



Nerstrand Elementary School
205 2nd St | PO Box 156
Nerstrand MN 55053

Board of Directors Meeting Minutes

Charter District #4055

January 13, 2024 | 3:30 p.m.

Nerstrand Elementary Media Center

Members Present	Members Absent	Staff Present	Other Attendees
Carmen Bonde	Carissa Erickson	Nicole Musolf	
Ali Bossmann		Traci LaFerriere	
Sarah Johnson			
Terri Neumann			
Paula Shroyer			
Tara Vondrasek			

1.0 Call to Order at 3:30 p.m.

1.1 Roll Call

2.0 Approve Agenda

Approved. First: Terri, Second: Paula, Yay: 6, Nay: 0, Abstentions: 0

3.0 Opportunity to Report any Board Conflicts of Interest

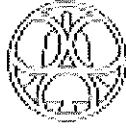
None noted

4.0 Approve Board Meeting Minutes

4.1 Approve December 9, 2024 Board Meeting Minutes

Approved. First: Paula, Second: Sarah, Yay: 6, Nay: 0, Abstentions: 0

Nerstrand Elementary Charter Authorizer is:
Novation Education Opportunities (NEO)
3432 Denmark Ave, Ste 130
Eagan, MN 55123



Nerstrand Elementary School
205 2nd St | PO Box 156
Nerstrand MN 55053

5.0 Community Comment

None noted

6.0 Reports

6.1 Director Report

a) News

- December was filled with many memories
- Woodland students interviewed our 2025 Elder
- Students did their final preparations for the Winter Concert
- Students made gifts for their parents, decorations for the concert, practiced songs for the program and enjoyed being with each other
- 12 kindergarteners are registered for the 25-26 school year

b) Student Achievement

- Report cards for trimester one went home

c) NEO Update

- We are continuing to work on all our goals

d) Director Performance

- Student surveys were administered to all students K-5th grade
- The goal was to gain student feedback and see trends from year to year
- 96% said their teacher treats them respectfully and was our highest score
- 74% said they are learning new things and was our lowest

Nerstrand Elementary Charter Authorizer is:
Novation Education Opportunities (NEO)
3432 Denmark Ave, Ste 130
Eagan, MN 55123



Nerstrand Elementary School
205 2nd St | PO Box 156
Nerstrand MN 55053

score

- There were 8 questions total on the survey

6.2 Enrollment for 24-25

- Current enrollment for 2024-2025 is 104
- Kindergarten: 22, 1st: 17, 2nd:19, 3rd:21, 4th:11, 5th:14

6.3 Finance Report

- a) Monthly Financial Report by Traci LaFerriere
Motion to approve Monthly Financial Report
Motion approved. First: Sarah, Second: Terri,
Yay: 6, Nay: 0, Abstentions: 0
- b) Vote on donations over \$500 from Nov 13-Jan 13
Motion to approve \$1000 donation from Dennison Lions.
Motion approved. First: Tara, Second: Terri, Yay: 6, Nay: 0,
Abstentions: 0

7.0 Policy

- a) Policy 401 Equal Employment Opportunity
Motion to approve Policy 401 Equal Employment Opportunity
Motion approved. First: Terri, Second: Paula, Yay: 6, Nay: 0,
Abstentions: 0
- b) Policy 402 Disability Nondiscrimination Policy
Motion to approve Policy 402 Disability Nondiscrimination Policy
Motion approved. First: Tara, Second: Sarah, Yay: 6: Nay: 0,
Abstentions: 0
- c) Policy 403 Discipline, Suspension & Dismissal of School
District Employee
Motion to approve Policy 403 Discipline, Suspension & Dismissal of
School District Employee
Motion approved. First: Sarah, Second: Ali, Yay: 6: Nay: 0,

Nerstrand Elementary Charter Authorizer is:
Novation Education Opportunities (NEO)
3432 Denmark Ave, Ste 130
Eagan, MN 55123



Nerstrand Elementary School
205 2nd St | PO Box 156
Nerstrand MN 55053

Abstentions: 0

- d) First look Policy 405 Veteran's Preference
- e) First look Policy 406 Public & Private Personnel Data
- f) First look Policy 407 Employee Right to Know- Hazardous Substances

8.0 New Business

- 8.1 Review Staffing
No changes
- 8.2 On-going board development- Adopt a Budget Training
- 8.3 Review Board of Directors Terms
Carissa, Terri, and Tara's term end in June 2025
- 8.4 Establish an Election Committee of 3 or less Board Members
Paula and Tara will serve on the Election Committee
- 8.5 Establish Director Support & Evaluation Committee
Carmen, Terri, and Sarah will serve on the Director Committee
- 8.6 Discuss Board Self-Assessment Tool
Board members will complete Self-Assessment by Jan. 27th

9.0 Old Business

10.0 Other

Nerstrand Elementary Charter Authorizer is:
Novation Education Opportunities (NEO)
3432 Denmark Ave, Ste 130
Eagan, MN 55123



Nerstrand Elementary School
205 2nd St | PO Box 156
Nerstrand MN 55053

10.1 Opportunity for BOD member comments on meeting:

Did we stay on track? Strategic vs. micro-manage? Everyone able to participate? Yes, the meeting went well, good discussion and passing of motions.

10.2 Next Board of Directors meeting – February 10, 2025 at 3:30pm,
Nerstrand Media Center

11.0 Adjournment

Motion to adjourn at 4:33p.m.

Approved. First: Tara, Second: Sarah, Yay: 6, Nay: 0, Abstentions: 0

Carissa Erickson, Chairperson of the Board

Tara Vondrasek, Clerk of the Board

Nerstrand Elementary Charter Authorizer is:
Novation Education Opportunities (NEO)
3432 Denmark Ave, Ste 130
Eagan, MN 55123