



Nerstrand Elementary School  
 205 2nd St | PO Box 156  
 Nerstrand MN 55053

**Board of Directors Meeting Minutes**

Charter District #4055

May 11, 2026 | 3:30 p.m.

Nerstrand Elementary Media Center

Members Present	Members Absent	Staff Present	Other Attendees
Carmen Bonde		Nicole Musolf	
Carissa Erickson		Traci LaFerriere	
Sarah Johnson			
Paula Shroyer (out at 4:12)			
Ali Bossmann (online)			
Terri Neumann			
Andrea Peterson			

1.0 Call to Order at 3:36 p.m.

1.1 Roll Call

2.0 Approve Agenda

Approved. First: Terri, Second: Paula, Yay:6 , Nay: 0, Abstentions:0

3.0 Opportunity to Report any Board Conflicts of Interest

None noted

4.0 Approve Board Meeting Minutes

4.1 Approved April 13, 2026 Board Meeting Minutes

Approved. First: Paula, Second: Carmen, Yay: 6, Nay: 0, Abstentions: 0

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 Novation Education Opportunities (NEO)  
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## 5.0 Community Comment

None noted

## 6.0 Reports

### 6.1 Director Report

#### a) News

- We had our PTO sponsored all school field trip to the Science Museum of Minnesota.
- Paula hosted Kindergarten Night for next year's new students.
- PTO hosted the annual Carnival.

#### b) Student Achievement

- 3rd through 5th grade students took math and reading MCA tests. 5th graders took the science test. Results will be available this summer.

#### c) NEO Update

- We are finishing some contract goal items and sending the information to NEO so they can update our contract goals.

#### d) Director Performance

- The Director Evaluation Board Committee met to go over their evaluation with the Director. On this year's focus of instruction, the Director received a 16 out of 16.

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- The Director will choose a new domain focus for next year by August.

## 6.2 Enrollment for 25-26

- Current enrollment for 2025-2026 is 132
- Kindergarten: 23, 1st: 25, 2nd:22, 3rd:24, 4th:28, 5th:10
- 1st, 3rd, & 4th grade are closed

## 6.3 Enrollment or 26-27

- Enrollment for 2026-2027 is 136
- Kindergarten: 18, 1st: 22, 2nd:25, 3rd:20, 4th:24, 5th:27
- 2nd, 4th, & 5th grade are closed with waiting lists for 2nd and 4th. There is one potential enrollee in kindergarten and 1st grade.

## 6.4 Finance Report

- a) Monthly Financial Report by Traci LaFerriere  
Motion to approve Monthly Financial Report  
Motion approved. First: Sarah, Second: Andrea,  
Yay: 6, Nay: 0, Abstentions: 0
- b) Vote to approve 26-27 Budget Adoption  
Motion to approve 26-27 Budget Adoption  
Motion approved. First: Sarah, Second: Terri,  
Yay: 6, Nay: 0, Abstentions: 0
- c) Vote to approve Teacher Salary Matrix 26-27  
Motion to approve Teacher Salary Matrix 26-27  
Motion approved. First: Carmen, Second: Paula,  
Yay: 6, Nay: 0, Abstentions: 0  
-Step 1 is \$45,351. The schedule is based on Faribault's  
2025-2026 scale.
- d) Vote to approve Paraprofessional Salary Matrix 26-27

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Motion to approve Paraprofessional Salary Matrix 26-27

Motion approved. First: Paula, Second: Terri,

Yay: 6, Nay: 0, Abstentions: 0

-Special Education Paraprofessional base hourly rate is \$21.10. The schedule is based on Faribault's 2025-2026 scale.

e) Vote to approve EdVisions Health Insurance 26-27, Allocation of \$734.36, 100% of Single Coverage \$5,500 Elect Network & Allocation of \$1,174.98 for Family Coverage (60% of Elect \$5,500)

Motion to approve EdVisions Health Insurance 26-27

Motion approved. First: Sarah, Second: Carmen,

Yay: 6, Nay: 0, Abstentions: 0

f) Vote to approve 2025 990 to be filed

Motion to approve 2025 990 to be filed

Motion approved. First: Paula, Second: Terri,

Yay: 6, Nay: 0, Abstentions: 0

## 7.0 Policy

a) Policy #525 Violence Prevention

Motion to approve Policy #525 Violence Prevention

Motion approved. First: Paula, Second: Carmen, Yay: 6, Nay: 0, Abstentions: 0

b) Policy #526 Hazing Prohibition

Motion to approve Policy #526 Hazing Prohibition

Motion approved. First: Carmen, Second: Sarah, Yay: 6, Nay: 0, Abstentions: 0

c) Policy #528 Student Parent, Family and Marital Status  
Nondiscrimination

Motion to approve Policy #528 Student Parent, Family and Marital Status Nondiscrimination

Motion approved. First: Terri, Second: Paula, Yay: 6, Nay: 0,

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Abstentions: 0

- d) Policy #529 Staff Notification of Violent Behavior by Students  
Motion to approve Policy #529 Staff Notification of Violent Behavior by Students  
Motion approved. First: Carmen, Second: Sarah, Yay: 6, Nay: 0, Abstentions: 0
- e) Policy #530 Immunization Requirements  
Motion to approve Policy #530 Immunization Requirements  
Motion approved. First: Terri, Second: Carmen, Yay: 6, Nay: 0, Abstentions: 0
- f) Policy #533 Wellness, plus template  
Motion to approve Policy #533 Wellness, plus template  
Motion approved. First: Carmen, Second: Paula, Yay: 6, Nay: 0, Abstentions: 0
- g) Policy #531 Pledge of Allegiance- First Look
- h) Policy #532 Removal of Students with IEPs from School  
Grounds - First Look
- i) Policy #534 School Meals - First Look
- j) Policy #535 Service Animals in Schools - First Look

## 8.0 New Business

### 8.1 Review Staffing

- a) Vote to Approve hire Samantha Kleese, 4-5 Teacher, 26-27 School Year, \$53,460

Motion to approve hire Samantha Kleese, 4-5 Teacher  
Motion approved. First: Paula, Second: Carmen, Yay: 6, Nay: 0, Abstentions: 0

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- b) Vote to approve retirement of Carmen Bonde, Physical Education Teacher, effective June 5, 2026

Motion to approve retirement of Carmen Bonde, Physical Education Teacher

Motion approved. First: Sarah, Second: Paula, Yay: 6, Nay: 0, Abstentions: 0

- 8.2 Vote to approve 26-27 Board Meeting Schedule

Motion to approve 26-27 Board Meeting Schedule

Motion approved. First: Carmen, Second: Paula, Yay: 6, Nay: 0, Abstentions: 0

- 8.3 Vote to approve & Certify Election Results

Motion to approve & Certify Election Results

Motion approved. First: Sarah, Second: Carmen, Yay: 6, Nay: 0, Abstentions: 0

- 8.4 Update from Director Support & Evaluation Committee-See 6.1 d Director Performance

- 8.5 On-Going Board Training; Serving Multi-Lingual Learners

- 8.6 Vote to remove Carmen Bonde from bank account at Lake Country effective June 30, 2026

Motion to remove Carmen Bonde from bank account at Lake Country

Motion approved. First: Sarah, Second: Terri, Yay: 5, Nay: 0, Abstentions: 0

- 8.7 Vote to add Andrea Peterson to bank account at Lake Country effective July 1, 2026

Motion to add Andrea Peterson to bank account at Lake Country

Motion approved. First: Carmen, Second: Terri, Yay: 5, Nay: 0, Abstentions: 0

- 8.8 Vote to approve Indigo DCD Contract for 26-27, \$1000

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ceiling, \$120/hour

Motion to approve Indigo DCD Contract for 26-27

Motion approved. First: Sarah, Second: Carmen,

Yay: 5, Nay: 0, Abstentions: 0

8.9 Election Process

8.10 Update on ABC Board

a) Filed with the IRS 501C3 ABC

9.0 Old Business

9.1 Board Chair checks in with Member Peterson regarding board trainings. Remaining one is due June 2026.

a) Member Peterson has finished all of her board trainings.

10.0 Other

10.1 Opportunity for BOD member comments on meeting:

Did we stay on track? Strategic vs. micro-manage? Everyone able to participate? Yes, the meeting went well, good discussion and passing of motions.

10.2 Next Board of Directors meeting – June 8, 2026 at 3:30pm,  
Nerstrand Media Center

11.0 Adjournment

Motion to adjourn at 4:35 p.m.

Approved. First: Sarah, Second: Ali, Yay: 5, Nay: 0, Abstentions: 0

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Carissa Erickson, Chairperson of the Board

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Sarah Johnson, Clerk of the Board

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