



Nerstrand Elementary School
205 2nd St | PO Box 156
Nerstrand MN 55053

Board of Directors Meeting Minutes

Charter District #4055

December 9, 2024 | 3:30 p.m.

Nerstrand Elementary Media Center

| Members Present | Members Absent | Staff Present | Other Attendees |
|------------------|----------------|------------------|-----------------|
| Carmen Bonde | | Nicole Musolf | |
| Ali Bossmann | | Traci LaFerriere | |
| Carissa Erickson | | | |
| Sarah Johnson | | | |
| Terri Neumann | | | |
| Paula Shroyer | | | |
| Tara Vondrasek | | | |

1.0 Call to Order at 3:30 p.m.

1.1 Roll Call

2.0 Approve Agenda

Approved. First: Sarah, Second: Terri, Yay: 7, Nay: 0, Abstentions: 0

3.0 Opportunity to Report any Board Conflicts of Interest

None noted

4.0 Approve Board Meeting Minutes

4.1 Approve November 11, 2024 Board Meeting Minutes

Approved. First: Paula, Second: Carmen, Yay: 7, Nay: 0, Abstentions: 0

Nerstrand Elementary Charter Authorizer is:
Novation Education Opportunities (NEO)
3432 Denmark Ave, Ste 130
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5.0 Community Comment

None noted

6.0 Reports

6.1 Director Report

a) News

- November was full of Thanksgiving and appreciation
- 2nd Town Hall Meeting was held to update the community on some positive progress towards enrollment
- Several tours have been given for the 25-26 school year
- 2025 Elder for the Community Celebration has been selected and accepted
- Prairie students held their annual Thanksgiving Day Feast
- Give to the Max Day raised a little under \$1000
- Homerooms made ornaments for the PTO sponsored tree
- Thanks to Cara and parent volunteer every class experienced Art Adventures

b) Student Achievement

- The Comprehensive Achievement and Civic Readiness Report (formerly WBWF) and the Annual Report were submitted to both MDE and NEO

c) NEO Update

- NEO hosted their fall Leading and Learning day in Eagan with a focus on public relations

d) Director Performance

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- Staff participated in two professional development training sessions on cultural competencies and suicide awareness

6.2 Enrollment for 24-25

- Current enrollment for 2024-2025 is 104
- Kindergarten: 22, 1st: 17, 2nd:19, 3rd:21, 4th:11, 5th:14
- New 2nd graders will start 11/11/24

6.3 Finance Report

- a) Monthly Financial Report by Traci LaFerriere
Motion to approve Monthly Financial Report
Motion approved. First: Terri, Second: Paula,
Yay: 7, Nay: 0, Abstentions: 0
- b) No vote on donations over \$500 from Nov 12-Dec2

7.0 Policy

- a) Policy 303 Executive Director Selection
Motion to approve Policy 303 Executive Director Selection
Motion approved. First: Paula, Second: Sarah, Yay: 7, Nay: 0,
Abstentions: 0
- b) Policy 304 Executive Director Contract, Duties &
Evaluation
Motion to approve Policy 304 Executive Director Contract, Duties &
Evaluation
Motion approved. First: Carmen, Second: Tara, Yay: 7: Nay: 0,
Abstentions: 0
- c) Policy 305 Policy Implementation
Motion to approve Policy 305 Policy Implementation
Motion approved. First: Terri, Second: Paula, Yay: 7: Nay: 0,
Abstentions: 0

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- d) Policy 306 Administrator's Code of Ethics
Motion to approve Policy 306 Administrator's Code of Ethics
Motion approved. First: Sarah, Second: Tara, Yay: 7: Nay: 0,
Abstentions: 0
- e) Policy 415 Background Checks
Motion to approve Policy 415 Background Checks
Motion approved. First: Carmen, Second: Terri, Yay: 7: Nay: 0,
Abstentions: 0
- f) First look Policy 401 Equal Employment Opportunity
- g) First look Policy 402 Disability Nondiscrimination Policy
- h) First look Policy 403 Discipline, Suspension & Dismissal of School
District Employee

8.0 New Business

- 8.1 Review Staffing
No changes
- 8.2 On-going board development- Authorizer Relationship Training
- 8.3 Discuss Open Enrollment- January 2, 2025- March 7, 2025

9.0 Old Business

10.0 Other

- 10.1 Opportunity for BOD member comments on meeting:

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Did we stay on track? Strategic vs. micro-manage? Everyone able to participate? Yes, the meeting went well, good discussion and passing of motions.

10.2 Next Board of Directors meeting – January 13, 2025 at 3:30pm,
Nerstrand Media Center

11.0 Adjournment

Motion to adjourn at 4:10p.m.

Approved. First: Tara, Second: Sarah, Yay: 7, Nay: 0, Abstentions: 0

Carissa Erickson, Chairperson of the Board

Tara Vondrasek, Clerk of the Board

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