary School will empower students to be self-directed lifelong learners by providing a nurturing multi-age environment which fosters cooperation and character development.

- 1.0 Call to Order
  - 1.1 Roll Call
- 2.0 Approve Agenda
- 3.0 Opportunity to Report any Board Conflicts of Interest
- 4.0 Approve Meeting Minutes
  - 4.1 Approve May 13, 2024 Minutes
- 5.0 Community Comment
- 6.0 Reports
  - 6.1 Director's Report
    - a) Student Achievement
    - b) NEO update including ties to Contract Goals
    - c) Director's Performance
  - 6.2 Enrollment for 24-25; 3 possible kids still deciding

K	1	2	3	4	5	Total
17	19	19	17	11	13	96

K = 17      1 = 19      2-3 = 19 & 17      4-5 = 24

- 6.3 Finance Report
  - a) Monthly Financial Update; Traci

- b) Vote on donations over \$500 per policy from May 13 - June 10;

## 7.0 Policy

- a) 211 Criminal or Civil Action against Charter School, Board, Employee or student - Vote
- b) 212 Charter School Board Development - Vote
- c) 213 Charter School Board Committees - Vote
- d) 214 Out of State Travel by School Board Members - Vote

## 8.0 New Business

### 8.1 Review staffing;

- a. Resignation of Kelly McGregor, General Education Teacher, effective May 31, 2024
- b. Hire of Innana Antley, General Education Teacher, effective August 19, 2024 for the 24-25 school year, \$50,414

### 8.2 Resignation of Kelly McGregor as Board Member, effective May 31, 2024

### 8.3 Appointment of Andrea Peterson as new Board Member, effective August 19, 2024 through June 20, 2025.

### 8.4 Appointment of Officers for 24-25 School Year (Board Chair, Treasurer & Clerk) to take effective at August 2024 meeting

### 8.5 Approve the following annual Banking Resolutions for 2024-2025 (8/1/24):

- a) Designate Minnesota School District Liquid Asset Fund (US Bank) and Lake Country Community Bank as the Official School Depositories
- b) Authorize Nicole Musolf (8/1/24) or Traci LaFerriere to sign for investments on behalf of Nerstrand Elementary School (e.g. CD's)
- c) Authorize Nicole Musolf (8/1/24) or Traci LaFerriere to make electronic funds transfers between school accounts (e.g. payroll)

### 8.6 Approve use of REAP grant funds - Board authorizes continued use of REAP funds in 2024-2025 to reduce class size as a long-term strategy to retain/recruit effective teachers and to create a more effective learning environment and maximize one-on-one time with students

### 8.7 Approve Nicole Musolf as Identified Official with Authority effective 8/1/24

### 8.8 Approve the following 2024-2025 designations for Nicole

Musolf effective 8/1/24: LEA Representative, Homeless Liaison, Human Rights Officer, Title Coordinator, 504 Coordinator, Site Verification Coordinator, & District Assessment Coordinator

- 8.9 Approve the use of Ratwik, Roszak & Maloney as Legal Council for the 2024-2025 school year with Nicole Musolf, Traci LaFerriere and the Board Chair given designation to consult with them.
  - 8.10 Review Performance Framework from NEO
  - 8.11 Discuss Marketing Plan
  - 8.12 Resignation of Phil McBride as a Board Member effective June 10, 2024
- 9.0 Old Business
- 9.1 Chair reminds new board members that they have 1 year to complete 3 required trainings (finance, governance and employment), but one training must be completed within the first 6 months. This affects Board Members Bossmann who needs to complete finance training by Aug. 22, 2024. New Member Peterson needs to complete 1 training by December 10, 2024.
- 10.0 Other
- 10.1 Opportunity for BOD member comments on meeting:
    - Did we stay on track?
    - Strategic vs. micro-manage?
    - Everyone able to participate?
  - 10.2 Next Board of Directors meeting is August 19, 2024 at 3:30 in the Nerstrand Media Center
- 11.0 Adjournment