



Nerstrand Elementary School
205 2nd St | PO Box 156
Nerstrand MN 55053

Board of Directors Meeting Minutes

Charter District #4055

June 9, 2025 | 3:30 p.m.

Nerstrand Elementary Media Center

Members Present	Members Absent	Staff Present	Other Attendees
Carmen Bonde		Nicole Musolf	
Ali Bossmann		Traci LaFerriere	
Carissa Erickson			
Sarah Johnson			
Terri Neumann			
Paula Shroyer			
Tara Vondrasek			

1.0 Call to Order at 3:35 p.m.

1.1 Roll Call

2.0 Approve Agenda

Approved. First: Paula, Second: Sarah, Yay: 7, Nay: 0, Abstentions: 0

3.0 Opportunity to Report any Board Conflicts of Interest

None noted

4.0 Approve Board Meeting Minutes

4.1 Approve May 12, 2025 Board Meeting Minutes

Approved. First: Terri, Second: Paula, Yay: 7, Nay: 0, Abstentions: 0

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5.0 Community Comment

None noted

6.0 Reports

6.1 Director Report

a) News

- Students delivered May Day Suncatchers to every house in Nerstrand
- Hosted Community Celebration and honored Bob Flom
- Board Elections took place and Carissa and Terri will remain on the board. Andrea will join as a teacher for a 3 year term
- 5th Grade Field Day & All School Fly Up day was a success
- All School Field Day & Color Run was postponed a week due to weather but was also a huge success
- Buck Ennis, Pepper's Dad, shared his love for drums with every class
- All classes went to the Peace Garden to migrate the monarchs, arctic terns, and stork
- 5th Graders performed a Pirate Play with Ben as director
- Last day of school was a success with award day, 5th grade graduation, picnic lunch at the Big Woods, and performance from Magician Justin

b) Student Achievement

- 5th Grade completed the Science MCA's
- 5th Grade graduation was held the last day of school

c) NEO Update

- All data, minus MCA information has been entered

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- NEO needs to calculate data with prior year's data

d) Director Performance

- Director will focus on Domain 2 next year

6.2 Enrollment for 25-26

- Current enrollment for 2025-2026 is 131
- Kindergarten: 21, 1st: 25, 2nd:19, 3rd:25, 4th:29, 5th:12
- 1st, 3rd & 4th grade are closed

6.3 Finance Report

- a) Monthly Financial Report by Traci LaFerriere
Motion to approve Monthly Financial Report
Motion approved. First: Carmen, Second: Tara,
Yay: 7, Nay: 0, Abstentions: 0
- b) Vote on donations over \$500 from May 12- June 3, 2025
Motion to approve \$1,000 donation from Dennison Lions
Motion approved. First: Paula, Second: Sarah, Yay: 7, Nay: 0,
Abstentions: 0
Motion to approve \$16,378.83 donation from NES PTO
Motion approved. First: Carmen, Second: Sarah, Yay: 7, Nay:0,
Abstentions: 0

7.0 Policy

- a) Policy 416 Drug, Alcohol & Cannabis Testing
Motion to approve Policy 416 Drug, Alcohol & Cannabis Testing
Motion approved. First: Terri, Second: Tara, Yay: 7, Nay: 0,
Abstentions: 0
- b) Policy 417 Chemical Use & Abuse

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Motion to approve Policy 417 Chemical Use & Abuse

Motion approved. First: Sarah, Second: Carmen, Yay: 7, Nay: 0,
Abstentions: 0

c) Policy 418 Drug Free Workplace & School

Motion to approve Policy 418 Drug Free Workplace & School

Motion approved. First: Paula, Second: Terri, Yay: 7, Nay: 0,
Abstentions: 0

8.0 New Business

8.1 Review Staffing

a) Approve hiring Sammi Schweisthal, SPED Paraprofessional, effective August 27, 2025 at \$20.29/hour

Motion to approve Sammi Schweisthal, SPED Para, 25-26 at \$20.29/hr

Motion approved. First: Carmen, Second: Paula, Yay: 7, Nay: 0,
Abstentions: 0

8.2 Review Performance Framework; end of year data

Board reviewed Performance Framework results

8.3 Appointment of Officers to take effect as of next board meeting

a) Board Chair

Motion to approve Carissa to continue as Board Chair

Motion approved. First: Paula, Second: Ali, Yay: 7, Nay: 0,
Abstentions: 0

b) Board Secretary

Motion to approve Sarah Johnson as Board Secretary

Motion approved. First: Terri, Second: Paula, Yay: 7, Nay: 0,
Abstentions: 0

c) Board Treasurer

Motion to approve Carmen to continue as Board Treasurer

Motion approved. First: Sarah, Second: Paula, Yay: 7, Nay: 0,



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Abstentions: 0

8.4 Approve the following annual Banking Resolutions for 2025-2026 (8/1/25):

- a) Designate Minnesota School District Liquid Asset Fund (US Bank) and Lake Country Community Bank as the Official School Depositories

Motion to designate Minnesota School District Liquid Asset Fund (Us Bank) and Lake Country Community Bank as the Official School Depositories

Motion approved. First: Carmen, Second: Terri, Yay: 7, Nay: 0, Abstentions: 0

- b) Authorize Nicole Musolf (8/1/25) or Traci LaFerriere to sign for investments on behalf of Nerstrand Elementary School (e.g. CD's)
- Motion to authorize Nicole Musolf or Traci LaFerriere to sign for investments on behalf of Nerstrand Elementary School

Motion approved. First: Terri, Second: Paula, Yay: 7, Nay: 0, Abstentions: 0

- c) Authorize Nicole Musolf (8/1/25) or Traci LaFerriere to make electronic funds transfers between school accounts (e.g. payroll)
- Motion to authorize Nicole Musolf or Traci LaFerriere to make electronic funds transfers between school accounts

Motion approved. First: Sarah, Second: Carmen: Yay: 7, Nay: 0, Abstentions: 0

8.5 Approve use of REAP grant funds- Board authorized continued use of REAP funds in 2025-2026 to reduce class size as a long-term strategy to retain/ recruit effective teachers and to create a more effective learning environment and maximize one-on-one time with students

Motion to approve use of REAP grant funds

Motion approved. First: Carmen, Second: Terri, Yay: 7, Nay: 0, Abstentions: 0

8.6 Approve Nicole Musolf as Identified Official with Authority effective

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June 9, 2025

Motion to approve Nicole Musolf as Identified Official with
Authority effective June 9, 2025

Motion approved. First: Terri, Second: Carmen, Yay: 7, Nay: 0,
Abstentions: 0

- 8.7 Approve the use of Ratwik, Roszak & Maloney as Legal Council for
the 25-26 school year with Nicole Musolf, Traci LaFerriere and the
Board Chair given designation to consult with them

Motion to approve the use of Ratwik, Roszak & Maloney as Legal
Council for the 25-26 school year with Nicole Musolf, Traci
LaFerriere and the Board Chair given designation to consult with
them

Motion approved. First: Paula, Second: Terri, Yay:7, Nay: 0,
Abstentions: 0

9.0 Old Business

10.0 Other

- 10.1 Opportunity for BOD member comments on meeting:

Did we stay on track? Strategic vs. micro-manage? Everyone able
to participate? Yes, the meeting went well, good discussion and
passing of motions.

- 10.2 Next Board of Directors meeting – August 11, 2025 at 3:30pm,
Nerstrand Media Center

11.0 Adjournment

Motion to adjourn at 4:02p.m.

Approved. First: Tara, Second: Sarah, Yay: 7, Nay: 0, Abstentions: 0

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Carissa Erickson, Chairperson of the Board

Tara Vondrasek, Clerk of the Board

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