



Nerstrand Elementary School
205 2nd St | PO Box 156
Nerstrand MN 55053

Board of Directors Meeting Minutes

Charter District #4055

October 7, 2024 | 3:30 p.m.

Nerstrand Elementary Media Center

| Members Present | Members Absent | Staff Present | Other Attendees |
|------------------|----------------|------------------|-----------------|
| Carmen Bonde | | Nicole Musolf | Tu Nguyen |
| Ali Bossmann | | Traci LaFerriere | |
| Carissa Erickson | | | |
| Sarah Johnson | | | |
| Terri Neumann | | | |
| Paula Shroyer | | | |
| Tara Vondrasek | | | |

1.0 Call to Order at 3:30 p.m.

1.1 Roll Call

2.0 Approve Agenda

Approved. First: Paula, Second: Sarah, Yay:7, Nay: 0, Abstentions: 0

3.0 Opportunity to Report any Board Conflicts of Interest

None noted

4.0 Approve Board Meeting Minutes

4.1 Approve September 9, 2024 Board Meeting Minutes

Approved. First: Carmen, Second: Terri, Yay: 7, Nay: 0, Abstentions: 0

Nerstrand Elementary Charter Authorizer is:
Novation Education Opportunities (NEO)
3432 Denmark Ave, Ste 130
Eagan, MN 55123



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5.0 Community Comment

None noted

6.0 Reports

6.1 Director Report

a) News

- Nerstrand students visited Caron Park for Prairie Appreciation Day to explore the creek (ocean bottom) and the glacial erratic
- Nerstrand students walked to the Big Woods State Park for Discovery Day. The theme this year was survival.
- Savannah students went to River Bend Nature Center for a morning of science learning on plants
- PTO is graciously supporting all River Bend trips this year
- On Friday, September 27th teachers participated in two staff development workshops. One on behavior strategies and another on American Indian Culture

b) Student Achievement

- FAST A-Reading and A-Math assessments are completed for fall and results were shared
- On September 27th teachers also grouped students into intervention groups depending on FASTbridge assessment scores

c) NEO Update

- MCA results are updated
- Contract goals were reviewed

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d) Director Performance

- Teachers wrote a goal about their fall data for them to work towards in the spring.
- Teachers are focusing on Science Instructional Strategies that will be shared at staff meetings
- These are pieces to increase our instructional awareness and increasing student achievement

6.2 Enrollment for 24-25

- Current enrollment for 2024-2025 is 102
- Kindergarten: 21, 1st: 17, 2nd:18, 3rd:21, 4th:11, 5th:14

6.3 Finance Report

- a) Monthly Financial Report by Traci LaFerriere
Motion to approve Monthly Financial Report
Motion approved. First: Ali, Second: Paula,
Yay: 7, Nay: 0, Abstentions: 0
- b) Review and vote to approve donations over \$500
Motion to approve \$500 donation from Valley Grove to be used for the Peace Garden
Motion approved. First: Terri, Second: Tara, Yay: 7, Nay: 0,
Abstentions: 0

7.0 Policy

- a) Bylaws Review
Motion to approve Bylaws
Motion approved. First: Terri, Second: Paula , Yay: 7, Nay: 0,
Abstentions: 0
- b) Policy 425 Staff Development

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Motion to approve Policy 425 Staff Development

Motion approved. First: Sarah, Second: Tara, Yay: 7: Nay: 0,
Abstentions: 0

c) Policy 503 Student Attendance

Motion to approve Policy 503 Student Attendance

Motion approved. First: Carmen, Second: Terri, Yay: 7: Nay: 0,
Abstentions: 0

d) Policy 412 Expense Reimbursement

Motion to approve Policy 412 Expense Reimbursement

Motion approved. First: Terri, Second: Sarah, Yay: 7: Nay: 0,
Abstentions: 0

e) Policy 516 Student Medications

Motion to approve Policy 516 Student Medications

Motion approved. First: Paula, Second: Tara, Yay: 7: Nay: 0,
Abstentions: 0

f) Policy 509 Student Admissions & Enrollment

Motion to approve Policy 509 Student Admissions & Enrollment

Motion approved. First: Terri, Second: Paula, Yay: 7: Nay: 0,
Abstentions: 0

g) Policy 426 Nepotism

Motion to approve Policy 426 Nepotism

Motion approved. First: Carmen, Second: Ali, Yay: 7: Nay: 0,
Abstentions: 0

h) First look Policy 721 Capitalization

i) First look Policy 606.5 Library Materials

j) First look Policy 512 School Sponsored Student Publications &
Activities

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k) First look Policy 301 Charter School Administration

l) First look Policy 302 Executive Director

8.0 New Business

8.1 Review Staffing

No changes

8.2 Board Chair confirms background checks are on file for all
Members

All background checks are good and on file

9.0 Old Business

10.0 Other

10.1 Opportunity for BOD member comments on meeting:

Did we stay on track? Strategic vs. micro-manage? Everyone able to participate? Yes, the meeting went well, good discussion and passing of motions.

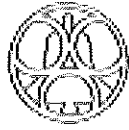
10.2 Next Board of Directors meeting – November 11, 2024 at
3:30pm, Nerstrand Media Center

11.0 Adjournment

Motion to adjourn at 4:23p.m.

Approved. First: Tara, Second: Ali, Yay: 7, Nay: 0, Abstentions: 0

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Carissa Erickson, Chairperson of the Board

Tara Vondrasek, Clerk of the Board

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