

Nerstrand Elementary School
205 2nd St | PO Box 156
Nerstrand MN 55053

Board of Directors Meeting Minutes

Charter District #4055

March 9, 2026 | 3:30 p.m.

Nerstrand Elementary Media Center

Members Present	Members Absent	Staff Present	Other Attendees
Carmen Bonde		Nicole Musolf	
Andrea Peterson		Traci LaFerriere	
Carissa Erickson			
Sarah Johnson			
Paula Shroyer (out at 4:18)			
Ali Bossmann (online)			
Terri Neumann			

1.0 Call to Order at 3:30 p.m.

1.1 Roll Call

2.0 Approve Agenda

Approved. First: Paula, Second: Terri, Yay:7 , Nay: 0, Abstentions:0

3.0 Opportunity to Report any Board Conflicts of Interest

None noted

4.0 Approve Board Meeting Minutes

4.1 Approved February 2, 2026 Board Meeting Minutes

Approved. First: Andrea, Second: Carmen, Yay: 7, Nay: 0, Abstentions: 0

Nerstrand Elementary Charter Authorizer is:
Novation Education Opportunities (NEO)
3432 Denmark Ave, Ste 130
Eagan, MN 55123

5.0 Community Comment

None noted

6.0 Reports

6.1 Director Report

a) News

- We celebrated I Love to Read month with an Olympic theme.
- We hosted winter conferences and had a turn out of 96.5%.
- Our SPED staff finished up their CPI training.

b) Student Achievement

- Students continue to participate in progress monitoring and interventions.
- Staff will be trained to administer the tests in March, with administration happening in April.

c) NEO Update

- The annual Family Satisfaction Survey was given to families during conferences. Results will be shared with the board in full.
- NEO completed their formal Site Visit in February. We have a few items to complete yet, such as teacher evaluations and then we will be marked as met. The feedback given was positive.

d) Director Performance

- The Director is almost done with all paraprofessional formal observations and will begin formal teacher observations shortly. Formal observations will take through the middle of May to complete. Staff should be proud of the work they are doing.

6.2 Enrollment for 25-26

- Current enrollment for 2025-2026 is 132
- Kindergarten: 23, 1st: 25, 2nd:22, 3rd:24, 4th:28, 5th:10
- 1st, 3rd, & 4th grade are closed

6.3 Enrollment or 26-27

- Sending home fliers with Head Start families and posting fliers at local libraries was suggested to help fill our Kindergarten class next year.

6.4 Finance Report

- a) Monthly Financial Report by Traci LaFerriere
Motion to approve Monthly Financial Report
Motion approved. First: Sarah, Second: Terri,
Yay: 7, Nay: 0, Abstentions: 0
- b) Vote on donations over \$500 from November 10, 2025- March 9, 2026; No Vote

7.0 Policy

- a) Policy #517 Student Recruiting
Motion to approve Policy #517 Student Recruiting
Motion approved. First: Terri, Second: Paula, Yay: 7, Nay: 0,

Nerstrand Elementary School
205 2nd St | PO Box 156
Nerstrand MN 55053

Abstentions: 0

- b) Policy #518 DNR-DNI Orders
Motion to approve Policy #518 DNR-DNI Orders
Motion approved. First: Carmen, Second: Paula, Yay: 7, Nay: 0,
Abstentions: 0
- c) Policy #519 Interviews of Students by Outside Agencies
Motion to approve Policy #519 Interviews of Students by Outside
Agencies
Motion approved. First: Sarah, Second: Andrea, Yay: 7, Nay: 0,
Abstentions: 0
- e) Policy #520 Student Surveys- First Look
- f) Policy #521 Student Disability Nondiscrimination (504) - First Look
- g) Policy #524 Internet, Technology & Cell Phone Acceptable
Use & Safety Policy - First Look
- h) Policy #524.5 Personal Electronic Communication Devices- First
Look

8.0 New Business

- 8.1 Review Staffing NA
- 8.2 ABC Update and Discussion included the formal name
- 8.3 Resolution for the Formation of ABC Corporation
Motion to approve formation of ABC Corporation
Motion approved. First: Carmen, Second: Ali,
Yay: 7, Nay: 0, Abstentions: 0

Nerstrand Elementary Charter Authorizer is:
Novation Education Opportunities (NEO)
3432 Denmark Ave, Ste 130
Eagan, MN 55123

8.4 On-Going Training with Edvision's Cooperative Employment- Paid Family Leave presentation by Andrea Harder

8.5 Approval of 2026-2027 Calendar
Motion to approve 2026-2027 Calendar
Motion approved. First: Terri, Second: Andrea,
Yay: 6, Nay: 0, Abstentions: 0

8.6 Director Support & Evaluation Committee
began; protocol was reviewed

8.7 Approval of On the Move Therapy, 2026-2028 contract,
\$117/per hour and \$120 per hour; ceiling of \$80,000
Motion to approve On the Move Therapy
Motion approved. First: Sarah, Second: Andrea,
Yay: 6, Nay: 0, Abstentions: 0

8.8 Approval of Fernbrook Family Center Contract for
2026-2027; no cost to school; school linked mental health counselor
Pepper Clemmensen
Motion to approve Fernbrook Family Center Contract
Motion approved. First: Terri, Second: Ali,
Yay: 6, Nay: 0, Abstentions: 0

8.9 Approval of Business Manager Traci LaFerriere for
2026-2027, 3% increase, yearly total of \$56,865
Motion to approve contract for Traci LaFerriere
Motion approved. First: Sarah, Second: Terri,
Yay: 6, Nay: 0, Abstentions: 0

9.0 Old Business

9.1 Board Chair checks in with Member Peterson regarding board trainings. Remaining one is due June 2026.

10.0 Other

Nerstrand Elementary School
205 2nd St | PO Box 156
Nerstrand MN 55053

10.1 Opportunity for BOD member comments on meeting:

Did we stay on track? Strategic vs. micro-manage? Everyone able to participate? Yes, the meeting went well, good discussion and passing of motions.

10.2 Next Board of Directors meeting – April 13, 2026 at 3:30pm,
Nerstrand Media Center

11.0 Adjournment

Motion to adjourn at 4:50 p.m.

Approved. First: Terri, Second: Carmen, Yay: 6, Nay: 0, Abstentions: 0

Carissa Erickson, Chairperson of the Board

Sarah Johnson, Clerk of the Board

Nerstrand Elementary Charter Authorizer is:
Novation Education Opportunities (NEO)
3432 Denmark Ave, Ste 130
Eagan, MN 55123