



Nerstrand Elementary School
205 2nd St | PO Box 156
Nerstrand MN 55053

Board of Directors Meeting Minutes

Charter District #4055

May 13, 2024 | 3:30 p.m.

Nerstrand Elementary Media Center

Members Present	Members Absent	Staff Present	Other Attendees
Carmen Bonde	Carissa Erickson	Nicole Musolf	
Ali Bossmann	Phil McBride	Traci LaFerriere	
Kelly McGregor			
Terri Neumann			
Tara Vondrasek			

1.0 Call to Order at 3:30 p.m.

1.1 Roll Call

2.0 Approve Agenda

Approved. First: Terri, Second: Kelly, Yay: 5, Nay: 0, Abstentions: 0

3.0 Opportunity to Report any Board Conflicts of Interest

None noted

4.0 Approve Board Meeting Minutes

4.1 Approve April 8, 2024 Board Meeting Minutes

Approved. First: Terri, Second: Ali, Yay: 5, Nay: 0, Abstentions: 0

5.0 Community Comment

None present

Nerstrand Elementary Charter Authorizer is:
Novation Education Opportunities (NEO)
3432 Denmark Ave, Ste 130
Eagan, MN 55123



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6.0 Reports

6.1 Director Report

a) News

- 24-25 Kindergarten welcome meeting took place
- Hosted 5th Grade DARE Graduation
- All school field trip, via a grant, to the Rice County Historical Society was a success
- Ukraine was dedicated to the Peace Garden
- Color Run website was launched and is also successful

b) Student Achievement

- 3rd-5th Graders took the MCA/MTAS reading & math assessments
- 5th Grade took MCA science May 1 & 2nd
- Results are embargoed until August and shared with the board as soon as they are public

c) NEO Update

- Final data will be taken on our contract goals
- This includes FAST assessments, attendance, and F&P
- Contract goals and updated data will be reviewed at June meeting

d) Director Performance

- Director Support & Evaluation Committee will provide a full board update

6.2 Enrollment Update

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- Current enrollment for 2023-2024 is 99
- Kindergarten: 17, 1st: 19, 2nd: 19, 3rd: 14, 4th: 17, 5th: 13

6.3 Enrollment for 24-25

- Current enrollment for 2024-2025 is 98
- Kindergarten: 16, 1st: 19, 2nd: 19, 3rd: 18, 4th: 11, 5th: 15

6.4 Finance Report

- a) Monthly Financial Report by Traci LaFerriere
Motion to approve Monthly Financial Report
Motion approved. First: Tara, Second: Carmen,
Yay: 5, Nay: 0, Abstentions: 0
- b) Review and vote to approve donations over \$500
Motion to approve donations over \$500
Motion approved. First: Terri, Second: Kelly, Yay: 5, Nay: 0,
Abstentions: 0
- c) Update from Finance Committee
 - Finance Committee has met to review the FY2025 budget
 - Considerations to increase revenue and decrease expenditures
 - Finance Committee recommends that there be a salary freeze for all staff for the 24-25 school year

d) Approve budget for 24-25 school year as follows

	Fund 01	Fund 04
Revenue	\$1,494,195	\$7,876
Expense	\$1,586,236	\$7,875
Net Income	-\$92,041	\$1
Ending Balance	\$364,482	\$1

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Motion to approve 24-25 school year budget

Motion approved. First: Terri, Second: Carmen, Yay: 5, Nay: 0,
Abstentions: 0

e) Approve Staff Compensation Schedule for 24-25 school year

Motion to approve Staff Compensation Schedule for 24-25

Motion approved. First: Kelly, Second: Tara, Yay: 5, Nay: 0,
Abstentions: 0

f) Approve EdVisions Cooperative Health Insurance 3% increase for
24-25 school year; school pays 3% increase

Motion to approve EdVisions Cooperative Health Insurance 3%
increase with school paying 3% for the 24-25 school year

Motion approved. First: Terri, Second: Kelly, Yay: 5, Nay: 0,
Abstentions: 0

7.0 Policy

a) Policy 208 Development, Adoption and Implementation
of Policies

Motion to approve policy 208 Development, Adoption and
Implementation of Policies

Motion approved. First: Kelly, Second: Carmen, Yay: 5, Nay: 0,
Abstentions: 0

b) Policy 209 Code of Ethics

Motion to approve policy 209 Code of Ethics

Motion approved. First: Tara, Second: Terri, Yay: 5, Nay: 0,
Abstentions: 0

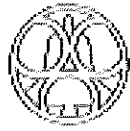
c) Policy 210.1 Conflict of Interest

Motion to approve policy 210.1 Conflict of Interest

Motion approved. First: Kelly, Second: Carmen, Yay: 5, Nay: 0,
Abstentions: 0

d) First look at policy 211 Criminal or Civil Action against Charter

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School, Board, Employee or student

- e) First look at policy 212 Charter School Board Development
- f) First look at policy 213 Charter School Board Development
- g) First look at policy 214 Out of State Travel by School Board Members

8.0 New Business

- 8.1 Review Staffing
No change
- 8.2 Approve Indigo Education for 24-25 SY; \$21,150/year
Motion to approve Indigo Education for 24-25 SY
Motion approved. First: Kelly, Second: Carmen, Yay: 5,
Nay: 0, Abstentions: 0
- 8.3 Approve Lease Agreement with Faribault Public Schools, contingent
on it passing their board meeting in May 2024; for SY24-25;
\$164,250/year
Motion to approve Lease Agreement with Faribault Public Schools
Motion approved. First: Terri, Second: Carmen, Yay: 5, Nay: 0,
Abstentions: 0
- 8.4 Approve Custodian Agreement with Faribault Public Schools,
contingent on it passing their board meeting in May 2024; for
SY24-25, \$4%increase
Motion to approve Custodian Agreement with Faribault Public
Schools
Motion approved. First: Kelly, Second: Terri, Yay: 5, Nay: 0,
Abstentions: 0
- 8.5 Approve Kitchen Agreement with Faribault Public Schools,

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contingent on it passing their board meeting in May 2024 for SY 24-25

Motion to approve Kitchen Agreement with Faribault Public Schools

Motion approved. First: Terri, Second: Carmen, Yay: 5, Nay: 0, Abstentions: 0

- 8.6 Approve Technology Agreement with Faribault Public Schools, contingent on it passing their board meeting in May 2024; for SY24-25; \$4% increase.

Motion to approve Technology Agreement with Faribault Public Schools

Motion approved. First: Kelly, Second: Tara, Yay: 5, Nay: 0, Abstentions: 0

- 8.7 Approve Nursing Agreement with Faribault Public Schools, contingent on it passing their board meeting in May 2024; for SY24-25; \$4% increase.

Motion to approve Nursing Agreement with Faribault Public Schools

Motion approved. First: Tara, Second: Terri, Yay: 5, Nay: 0, Abstentions: 0

- 8.8 Update from Director Support & Evaluation Committee

- 9/14 surveys were completed by staff

- survey results were shared with the board

- 8.9 Certify Board Election Results

Paula Shroyer was certified by Ali Bossmann as the new teacher rep

Motion to approve Paula Shroyer as new teacher rep

Motion approved. First: Kelly, Second: Carmen, Yay: 5, Nay: 0, Abstentions: 0

- 8.10 Approve Board Meeting Schedule for SY24-25

Motion to approve Board Meeting Schedule for SY 24-25

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Motion approved. First: Terri, Second: Carmen, Yay: 5, Nay: 0,
Abstentions: 0

8.11 Discuss next Board meeting time

- Jun 10, 2024 will be held at 3:30pm at the media center

8.12 Discuss Marketing Plan for Enrollment

- Invite the Faribault Daily News when big events are happening
- Use more event pictures on social media
- Invite local daycares to school events such as carnival
- Invite local daycares to enjoy the library

8.13 Approve Macphail Music Contract for SY24-25 at a rate of
\$16.50/hour or \$6979.50/year

Motion to approve Macphail Music Contract for SY24-25

Motion approved. First: Terri, Second: Carmen, Yay: 5, Nay: 0,
Abstentions: 0

8.14 Approve Goodhue County Education District Contract for D/HH for
SY24-25 at \$10,676

Motion to approve Goodhue County Education District Contract for
D/HH for SY24-25

Motion approved. First: Tara, Second: Kelly, Yay: 5, Nay: 0,
Abstentions: 0

9.0 Old Business

- 9.1 Chair reminds new board members Bossmann and McBride that they have 1 year to complete 3 required trainings (finance, governance, employment). Finance training must be completed By Aug. 22, 2024

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10.0 Other

10.1 Opportunity for BOD member comments on meeting:

Did we stay on track? Strategic vs. micro-manage? Everyone able to participate? Yes, the meeting went well, good discussion and passing of motions.

10.2 Next Board of Directors meeting – June 10, 2024 at 3:30pm,
Nerstrand Media Center

11.0 Adjournment

Motion to adjourn at 4:30p.m.

Approved. First: Tara, Second: Carmen, Yay: 5, Nay: 0, Abstentions: 0

Carissa Erickson, Chairperson of the Board

Tara Vondrasek, Clerk of the Board

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Director's Report:

May was a very busy month at NES. We started the month with our annual May Day deliveries to the town. We hosted another Community Celebration Concert and honored our 45th Elder Kathy Braaten. 5th graders went to Field Day and K-4 experienced Fly-up Day. All classes experienced migration day in our Peace Garden. Our Woodland Students put on the Granny Awards show and did a fabulous job with the help of Ben. Everyone participated in All School Field Day and our first ever Color Run. Nerstrand Night Out was held for the first time since COVID and was a tremendous success. Phil got an Eagle Tattoo. The last day of school arrived and we went to the Big Woods and had lunch. Returning, we had an assembly with BMX Bikers. Last but not least, our 5th graders graduated. Now, everyone can enjoy summer and gear up for the 24-25 school year.

Student Achievement:

Students finished taking the MCA/MTAS assessments. Results are embargoed until August, but will be shared with the board as soon as they are publicly released. Students completed FAST testing include a/Reading and a/Math, as well as their fluency assessment. In addition, they took their F&P tests. Results are in our Contract Goals and will be shared during that portion of the board meeting.

NEO Update including Contract Goals:

We will go over our Contract Goals during an agenda item.

Director's Performance:

This has been completed for the year. For 24-25, the Director will focus on Domain 4.

Nerstrand Elementary School #4055
Financial Report to the School Board
May 2024

The following reports are provided for review: bank statements, journal entry listing, receipt listing, check listing, wire listing, bank reconciliation, outstanding payment listing, balance sheet and cashflow schedule.

The balance sheet shows the school has a \$635,570 cash balance that is sufficient to meet the school's expected obligations. Also, \$7,046 of the fund balance is reserved for medical assistance expenditures.

The cashflow schedule shows May actual and June projected revenues and expenditures. The column to the right shows the projected end of year accruals which are primarily the 10% state aid holdback, payroll earned in FY2024 but paid after June 30, and lease costs. The actual column to the right shows expected variance from the revised budget.

Revenues are calculated on 96 average daily membership (adm). The annual expenditures are \$88,926 more than revenues. The ending fund balance of \$481,295 is 30.61% of general fund expenditures. The school's authorizer requires a fund balance of 20% of expenditures.

The expected transfer from fund 01 to 04 is \$747.

NERSTRAND ELEMENTARY SCHOOL #4055
 FY2024 Cashflow Schedule

	May-24	Jun-24	Accrual	FY2024 Actual	FY2024 Rv Bdgt
GENERAL FUND					
REVENUES					
Fees From Patrons	0.00	0.00	0.00	7,761.86	7,537.86
Med Assist Fr Dept of HS	71.04	0.00	0.00	3,453.50	6,500.00
Interest Earnings	2,418.17	2,000.00	0.00	29,732.80	28,395.64
Gifts And Bequests	2,576.75	0.00	0.00	31,584.33	30,000.00
Peace Garden Gift	0.00	0.00	0.00	450.00	450.00
Night Out Gift	3,300.00	0.00	0.00	7,800.00	500.00
Misc Local Revenue	0.00	0.00	0.00	585.62	585.62
Fundraising Expense	-972.25	0.00	0.00	-5,972.25	-5,000.00
Fundraising Expense	-1,128.60	0.00	0.00	-1,128.60	0.00
Fundraising Revenue	0.00	0.00	0.00	9,000.00	9,000.00
Fundraising Revenue	31,786.00	0.00	0.00	31,786.00	0.00
Endow Fund Apportion	0.00	0.00	-339.49	5,546.26	5,546.26
General Education Aid	66,594.47	0.00	34,336.89	742,844.18	742,844.18
State Literacy Aid	0.00	0.00	957.17	9,571.70	9,571.70
Facility Maintenance Revenue	0.00	0.00	440.90	12,672.00	12,672.00
Hrly Wrk Unemploy	0.00	0.00	-3,191.31	0.00	0.00
School Library Aid (Restricted)	0.00	0.00	8,624.11	17,684.97	20,000.00
Building Lease Aid	0.00	0.00	78,774.30	126,144.00	126,144.00
Stdnt Support Personnel Aid (Equal Exp)	0.00	-5,791.05	0.00	0.00	0.00
Federal Aids & Grant	0.00	0.00	0.00	1,473.72	1,473.72
Title II	0.00	0.00	0.00	524.00	500.00
Spec Ed Fed FlowThru	0.00	731.83	0.00	731.83	671.78
Spec Ed Fed FlowThru	0.00	13,620.74	0.00	17,347.21	17,347.21
Spec Ed Fed FlowThru	0.00	0.00	0.00	8,396.68	8,396.68
Federal Aids & Grant	0.00	10.82	0.00	627.28	1,329.72
REAP Direct Fed Aid&Grant	0.00	0.00	0.00	30,764.00	30,764.00
State Special Education Aid	36,687.42	0.00	50,205.18	393,826.32	401,749.46
REVENUES TOTAL	141,333.00	10,572.34	169,807.75	1,483,207.41	1,456,979.83
EXPENDITURES					
EDVISIONS SALARY & BENEFIT TOTAL	82,805.08	88,116.83	130,997.10	944,752.75	951,061.75
FACILITY LEASE TOTAL	13,687.50	13,687.50	13,687.50	164,250.00	164,250.00
PURCHASED SERVICES					
Consult Fees (EdVisions)	1,672.68	1,774.97	2,619.94	19,005.89	19,308.17
Marketing/Advert/Promo Fees	0.00	0.00	0.00	1,565.17	816.91
Business Consult Fees	8,525.88	136.65	0.00	67,641.75	67,641.75
Phone	461.20	293.95	0.00	5,549.98	5,549.98
Postage & Parcel Svc	0.00	0.00	0.00	3,470.17	3,165.92
Technology Svc	26.65	117.81	0.00	1,280.39	1,280.39
Utility Services	3,216.90	7,752.04	0.00	52,627.21	52,627.21
Maintenance	319.64	0.00	0.00	976.45	845.20
Maintenance	0.00	0.00	0.00	213.00	213.00
Maintenance Peace Garden	0.00	0.00	0.00	50.00	50.00
Custodial Reimburse To Mn District	6,114.55	6,114.19	6,113.09	73,474.84	73,474.84
Insurance	20.00	0.00	0.00	11,430.02	11,410.02
Elem non-student Consulting	125.00	0.00	0.00	823.50	836.50
Field Trips, Lyceums, River Bend, admissions	0.00	0.00	0.00	3,643.30	0.00
Short Term Lease Coplers	0.00	0.00	0.00	2,162.86	2,505.34
Field Trip Transportation	0.00	0.00	0.00	1,014.38	0.00
Music Contract	0.00	5,967.00	0.00	5,967.00	5,967.00
Title II - Prof Dev	0.00	0.00	0.00	500.00	500.00
3rd Pty Biller Fees	0.00	0.00	0.00	27.00	27.00
Contracted Speech Services	0.00	16,156.51	0.00	45,000.00	45,000.00
Phys Impaired	0.00	1,000.00	0.00	1,000.00	1,000.00
Trav/Conv/Conference	0.00	850.00	0.00	850.00	850.00
DHH Sp Ed Sal Pur F Other D	0.00	6,109.00	0.00	6,109.00	6,109.00
DHH Sp Ed Benis	0.00	1,798.00	0.00	1,798.00	1,798.00
OHD Contracted Services	0.00	0.00	0.00	405.00	405.00
Dev Delay Contracted Services	0.00	0.00	0.00	358.00	358.00
Fed Sub-contr under \$25k	3,501.11	0.00	0.00	3,501.11	0.00
Fed Sub-contract under \$25k	0.00	0.00	0.00	7,002.21	10,503.21
Fed Sub-contract under \$25k	0.00	0.00	0.00	8,396.68	8,396.68
Tran-Contract/Pub	0.00	0.00	0.00	4,430.76	4,430.76
Contracted SpEd Specialists, Psyc, OT	4,712.00	4,317.20	0.00	55,400.00	55,400.00
Trav/Conv/Conference	0.00	80.40	0.00	310.40	310.40

NERSTRAND ELEMENTARY SCHOOL #4055
 FY2024 Cashflow Schedule

	May-24	Jun-24	Accrual	FY2024 Actual	FY2024 Rv Bdgt
Trav/Conv/Conference	0.00	1,270.00	0.00	1,270.00	1,270.00
Pymnt to MN District	0.00	0.00	0.00	78.11	78.11
StaffDev - Travel+Conferences	0.00	0.00	0.00	311.92	311.92
PURCHASED SERVICES TOTAL	28,695.61	53,737.72	8,733.03	387,644.10	382,440.31
SUPPLIES					
Marketing Supplies	0.00	0.00	0.00	565.41	565.41
Sup/Mat Non-Instr.	0.00	1,411.65	0.00	1,675.00	1,675.00
Tech Non Instr Software/License	0.00	0.00	0.00	1,618.37	1,618.37
Sup/Mat Non-Instr.	250.82	772.31	0.00	1,235.00	1,235.00
Sup/Mat Non-Instr.	0.00	959.22	0.00	1,000.00	1,000.00
Sup/Mat Non-Instr.	891.82	1,289.73	0.00	3,250.00	3,250.00
Peace Garden Supplies	0.00	0.00	0.00	92.07	62.07
Music Non-instruct supplies	109.00	0.00	0.00	109.00	0.00
Library Non instruct supplies	98.13	0.00	0.00	98.13	0.00
Non-instruct Software	0.00	0.00	0.00	378.40	378.40
Instructional software	0.00	0.00	0.00	3,425.60	3,425.60
Sup/Mat N-Indiv Inst	3,025.69	3,666.02	0.00	10,000.00	10,000.00
Instruct Tech Supplies	0.00	0.00	0.00	49.75	0.00
Textbooks/Workbooks	1,349.76	954.40	0.00	3,500.00	3,500.00
Standardized Tests	0.00	1,200.00	0.00	1,200.00	1,200.00
Title II PD Supplies	0.00	0.00	0.00	24.00	0.00
PhysEd/Health-Supplies	60.87	439.13	0.00	500.00	500.00
PhysEd/Health-Supplies	176.32	0.00	0.00	176.32	176.32
Music Sup/Mat N-Indiv Inst	0.00	0.00	0.00	351.93	270.18
Library Aid Supplies Placeholder	6,039.30	3,454.07	0.00	15,000.00	15,000.00
SpEd Forms MA Software/Bill Fees	0.00	0.00	0.00	1,000.51	1,000.51
SpEd supplies	59.94	0.00	0.00	59.94	0.00
SpEd supplies	0.00	0.00	0.00	19.29	19.29
SpEd Forms Software	0.00	0.00	0.00	1,033.32	1,033.32
SpEd Instructional supplies	0.00	0.00	0.00	4,882.77	4,882.77
SpEd Sup/Mat N-Indiv Inst	174.34	0.00	0.00	1,052.74	878.40
SUPPLIES TOTAL	12,235.99	14,146.53	0.00	52,297.55	51,670.64
CAPITAL EXPENDITURES					
Princ LT Tech Leases	213.14	213.14	0.00	1,065.70	1,065.70
CAPITAL EXPENDITURES TOTAL	213.14	213.14	0.00	1,065.70	1,065.70
OTHER EXPENDITURES					
BOD Fees to Authorizer	0.00	0.00	0.00	13,028.21	12,107.41
Dues/Membership - RegV,JMC,MACS	0.00	0.00	0.00	8,348.40	7,127.40
OTHER EXPENDITURES TOTAL	0.00	0.00	0.00	21,376.61	19,234.81
OTHER FINANCING USES					
Perm Interfd Transf	0.00	0.00	747.00	747.00	956.29
OTHER FINANCING USES TOTAL	0.00	0.00	747.00	747.00	956.29
EXPENDITURES TOTAL	137,637.32	169,901.72	154,164.63	1,572,133.71	1,570,679.49
NET INCOME	3,695.68	-159,329.38	15,643.12	-88,926.30	-113,699.66
BEGINNING BALANCE	621,285.87	624,981.55	465,652.17	570,221.59	570,221.59
ENDING BALANCE	624,981.55	465,652.17	481,295.29	481,295.29	456,521.93
FUND BALANCE AS % OF EXPENDITURES				30.61%	29.07%
FUND 04					
REVENUES					
Fees From Patrons	530.50	0.00	0.00	5,115.50	5,290.00
Perm Interfd Transf	0.00	0.00	747.00	747.00	956.29
REVENUES TOTAL	530.50	0.00	747.00	5,862.50	6,246.29
EXPENDITURES					
EdVisions Regal Eagle Staff	828.71	631.90	320.00	5,861.62	6,246.29
EXPENDITURES TOTAL	828.71	631.90	320.00	5,861.62	6,246.29
NET INCOME	-298.21	-631.90	427.00	0.88	0.00
BEGINNING BALANCE	503.99	205.78	-426.12	0.00	0.00
ENDING BALANCE	205.78	-426.12	0.88	0.88	0.00

NERSTRAND ELEMENTARY SCHOOL #4055
Balance Sheet Through May 2024

	<u>General</u> <u>Fund</u>	<u>Community</u> <u>Fund</u>	<u>Total</u> <u>Funds</u>
Assets			
Cash and investments	635,365.10	205.78	635,570.88
Accounts receivable	2.33	0.00	2.33
Due from governments	-17,330.16	0.00	-17,330.16
Prepaid items	6,944.28	0.00	6,944.28
Total assets	<u>624,981.55</u>	<u>205.78</u>	<u>625,187.33</u>
Liabilities			
Accounts payable	0.00	0.00	0.00
Due to Other MN Districts	0.00	0.00	0.00
Salaries payable	0.00	0.00	0.00
Taxes payable	0.00	0.00	0.00
Total liabilities	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Net Assets			
Unreserved	617,040.12	0.00	617,040.12
Nonspendable	895.00	0.00	895.00
Restricted	0.00	205.78	205.78
Reserved for Med Assist	7,046.43	0.00	7,046.43
Total liabilities and net assets	<u>624,981.55</u>	<u>205.78</u>	<u>625,187.33</u>

Nerstrand Charter School #4055
Reconciliation Worksheet Report
05/31/2024

Audit No	Statement Date	Co	Bank Code	Bank Name/Description
1302	05/31/2024	4055	USB	US BANK CHECKING ACCOUNT

Worksheet has been Finalized

Statement Amount 538,945.36

Deposits in Transit 0.00

Outstanding Payments

Checks 5,189.85

Wires 1,295.32

SHR - Payments 0.00

SHR - Third Party 0.00

Cash 0.00

ACH 0.00

Adjustment Amount 0.00

Amount Per Bank 532,460.19

GL Account Balance 532,460.19

Difference 0.00

Co L Fd Org Pro Crs Fin O/S
4055 B 01 101 000

Ty
F

Adjustments
00/00/0000

Nerstrand Charter School #4055
Reconciliation Worksheet Report
05/31/2024

Audit No	Statement Date	Co	Bank Code	Bank Name/Description
1303	05/31/2024	4055	LCCB	Lake Country Community Bank Lake Country Community Bank

Worksheet has been Finalized

Statement Amount	103,110.69
Deposits in Transit	0.00
<u>Outstanding Payments</u>	
Checks	0.00
Wires	0.00
SHR - Payments	0.00
SHR - Third Party	0.00
Cash	0.00
ACH	0.00
Adjustment Amount	0.00
Amount Per Bank	103,110.69
GL Account Balance	103,110.69
Difference	0.00

	Co	L	Fd	Org	Pro	Crs	Fin	O/S		Ty
	4055	B	01	101	003					F

Adjustments
 00/00/0000

Nerstrand Charter School #4055 Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
1508 BENCHMARK EDUCATION COMPANY							
		4055	USB		16948		Check
PO#:		Voucher #:	B 01	131	000	1 Yr online literacy	
			8515	Invoice		Invoice No: QUOTE 63176	
						5/22/2024	\$500.00
							Paid Amt: \$500.00
							Check Amount: \$500.00
							Vendor Total: \$500.00
1006 CITY OF NERSTRAND							
		4055	USB		16957		Check
PO#:		Voucher #:	E 01	005	810	000 000 330	
			E 01	005	810	000 000 330	\$127.32
			E 01	005	810	000 000 330	\$143.53
						5/30/2024	
							Paid Amt: \$270.85
							Check Amount: \$270.85
							Vendor Total: \$270.85
1738 E.O. JOHNSON CO. INC.							
		4055	USB		16949		Check
PO#:		Voucher #:	E 01	010	203	000 000 560	
			E 01	010	203	000 000 350	\$213.14
			E 01	010	203	000 000 350	\$104.94
			E 01	010	203	000 000 350	\$214.70
						5/22/2024	
							Paid Amt: \$532.78
							Check Amount: \$532.78
							Vendor Total: \$532.78
1647 EMC INSURANCE COMPANIES							
		4055	USB		16950		Check
PO#:		Voucher #:	E 01	005	940	000 000 340	
			8528	Invoice		Invoice No: 7001277440	\$20.00
						5/22/2024	
							Paid Amt: \$20.00
							Check Amount: \$20.00
							Vendor Total: \$20.00
1351 FLOM DISPOSAL SERVICE							
		4055	USB		16951		Check
PO#:		Voucher #:	E 01	005	810	000 000 330	
			8510	Invoice		Invoice No: 3964	\$306.45
						5/22/2024	
							Paid Amt: \$306.45
							Check Amount: \$306.45
							Vendor Total: \$306.45
1133 INDEPENDENT SCHOOL DIST # 656							
		4055	USB		16952		Check
			E 01	005	850	000 348 335	\$13,687.50
			E 01	005	810	000 000 391	\$6,114.55
						April rent	
						Custodian	

Nerstrand Charter School #4055
Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt	pmv/Void	Date	Type
1133		INDEPENDENT SCHOOL DIST # 656							
		4055	USB		16952				Check
			E 01	005	630	000	000	305	Tech
									\$26.65
		PO#:		Voucher #:	8517	Invoice	Invoice No:	42572	
									Paid Amt: \$19,828.70
									Check Amount: \$19,828.70
									Vendor Total: \$19,828.70
1722		INDIGO EDUCATION							
		4055	USB		16953				Check
			E 01	010	420	000	419	303	Q4 director
									\$3,501.11
		PO#:		Voucher #:	8512	Invoice	Invoice No:	20702	
									Paid Amt: \$3,501.11
									Check Amount: \$3,501.11
									Vendor Total: \$3,501.11
1748		MANDI BEUCLER							
		4055	USB		16958				Check
			E 01	010	203	000	000	305	5/3 interpreting
									\$125.00
		PO#:		Voucher #:	8531	Invoice	Invoice No:	20240523	
									Paid Amt: \$125.00
									Check Amount: \$125.00
									Vendor Total: \$125.00
1673		METRONET INC							
		4055	USB		16954				Check
			E 01	005	110	000	000	320	Phone
									\$239.00
		PO#:		Voucher #:	8513	Invoice	Invoice No:	1677211	
									Paid Amt: \$239.00
									Check Amount: \$239.00
									Vendor Total: \$239.00
1750		NERSTRAND MEATS & CATERING							
		4055	LCCB		2733				Check
			R 01	000	000	017	000	619	5/18 NNO 300 people
									\$900.00
		PO#:		Voucher #:	8536	Invoice	Invoice No:	20240530	
									Paid Amt: \$900.00
									Check Amount: \$900.00
									Vendor Total: \$900.00

Nerstrand Charter School #4055 Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
1492		ON THE MOVE - THERAPY SERVICES		USB	16960		Check
		4055		USB	16960		
				E 01	010 420 000 740 394	4/30-5/17	\$2,912.00
		PO#:		Voucher #:	8534 Invoice	Invoice No: 2700	
						5/30/2024	Paid Amt: \$2,912.00
							Check Amount: \$2,912.00
							Vendor Total: \$2,912.00
1682		THE PENWORTHY COMPANY LLC		USB	16955		Check
		4055		USB	16955		
				E 01	010 620 000 343 470	library bks	\$4,131.72
		PO#:		Voucher #:	8514 Invoice	Invoice No: 0599401-IN	
						5/22/2024	Paid Amt: \$4,131.72
							Check Amount: \$4,131.72
							Vendor Total: \$4,131.72
1703		TRACI LAFERRIERE		USB	16961		Check
		4055		USB	16961		
				E 01	005 110 000 000 305	May - June	\$8,500.00
		PO#:		Voucher #:	8535 Invoice	Invoice No: 20240529	
						5/30/2024	Paid Amt: \$8,500.00
							Check Amount: \$8,500.00
							Vendor Total: \$8,500.00
1727		UPTICK EDUCATION LLC		USB	16956		Check
		4055		USB	16956		
				E 01	010 420 000 740 394	4/2-4/24 Psych B Holtorf	\$1,800.00
		PO#:		Voucher #:	8516 Invoice	Invoice No: 1284	
						5/22/2024	Paid Amt: \$1,800.00
							Check Amount: \$1,800.00
							Vendor Total: \$1,800.00
							Report Total: \$43,789.81

Nerstrand Charter School #4055 Journal Entry Listing

JE Cd	Period	Date	St Src	Ref	Description	L	Fd	Org	Pro	Crs	Fin	O/S	Account Description	Debit Amount	Credit Amount
4294	202411	05/31/2024	P	JE	May EcEdVisionsMay EFT	B	01	101	000				USB Cash	0.00	84,477.76
						B	04	101	000				USB Cash	0.00	828.71
						E	01	005	050	000	000	305	EdVisions School Administ	8,600.64	0.00
						E	01	005	105	000	000	305	Consult Fees (EdVisions)	1,672.68	0.00
						E	01	010	201	000	000	394	EdVisions Kinder Staff	7,832.45	0.00
						E	01	010	203	000	000	394	EdVisions General Staff	55.00	0.00
						E	01	010	203	000	000	394	EdVisions General Staff	1,174.19	0.00
						E	01	010	203	000	000	394	EdVisions General Staff	5,468.29	0.00
						E	01	010	203	000	000	394	EdVisions General Staff	27.51	0.00
						E	01	010	203	000	000	394	EdVisions General Staff	0.00	0.00
						E	01	010	203	000	000	394	EdVisions General Staff	5,542.22	0.00
						E	01	010	203	000	000	394	EdVisions General Staff	7,207.64	0.00
						E	01	010	203	000	000	394	EdVisions General Staff	8,229.74	0.00
						E	01	010	203	000	000	394	EdVisions General Staff	0.00	0.00
						E	01	010	240	000	000	394	EdVisions PhysEd Staff	3,881.77	0.00
						E	01	010	240	000	000	394	EdVisions PhysEd Staff	0.00	0.00
						E	01	010	407	000	740	396	EdVisions Sp Ed Sal Pur F	4,153.00	0.00
						E	01	010	407	000	740	397	EdVisions Sp Ed Ben Pur f	783.52	0.00
						E	01	010	407	013	740	396	Sp Ed Sal Pur F Other D	0.00	0.00
						E	01	010	407	013	740	397	Sp Ed Ben Pur F Other D	0.00	0.00
						E	01	010	411	000	740	396	EdVisions Sp Ed Sal Pur F	4,729.92	0.00
						E	01	010	411	000	740	397	Sp Ed Ben Pur F Other D	1,524.42	0.00
						E	01	010	420	000	740	396	EdVisions SpEd Staff	0.00	0.00
						E	01	010	420	000	740	396	EdVisions SpEd Staff	581.10	0.00
						E	01	010	420	000	740	396	EdVisions SpEd Staff	0.00	0.00
						E	01	010	420	000	740	396	EdVisions SpEd Staff	3,036.90	0.00
						E	01	010	420	000	740	396	EdVisions SpEd Staff	2,596.77	0.00
						E	01	010	420	000	740	396	EdVisions SpEd Staff	0.00	0.00
						E	01	010	420	000	740	396	EdVisions SpEd Staff	1,931.28	0.00
						E	01	010	420	000	740	396	EdVisions SpEd Staff	2,580.03	0.00
						E	01	010	420	000	740	396	EdVisions SpEd Staff	0.00	0.00
						E	01	010	420	000	740	396	EdVisions SpEd Staff	935.26	0.00
						E	01	010	420	000	740	396	EdVisions SpEd Staff	2,495.16	0.00
						E	01	010	420	000	740	396	EdVisions SpEd Staff	152.79	0.00
						E	01	010	420	000	740	396	EdVisions SpEd Staff	111.12	0.00
						E	01	010	420	000	740	396	EdVisions SpEd Staff	1,485.60	0.00
						E	01	010	420	000	740	397	EdVisions SpEd Benefits	0.00	0.00
						E	01	010	420	000	740	397	EdVisions SpEd Benefits	260.24	0.00

Nerstrand Charter School #4055
Journal Entry Listing

JE Cd	Period	Date	St	Src	Ref	Description	L	Fd	Org	Pro	Crs	Fin	O/S	Account Description	Debit Amount	Credit Amount
4294	202411	05/31/2024	P	JE	May EcEd	VisionsMay EFT	E	01	010	420	000	740	397	EdVisions SpEd Benefits	0.00	0.00
							E	01	010	420	000	740	397	EdVisions SpEd Benefits	1,250.85	0.00
							E	01	010	420	000	740	397	EdVisions SpEd Benefits	259.90	0.00
							E	01	010	420	000	740	397	EdVisions SpEd Benefits	0.00	0.00
							E	01	010	420	000	740	397	EdVisions SpEd Benefits	736.58	0.00
							E	01	010	420	000	740	397	EdVisions SpEd Benefits	258.82	0.00
							E	01	010	420	000	740	397	EdVisions SpEd Benefits	0.00	0.00
							E	01	010	420	000	740	397	EdVisions SpEd Benefits	94.30	0.00
							E	01	010	420	000	740	397	EdVisions SpEd Benefits	250.63	0.00
							E	01	010	420	000	740	397	EdVisions SpEd Benefits	15.41	0.00
							E	01	010	420	000	740	397	EdVisions SpEd Benefits	11.21	0.00
							E	01	010	420	000	740	397	EdVisions SpEd Benefits	149.82	0.00
							E	01	010	422	000	425	303	CEIS para	0.00	0.00
							E	01	010	605	000	000	394	EdVisions InstructionalSup	4,401.00	0.00
							E	04	005	570	000	000	394	EdVisions Regal Eagle Sta	0.00	0.00
							E	04	005	570	000	000	394	EdVisions Regal Eagle Sta	828.71	0.00

\$85,306.47	\$85,306.47
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Nerstrand Charter School #4055
SHR and SF Outstanding Payments

5/31/2024

Bank: USB
 Acct#: 15210002357

Co	Pmt No	Pmt Type	Grp	Code	Name	Pmt Date	Check No	Amount	
4055	8437	Check	1	1364	NOVATION EDUCATION OPPORTUNITIES	4/30/2024	16947	920.80	
4055	8459	Check	1	1508	BENCHMARK EDUCATION COMPANY	5/22/2024	16948	500.00	
4055	8461	Check	1	1673	METRONET INC	5/22/2024	16954	239.00	
4055	8470	Check	1	1006	CITY OF NERSTRAND	5/30/2024	16957	270.85	
4055	8475	Check	1	1748	MANDI BEUCLER	5/30/2024	16958	125.00	
4055	8473	Check	1	1673	METRONET INC	5/30/2024	16959	222.20	
4055	8472	Check	1	1492	ON THE MOVE - THERAPY SERVICES	5/30/2024	16960	2,912.00	
4055	8469	Wire	1	1017	XCEL ENERGY	5/30/2024		1,295.32	
							Bank	Total	6,485.17
							Total	6,485.17	6,485.17

Nerstrand Charter School #4055

Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
1886	ideas	4055	USB	1910	Credit A	05/15/24		Wire	1	MDE	MDE			51,640.95		0.00
							4055	R	01	000	000	000	211	General Education Aid		
														Receipt Total:	\$51,640.95	\$0.00
														Deposit Total:	\$51,640.95	\$0.00
1887	IDEAS	4055	USB	1911	Credit A	05/30/24		Wire	1	MDE	MDE			14,953.52		0.00
							4055	R	01	000	000	000	211	General Education Aid		
							4055	R	01	000	000	000	740	State Special Education Aid	36,887.42	0.00
														Receipt Total:	\$51,640.94	\$0.00
														Deposit Total:	\$51,640.94	\$0.00
1888	Color Run	4055	LCCB	1912	Credit A	05/06/24		Wire	1	M	Miscellaneous			695.50		0.00
							4055	R	01	000	000	000	096	Color Run		
														Receipt Total:	\$695.50	\$0.00
														Deposit Total:	\$695.50	\$0.00
1889	Color Run	4055	LCCB	1913	Credit A	05/13/24		Wire	1	M	Miscellaneous			340.00		0.00
							4055	R	01	000	000	000	096	Color Run		
														Receipt Total:	\$340.00	\$0.00
														Deposit Total:	\$340.00	\$0.00
1890	Amazon Credit	4055	LCCB	1914	Credit A	05/31/24		Wire	1	M	Miscellaneous			6.95		0.00
							4055	E	01	010	203	000	000	430	Amazon Credits	
														Receipt Total:	\$6.95	\$0.00
														Deposit Total:	\$6.95	\$0.00
1891	NNO	4055	LCCB	1915	Credit A	05/20/24		Wire	1	M	Miscellaneous			23,796.00		0.00
							4055	R	01	000	000	017	000	620	NNO Fundraising Revenue	
														Receipt Total:	\$23,796.00	\$0.00
														Deposit Total:	\$23,796.00	\$0.00

Nerstrand Charter School #4055 Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
1897	4055	USB													
	Interest		1921	Credit A	05/31/24		Wire	1	M				Miscellaneous		
						4055	R 01	000	000	000	092		Interest Earnings	619.79	0.00
													Receipt Total:	\$619.79	\$0.00
													Deposit Total:	\$619.79	\$0.00
1898	4055	USB													
	Interest		1922	Credit A	05/31/24		Wire	1	M				Miscellaneous		
						4055	R 01	000	000	000	092		Interest Earnings	1,798.38	0.00
													Receipt Total:	\$1,798.38	\$0.00
													Deposit Total:	\$1,798.38	\$0.00
1899	4055	USB													
	Sped Tuition Bill		1923	Credit A	05/03/24		Wire	1	MDE				MDE		
						4055	B 01	121	000				FY23 Sped Tuition Bill	33,718.06	0.00
													Receipt Total:	\$33,718.06	\$0.00
													Deposit Total:	\$33,718.06	\$0.00
1900	4055	USB													
	MAIEP Cvr FY24		1924	Credit A	05/22/24		Wire	1	MDE				MDE		
						4055	R 01	000	000	000	372	071	Med Assist Fr Dept of HS	71.04	0.00
													Receipt Total:	\$71.04	\$0.00
													Deposit Total:	\$71.04	\$0.00
													Report Total:	\$177,826.57	\$0.00

Nerstrand Charter School #4055
Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
1187		AMAZON.COM					
		4055	LCCB				Wire
PO#:			E 01 010 203 000 000 430		folders	5/15/2024	Paid Amt: \$56.62
		Voucher #:	8524 Invoice		Invoice No: 20240515		Check Amount: \$56.62
		4055	LCCB				Wire
PO#:			E 01 010 203 000 000 401		whitebrd cleaner	5/15/2024	Paid Amt: \$52.80
		Voucher #:	8518 Invoice		Invoice No: 20240515		Check Amount: \$52.80
		4055	LCCB				Wire
PO#:			E 01 010 203 000 000 430		art supplies	5/15/2024	Paid Amt: \$89.08
		Voucher #:	8519 Invoice		Invoice No: 20240515		Check Amount: \$89.08
		4055	LCCB				Wire
PO#:			E 01 010 203 000 000 430		notebooks	5/15/2024	Paid Amt: \$150.44
		Voucher #:	8520 Invoice		Invoice No: 20240515		Check Amount: \$150.44
		4055	LCCB				Wire
PO#:			E 01 010 420 000 740 433		pencil grip	5/15/2024	Paid Amt: \$40.74
		Voucher #:	8521 Invoice		Invoice No: 20240515		Check Amount: \$40.74
		4055	LCCB				Wire
PO#:			E 01 010 203 000 000 430		construct paper	5/15/2024	Paid Amt: \$36.96
		Voucher #:	8522 Invoice		Invoice No: 20240515		Check Amount: \$36.96
		4055	LCCB				Wire
PO#:			E 01 010 203 000 000 430		erasers	5/15/2024	Paid Amt: \$49.80
		Voucher #:	8523 Invoice		Invoice No: 20240515		Check Amount: \$49.80
		4055	LCCB				Wire
PO#:			E 01 010 203 000 000 430		markers	5/22/2024	Paid Amt: \$296.72
		Voucher #:	8525 Invoice		Invoice No: 20240515		Check Amount: \$296.72
		4055	LCCB				Wire
PO#:			E 01 010 203 000 000 430		sentence strips & brushes	5/22/2024	Paid Amt: \$26.59
		Voucher #:	8526 Invoice		Invoice No: 20240515		Check Amount: \$26.59
		4055	LCCB				Wire
PO#:			E 01 010 203 000 000 430		art paper	5/22/2024	Paid Amt: \$51.53
		Voucher #:	8527 Invoice		Invoice No: 20240515		Check Amount: \$51.53

Nerstrand Charter School #4055
Detail Payment Register By Vendor

Code	Rcd	Vendor Co	Bank	Check No	Pmt/Void Date	Pmt Type
1187		AMAZON.COM				
		4055	LCCB			Wire
PO#:		Voucher #:	E 01 010 010 620 000	343 401	library bk tape	
			8532 Invoice	Invoice No: 20240520	5/20/2024	Paid Amt: \$77.42
						Check Amount: \$77.42
		4055	LCCB			Wire
PO#:		Voucher #:	E 01 010 010 420 000	419 401	sped folders & dividers	
			8540 Invoice	Invoice No: 20240522	5/22/2024	Paid Amt: \$112.25
						Check Amount: \$112.25
		4055	LCCB			Wire
PO#:		Voucher #:	E 01 010 010 203 000	000 460	writing journals	
			8545 Invoice	Invoice No: 20240506	5/6/2024	Paid Amt: \$53.67
						Check Amount: \$53.67
		4055	LCCB			Wire
PO#:		Voucher #:	E 01 010 010 203 000	000 430	spiral tablets	
			8548 Invoice	Invoice No: 20240507	5/7/2024	Paid Amt: \$120.50
						Check Amount: \$120.50
		4055	LCCB			Wire
PO#:		Voucher #:	E 01 010 010 203 000	000 430	construct paper	
			8549 Invoice	Invoice No: 20240507	5/7/2024	Paid Amt: \$39.99
						Check Amount: \$39.99
		4055	LCCB			Wire
PO#:		Voucher #:	E 01 010 010 203 000	000 401	ziplocs & labels	
			8550 Invoice	Invoice No: 20240507	5/7/2024	Paid Amt: \$48.69
						Check Amount: \$48.69
		4055	LCCB			Wire
PO#:		Voucher #:	E 01 010 010 203 000	000 401	teacher planner	
			8551 Invoice	Invoice No: 20240507	5/7/2024	Paid Amt: \$14.08
						Check Amount: \$14.08
		4055	LCCB			Wire
PO#:		Voucher #:	E 01 010 010 203 000	000 430	construct paper	
			8552 Invoice	Invoice No: 20240507	5/7/2024	Paid Amt: \$71.61
						Check Amount: \$71.61
		4055	LCCB			Wire
PO#:		Voucher #:	E 01 010 010 203 000	000 430	construct paper	
			8553 Invoice	Invoice No: 20240507	5/7/2024	Paid Amt: \$91.50
						Check Amount: \$91.50
		4055	LCCB			Wire
PO#:		Voucher #:	E 01 010 010 620 000	343 470	library bk tape	
			8553 Invoice	Invoice No: 20240507	5/7/2024	Paid Amt: \$84.90
						Check Amount: \$84.90
		4055	LCCB			Wire
PO#:		Voucher #:	E 01 010 010 203 000	000 430	construct paper	
			8553 Invoice	Invoice No: 20240507	5/7/2024	Paid Amt: \$176.40
						Check Amount: \$176.40

Nerstrand Charter School #4055 Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
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1187		AMAZON.COM					
		4055	LCCB	E 01 010 203 000 000 401	ziploc bags	5/7/2024	Wire
		PO#:	Voucher #:	8554 Invoice	Invoice No: 20240507	5/7/2024	Paid Amt: \$21.49
							Check Amount: \$21.49

		4055	LCCB	E 01 010 203 000 000 401	staples & markers	5/7/2024	Wire
		PO#:	Voucher #:	8555 Invoice	Invoice No: 20240507	5/7/2024	Paid Amt: \$86.04
							Check Amount: \$86.04

		4055	LCCB	E 01 010 203 000 000 401	purell	5/7/2024	Wire
		PO#:	Voucher #:	8556 Invoice	Invoice No: 20240507	5/7/2024	Paid Amt: \$150.66
							Check Amount: \$150.66

		4055	LCCB	E 01 010 203 000 000 430	construct paper	5/7/2024	Wire
		PO#:	Voucher #:	8557 Invoice	Invoice No: 20240507	5/7/2024	Paid Amt: \$42.95
							Check Amount: \$42.95

		4055	LCCB	E 01 010 203 000 000 401	index cards	5/7/2024	Wire
		PO#:	Voucher #:	8558 Invoice	Invoice No: 20240507	5/7/2024	Paid Amt: \$133.50
							Check Amount: \$133.50

		4055	LCCB	E 01 010 203 000 000 430	Sup/Mat N-Indiv Inst	5/7/2024	Wire
				E 01 010 203 000 000 401	Sup/Mat Non-Inst:		
				E 01 010 620 000 343 401	Sup/Mat Non-Inst:		
				E 01 010 620 000 343 470	Sup/Mat Non-Inst:		
				E 01 005 720 000 000 401	Sup/Mat Non-Inst:		
		PO#:	Voucher #:	8559 Invoice	Invoice No: 20240507	5/7/2024	Paid Amt: \$1,575.82
							Check Amount: \$1,575.82

		4055	LCCB	E 01 010 203 000 000 430	Sup/Mat N-Indiv Inst	5/7/2024	Wire
				E 01 010 203 000 000 401	Sup/Mat Non-Inst:		
				E 01 010 420 000 740 433	SpEd Sup/Mat N-Indiv Inst		
				E 01 005 720 000 000 401	Health Service supplies		
		PO#:	Voucher #:	8560 Invoice	Invoice No: 20240507	5/7/2024	Paid Amt: \$1,123.83
							Check Amount: \$1,123.83

Vendor Total: \$4,648.65

Nerstrand Charter School #4055
Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
1508		BENCHMARK EDUCATION COMPANY		LCCB			
PO#:		Voucher #:		E 01 010 203 000 000 401	8543 Invoice	5/6/2024	
				cum file folders			
					Invoice No: 20240506		
							Paid Amt: \$33.28
							Check Amount: \$33.28
							Vendor Total: \$33.28
1732		CAPITAL ONE		LCCB			
PO#:		Voucher #:		E 01 010 203 000 000 619	8541 Invoice	5/26/2024	
				Larsons Printing tees			
				E 01 010 420 000 740 433			
				Amazon pencil grips			
				B 01 131 000			
				Mystery Science FY25 membership			
				E 01 010 203 000 000 430			
				Amazon paper			
				E 01 010 203 000 000 460			
				Learn WO Tears curric			
					Invoice No: 20240516		
							Paid Amt: \$2,630.32
							Check Amount: \$2,630.32
							Vendor Total: \$2,630.32
1035		GOPHER		LCCB			
PO#:		Voucher #:		E 01 010 240 000 000 430	8546 Invoice	5/7/2024	
				dodgeballs			
				E 01 010 240 014 000 430			
				dodgeballs			
					Invoice No: 20240507		
							Paid Amt: \$237.19
							Check Amount: \$237.19
							Vendor Total: \$237.19
1751		MARY'S RUSTIC ROSE		LCCB			
PO#:		Voucher #:		E 01 010 258 000 000 401	8539 Invoice	5/22/2024	
				flowers for community celebration			
					Invoice No: 20240502		
							Paid Amt: \$109.00
							Check Amount: \$109.00
							Vendor Total: \$109.00
1753		MATH LEARNING CENTER		LCCB			
PO#:		Voucher #:		E 01 010 203 000 000 460	8544 Invoice	5/22/2024	
				math curriculum			
					Invoice No: 20240522		
							Paid Amt: \$759.24
							Check Amount: \$759.24
							Vendor Total: \$759.24

Nerstrand Charter School #4055
Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type	
1749		MIXBOOK						
		4055		LCCB			Wire	
PO#:		R 01	000	000	017	000	619	
		Voucher #: 8533 Invoice					photo bk	\$41.57
		Invoice No: 6326199					5/16/2024	
		Paid Amt: \$41.57						
		Check Amount: \$41.57						
		4055		LCCB			Wire	
PO#:		R 01	000	000	017	000	619	
		Voucher #: 8547 Invoice					Eagle Bluff bks for sale	\$187.03
		Invoice No: 6315891					5/10/2024	
		Paid Amt: \$187.03						
		Check Amount: \$187.03						
		Vendor Total: \$228.60						
1752		PROVISION MEDIA INC						
		4055		LCCB			Wire	
PO#:		E 01	010	620	000	343	470	
		Voucher #: 8542 Invoice					Audio System	\$1,748.00
		Invoice No: 20240514					5/15/2024	
		Paid Amt: \$1,748.00						
		Check Amount: \$1,748.00						
		Vendor Total: \$1,748.00						
1700		USBANK						
		4055		USB			Wire	
PO#:		E 01	005	110	000	000	305	
		Voucher #: 8538 Invoice					analysis srvc chrg	\$25.88
		Invoice No: 20240514					5/14/2024	
		Paid Amt: \$25.88						
		Check Amount: \$25.88						
		Vendor Total: \$25.88						
1017		XCEL ENERGY						
		4055		USB			Wire	
PO#:		E 01	005	810	000	000	330	
		Voucher #: 8537 Invoice					4/28-5/28	\$1,295.32
		Invoice No: 879330647					5/30/2024	
		Paid Amt: \$1,295.32						
		Check Amount: \$1,295.32						
		4055		USB			Wire	
PO#:		E 01	005	810	000	000	330	
		Voucher #: 8511 Invoice					3/28-4/28	\$1,344.28
		Invoice No: 875270949					5/1/2024	
		Paid Amt: \$1,344.28						
		Check Amount: \$1,344.28						
		Vendor Total: \$2,639.60						
		Report Total: \$13,059.76						

Gifts Received 5/13/24-6/10/24

Name	Donated Amount	Restriction
Kenyon Fire Department	\$2,500.00	NNO
Dennison Lions	\$650.00	
Security State Bank (Kind Class of 1960)	\$500.00	NNO
Kathy Braaten	\$500.00	NNO
Valley Autohouse	\$500.00	NNO
Nerstrand Custom Cabin	\$1,000.00	NNO
Schwab Charitable	\$1,000.00	NNO

Nerstrand Elementary School Policy 211
Independent Charter School District #4055
Adopted:

**211 CRIMINAL OR CIVIL ACTION AGAINST CHARTER SCHOOL,
CHARTER SCHOOL BOARD MEMBER, EMPLOYEE, OR STUDENT**

I. PURPOSE

The purpose of this policy is to provide guidance about the charter school's position, rights, and responsibilities when a civil or criminal action is pending against the charter school, or a charter school board member, charter school employee, or student.

II. GENERAL STATEMENT OF POLICY

A. The charter school recognizes that, when civil or criminal actions are pending against a charter school board member, charter school employee, or student, the charter school may be requested or required to take action.

B. In responding to such requests and/or requirements, the charter school will take such measures as are appropriate to its primary mission of providing for the education of students in an environment that is safe for staff and students and is conducive to learning.

C. The charter school acknowledges its statutory obligations with respect to providing assistance to charter school board members and teachers who are sued in connection with performance of charter school duties. Collective bargaining agreements and charter school policies may also apply.

III. CIVIL ACTIONS

A. Pursuant to Minnesota Statutes section 466.07, subdivision 1, the charter school shall defend and indemnify any charter school board member or charter school employee for damages in school-related litigation, including punitive damages, claimed or levied against the charter school board member or employee, provided that the charter school board member or employee was acting in the performance of the duties of the position and was not guilty of malfeasance, willful neglect of duty, or bad faith.

B. Notwithstanding Minnesota Statutes section 3.736, the charter school shall assume full liability for its activities and indemnify and hold harmless the authorizer and its officers, agents, and employees from any suit, claim, or liability arising from any operation of the charter school and the commissioner and department officers, agents, and employees. A charter school is not required to indemnify or hold harmless a state employee if the state would not be required to indemnify and hold the employee harmless under Minnesota Statutes section 3.736, subdivision 9.

C. Data Practices

Educational data and personnel data maintained by the charter school may be sought as evidence in a civil proceeding. The charter school will release the data only pursuant to the Minnesota Government Data Practices Act, Minnesota Statutes chapter 13 and to the Family Educational Rights and Privacy Act, 20 United States Code § 1232g, and related regulations. When an employee is subpoenaed and is expected to testify regarding educational data or personnel data, the employee will inform the building administrator or designated supervisor, who shall immediately inform the executive director or designee. No charter school board member or employee may release data without consultation in advance with the charter school official designated as the responsible authority for the collection, use, and dissemination of data.

D. Service of Subpoenas

Charter school officers and employees will normally not be involved in providing service of process for third parties in the school setting.

E. Leave to Testify

Leave for employees appearing in court, either when sued or under subpoena to testify, will be considered in accordance with charter school personnel policies and applicable collective bargaining agreements.

IV. CRIMINAL CHARGES OR CONDUCT

A. Employees

1. The charter school expects that its employees serve as positive role models for students. As role models for students, employees have a duty to conduct themselves in an exemplary manner.

2. If the charter school receives information relating to activities of a criminal nature by an employee, the charter school will investigate and take appropriate disciplinary action, which may include discharge, subject to charter school policies, statutes, and provisions of applicable collective bargaining agreements.

B. Students

The charter school has an interest in maintaining a safe and healthful environment and in preventing disruption of the educational process. To promote that interest, the charter school will take appropriate action regarding students convicted of crimes that relate to the school environment.

C. Criminal Investigations

1. The policy of the charter school is to cooperate with law enforcement officials. The charter school will make all efforts, however, to encourage law enforcement officials to question students and employees outside of school hours and off school premises unless extenuating circumstances exist, the matter being investigated is school-related, or as otherwise provided by law.

2. If questioning at school is unavoidable, the charter school will attempt to maintain confidentiality to avoid embarrassment to students and employees and to avoid disruption of the educational program. The charter school will attempt to notify parents of a student under age 18 that police will be questioning their child. Normally, the executive director, principal, or other appropriate school official will be present during the interview, except as otherwise required by law (Minnesota Statutes section 260E.22), or as otherwise determined in consultation with the parent or guardian.

D. Data Practices

The charter school will release to juvenile justice and law enforcement authorities educational and personnel data only in accordance with Minnesota Statutes chapter 13 (Minnesota Government Data Practices Act), 20 United States Code section 1232g (FERPA), or other federal or state law.

V. STATEMENTS WHEN LITIGATION IS PENDING

The charter school recognizes that when a civil or criminal action is commenced or pending, parties to the lawsuit have particular duties in reference to persons involved or named in the lawsuit, as well as insurance carrier(s). Therefore, charter school board members or charter school employees shall make or release statements in that situation only in consultation with legal counsel.

Legal References:

Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)
Minn. Stat. § 121A.75 (Receipt of Records; Sharing)
Minn. Stat. § 124E.03, Subd. 2(j) (Applicable Law)
Minn. Stat. § 124E.09 (Extent of Specific Legal Authority)
Minn. Stat. § 260B.171, Subds. 3 and 5 (Records)
Minn. Stat. § 260E.22 (Interviews)
Minn. Stat. § 466.07, Subd. 1 (Indemnification)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)
42 U.S.C. § 1983 (Civil Action for Deprivation of Rights)
Minn. Op. Atty. Gen. 169 (Mar. 7, 1963)
Minn. Op. Atty. Gen. 169 (Nov. 3, 1943)
Wood v. Strickland, 420 U.S. 308 (1975)

Cross References:

MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of Charter School Employees)
MSBA/MASA Model Policy 406 (Public and Private Personnel Data)
MSBA/MASA Model Policy 408 (Subpoena of a Charter School Employee)
MSBA/MASA Model Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)

212 CHARTER SCHOOL BOARD MEMBER DEVELOPMENT

I. PURPOSE

In recognition of the charter school's need for continuing in-service training and development for its members, the purpose of this policy is to encourage the members of the charter school board to participate in professional development activities designed for them so that they may perform their responsibilities.

II. GENERAL STATEMENT OF POLICY

A. All charter school board members are encouraged to participate in charter school board and related workshops and activities sponsored by local, state, and national charter school boards associations, as well as in the activities of other educational groups.

B. Charter school board members are expected to report back to the charter school board with materials of interest gathered at the various meetings and workshops.

C. The charter school board will reimburse the necessary expenses of all charter school board members who attend meetings and conventions pertaining to school activities and the objectives of the charter school board, within the approved policy and budget allocations of the charter school board relating to the reimbursement of expenses involving the attendance at workshops and conventions.

Legal References:

Minn. Stat. § 124E.07, Subd. 7 (Board of Directors)

Cross References:

MSBA/MASA Model Policy 201 (Legal Status of the Charter School Board of Directors)

MSBA/MASA Model Policy 214 (Out-of-State Travel by Charter School Board Members)

MSBA/MASA Model Policy 412 (Expense Reimbursement)

Nerstrand Elementary School Policy 213
Independent Charter School District #4055
Adopted:

213 CHARTER SCHOOL BOARD COMMITTEES

I. PURPOSE

The purpose of this policy is to provide for the structure and the operation of committees or subcommittees of the charter school board.

II. GENERAL STATEMENT OF POLICY

A. It is the policy of the charter school board to designate charter school board committees or subcommittees when it is determined that a committee process facilitates the mission of the charter school board.

B. The charter school board has determined that certain permanent standing committees, as described in this policy, do facilitate the operation of the charter school board and the charter school.

C. A charter school board committee or subcommittee will be formed by charter school board resolution which shall outline the duties and purpose of the committee or subcommittee.

D. A committee or subcommittee is advisory in nature and has only such authority as specified by the charter school board.

E. The charter school board will receive reports or recommendations from a committee or subcommittee for consideration. The charter school board, however, retains the right and has the duty to make all final decisions related to such reports or recommendations.

F. The charter school board also may establish such ad hoc committees for specific purposes as it deems appropriate.

G. The charter school board reserves the right to limit, create or abolish any standing or ad hoc committee as it deems appropriate.

H. A committee of the charter school board shall not appoint a subcommittee of that committee without approval of the charter school board.

III. APPOINTMENT OF COMMITTEES

A. The charter school board hereby appoints the following standing committees:

1. Audit.
2. Policy.
3. Building and Grounds.
4. Negotiations Committee(s) for various employee groups.

B. The charter school board will establish, by resolution, for each standing or ad hoc committee the number of members, the term and the charge or mission of each such committee.

C. The charter school board chair shall appoint the members of each standing or ad hoc committee and designate the chair thereof.

IV. PROCEDURES FOR CHARTER SCHOOL BOARD COMMITTEES

A. All meetings of committees or subcommittees shall be open to the public in compliance with the Open Meeting Law, and notice shall be given as prescribed by law.

B. A committee or subcommittee shall act only within the guidelines and mission established for that committee or subcommittee by the charter school board.

C. Actions of a committee or subcommittee shall be by majority vote and be consistent with the governing rules of the charter school board.

D. The committee or subcommittee shall designate a secretary who will record the minutes of actions of the charter school board committee.

E. The power of a committee or subcommittee of the charter school board is advisory only and is limited to making recommendations to the charter school board.

F. A committee or subcommittee of the charter school board shall, when appropriate, clarify in any dealings with the public that its powers are only advisory to the charter school board.

Legal References: Minn. Stat. Ch. 13D (Open Meeting Law)
Minn. Stat. § 124E.07 (Board of Directors)

Cross References:

MSBA/MASA Model Policy 201 (Legal Status of the Charter School Board of Directors)

MSBA/MASA Model Policy 203 (Operation of the Charter School Board – Governing Rules)

MSBA School Law Bulletin “C” (Minnesota’s Open Meeting Law)

Nerstrand Elementary School Policy 214
Independent Charter School District #4055
Adopted:

214 OUT-OF-STATE TRAVEL BY CHARTER SCHOOL BOARD MEMBERS

I. PURPOSE

The purpose of this policy is to control out-of-state travel by charter school board members as required by law.

II. GENERAL STATEMENT OF POLICY

Charter school board members have an obligation to become informed on the proper duties and functions of a charter school board member, to become familiar with issues that may affect the charter school, to acquire a basic understanding of school finance and budgeting, and to acquire sufficient knowledge to comply with federal, state, and local laws, rules, regulations, and charter school policies that relate to their functions as charter school board members. Occasionally, it may be appropriate for charter school board members to travel out of state to fulfill their obligations.

III. APPROPRIATE TRAVEL

Travel outside the state is appropriate when the charter school board finds it proper for charter school board members to acquire knowledge and information necessary to allow them to carry out their responsibilities as charter school board members. Travel to regional or national meetings of the National Charter school boards Association is presumed to fulfill this purpose. Travel to other out-of-state meetings for which the member intends to seek reimbursement from the charter school should be pre-approved by the charter school board.

IV. REIMBURSABLE EXPENSES

Expenses to be reimbursed may include transportation, meals, lodging, registration fees, required materials, parking fees, tips, and other reasonable and necessary charter school-related expenses.

V. REIMBURSEMENT

A. Requests for reimbursement must be itemized on the official charter school form and are to be submitted to the designated administrator. Receipts for lodging, commercial transportation, registration, and other reasonable and necessary expenses must be attached to the reimbursement form.

B. Automobile travel shall be reimbursed at the mileage rate set by the charter school board. Commercial transportation shall reflect economy fares and shall be reimbursed only for the actual cost of the trip.

C. Amounts to be reimbursed shall be within the charter school board's approved budget allocations, including attendance at workshops and conventions.

VI. ESTABLISHMENT OF DIRECTIVES AND GUIDELINES

The executive director shall develop a schedule of reimbursement rates for charter school business expenses, including those expenses requiring advance approval and specific rates of reimbursement. The executive director shall also develop directives and guidelines to address methods and times for submission of requests for reimbursement.

Legal References:

Minn. Stat. § 124E.07 (Board of Directors)

Minn. Op. Atty. Gen. 1035 (Aug. 23, 1999) (Retreat Expenses)

Minn. Op. Atty. Gen. 161b-12 (Aug. 4, 1997) (Transportation Expenses)

Cross References:

MSBA/MASA Model Policy 212 (Charter School Board Member Development)

MSBA/MASA Model Policy 412 (Expense Reimbursement)