



Nerstrand Elementary School
205 2nd St | PO Box 156
Nerstrand MN 55053

Board of Directors Meeting Minutes

Charter District #4055

June 8, 2026 | 3:30 p.m.

Nerstrand Elementary Media Center

Members Present	Members Absent	Staff Present	Other Attendees
Carissa Erickson	Ali Bossmann	Nicole Musolf	
Sarah Johnson		Traci LaFerriere	
Paula Shroyer (in at 3:36)			
Terri Neumann			
Andrea Peterson			

1.0 Call to Order at 3:31 p.m.

1.1 Roll Call

2.0 Approve Agenda

Approved. First: Sarah, Second: Terri, Yay:4 , Nay: 0, Abstentions:0

3.0 Opportunity to Report any Board Conflicts of Interest

None noted

4.0 Approve Board Meeting Minutes

4.1 Approved May 11, 2026 Board Meeting Minutes

Approved. First: Terri, Second: Andrea, Yay: 4, Nay: 0, Abstentions: 0

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5.0 Community Comment

None noted

6.0 Reports

6.1 Director Report

a) News

- Many fun and special events happened this month including May Day gift distribution, the Community Celebration honoring Penny Isaacson, 5th Grade All District Field Day, K-4 Fly Up Day, All School Field Day/Color Run, Woodland field trip, the School Talent Show, and a retirement party for phy ed teacher Carmen Bonde.

b) Student Achievement

- The director shared student test data and parent survey results.

c) NEO Update

- The director related test data and survey results to our NEO contract goals.

d) Director Performance

- The Director will focus on Domain 5 next year, which is School Climate. All staff evaluations were completed this month. Work Agreements for next year were signed and sent to EdVisions.

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6.2 Enrollment or 26-27

- Enrollment for 2026-2027 is 138
- Kindergarten: 20, 1st: 23, 2nd:25, 3rd:19, 4th:25, 5th:26
- 2nd & 4th grade are closed with waiting lists for 2nd. There is one potential enrollee in kindergarten and 5th grade.

6.3 Finance Report

- a) Monthly Financial Report by Traci LaFerriere
Motion to approve Monthly Financial Report
Motion approved. First: Terri, Second: Paula,
Yay: 5, Nay: 0, Abstentions: 0
- b) No new donations over \$500

7.0 Policy

- a) Policy #531 Pledge of Allegiance
Motion to approve Policy #531 Pledge of Allegiance
Motion approved. First: Paula, Second: Terri, Yay: 5, Nay: 0,
Abstentions: 0
- b) Policy #532 Removal of Students with IEPs from School
Grounds
Motion to approve Policy #532 Removal of Students with IEPs from
School Grounds
Motion approved. First: Sarah, Second: Andrea, Yay: 5, Nay: 0,
Abstentions: 0
- c) Policy #534 School Meals
Motion to approve Policy #534 School Meals
Motion approved. First: Terri, Second: Paula, Yay: 5, Nay: 0,
Abstentions: 0

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d) Policy #535 Service Animals in Schools

Motion to approve Policy #535 Service Animals in Schools

Motion approved. First: Sarah, Second: Paula, Yay: 5, Nay: 0,
Abstentions: 0

8.0 New Business

8.1 Review Staffing N/A

8.2 Vote to approve contract with Faribault Public Schools for 26-27
school year for Custodial Services; .925 FTE & 8% admin fee

Motion to approve contract with Faribault Public Schools for 26-27
school year for Custodial Services

Motion approved. First: Terri, Second: Andrea,
Yay: 5, Nay: 0, Abstentions: 0

8.3 Vote to approve contract with Faribault Public Schools for 26-27
school year for Technical Support; billed at employee's hourly rate for
hours worked

Motion to approve contract with Faribault Public Schools for 26-27
school year for Technical Support

Motion approved. First: Sarah, Second: Paula,
Yay: 5, Nay: 0, Abstentions: 0

8.4 Vote to approve contract with Faribault Public Schools for 26-27
school year for Licensed School Nursing Consultation; 15 hours plus
8% admin fee

Motion to approve contract with Faribault Public Schools for 26-27
school year for Licensed School Nursing Consultation

Motion approved. First: Paula, Second: Sarah,
Yay: 5, Nay: 0, Abstentions: 0

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8.5 Appointment of Officers to take effect as of next board meeting

- a. Chair- Carissa Erickson
- b. Secretary- Andrea Peterson
- c. Treasurer- Paula

8.6 Vote to approve the following annual Banking Resolutions for 2026-2027 (8/1/26):

- a) Motion to designate Minnesota School District Liquid Asset Fund (US Bank) and Lake Country Community Bank as the Official School Depositories
Motion approved. First: Sarah, Second: Paula,
Yay: 5, Nay: 0, Abstentions: 0
- b) Motion to authorize Nicole Musolf (8/1/26) or Traci LaFerriere to sign for investments on behalf of Nerstrand Elementary School (e.g. CD's)
Motion approved. First: Paula, Second: Terri,
Yay: 5, Nay: 0, Abstentions: 0
- c) Motion to authorize Nicole Musolf (8/1/26) or Traci LaFerriere to make electronic funds transfers between school accounts (e.g. payroll)
Motion approved. First: Sarah, Second: Terri,
Yay: 5, Nay: 0, Abstentions: 0

8.7 Vote to approve use of REAP grant funds - Board authorizes continued use of REAP funds in 2026-2027 to reduce class size as a long-term strategy to retain/recruit effective teachers and to create a more effective learning environment and maximize one-on-one time with students

Motion to Approve use of REAP grant funds
Motion approved. First: Sarah, Second: Paula,
Yay: 5, Nay: 0, Abstentions: 0

8.8 Vote to approve Nicole Musolf as Identified Official with Authority effective 6/8/2026

Motion to approve Nicole Musolf as Identified Official with

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Authority

Motion approved. First: Terri, Second: Paula,

Yay: 5, Nay: 0, Abstentions: 0

8.9 Vote to approve the use of Ratwik, Roszak & Maloney as Legal Council for the 2026-2027 school year with Nicole Musolf, Traci LaFerriere and the Board Chair given designation to consult with them.

Motion to approve the use of Ratwik, Roszak & Maloney as Legal Council for the 2026-2027 school year

Motion approved. First: Paula, Second: Terri,

Yay: 5, Nay: 0, Abstentions: 0

8.10 Update on ABC Board

- a) We are now working to transfer the title from Grace Lutheran Church to the ABC Board. The work with the IRS is finished ahead of schedule.

8.11 Tree Discussion

- a) We need to have 8 trees cut down due to Emerald Ash Borer. We have taken bids from 3 tree cutters and are in the process of determining the best bid for our needs.

9.0 Old Business

9.1 All members have completed their required board training for the school year 2025-2026

9.2 New Board Members (Nicky, Innana & Lexi) need to complete their 3 required trainings before August.

10.0 Other

10.1 Opportunity for BOD member comments on meeting:

Did we stay on track? Strategic vs. micro-manage? Everyone able to participate? Yes, the meeting went well, good discussion and

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passing of motions.

10.2 Next Board of Directors meeting – August 10, 2026 at 3:30pm,
Nerstrand Media Center

11.0 Adjournment

Motion to adjourn at 4:17 p.m.

Approved. First: Sarah, Second: Paula, Yay: 5, Nay: 0, Abstentions: 0

Carissa Erickson, Chairperson of the Board

Sarah Johnson, Clerk of the Board

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