

Nerstrand Elementary School
 Board of Directors Meeting
 March 9, 2026; 3:30pm
 Nerstrand Media Center

Mission: Nerstrand Elementary School will empower students to be self-directed lifelong learners by providing a nurturing multi-age environment which fosters cooperation and character development.

- 1.0 Call to Order
 - 1.1 Roll Call
- 2.0 Approve Agenda
- 3.0 Opportunity to Report any Board Conflicts of Interest
- 4.0 Approve Meeting Minutes
 - 4.1 February 2, 2026 Minutes
- 5.0 Community Comment
- 6.0 Reports
 - 6.1 Director's Report
 - a) Student Achievement
 - b) NEO update including ties to Contract Goals
 - c) Director's Performance
 - 6.2 Enrollment for 25-26;

K	1	2	3	4	5	Total
21	25 (closed)	22	24 (closed)	28 (closed)	10	130

K = 21 1 = 25 2-3 = 23 & 23 4-5 = 19 & 19

6.3 Enrollment for 26-27; how can we fill Kindergarten?

K	1	2	3	4	5	Total
12	24	25 Closed	22	24 Closed	28 Closed	135
		4 Wait List		2 Wait List	3 Wait List	

6.3 Finance Report

- a) Monthly Financial Update for February & March; For Vote
- b) 25-26 Budget Revision - First Look
- c) Financial preview for 26-27
- d) Donations over \$500 per policy from Nov 10-Mar 9; No Vote

7.0 Policy

- a) Policy 517 Student Recruiting - For Vote
- b) Policy 518 DNR-DNI Orders - For Vote
- c) Policy 519 Interviews of Students by Outside Agencies - For Vote
- d) Policy 520 Student Surveys - First Look
- e) Policy 521 Student Disability Nondiscrimination (504) - First Look
- f) Policy 524 Internet, Technology & Cell Phone Acceptable Use & Safety Policy - First Look
- g) Policy 524.5 Personal Electronic Communication Devices - First Look

8.0 New Business

- 8.1 Review staffing; NA
- 8.2 ABC Update and Discussion to include the formal name
- 8.3 Adopt Resolution for the Formation of ABC Corporation; for Vote
- 8.4 On-Going Training with Edvision's Cooperative Employment' sign certificate;

- 8.5 2026-2027 Calendar - For Vote
- 8.6 Director Support & Evaluation Committee to begin; review protocol
- 8.7 Approve On the Move Therapy, 2026-2028 contract, \$117/per hour and \$120 per hour; ceiling of \$80,000 - For Vote
- 8.8 Approve Fernbrook Family Center Contract for 2026-2027; no cost to school; school linked mental health counselor Pepper Clemmensen; For Vote
- 8.9 Approve Business Manager Traci LaFerriere for 2026-2027, 3% increase, yearly total of \$56,865; For Vote

- 9.0 Old Business
 - 9.1 Board Chair checks in with Member Peterson regarding board trainings. Remaining two are due June 2026.

- 10.0 Other
 - 10.1 Opportunity for BOD member comments on meeting:
 - Did we stay on track?
 - Strategic vs. micro-manage?
 - Everyone able to participate?
 - 10.2 Next Board of Directors meeting is April 13, 2026 at 3:30 in the Nerstrand Media Center

- 11.0 Adjournment



Nerstrand Elementary School
205 2nd St | PO Box 156
Nerstrand MN 55053

Board of Directors Meeting Minutes

Charter District #4055

February 2, 2026 | 3:30 p.m.

Nerstrand Elementary Media Center

Members Present	Members Absent	Staff Present	Other Attendees
Carmen Bonde	Terri Neumann	Nicole Musolf	
Andrea Peterson			
Carissa Erickson			
Sarah Johnson			
Paula Shroyer			
Ali Bossmann (online)			

1.0 Call to Order at 3:33 p.m.

1.1 Roll Call

2.0 Approve Agenda

Approved. First: Paula, Second: Carmen, Yay:6 , Nay: 0, Abstentions:0

3.0 Opportunity to Report any Board Conflicts of Interest

None noted

4.0 Approve Board Meeting Minutes

4.1 Approved January 12, 2026 Board Meeting Minutes

Approved. First: Sarah, Second: Paula, Yay: 6, Nay: 0, Abstentions: 0

Nerstrand Elementary Charter Authorizer is:
Novation Education Opportunities (NEO)
3432 Denmark Ave, Ste 130
Eagan, MN 55123



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5.0 Community Comment

None noted

6.0 Reports

6.1 Director Report

a) News

- Open enrollment has begun for the 26-27 school year.
- Bri has started teaching music classes.
- Work has started on the ABC process. The process will be long but should be able to be completed.
- Paraprofessionals have finished READ Act training and have started CPI training.

b) Student Achievement

- Winter FAST testing has been completed and students are moving in the right direction to end the school year successfully.

c) NEO Update

- Family surveys will be completed at conferences and data will be available at the March meeting.
- Contract goal progress was discussed with NEO, and we are on track for a 5 year automatic renewal. Next year will be the official renewal process.

d) Director Performance

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- The director is doing formal observations of all staff.
- A director evaluation committee was formed last month.

6.2 Enrollment for 25-26

- Current enrollment for 2025-2026 is 130
- Kindergarten: 21, 1st: 25, 2nd:22, 3rd:24, 4th:28, 5th:10
- 1st, 3rd, & 4th grade are closed

6.3 Enrollment or 26-27

- Kindergarten: 10, 1st: 21, 2nd:25, 3rd:22, 4th:24, 5th:28
- 2nd, 4th, & 5th grade are closed. 2nd and 5th have a wait list.

6.4 Finance Report

- a) No monthly financial report due to the timing of the meeting.
- b) Vote on donations over \$500 from November 10, 2025- F2, 2026
No Vote

7.0 Policy

- a) Policy #505 School Activities
Motion to approve Policy #510 School Activities
Motion approved. First: Sarah, Second: Paula, Yay: 6, Nay: 0,
Abstentions: 0
- b) Policy #511 Student Fundraising
Motion to approve Policy #511 Student Fundraising
Motion approved. First: Carmen, Second: Andrea, Yay: 6, Nay: 0,
Abstentions: 0

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- c) Policy #513 - Student Promotion, Retention & Program Design
Motion to approve Policy #513 - Student Promotion, Retention & Program Design
Motion approved. First: Sarah, Second: Andrea, Yay: 6, Nay: 0, Abstentions: 0
- e) Policy #517 Student Recruiting - First Look
- f) Policy #518 DNR-DNI Orders - First Look
- g) Policy #519 Interviews of Students by Outside Agencies- First Look

8.0 New Business

- 8.1 Review Staffing NA
- 8.2 Establish a Finance Committee of 3 or less board members
 - a) A Finance Committee consisting of Carissa, Paula, and Carmen was established.
- 8.3 Board Election will happen on May 12, 2026; voters must be notified of candidates and election process 30 days before, which is April 10, 2026.
- 8.4 On-Going Training with Edvision's Cooperative Employment' sign certificate; reschedule for March as trainer is ill.
- 8.5 2026-2027 Calendar - First Look

9.0 Old Business

- 9.1 Board Chair checks in with Member Peterson regarding board trainings. Remaining two are due June 2026.

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10.0 Other

10.1 Opportunity for BOD member comments on meeting:

Did we stay on track? Strategic vs. micro-manage? Everyone able to participate? Yes, the meeting went well, good discussion and passing of motions.

10.2 Next Board of Directors meeting – March 9, 2026 at 3:30pm, Nerstrand Media Center

11.0 Adjournment

Motion to adjourn at 3:46 p.m.

Approved. First: Paula, Second: Ali, Yay: 6, Nay: 0, Abstentions: 0

Carissa Erickson, Chairperson of the Board

Sarah Johnson, Clerk of the Board

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Director's Report:

February was a short month, but we accomplished a lot. We celebrated I Love to Read month with an olympic theme that kicked off with an opening ceremony. I am not sure who has more fun, the staff or kids, but it is great to see energy around reading. We hosted winter conferences and had a turn out of 96.5%, which shows incredible collaboration from our families. Prairie visited River Bend again. Our SPED staff finished up their CPI training. Classrooms hosted Valentine's Day parties. Woodland students showcased their special Valentine's Day boxes; some of them were very creative. All of that said, we are glad to welcome March.

Student Achievement:

Students continue to participate in progress monitoring and interventions. We are gearing up for the MCA tests. Special tests & accommodations for the MCAs have arrived. Staff will be trained to administer the tests in March, with administration happening in April.

NEO Update including Contract Goals:

The annual Family Satisfaction Survey was given to families during conferences. Results will be shared with the board in full.

NEO completed their formal Site Visit in February. We have a few items to complete yet, such as teacher evaluations and then we will be marked as met. The feedback given was positive.

Director's Performance:

The Director is almost done with all paraprofessional formal observations and will begin formal teacher observations shortly. Formal observations will take through the middle of May to complete. Staff should be proud of the work they are doing.

**Nerstrand Elementary School #4055
Financial Report to the School Board
February 2026**

The following reports are provided for review: bank statements, journal entries listing, receipt listing, check listing, wire listing, bank reconciliation, outstanding payments listing, balance sheet and cashflow schedule that includes a budget revision to be reviewed by the board.

The balance sheet shows the school has a \$788,100 cash balance that is sufficient to meet the school's expected obligations. The school's fund balance has the following restrictions: \$20,000 is restricted for student support personnel expenses, \$21,045 is restricted for medical assistance expenses and \$2329 is restricted for the Regal Eagles program.

The cashflow schedule shows February actual and March through June projected revenues and expenditures. The column to the right shows the projected end of year accruals which are primarily the 10% state aid holdback and payroll earned in FY2026 but paid after June 30. The actual column on the right shows expected variance from the budget and is the proposed FY2026 budget revision.

The FY2026 budget is based on 119 adm. The budget revision has updated state revenues based on 131.67 adm and increased lease expense. General fund revenues are expected to be \$81,405 more than originally budgeted. Expenditures are \$61,613 more.

With those changes, the school's annual expenditures in the general fund are expected to be \$22,051 more than revenues. The prior year general fund ending fund balance is \$292,750 more than estimated in the budget at \$792,437. The FY2026 actual general fund ending fund balance is expected to be \$312,542 more than budget at \$770,387 or 41.6% of expenditures.

The Regal Eagles program ended the prior year with an \$843 fund balance. This year revenues are expected to be \$189 more than expenditures and increase the ending fund balance to \$1032.

The budget revision does not include a transfer from fund 01 to fund 04 but it is recommended that the board authorize a transfer in the minimum amount necessary to keep the fund 04 fund balance positive.

NERSTRAND ELEMENTARY SCHOOL #4055
 FY2026 Cashflow / Income Statement

	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Accrual	FY2026 Rv Bldgt	FY2026 Budget
GENERAL FUND								
REVENUES								
Fees From Patrons	165.00	0.00	0.00	0.00	220.00	0.00	9,345.86	10,020.26
Med Assist Fr Dept of HS	1,429.44	0.00	0.00	0.00	5,070.56	0.00	8,510.82	8,000.00
Interest Earnings	1,907.02	1,700.00	1,600.00	1,500.00	1,402.24	0.00	25,000.00	21,120.41
Gifts And Bequests	300.00	0.00	0.00	0.00	2,810.00	0.00	12,690.38	47,000.00
Peace Garden Gift	0.00	0.00	0.00	0.00	0.00	0.00	500.00	0.00
Fundraising Expense	0.00	-191.09	0.00	0.00	-1,305.00	0.00	-17,108.09	-12,298.50
Fundraising Revenue	0.00	0.00	0.00	0.00	10,200.00	0.00	28,823.00	26,046.00
Endow Fund Apportion	0.00	0.00	0.00	0.00	0.00	0.00	7,520.88	6,103.00
General Education Aid	63,143.25	66,815.78	63,206.91	63,206.92	63,055.34	43,892.31	1,057,093.00	942,098.58
Facility Maintenance Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,708.00
Literacy Incentive Aid	0.00	0.00	0.00	4,721.17	0.00	0.00	9,442.34	9,807.53
Para Training Aid	0.00	0.00	0.00	1,453.19	0.00	0.00	1,453.19	0.00
School Library Aid (Restricted)	0.00	0.00	0.00	4,914.62	0.00	1,000.00	10,000.00	20,000.00
Building Lease Aid	0.00	0.00	0.00	48,357.49	63,206.92	59,255.59	170,820.00	147,825.00
Stdnt Support Personnel Aid (Equal Exp)	0.00	0.00	0.00	0.00	0.00	-6,000.00	0.00	0.00
Title II	0.00	0.00	0.00	0.00	0.00	0.00	1,700.06	4,500.88
Spec Ed Fed FlowThru	0.00	19,334.97	0.00	0.00	4,212.50	0.00	23,547.47	25,405.35
Spec Ed EC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	823.96
Federal Aids & Grant	0.00	2,074.43	0.00	0.00	0.00	0.00	2,074.43	3,652.20
REAP Direct Fed Aid&Grant	0.00	29,734.00	0.00	0.00	0.00	0.00	29,734.00	31,242.00
State Special Education Aid	73,099.34	63,206.92	63,055.34	0.00	0.00	83,295.73	448,387.44	441,135.37
REVENUES TOTAL	140,044.05	182,675.01	127,862.25	127,913.83	148,872.56	181,443.63	1,829,534.78	1,748,130.04
EXPENDITURES								
EDVISIONS SALARY & BENEFIT TOTAL	110,214.65	100,966.78	97,681.44	104,069.71	106,807.55	158,205.76	1,174,255.26	1,143,219.25
FACILITY LEASE TOTAL	39,300.28	6,329.10	6,383.12	17,337.50	17,337.50	0.00	189,800.00	164,250.00
PURCHASED SERVICES								
Consult Fees (EdVisions)	2,221.92	2,039.38	1,969.63	2,105.39	2,160.15	3,164.12	23,729.25	23,015.26
Marketing/Advert/Promo Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	204.00
Business Consult Fees	9,323.64	731.00	11,615.00	15.00	11,815.00	0.00	76,495.80	74,100.00
Phone	437.97	437.97	440.00	440.00	440.00	0.00	5,276.17	5,656.46
Postage & Parcel Svc	156.00	0.00	0.00	0.00	74.70	0.00	313.43	313.43
Technology Svc	0.00	0.00	0.00	0.00	200.71	0.00	472.04	472.04
Maintenance	0.00	600.00	0.00	0.00	556.00	0.00	1,617.00	0.00
Utility Services	2,492.81	3,187.90	2,080.00	5,080.00	2,080.00	1,780.00	43,637.47	47,699.15
Maintenance	406.50	400.00	400.00	400.00	0.00	0.00	4,399.49	3,127.77
Custodial Reimburse To Mn District	6,979.72	6,978.81	7,000.00	7,000.00	14,000.00	0.00	83,768.92	79,285.59
Insurance	0.00	0.00	0.00	0.00	0.00	0.00	15,108.88	13,864.62
Elem svc (interpreting)	0.00	214.70	0.00	600.00	0.00	0.00	1,819.46	2,327.44
Field Trips, Lyceums, River Bend, admissions	0.00	0.00	0.00	2,210.00	0.00	0.00	4,870.00	0.00
Field Trip Transportation	0.00	0.00	0.00	0.00	0.00	0.00	1,240.00	0.00
Music Contract	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3rd Ply Biller Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,208.07
Contracted Speech Services	5,248.75	4,887.50	6,311.25	6,311.25	6,311.25	0.00	28.00	27.54
Trav/Conv/Conference	0.00	0.00	0.00	1,515.36	0.00	0.00	51,722.50	59,000.00
							1,515.36	1,000.00

NERSTRAND ELEMENTARY SCHOOL #4055
 FY2026 Cashflow / Income Statement

	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Accrual	FY2026 Rv Bdgt	FY2026 Budget
DHH Sp Ed Sal Pur F Other D	0.00	0.00	0.00	8,856.00	0.00	0.00	8,856.00	8,856.00
DHH Sp Ed Benis	0.00	0.00	0.00	2,639.00	0.00	0.00	2,639.00	2,639.00
SLD Contracted Services	0.00	0.00	0.00	0.00	0.00	0.00	72.60	0.00
ASD Contracted Services	0.00	50.00	25.00	25.00	25.00	0.00	2,025.00	0.00
Dev Delay Contracted Services	0.00	0.00	0.00	0.00	0.00	0.00	1,010.25	1,000.00
ECSE Svc	0.00	0.00	0.00	0.00	0.00	0.00	0.00	743.87
Fed Sub-contr under \$25k	4,037.50	0.00	0.00	4,037.50	100.00	0.00	21,350.00	24,000.00
SpEd Repair & Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	99.86	0.00
Tran-Contract/Pub	0.00	0.00	0.00	0.00	0.00	0.00	2,946.96	5,618.53
Contracted SpEd Specialists, Psyc. OT	9,509.05	2,400.00	5,900.00	5,900.00	7,650.95	0.00	55,000.00	39,500.00
Trav/Conv/Conference	0.00	0.00	0.00	0.00	75.00	0.00	650.00	153.00
StaffDev - Travel+Conferences	0.00	0.00	0.00	0.00	0.00	0.00	3,004.00	2,093.00
PURCHASED SERVICES TOTAL	18,851.08	19,755.66	35,740.88	47,134.50	45,488.76	4,944.12	413,667.44	400,904.77
SUPPLIES								
Marketing Supplies	0.00	0.00	0.00	0.00	0.00	0.00	525.00	0.00
Sup/Mat Non-Instr.	0.00	0.00	0.00	0.00	80.72	0.00	280.50	280.50
Software - JMC, RegionV	0.00	0.00	0.00	833.25	2,499.75	0.00	5,154.30	5,085.42
Non Instruct Tech Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11.21
Tech Non Instr Software/License	0.00	0.00	0.00	0.00	0.00	0.00	460.00	40.80
Sup/Mat Non-Instr.	12.33	0.00	0.00	0.00	479.68	0.00	510.00	510.00
Sup/Mat Non-Instr.	107.61	0.00	0.00	0.00	200.00	0.00	977.61	488.80
Sup/Mat Non-Instr.	258.16	0.00	0.00	0.00	1,000.00	0.00	3,976.55	3,386.13
Peace Garden Supplies	150.00	0.00	0.00	0.00	0.00	0.00	150.00	63.31
Music Non-instruct supplies	0.00	0.00	0.00	0.00	0.00	0.00	159.99	221.83
Library Non instruct supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,099.92
Library Non instruct software	0.00	0.00	0.00	0.00	0.00	0.00	1,236.74	1,236.74
Instructional software	150.00	0.00	0.00	0.00	0.00	0.00	3,790.10	2,873.63
Sup/Mat N-Indiv Inst	501.85	0.00	0.00	0.00	5,456.57	0.00	10,200.00	10,200.00
Textbooks/Workbooks	0.00	0.00	0.00	0.00	6,918.00	0.00	8,633.25	26,923.00
Instruct Tech Equip	0.00	0.00	0.00	0.00	5,000.00	0.00	5,000.00	5,000.00
PhysEd/Health-Supplies	0.00	0.00	0.00	0.00	510.00	0.00	510.00	510.00
Music Instructional software	0.00	0.00	0.00	0.00	0.00	0.00	128.60	264.79
Music Sup/Mat N-Indiv Inst	0.00	0.00	0.00	0.00	600.00	0.00	600.00	185.61
Library Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	198.80
Library Aid Supplies Placeholder	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,129.54
MA Supplies Non-Instruct	0.00	0.00	0.00	0.00	0.00	0.00	3,980.00	0.00
SpEd Forms MA Software/Bill Fees	0.00	0.00	0.00	0.00	0.00	0.00	1,298.45	945.29
SpEd supplies	0.00	0.00	0.00	0.00	0.00	0.00	211.11	39.77
SpEd Forms Software	15.00	0.00	0.00	0.00	0.00	0.00	1,236.50	1,136.08
SpEd Forms Software	0.00	0.00	0.00	0.00	0.00	0.00	0.00	76.50
EC SpEd Instruct Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	80.09
SpEd Sup/Mat N-Indiv Inst	19.49	0.00	0.00	0.00	600.00	0.00	4,389.87	48.09
SUPPLIES TOTAL	1,214.44	0.00	0.00	833.25	23,344.72	0.00	53,420.91	62,047.85
CAPITAL EXPENDITURES								
Princ LT Tech Leases	213.14	213.14	213.14	213.14	213.14	213.14	2,557.68	2,557.68
CAPITAL EXPENDITURES TOTAL	213.14	213.14	213.14	213.14	213.14	213.14	2,557.68	2,557.68

NERSTRAND ELEMENTARY SCHOOL #4055
 FY2026 Cashflow / Income Statement

	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Accrual	FY2026 Rv Bdg	FY2026 Budget
OTHER EXPENDITURES								
BOD Fees to Authorizer	0.00	0.00	0.00	3,029.81	0.00	0.00	15,149.03	14,267.94
Dues/Membership - MSBA,MACS, RegionV	0.00	0.00	0.00	0.00	-2,499.75	0.00	2,735.00	2,725.00
OTHER EXPENDITURES TOTAL	0.00	0.00	0.00	3,029.81	-2,499.75	0.00	17,884.03	16,992.94
EXPENDITURES TOTAL								
NET INCOME	169,793.59	127,264.68	140,018.58	172,617.91	190,691.92	163,363.02	1,851,585.31	1,789,972.49
BEGINNING BALANCE	-29,749.54	55,410.33	-12,156.33	-44,704.08	-41,819.36	18,080.61	-22,050.53	-41,842.45
ENDING BALANCE	825,324.86	795,575.32	850,985.65	838,829.32	794,125.24	752,305.88	792,437.03	499,687.36
FUND BALANCE AS % OF EXPENDITURES	795,575.32	850,985.65	794,125.24	794,125.24	752,305.88	770,386.50	41.61%	25.58%
FUND 04								
REVENUES								
Fees From Patrons	1,394.00	239.00	0.00	0.00	0.00	2,667.00	9,430.00	7,178.65
REVENUES TOTAL	1,394.00	239.00	0.00	0.00	0.00	2,667.00	9,430.00	7,178.65
EXPENDITURES								
EoVisions Regal Eagle Staff	881.51	1,002.36	800.00	1,200.00	1,200.00	0.00	9,121.34	7,543.97
Regal Eagles Sup/Mat Non-Instr.	0.00	0.00	0.00	0.00	0.00	0.00	119.21	0.00
EXPENDITURES TOTAL	881.51	1,002.36	800.00	1,200.00	1,200.00	0.00	9,240.55	7,543.97
NET INCOME	512.49	-763.36	-800.00	-1,200.00	-1,200.00	2,667.00	189.45	-365.32
BEGINNING BALANCE	1,816.27	2,328.76	1,565.40	765.40	-434.60	-1,634.60	842.95	707.00
ENDING BALANCE	2,328.76	1,565.40	765.40	-434.60	-1,634.60	1,032.40	1,032.40	341.68

Nerstrand Charter School #4055 Journal Entry Listing

JE Cd	Period	Date	St Src	Ref	Description	L	Fd	Org	Pro	Crs	Fin	O/S	Account Description	Debit Amount	Credit Amount
4674	202608	02/09/2026	P	JE	Feb EdEdVisions Feb EFT	B	01	101	000				USB Cash	0.00	0.00
						B	01	101	000				USB Cash	0.00	112,436.57
						B	01	206	000				Other Accts Payable	0.00	0.00
						B	04	101	000				USB Cash	0.00	881.51
						E	01	005	050	000	000	305	EdVisions School Administr	10,119.38	0.00
						E	01	005	105	000	000	305	Consult Fees (EdVisions)	2,221.92	0.00
						E	01	005	105	000	000	305	Consult Fees (EdVisions)	0.00	0.00
						E	01	010	201	000	000	394	EdVisions Kinder Staff	8,618.39	0.00
						E	01	010	203	000	000	394	EdVisions General Staff	4,847.62	0.00
						E	01	010	203	000	000	394	EdVisions General Staff	0.00	0.00
						E	01	010	203	000	000	394	EdVisions General Staff	889.96	0.00
						E	01	010	203	000	000	394	EdVisions General Staff	1,669.34	0.00
						E	01	010	203	000	000	394	EdVisions General Staff	0.00	0.00
						E	01	010	203	000	000	394	EdVisions General Staff	2,093.00	0.00
						E	01	010	203	000	000	394	EdVisions General Staff	0.00	0.00
						E	01	010	203	000	000	394	EdVisions General Staff	7,326.23	0.00
						E	01	010	203	000	000	394	EdVisions General Staff	1,092.19	0.00
						E	01	010	203	000	000	394	EdVisions General Staff	7,970.36	0.00
						E	01	010	203	000	000	394	EdVisions General Staff	0.00	0.00
						E	01	010	203	000	000	394	EdVisions General Staff	6,772.66	0.00
						E	01	010	203	000	000	394	EdVisions General Staff	0.00	0.00
						E	01	010	203	000	000	394	EdVisions General Staff	327.84	0.00
						E	01	010	203	000	000	394	EdVisions General Staff	9,022.75	0.00
						E	01	010	203	000	000	394	EdVisions General Staff	907.06	0.00
						E	01	010	204	000	414	303	EdVisions Title II	0.00	0.00
						E	01	010	204	000	514	303	EdVisions REAP CSR - Fec	0.00	0.00
						E	01	010	240	000	000	394	EdVisions PhysEd Staff	4,924.39	0.00
						E	01	010	258	000	000	394	EdVisions Music Staff	1,817.09	0.00
						E	01	010	407	000	740	396	EdVisions Sp Ed Sal Pur F (4,877.23	0.00
						E	01	010	407	000	740	397	EdVisions Sp Ed Ben Pur F (1,062.51	0.00
						E	01	010	411	000	740	396	EdVisions Sp Ed Sal Pur F (5,283.65	0.00
						E	01	010	411	000	740	397	Sp Ed Ben Pur F Other D	1,799.17	0.00
						E	01	010	411	013	740	396	Sp Ed Sal Pur F Other D	0.00	0.00
						E	01	010	411	013	740	397	Sp Ed Ben Pur F Other D	0.00	0.00
						E	01	010	420	000	740	396	EdVisions SpEd Staff	1,564.94	0.00
						E	01	010	420	000	740	396	EdVisions SpEd Staff	0.00	0.00
						E	01	010	420	000	740	396	EdVisions SpEd Staff	0.00	0.00

Journal Entry Listing

JE Cd	Period	Date	St	Src	Ref	Description	L	Fd	Org	Pro	Crs	Fin	O/S	Account Description	Debit Amount	Credit Amount
4674	202608	02/09/2026	P	JE	Feb	EdVisions Feb EFT	E	01	010	420	000	740	396	EdVisions SpEd Staff	2,257.62	0.00
							E	01	010	420	000	740	396	EdVisions SpEd Staff	3,090.99	0.00
							E	01	010	420	000	740	396	EdVisions SpEd Staff	0.00	0.00
							E	01	010	420	000	740	396	EdVisions SpEd Staff	0.00	0.00
							E	01	010	420	000	740	396	EdVisions SpEd Staff	120.38	0.00
							E	01	010	420	000	740	396	EdVisions SpEd Staff	2,396.16	0.00
							E	01	010	420	000	740	396	EdVisions SpEd Staff	2,926.83	0.00
							E	01	010	420	000	740	396	EdVisions SpEd Staff	0.00	0.00
							E	01	010	420	000	740	396	EdVisions SpEd Staff	1,083.42	0.00
							E	01	010	420	000	740	396	EdVisions SpEd Staff	69.45	0.00
							E	01	010	420	000	740	396	EdVisions SpEd Staff	50.93	0.00
							E	01	010	420	000	740	396	EdVisions SpEd Staff	2,931.91	0.00
							E	01	010	420	000	740	396	EdVisions SpEd Staff	0.00	0.00
							E	01	010	420	000	740	396	EdVisions SpEd Staff	2,365.61	0.00
							E	01	010	420	000	740	396	EdVisions SpEd Staff	148.16	0.00
							E	01	010	420	000	740	397	EdVisions SpEd Benefits	178.38	0.00
							E	01	010	420	000	740	397	EdVisions SpEd Benefits	0.00	0.00
							E	01	010	420	000	740	397	EdVisions SpEd Benefits	0.00	0.00
							E	01	010	420	000	740	397	EdVisions SpEd Benefits	916.06	0.00
							E	01	010	420	000	740	397	EdVisions SpEd Benefits	366.51	0.00
							E	01	010	420	000	740	397	EdVisions SpEd Benefits	0.00	0.00
							E	01	010	420	000	740	397	EdVisions SpEd Benefits	0.00	0.00
							E	01	010	420	000	740	397	EdVisions SpEd Benefits	0.00	0.00
							E	01	010	420	000	740	397	EdVisions SpEd Benefits	15.19	0.00
							E	01	010	420	000	740	397	EdVisions SpEd Benefits	288.00	0.00
							E	01	010	420	000	740	397	EdVisions SpEd Benefits	348.36	0.00
							E	01	010	420	000	740	397	EdVisions SpEd Benefits	0.00	0.00
							E	01	010	420	000	740	397	EdVisions SpEd Benefits	121.83	0.00
							E	01	010	420	000	740	397	EdVisions SpEd Benefits	15.19	0.00
							E	01	010	420	000	740	397	EdVisions SpEd Benefits	5.74	0.00
							E	01	010	420	000	740	397	EdVisions SpEd Benefits	345.39	0.00
							E	01	010	420	000	740	397	EdVisions SpEd Benefits	0.00	0.00
							E	01	010	420	000	740	397	EdVisions SpEd Benefits	286.88	0.00
							E	01	010	420	000	740	397	EdVisions SpEd Benefits	17.43	0.00
							E	01	010	420	000	740	396	ESY Para	0.00	0.00
							E	01	010	420	013	740	397	ESY Para Fringe	0.00	0.00
							E	01	010	422	000	425	303	CEIS para	0.00	0.00
							E	01	010	605	000	000	394	EdVisions InstructionalSupp	5,052.35	0.00
							E	01	010	620	000	343	396	Library Salary	1,637.50	0.00

Nerstrand Charter School #4055
Journal Entry Listing

JE Cd	Period	Date	St Src	Ref Description	Detail Desc	L	Fd Org	Pro	Crs	Fin	O/S	Account Description	Debit Amount	Credit Amount
4674	202608	02/09/2026	P JE	Feb Ed'EdVisions Feb EFT	Waddell, Cara - Media Para	E	01 010	620	000	343	397	Library Benefits	192.62	0.00
					Schaefer, Nicole Read Trng	E	01 010	640	000	000	394	To Non-Ed Agency	0.00	0.00
					Musolf, Nicole Literacy	E	01 010	640	000	312	185	Literacy Aid Tchr Trng	0.00	0.00
					Musolf, Nicole Literacy Trng	E	01 010	640	000	356	185	Read Act Literacy	0.00	0.00
					Shroyer, Paula Literacy	E	01 010	640	000	356	185	Read Act Literacy	0.00	0.00
					Temple, Innana Literacy	E	01 010	640	000	356	185	Read Act Literacy	0.00	0.00
					Vondrasek, T Literacy	E	01 010	640	000	356	185	Read Act Literacy	0.00	0.00
					Johnson, Sarah Read Trng	E	01 010	640	000	357	185	Read Act Tchr Comp Trng	0.00	0.00
					Peterson, Andrea Read Trng	E	01 010	640	000	357	185	Read Act Tchr Comp Trng	0.00	0.00
					Bollinger, Heather RE Sub	E	04 005	570	000	000	394	EdVisions Regal Eagle Staff	0.00	0.00
					Harris, Amy RE Sub	E	04 005	570	000	000	394	EdVisions Regal Eagle Staff	0.00	0.00
					Miller, Meghan RE Sub	E	04 005	570	000	000	394	EdVisions Regal Eagle Staff	45.41	0.00
					Schweisthal, RE	E	04 005	570	000	000	394	EdVisions Regal Eagle Staff	0.00	0.00
					Turi, Carrie	E	04 005	570	000	000	394	EdVisions Regal Eagle Staff	836.10	0.00
					fy25 student support	B	01 121	000				Due Fm Mn Children	\$113,318.08	\$113,318.08
4682	202608	02/28/2026	P JE	2/28 idf2/28 ideas adj	gen ed	R	01 000	000	000	000	211	General Education Aid	19,400.00	0.00
													\$19,400.00	\$19,400.00

Nerstrand Charter School #4055

Detail Payment Register by Vendor

Check Number: 0-2147483647 Payment Date: 2/1/2026-2/28/2026 Period: 202608-202608 Void Status: N

Code	Rcd	Vendor	Bank	Check No	Pmt/Void Date	Pmt Type
1006		CITY OF NERSTRAND				
		PO BOX 161 NERSTRAND, MN 55053				
		USB		17255		
		E 01 005 810 000 000 330		107 12/15-1/15		Check
		E 01 005 810 000 000 330		108 12/15-1/15		\$128.41
		Voucher #: 9053 Invoice		Invoice No: 20260120	2/4/2026	\$139.40
		PO#: 9053 Invoice		Invoice No: 20260120		
						Paid Amt: \$267.81
						Check Amount: \$267.81
						Vendor Total: \$267.81
1023		COMMUNITY CO-OP OIL ASSN				
		9 CENTRAL AVENUE FARIBAULT, MN 55021-5295				
		USB		17266		
		E 01 005 810 000 000 330		propane		Check
		Voucher #: 9063 Invoice		Invoice No: 20260130	2/22/2026	\$463.89
		PO#: 9063 Invoice		Invoice No: 20260130		
						Paid Amt: \$463.89
						Check Amount: \$463.89
						Vendor Total: \$463.89
1493		DANA JANS				
		PO BOX 156 NERSTRAND, MN 55053				
		USB		17267		
		E 01 010 203 000 000 401		notebks & forks		Check
		E 01 010 420 000 740 433		grape juice		\$16.68
		Voucher #: 9067 Invoice		Invoice No: 20260219	2/22/2026	\$6.50
		PO#: 9067 Invoice		Invoice No: 20260219		
						Paid Amt: \$23.18
						Check Amount: \$23.18
						Vendor Total: \$23.18
1738		E.O. JOHNSON CO. INC.				
		PO BOX 660831 DALLAS, TX 75266-0831				
		USB		17268		
		E 01 010 203 000 000 560		copier		Check
		E 01 010 203 000 000 350		usage		\$213.14
		E 01 010 203 000 000 401		shipping		\$406.50
		Voucher #: 9066 Invoice		Invoice No: 41166675	2/22/2026	\$8.77
		PO#: 9066 Invoice		Invoice No: 41166675		
						Paid Amt: \$628.41
						Check Amount: \$628.41
						Vendor Total: \$628.41
1755		EVERGREEN THERAPY SOLUTIONS, LLC-S				
		515 WATER ST S NORTHFIELD, MN 55057				
		USB		17256		
		E 01 010 401 000 740 394		1/5-15		Check
		Voucher #: 9059 Invoice		Invoice No: 230	2/4/2026	\$2,805.00
		PO#: 9059 Invoice		Invoice No: 230		
						Paid Amt: \$2,805.00
						Check Amount: \$2,805.00

Nerstrand Charter School #4055

Detail Payment Register by Vendor

Check Number: 0-2147483647 Payment Date: 2/1/2026-2/28/2026 Period: 202608-202608 Void Status: N

Code	Rcd	Vendor	Bank	Check No	Pmt/Void Date	Pmt Type
1755		EVERGREEN THERAPY SOLUTIONS, LLC-S		515 WATER ST S NORTHFIELD, MN 55057		
		USB		17269		
		E 01 010 401 000 740 394		1/19-29 Speech		
PO#:		Voucher #: 9069 Invoice		Invoice No: 243	2/22/2026	Check
						\$2,443.75
						Paid Amt: \$2,443.75
						Check Amount: \$2,443.75
						Vendor Total: \$5,248.75
1351		FLOM DISPOSAL SERVICE		5865 KENYON BLVD FARIBAULT, MN 55021		
		USB		17257		
		E 01 005 810 000 000 330		feb		
PO#:		Voucher #: 9057 Invoice		Invoice No: 3964	2/4/2026	Check
						\$298.25
						Paid Amt: \$298.25
						Check Amount: \$298.25
						Vendor Total: \$298.25
1796		GRACE LUTHERAN CHURCH		305 1st STREET NERSTRAND, MN 55053		
		USB		17258		
		E 01 005 850 000 348 335		Feb Lease		
PO#:		Voucher #: 9052 Invoice		Invoice No: 46057	2/4/2026	Check
						\$17,337.50
						Paid Amt: \$17,337.50
						Check Amount: \$17,337.50
						Vendor Total: \$17,337.50
1133		INDEPENDENT SCHOOL DIST # 656		FARIBAULT PUBLIC SCHOOLS 710 17th St SW FARIBAULT, MN 55021		
		USB		17259		
		E 01 005 810 000 000 391		Jan custodian		
PO#:		Voucher #: 9051 Invoice		Invoice No: 44046	2/4/2026	Check
						\$6,979.72
						Paid Amt: \$6,979.72
						Check Amount: \$6,979.72
						Vendor Total: \$6,979.72
1722		INDIGO EDUCATION		2550 UNIVERSITY AVE W SUITE 200N ST PAUL, MN 55114		
		USB		17270		
		E 01 010 420 000 419 303		2026 Q3 Director		
PO#:		Voucher #: 9070 Invoice		Invoice No: 22158	2/22/2026	Check
						\$4,037.50
						Paid Amt: \$4,037.50
						Check Amount: \$4,037.50
						Vendor Total: \$4,037.50
1111		JMC COMPUTER SERVICE, INC.		PO BOX 328 LAKE CITY, MN 55041-0328		
		USB		17260		
		B 01 131 000		FY27		
PO#:		Voucher #: 9056 Invoice		Invoice No: 3890	2/4/2026	Check
						\$1,778.36
						Paid Amt: \$1,778.36
						Check Amount: \$1,778.36
						Vendor Total: \$1,778.36

Code	Rcd	Vendor	Bank	Check No	Pmt/Void Date	Pmt Type
1051		LARRY RICHIE	USB	25135 DAHLE AVENUE FARIBAULT, MN 55021 17261		
			E	01 010 203 016 000 401	2/4/2026	Check
				Invoice No: 20260204		
						\$150.00
						Paid Amt: \$150.00
						Check Amount: \$150.00
						Vendor Total: \$150.00
1792		ON THE MOVE THERAPY SERVICES LLC	USB	PO BOX 22428 EAGAN, MN 55122-0428 17262		
			E	01 010 420 000 740 394	2/4/2026	Check
				Invoice No: 5087		
						\$2,860.00
						Paid Amt: \$2,860.00
						Check Amount: \$2,860.00
						Vendor Total: \$2,860.00
1412		RATWIK, ROSZAK, & MALONEY, PA	USB	444 CEDAR STREET, SUITE 2100 ST PAUL, MN 55101 17263		
			E	01 005 110 000 000 305	2/22/2026	Check
				Invoice No: 81621		
						\$110.00
						Paid Amt: \$110.00
						Check Amount: \$110.00
						Vendor Total: \$110.00
1561		STUDENT-CENTERED SERVICES, LLC	USB	2490 INDIAN WAY NORTH ST PAUL, MN 55109 17264		
			E	01 010 420 000 740 394	2/4/2026	Check
				Invoice No: 1371		
						\$1,089.05
						Paid Amt: \$1,089.05
						Check Amount: \$1,089.05
						Vendor Total: \$1,089.05
1044		TARA VONDRASEK	USB	1601 ARMSTRONG ROAD NORTHFIELD, MN 55057 17272		
			E	01 010 203 000 000 430	2/22/2026	Check
				Invoice No: 20260219		
						\$59.03
						Paid Amt: \$59.03
						Check Amount: \$59.03
						Vendor Total: \$59.03
1703		TRACI LAFERRIERE	USB	3535 S POINTE DR HASTINGS, MN 55033 17265		
			E	01 005 110 000 000 305	Jan-Feb	Check
						\$9,200.00

Nerstrand Charter School #4055

Detail Payment Register by Vendor

Check Number: 0-2147483647 Payment Date: 2/1/2026-2/28/2026 Period: 202608-202608 Void Status: N

Code	Rcd	Vendor	Bank	Check No	Pmt/Void Date	Pmt Type
1703		TRACILAFERRIERE	3535 S POINTE DR HASTINGS, MN 55033			
		USB	17265			
		E 01 005 110 000 000 329	12/10 postage		\$156.00	Check
PO#:		Voucher #: 9054 Invoice	Invoice No: 20260202	2/4/2026		
					Check Amount: \$9,356.00	
					Vendor Total: \$9,356.00	
1727		UPTICK EDUCATION LLC	13119 DANUBE LANE ROSEMOUNT, MN 55068			
		USB	17273			
		E 01 010 420 000 740 394	1/5-30 psych		\$3,360.00	Check
PO#:		Voucher #: 9068 Invoice	Invoice No: 1703	2/22/2026		
					Check Amount: \$3,360.00	
					Vendor Total: \$3,360.00	
					Report Total: \$56,247.45	

NERSTRAND ELEMENTARY SCHOOL #4055
Balance Sheet Through February 2026

	<u>General</u> <u>Fund</u>	<u>Community</u> <u>Fund</u>	<u>Total</u> <u>Funds</u>
Assets			
Cash and investments	785,770.92	2,328.76	788,099.68
Accounts receivable	0.00	0.00	0.00
Due from governments	8,026.04	0.00	8,026.04
Prepaid items	1,778.36	0.00	1,778.36
Total assets	<u>795,575.32</u>	<u>2,328.76</u>	<u>797,904.08</u>
Liabilities			
Accounts payable	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total liabilities	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Net Assets			
Unreserved	<u>733,573.88</u>	<u>0.00</u>	<u>733,573.88</u>
Nonspendable	20,956.08	0.00	20,956.08
Restricted Library Aid	0.00	0.00	0.00
Restricted Student Support Aid	20,000.00	0.00	20,000.00
Restricted	0.00	2,328.76	2,328.76
Reserved for Med Assist	21,045.36	0.00	21,045.36
Total liabilities and net assets	<u>795,575.32</u>	<u>2,328.76</u>	<u>797,904.08</u>

Code	Rcd	Vendor	Bank	Check No	Pmt/Void Date	Pmt Type
1732		CAPITAL ONE				
				PO BOX 4069	CAROL STREAM, IL 60197-4069	
			LCCB			Wire
	E 01		010	203	000 000 401	sams napkins tissues batteries plates \$150.19
	E 01		010	203	000 000 406	learning az subscription \$150.00
	E 01		010	203	000 000 430	amazon markers \$9.17
	E 01		010	203	000 000 430	amazon markers \$59.99
	E 01		005	720	000 000 401	amazon batteries for aed alarm \$12.33
	E 01		010	203	000 000 401	amazon labels \$71.13
	E 01		010	203	000 000 430	amazon paper \$97.86
	E 01		010	420	000 740 433	amazon charger for mouth thing \$12.99
	E 01		010	203	000 000 430	amazon paper \$90.56
	E 01		010	203	000 000 401	amazon erasers \$11.43
	E 01		010	203	000 000 401	amazon eraser credit (\$0.04)
	E 01		005	810	000 000 401	amazon mouse traps \$10.96
	E 01		005	810	000 000 401	amazon mouse traps credit (\$0.04)
	E 01		010	203	000 000 430	amazon paper cutter \$185.97
	E 01		010	203	000 000 430	amazon paper cutter credit (\$0.73)
	E 01		005	810	000 000 401	amazon cooler alarm \$96.69
PO#:		Voucher #:		9071 Invoice	Invoice No: 20260125	2/19/2026
						Paid Amt: \$958.46
						Check Amount: \$958.46
						Vendor Total: \$958.46
1799		DOCUSIGN				
			LCCB			Wire
	E 01		010	420	000 419 405	SpEd Forms Software \$15.00
PO#:		Voucher #:		9061 Invoice	Invoice No: 20260202	2/4/2026
						Paid Amt: \$15.00
						Check Amount: \$15.00
						Vendor Total: \$15.00
1673		METRONET INC				
				PO BOX 630546	CINCINNATI, OH 45263-0546	
			LCCB			Wire
	E 01		005	110	000 000 320	Phone \$198.97
PO#:		Voucher #:		9048 Invoice	Invoice No: 1705956	2/4/2026
						Paid Amt: \$198.97
						Check Amount: \$198.97
						Vendor Total: \$198.97
						Wire
	E 01		005	110	000 000 320	Phone \$239.00
PO#:		Voucher #:		9049 Invoice	Invoice No: 1677211	2/4/2026
						Paid Amt: \$239.00
						Check Amount: \$239.00
						Vendor Total: \$437.97

District # 4055
Nerstrand Charter School #4055
Detail Payment Register by Vendor

Check Number: 0-2147483647 Payment Date: 2/1/2026-2/28/2026 Period: 202608-202608 Void Status: N

Code	Rcd	Vendor	Bank	Check No	Pmt/Void Date	Pmt Type
1700		USBANK	USB			
			E 01 005 110 000 000 305			Wire
			fee			\$13.64
PO#:		Voucher #:	9072 Invoice	Invoice No: 20260217	2/17/2026	Paid Amt: \$13.64
						Check Amount: \$13.64
						Vendor Total: \$13.64
1017		XCEL ENERGY	USB			
			E 01 005 810 000 000 330			Wire
			12/25-1/27			\$1,462.86
PO#:		Voucher #:	9062 Invoice	Invoice No: 962889500	2/5/2026	Paid Amt: \$1,462.86
						Check Amount: \$1,462.86
						Vendor Total: \$1,462.86
						Report Total: \$2,887.93

**Nerstrand Charter School #4055
Reconciliation Worksheet Report
02/28/2026**

Audit No	Statement Date	Co	Bank Code	Bank Name/Description
1344	02/28/2026	4055	LCCB	Lake Country Community Bank
				Lake Country Community Bank

Worksheet has been Finalized

Statement Amount	89,367.14
Deposits in Transit	0.00
<u>Outstanding Payments</u>	
Checks	0.00
Wires	15.00
SHR - Payments	0.00
SHR - Third Party	0.00
Cash	0.00
ACH	0.00
<u>Adjustment Amount</u>	<u>0.00</u>
Amount Per Bank	89,352.14
GL Account Balance	<u>89,352.14</u>
Difference	0.00

Co L Fd Org Pro Crs Fin O/S
4055 B 01 101 003

Ty
F

Adjustments
00/00/0000

Nerstrand Charter School #4055
Reconciliation Worksheet Report
02/28/2026

Audit No	Statement Date	Co	Bank Code	Bank Name/Description
1345	02/28/2026	4055	USB	US BANK CHECKING ACCOUNT

Worksheet has been Finalized

Statement Amount	707,005.66
Deposits in Transit	0.00
<u>Outstanding Payments</u>	
Checks	8,258.12
Wires	0.00
SHR - Payments	0.00
SHR - Third Party	0.00
Cash	0.00
ACH	0.00
Adjustment Amount	<u>0.00</u>
Amount Per Bank	698,747.54
GL Account Balance	<u>698,747.54</u>
Difference	0.00

Co	L	Fd	Org	Pro	Crs	Fin	O/S	Ty
4055	B	01	101	000				F

Adjustments
00/00/0000

Nerstrand Charter School #4055

Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
2051	4055	LCCB														
			2081	Credit	A	02/04/26		Check	1	Miscellaneous						
							4055	R	01	000	000	000	050		110.00	0.00
							4055	R	04	000	000	000	050		7.00	0.00
							4055	R	04	000	000	000	050		20.00	0.00
							4055	R	04	000	000	000	050		160.00	0.00
							4055	R	04	000	000	000	050		120.00	0.00
							4055	R	04	000	000	000	050		21.00	0.00
							4055	R	04	000	000	000	050		49.00	0.00
							4055	R	04	000	000	000	050		168.00	0.00
							4055	R	04	000	000	000	050		161.00	0.00
							4055	R	04	000	000	000	050		7.00	0.00
							4055	R	04	000	000	000	050		91.00	0.00
															\$914.00	\$0.00
															\$914.00	\$0.00
2052	4055	LCCB														
			2082	Credit	A	02/20/26		Check	1	Miscellaneous						
							4055	R	01	000	000	000	050		55.00	0.00
							4055	R	01	000	000	000	096		100.00	0.00
							4055	R	01	000	000	000	096		200.00	0.00
							4055	R	04	000	000	000	050		296.00	0.00
							4055	R	04	000	000	000	050		196.00	0.00
							4055	R	04	000	000	000	050		98.00	0.00
															\$945.00	\$0.00
															\$945.00	\$0.00
2053	4055	USB														
			2083	Credit	A	02/28/26		Wire	1	Miscellaneous						
							4055	R	01	000	000	000	092		191.88	0.00
															\$191.88	\$0.00
															\$191.88	\$0.00

Nerstrand Charter School #4055
Receipt Listing Report with Detail by Deposit

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Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
2054	4055	USB		Credit	A	02/28/26		Wire	1	Miscellaneous						
interest			2084			4055	R 01 000 000 000 092			Interest Earnings				1,715.14	1,715.14	0.00
														Receipt Total:	\$1,715.14	\$0.00
														Deposit Total:	\$1,715.14	\$0.00
2055	4055	USB		Credit	A	02/15/26		Wire	1	MDE						
IDEAS			2085			4055	B 01 121 000			FY25 Library				567.14	567.14	0.00
						4055	R 01 000 000 740 360			State Special Education Aid				73,099.34	73,099.34	0.00
														Receipt Total:	\$73,666.48	\$0.00
														Deposit Total:	\$73,666.48	\$0.00
2056	4055	USB		Credit	A	02/28/26		Wire	1	MDE						
			2086			4055	B 01 121 000			FY25 Lease				2,724.18	2,724.18	0.00
						4055	B 01 121 000			FY25 LTFM				410.49	410.49	0.00
						4055	R 01 000 000 000 211			General Education Aid				43,743.25	43,743.25	0.00
														Receipt Total:	\$46,877.92	\$0.00
														Deposit Total:	\$46,877.92	\$0.00
2057	4055	USB		Credit	A	02/28/26		Wire	1	MDE						
MA			2087			4055	R 01 000 000 372 071			MA 2/11				786.44	786.44	0.00
						4055	R 01 000 000 372 071			MA 2/25				643.00	643.00	0.00
														Receipt Total:	\$1,429.44	\$0.00
														Deposit Total:	\$1,429.44	\$0.00
														Report Total:	\$125,739.86	\$0.00

Nerstrand Charter School #4055 Outstanding Payments by Payment Date

Bank: LCCB
Acct#:

2/28/2026

Co	Pmt No	Pmt Type	Grp Code	Vendor	Pmt Date	Check No	Amount
4055	8983	Wire	1 1799	DOCUSIGN	02/04/2026		15.00
						Bank	
						Total	15.00

Nerstrand Charter School #4055 Outstanding Payments by Payment Date

Bank: USB
Acct#: 152100023570

2/28/2026

Co	Pmt No	Pmt Type	Grp Code	Vendor	Pmt Date	Check No	Amount
4055	8973	Check	1 1051	LARRY RICHIE	02/04/2026	17261	150.00
	8988	Check	1 1593	DANA JANS	02/22/2026	17267	23.18
	8991	Check	1 1738	E.O. JOHNSON CO. INC.	02/22/2026	17268	628.41
	8989	Check	1 1722	INDIGO EDUCATION	02/22/2026	17270	4,037.50
	8987	Check	1 1044	TARA VONDRASEK	02/22/2026	17272	59.03
	8990	Check	1 1727	UPTICK EDUCATION LLC	02/22/2026	17273	3,360.00
				Bank		Total	8,258.12
						Total	\$8,273.12

517 STUDENT RECRUITING

I. PURPOSE

The purpose of this policy is to prevent charter school employees from exerting undue influence for purposes of securing or retaining the attendance of a student in a school.

II. GENERAL STATEMENT OF POLICY

A. It is the policy of the charter school to encourage employees to make available to all interested people information regarding the charter school, its schools, programs, policies, and procedures. The purpose of such activity is to assist in the process of fully informed decision making regarding school enrollment and to enhance the visibility and image of the charter school.

B. At the same time, the charter school recognizes that the scope of such activity is limited by statutory authority and bylaws of the Minnesota State High School League. Accordingly, it shall be a violation of this policy for employees to exert undue influence for purposes of securing or retaining the attendance of a student in a school or to compete with another charter school for the enrollment of students.

C. Employees are further prohibited from encouraging others to engage in such conduct on behalf of the charter school.

III. DEFINITION

A. The terms “undue influence” or “competing for enrollment” shall include initiating any oral or written contact with a student from another charter school

who participates in a school-sponsored sport or activity which solicits the student's transfer to participate in a sport or activity.

B. The terms shall also include the awarding of tuition, allowance for board and/or room, allowance for transportation, priority in assignments of jobs, cash or gifts in any form, or any other privilege or consideration if not similarly available to all students.

IV. PROCEDURES

Employees who violate the provisions of the policy shall be subject to disciplinary action as appropriate. Any such disciplinary action shall be made pursuant to and in accordance with applicable statutory authority, collective bargaining agreements, charter school policies, and the bylaws of the Minnesota High School League, as applicable.

Legal References:

Minn. Stat. § 124D.03 (Enrollment Options Program)

Minn. Stat. § 124D.68 (Graduation Incentives Program)

Minnesota State High School League Bylaws

Cross References:

None

518 DNR-DNI ORDERS

I. PURPOSE

The charter school recognizes that it is serving students with complex health needs. The charter school also recognizes that charter school staff may be confronted with requests to withhold emergency care of a student in the event of a life-threatening situation at school or school activities or be presented with Do Not Resuscitate/Do Not Intubate (DNR-DNI) orders. The purpose of this policy is to provide guidance to charter school staff and parents or guardians in these situations.

II. GENERAL STATEMENT OF POLICY

- A. The primary mission of the charter school is education. DNR-DNI orders are medical documents. Charter school staff will not accept or honor requests to withhold emergency care or DNR-DNI orders. The charter school will not convey such orders to emergency medical personnel.
- B. Charter school staff will provide reasonable emergency care and assistance when a student is undergoing a medical emergency during school or school activities.
- C. Charter school staff will activate emergency medical services (911) as soon as possible when a student is undergoing a medical emergency during school or school activities.
- D. The parent/guardian will be notified of the emergency as soon as possible.

E. Notwithstanding this charter school policy, IEP and Section 504 teams must develop individualized medical emergency care plans for students when appropriate in accordance with state and federal law.

F. Parents/guardians who request that emergency care be withheld for their child or who present DNR-DNI orders, shall be advised of and shall be given a copy of this policy.

Legal References:

29 U.S.C. § 794 *et seq.* (Rehabilitation Act of 1973, § 504)

42 U.S.C. §§ 12101-12213 (Americans with Disabilities Act)

Cross References:

None

519 INTERVIEWS OF STUDENTS BY OUTSIDE AGENCIES

I. PURPOSE

There are occasions in which persons other than charter school officials and employees find it necessary to speak with a student during the school day. Student safety and disruption of the educational program is of concern to the charter school. The purpose of this policy is to establish the procedures for access to students by authorized individuals during the school day.

II. GENERAL STATEMENT OF POLICY

A. Generally, students may not be interviewed during the school day by persons other than a student's parents, charter school officials, employees and/or agents, except as otherwise provided by law and/or this policy.

B. Requests from law enforcement officers and those other than a student's parents, charter school officials, employees and/or agents to interview students shall be made through the principal's office. Upon receiving a request, it shall be the responsibility of the principal to determine whether the request will be granted. Prior to granting a request, the principal shall attempt to contact the student's parents to inform them of the request, except where otherwise prohibited by law.

III. INTERVIEWS CONDUCTED UNDER THE MALTREATMENT OF MINORS ACT

A. In the case of an investigation pursuant to the Reporting of Maltreatment of Minors Act, Minnesota Statutes, chapter 260E, a local welfare agency, the agency responsible for investigating the report, and a local law enforcement

agency may interview, without parental consent, an alleged victim and any minors who currently reside with or who have resided with the alleged perpetrator. The interview may take place at school and during school hours or at any facility or other place where the alleged victim or other children might be found or the child may be transported to, and the interview may be conducted at a place appropriate for the interview of a child designated by the local welfare agency or law enforcement agency. Charter school officials will work with the local welfare agency, the agency responsible for investigating the report, or law enforcement agency to select a place appropriate for the interview. The interview may take place outside the presence of the perpetrator or parent, legal custodian, guardian, or charter school official.

B. If the interview took place or is to take place on charter school property, an order of the juvenile court pursuant to Minnesota Statutes, chapter 260E may specify that charter school officials may not disclose to the parent, legal custodian, or guardian the contents of the notification of intent to interview the child on charter school property and/or any other related information regarding the interview that may be a part of the child's record. The charter school official must receive a copy of the order from the local welfare or law enforcement agency.

C. When the local welfare agency, local law enforcement agency, or agency responsible for assessing or investigating a report of maltreatment determines that an interview should take place on charter school property, charter school officials must receive written notification of intent to interview the child on charter school property before the interview. The notification shall include the name of the child to be interviewed, the purpose of the interview, and a reference to the statutory authority to conduct an interview on charter school property. For an interview conducted by the local welfare agency, the notification shall be signed by the chair of the local social services agency or the chair's designee. The notification is private educational data on the student. Charter school officials may not disclose to the parent, legal custodian or guardian the contents of the notification or any other related information regarding the interview until notified in writing by the local welfare or law enforcement agency that the investigation or assessment has been concluded, unless a school employee or agent is alleged to have maltreated

the child. Until charter school officials receive said notification, all inquiries regarding the nature of the investigation or assessment should be directed to the local welfare or law enforcement agency or the agency responsible for assessing or investigating a report of maltreatment shall be solely responsible for any disclosure regarding the nature of the assessment or investigation.

D. Charter school officials shall have discretion to reasonably schedule the time, place, and manner of an interview by a local welfare or local law enforcement agency on charter school premises. However, where the alleged perpetrator is believed to be a charter school official or employee, the local welfare or local law enforcement agency will have discretion to determine where the interview will be held. The interview must be conducted not more than twenty-four (24) hours after the receipt of the notification unless another time is considered necessary by agreement between the charter school officials and the local welfare or law enforcement agency. However, charter school officials must yield to the discretion of the local welfare or law enforcement agency concerning other persons in attendance at the interview. Charter school officials will make every effort to reduce the disruption to the educational program of the child, other students, or school staff when an interview is conducted on charter school premises.

E. Students shall not be taken from charter school property without the consent of the principal and without proper warrant.

Legal References:

Minn. Stat. § 13.32 (Educational Data)

Minn. Stat. Ch. 260E (Reporting of Maltreatment of Minors)

Cross References:

MSBA/MASA Model Policy 103 (Complaints – Students, Employees, Parents, Other Persons)

MSBA/MASA Model Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)

MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)

520 STUDENT SURVEYS

I. PURPOSE

Occasionally, the charter school utilizes surveys to obtain student opinions and information about students. The purpose of this policy is to establish the parameters of information that may be sought in student surveys.

II. GENERAL STATEMENT OF POLICY

Student surveys may be conducted as determined necessary by the charter school. Surveys, analyses, and evaluations conducted as part of any program funded through the U.S. Department of Education must comply with 20 United States Code, section 1232h.

III. STUDENT SURVEYS IN GENERAL

A. Student surveys will be conducted anonymously and in an indiscernible fashion. No mechanism will be used for identifying the participating student in any way. No attempt will be made in any way to identify a student survey participant. No requirement that the student return the survey shall exist, and no record of the student returning a survey will be maintained.

B. The executive director may choose not to approve any survey that seeks probing personal and/or sensitive information that could result in identifying the survey participant, or is discriminatory in nature based on age, race, color, sex, disability, religion, or national origin.

C. Surveys containing questions pertaining to the student's or the student's parent(s) or guardian(s) personal beliefs or practices in sex, family life, morality,

and religion will not be administered to any student unless the parent or guardian of the student is notified in writing that such survey is to be administered and the parent or guardian of the student gives written permission for the student to participate or has the opportunity to opt out of the survey depending upon how the survey is funded. Any and all documents containing the written permission of a parent for a student to participate in a survey will be maintained by the charter school in a file separate from the survey responses.

D. Although the survey is conducted anonymously, potential exists for personally identifiable information to be provided in response thereto. To the extent that personally identifiable information of a student is contained in his or her responses to a survey, the charter school will take appropriate steps to ensure the data is protected in accordance with Minnesota Statutes, chapter 13 (Minnesota Government Data Practices Act), 20 United States Code, section 1232g (Family Educational Rights and Privacy Act) and 34 Code of Federal Regulations, Part 99.

E. The charter school must not impose an academic or other penalty on a student who opts out of participating in a student survey.

IV. STUDENT SURVEYS CONDUCTED AS PART OF DEPARTMENT OF EDUCATION PROGRAM

A. All instructional materials, including teacher's manuals, films, tapes, or other supplementary material which will be used in connection with any survey, analysis, or evaluation as part of any program funded in whole or in part by the U.S. Department of Education, shall be available for inspection by the parents or guardians of the students.

B. No student shall be required, as part of any program funded in whole or in part by the U.S. Department of Education, without the prior consent of the student (if the student is an adult or emancipated minor), or, in the case of an unemancipated minor, without the prior written consent of the parent, to submit to a survey, analysis, or evaluation that reveals information concerning:

1. political affiliations or beliefs of the student or the student's parent;
2. mental and psychological problems of the student or the student's family;
3. sex behavior or attitudes;
4. illegal, antisocial, self-incriminating, or demeaning behavior;
5. critical appraisals of other individuals with whom respondents have close family relationships;
6. legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers;
7. religious practices, affiliations, or beliefs of the student or the student's parent; or
8. income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).

C. A charter school that receives funds under any program funded by the U.S. Department of Education shall develop local policies consistent with Paragraphs IV.A. and IV.B., above, concerning student privacy, parental access to information, and administration of certain physical examinations to minors.

1. The following policies are to be adopted in consultation with parents:
 - a. The right of a parent of a student to inspect, upon request of the parent, a survey, including an evaluation, created by a third party before the survey is administered or distributed by a school to a student, including any applicable procedures for granting a

parent's request for reasonable access to such survey within a reasonable period of time after the request is received.

“Parent” means a legal guardian or other person acting *in loco parentis* (in place of a parent), such as a grandparent or stepparent with whom the child lives, or a person who is legally responsible for the welfare of the child.

b. Arrangements to protect student privacy in the event of the administration or distribution of a survey to a student, including an evaluation, to a student which contains one or more of the items listed in Paragraph IV.B., above, including the right of a parent of a student to inspect, upon request of the parent, any such survey.

c. The right of a parent of a student to inspect, upon request of the parent, any instructional material used as part of the educational curriculum for the student and any applicable procedures for granting a request by a parent for reasonable access to instructional material within a reasonable period of time after the request is received.

“Instructional material” means instructional content that is provided to a student, regardless of format, including printed or representational materials, audio-visual materials, and materials in electronic or digital formats (such as materials accessible through the Internet). The term does not include academic tests or academic assessments.

d. The administration of physical examinations or screenings that the charter school may administer to a student. This provision does not apply to a survey administered to a student in accordance with the Individuals with Disabilities Education Act (20 United States Code, section 1400, *et seq.*).

e. The collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information (or otherwise providing the information to others for that purpose), including arrangements to protect student privacy that are provided by the charter school in the event of such collection, disclosure, or use.

(1) “Personal information” means individually identifiable information including a student or parent’s first and last name; a home or other physical address (including street name and the name of the city or town); a telephone number; or a Social Security identification number.

(2) This provision does not apply to the collection, disclosure, or use of personal information collected from students for the exclusive purpose of developing, evaluating, or providing educational products or services for, or to, students or educational institutions, such as:

(a) college or other postsecondary education recruitment or military recruitment;

(b) book clubs, magazines, and programs providing access to low cost literary products;

(c) curriculum and instructional materials used by elementary and secondary schools;

(d) tests and assessments used by elementary schools and secondary schools to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about students (or to generate other statistically useful data for the purpose of securing such tests and assessments and

the subsequent analysis and public release of the aggregate data from such tests and assessments;

(e) the sale by students of products or services to raise funds for school-related or education-related activities; and

(f) student recognition programs.

(3) The right of a parent to inspect, on request, any instrument used in the collection of information, as described in Subparagraph IV.C.1.e., above, before the instrument is administered or distributed to a student and procedures for granting a request by a parent for reasonable access to such an instrument within a reasonable period of time after the request is received.

2. The policies adopted under Subparagraph IV.C.1., above, shall provide for reasonable notice of the adoption or continued use of such policies directly to parents of students enrolled in or served by the charter school.

a. The notice will be provided at least annually, at the beginning of the school year, and within a reasonable period of time after any substantive change in a policy.

b. The notice will provide parents with an opportunity to opt out of participation in the following activities:

(1) Activities involving the collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information, or otherwise providing that information to others for that purpose.

(2) The administration of any third-party survey (non-Department of Education funded) containing one or more of the items contained in Paragraph IV.B., above.

(3) Any nonemergency, invasive physical examination or screening that is required as a condition of attendance, administered by the school and scheduled by the school in advance, and not necessary to protect the immediate health and safety of the student or other students.

“Invasive physical examination” means any medical examination that involves the exposure of private body parts, or act during such examination that includes incision, insertion, or injection into the body, but does not include a hearing, vision, or scoliosis screening.

c. The notice will advise students of the specific or approximate dates during the school year when the activities in Subparagraph IV.C.2.b., above, are scheduled, or expected to be scheduled.

d. The notice provisions shall not be construed to preempt applicable provisions of state law that require parental notification and do not apply to any physical examination or screening that is permitted or required by applicable state law, including physical examinations or screenings that are permitted without parental notification.

V. NOTICE

A. The charter school must give parents and students direct notice of this policy at the beginning of each school year and after making substantive changes to this policy.

- B. The charter school must inform parents at the beginning of the school year if the school has identified specific or approximate dates for administering surveys and give parents reasonable notice of planned surveys scheduled after the start of the school year. The charter school must give parents direct, timely notice when their students are scheduled to participate in a student survey by United States mail, e-mail, or another direct form of communication.
- C. The charter school must give parents the opportunity to review the survey and to opt their students out of participating in the survey.

Legal References:

Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 121A.065 (District Surveys to Collect Student Information;
Parent Notice and Opportunity for Opting Out)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)
20 U.S.C. § 1232h (Protection of Pupil Rights)
34 C.F.R. § 99 (Family Educational Rights and Privacy Act Regulations)
Gonzaga University v. Doe, 536 U.S. 273 (2002)
C.N. v. Ridgewood Bd. of Educ., 430 F.3d. 159 (3rd Cir. 2005)
Fields v. Palmdale School Dist., 427 F.3d. 1197 (9th Cir. 2005)

Cross References:

MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil
Records)
MSBA/MASA Model Policy 521 (Student Disability Nondiscrimination)
MSBA/MASA Model Policy 522 (Title IX Sex Nondiscrimination,
Grievance Procedure and Process)

Resources:

U.S. Department of Education, *Family Educational Rights Privacy Act (FERPA)* (accessed 11/03/25)
U.S. Department of Education, *Protection of Pupil Rights Amendment (PPRA)* (accessed 11/03/25)

521 STUDENT DISABILITY NONDISCRIMINATION

I. PURPOSE

The purpose of this policy is to protect students with disabilities from discrimination on the basis of disability and to identify and evaluate learners who, within the intent of Section 504 of the Rehabilitation Act of 1973 (Section 504), need services, accommodations, or programs in order that such learners may receive a free appropriate public education.

II. GENERAL STATEMENT OF POLICY

A. Students with disabilities who meet the criteria of Paragraph C. below are protected from discrimination on the basis of a disability.

B The responsibility of the charter school is to identify and evaluate learners who, within the intent of Section 504, need services, accommodations, or programs in order that such learners may receive a free appropriate public education.

C. For this policy, a learner who is protected under Section 504 is one who:

1. has a physical or mental impairment that substantially limits one or more of such person's major life activities; or
2. has a record of such an impairment;
3. is regarded as having such an impairment; or

4. has an impairment that is episodic or in remission and would materially limit a major life activity when active.

D. Learners may be protected from disability discrimination and be eligible for services, accommodations, or programs under the provisions of Section 504 even though they are not eligible for special education pursuant to the Individuals with Disabilities Education Act.

III. COORDINATOR

Persons who have questions or comments should contact **Executive Director, Nicole Musolf, 205 S 2nd Street, Nerstrand, MN 55053, 507-333-6854**. This person is the charter school's Americans with Disabilities Act/Section 504 coordinator. Persons who wish to make a complaint regarding a disability discrimination matter may use the accompanying Student Disability Discrimination Grievance Report Form. The form should be given to the ADA/Section 504 coordinator.

Legal References:

Minn. Stat. § 363A.03, Subd. 12 (Definitions) 42 U.S.C. Ch. 126 (Equal Opportunity for Individuals with Disabilities)
29 U.S.C. § 794 *et seq.* (Rehabilitation Act of 1973, § 504)
34 C.F.R. Part 104 (Section 504 Implementing Regulations)

Cross References:

MSBA/MASA Model Policy 402 (Disability Nondiscrimination)

524 INTERNET, TECHNOLOGY, AND CELL PHONE ACCEPTABLE USE AND SAFETY POLICY

I. PURPOSE

The purpose of this policy is to set forth policies and guidelines for access to the charter school computer system and acceptable and safe use of the Internet, including electronic communications.

II. GENERAL STATEMENT OF POLICY

In making decisions regarding student and employee access to the charter school computer system and the Internet, including electronic communications, the charter school considers its own stated educational mission, goals, and objectives. Electronic information research skills are now fundamental to preparation of citizens and future employees. Access to the charter school computer system and to the Internet enables students and employees to explore thousands of libraries, databases, bulletin boards, and other resources while exchanging messages with people around the world. The charter school expects that faculty will blend thoughtful use of the charter school computer system and the Internet throughout the curriculum and will provide guidance and instruction to students in their use.

III. LIMITED EDUCATIONAL PURPOSE

The charter school is providing students and employees with access to the charter school computer system, which includes Internet access. The purpose of the system is more specific than providing students and employees with general access to the Internet. The charter school system has a limited educational purpose, which includes use of the system for classroom activities, educational research, and professional or career development

activities. Users are expected to use Internet access through the charter school system to further educational and personal goals consistent with the mission of the charter school and school policies. Uses which might be acceptable on a user's private personal account on another system may not be acceptable on this limited-purpose network.

IV. USE OF SYSTEM IS A PRIVILEGE

The use of the charter school system and access to use of the Internet is a privilege, not a right. Depending on the nature and degree of the violation and the number of previous violations, unacceptable use of the charter school system or the Internet may result in one or more of the following consequences: suspension or cancellation of use or access privileges; payments for damages and repairs; discipline under other appropriate charter school policies, including suspension, expulsion, exclusion, or termination of employment; or civil or criminal liability under other applicable laws.

V. UNACCEPTABLE USES

A. While not an exhaustive list, the following uses of the charter school system and Internet resources or accounts are considered unacceptable:

1. Users will not use the charter school system to access, review, upload, download, store, print, post, receive, transmit, or distribute:
 - a. pornographic, obscene, or sexually explicit material or other visual depictions that are harmful to minors;
 - b. obscene, abusive, profane, lewd, vulgar, rude, inflammatory, threatening, disrespectful, or sexually explicit language;
 - c. materials that use language or images that are inappropriate in the education setting or disruptive to the educational process;
 - d. information or materials that could cause damage or danger of disruption to the educational process;

e. materials that use language or images that advocate violence or discrimination toward other people (hate literature) or that may constitute harassment or discrimination.

2. Users will not use the charter school system to knowingly or recklessly post, transmit, or distribute false or defamatory information about a person or organization, or to harass another person, or to engage in personal attacks, including prejudicial or discriminatory attacks.

3. Users will not use the charter school system to engage in any illegal act or violate any local, state, or federal statute or law.

4. Users will not use the charter school system to vandalize, damage, or disable the property of another person or organization, will not make deliberate attempts to degrade or disrupt equipment, software, or system performance by spreading computer viruses or by any other means, will not tamper with, modify, or change the charter school system software, hardware, or wiring or take any action to violate the charter school's security system, and will not use the charter school system in such a way as to disrupt the use of the system by other users.

5. Users will not use the charter school system to gain unauthorized access to information resources or to access another person's materials, information, or files without the implied or direct permission of that person.

6. Users will not use the charter school system to post private information about another person, personal contact information about themselves or other persons, or other personally identifiable information, including, but not limited to, addresses, telephone numbers, school addresses, work addresses, identification numbers, account numbers, access codes or passwords, labeled photographs, or other information that would make the individual's identity easily traceable, and will not repost a

message that was sent to the user privately without permission of the person who sent the message.

a. This paragraph does not prohibit the posting of employee contact information on charter school webpages or communications between employees and other individuals when such communications are made for education-related purposes (i.e., communications with parents or other staff members related to students).

b. Employees creating or posting school-related webpages may include personal contact information about themselves on a webpage. However, employees may not post personal contact information or other personally identifiable information about students unless:

(1) such information is classified by the charter school as directory information and verification is made that the charter school has not received notice from a parent/guardian or eligible student that such information is not to be designated as directory information in accordance with the charter school's Protection and Privacy of Pupil Records policy; or

(2) such information is not classified by the charter school as directory information but written consent for release of the information to be posted has been obtained from a parent/guardian or eligible student in accordance with the charter school's Protection and Privacy of Pupil Records policy.

In addition, prior to posting any personal contact or personally identifiable information on a school-related webpage, employees shall obtain written approval of the content of the postings from the building administrator.

c. These prohibitions specifically prohibit a user from utilizing the charter school system to post personal information about a user or another individual on social networks, including, but not limited to, social networks such as “Facebook,” “X,” “Instagram,” “Snapchat,” “TikTok,” “Reddit,” and similar websites or applications.

7. Users must keep all account information and passwords on file with the designated charter school official. Users will not attempt to gain unauthorized access to the charter school system or any other system through the charter school system, attempt to log in through another person’s account, or use computer accounts, access codes, or network identification other than those assigned to the user. Messages and records on the charter school system may not be encrypted without the permission of appropriate school authorities.

8. Users will not use the charter school system to violate copyright laws or usage licensing agreements, or otherwise to use another person’s property without the person’s prior approval or proper citation, including the downloading or exchanging of pirated software or copying software to or from any school computer, and will not plagiarize works they find on the Internet.

9. Users will not use the charter school system for conducting business, for unauthorized commercial purposes, or for financial gain unrelated to the mission of the charter school. Users will not use the charter school system to offer or provide goods or services or for product advertisement. Users will not use the charter school system to purchase goods or services for personal use without authorization from the appropriate charter school official.

10. Users will not use the charter school system to engage in bullying or cyberbullying in violation of the charter school’s Bullying Prohibition Policy. This prohibition includes using any technology or other electronic

communication off school premises to the extent that student learning or the school environment is substantially and materially disrupted.

B. The charter school has a special interest in regulating off-campus speech that materially disrupts classwork or involves substantial disorder or invasion of the rights of others. A student or employee engaging in the foregoing unacceptable uses of the Internet when off charter school premises also may be in violation of this policy as well as other charter school policies. Examples of such violations may include, but are not limited to, serious or severe bullying or harassment targeting particular individuals, threats aimed at teachers or other students, failure to follow rules concerning lessons, the writing of papers, the use of computers, or participation in other online school activities, and breaches of school security devices.

If the charter school receives a report of an unacceptable use originating from a non-school computer or resource, the charter school may investigate such reports to the best of its ability. Students or employees may be subject to disciplinary action for such conduct, including, but not limited to, suspension or cancellation of the use or access to the charter school computer system and the Internet and discipline under other appropriate charter school policies, including suspension, expulsion, exclusion, or termination of employment.

C. If a user inadvertently accesses unacceptable materials or an unacceptable Internet site, the user shall immediately disclose the inadvertent access to an appropriate charter school official. In the case of a charter school employee, the immediate disclosure shall be to the employee's immediate supervisor and/or the building administrator. This disclosure may serve as a defense against an allegation that the user has intentionally violated this policy. In certain rare instances, a user also may access otherwise unacceptable materials if necessary to complete an assignment and if done with the prior approval of and with appropriate guidance from the appropriate teacher or, in the case of a charter school employee, the building administrator.

VI. FILTER

A. With respect to any of its computers with Internet access, the charter school will monitor the online activities of both minors and adults and employ technology protection measures during any use of such computers by minors and adults. The technology protection measures utilized will block or filter Internet access to any visual depictions that are:

1. Obscene;
2. Child pornography; or
3. Harmful to minors.

B. The term “harmful to minors” means any picture, image, graphic image file, or other visual depiction that:

1. Taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; or
2. Depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and
3. Taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.

C. Software filtering technology shall be narrowly tailored and shall not discriminate based on viewpoint.

D. An administrator, supervisor, or other person authorized by the Executive Director may disable the technology protection measure, during use by an adult, to enable access for bona fide research or other lawful purposes.

E. The charter school will educate students about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyberbullying awareness and response.

VII. CONSISTENCY WITH OTHER SCHOOL POLICIES

Use of the charter school computer system and use of the Internet shall be consistent with charter school policies and the mission of the charter school.

VIII. LIMITED EXPECTATION OF PRIVACY

A. By authorizing use of the charter school system, the charter school does not relinquish control over materials on the system or contained in files on the system. Users should expect only limited privacy in the contents of personal files on the charter school system.

B. Routine maintenance and monitoring of the charter school system may lead to a discovery that a user has violated this policy, another charter school policy, or the law.

C. An individual investigation or search will be conducted if school authorities have a reasonable suspicion that the search will uncover a violation of law or charter school policy.

D. Parents may have the right at any time to investigate or review the contents of their child's files and e-mail files in accordance with the charter school's Protection and Privacy of Pupil Records Policy. Parents have the right to request the termination of their child's individual account at any time.

E. Charter school employees should be aware that the charter school retains the right at any time to investigate or review the contents of their files and e-mail files. In addition, charter school employees should be aware that data and other materials in files maintained on the charter school system may be subject to review, disclosure, or discovery under Minnesota Statutes, chapter 13 (Minnesota Government Data Practices Act).

F. The charter school will cooperate fully with local, state and federal authorities in any investigation concerning or related to any illegal activities or

activities not in compliance with charter school policies conducted through the charter school system.

IX. INTERNET USE AGREEMENT

A. The proper use of the Internet, and the educational value to be gained from proper Internet use, is the joint responsibility of students, parents, and employees of the charter school.

B. This policy requires the permission of and supervision by the school's designated professional staff before a student may use a school account or resource to access the Internet.

C. The Internet Use Agreement form for students must be read and signed by the user, the parent or guardian, and the supervising teacher. The Internet Use Agreement form for employees must be signed by the employee. The form must then be filed at the school office. As supervising teachers change, the agreement signed by the new teacher shall be attached to the original agreement.

X. LIMITATION ON CHARTER SCHOOL LIABILITY

Use of the charter school system is at the user's own risk. The system is provided on an "as is, as available" basis. The charter school will not be responsible for any damage users may suffer, including, but not limited to, loss, damage, or unavailability of data stored on charter school diskettes, tapes, hard drives, or servers, or for delays or changes in or interruptions of service or misdeliveries or nondeliveries of information or materials, regardless of the cause. The charter school is not responsible for the accuracy or quality of any advice or information obtained through or stored on the charter school system. The charter school will not be responsible for financial obligations arising through unauthorized use of the charter school system or the Internet.

XI. USER NOTIFICATION

A. All users shall be notified of the charter school policies relating to Internet use.

B. This notification shall include the following:

1. Notification that Internet use is subject to compliance with charter school policies.
2. Disclaimers limiting the charter school's liability relative to:
 - a. Information stored on charter school diskettes, hard drives, or servers.
 - b. Information retrieved through charter school computers, networks, or online resources.
 - c. Personal property used to access charter school computers, networks, or online resources.
 - d. Unauthorized financial obligations resulting from use of charter school resources/accounts to access the Internet.
3. A description of the privacy rights and limitations of school sponsored/managed Internet accounts.
4. Notification that, even though the charter school may use technical means to limit student Internet access, these limits do not provide a foolproof means for enforcing the provisions of this acceptable use policy.
5. Notification that goods and services can be purchased over the Internet that could potentially result in unwanted financial obligations and that any financial obligation incurred by a student through the Internet is the sole responsibility of the student and/or the student's parents.
6. Notification that the collection, creation, reception, maintenance, and dissemination of data via the Internet, including electronic

communications, is governed by Public and Private Personnel Data Policy, and Protection and Privacy of Pupil Records Policy.

7. Notification that, should the user violate the charter school's acceptable use policy, the user's access privileges may be revoked, school disciplinary action may be taken and/or appropriate legal action may be taken.

8. Notification that all provisions of the acceptable use policy are subordinate to local, state, and federal laws.

XII. PARENTS' RESPONSIBILITY; NOTIFICATION OF STUDENT INTERNET USE

A. Outside of school, parents bear responsibility for the same guidance of Internet use as they exercise with information sources such as television, telephones, radio, movies, and other possibly offensive media. Parents are responsible for monitoring their student's use of the charter school system and of the Internet if the student is accessing the charter school system from home or a remote location.

B. Parents will be notified that their students will be using charter school resources/accounts to access the Internet and that the charter school will provide parents the option to request alternative activities not requiring Internet access. This notification should include:

1. A copy of the user notification form provided to the student user.
2. A description of parent/guardian responsibilities.
3. A notification that the parents have the option to request alternative educational activities not requiring Internet access and the material to exercise this option.

4. A statement that the Internet Use Agreement must be signed by the user, the parent or guardian, and the supervising teacher prior to use by the student.

5. A statement that the charter school's acceptable use policy is available for parental review.

XIII. NOTIFICATION REGARDING TECHNOLOGY PROVIDERS

A. "Technology provider" means a person who:

1. contracts with the charter school, as part of a one-to-one program or otherwise, to provide a school-issued device for student use; and
2. creates, receives, or maintains educational data pursuant or incidental to a contract with the charter school.

B. "Parent" means a parent of a student and includes a natural parent, a guardian, or an individual acting as a parent in the absence of a parent or a guardian.

C. Within thirty (30) days of the start of each school year, the charter school must give parents and students direct and timely notice, by United States mail, e-mail, or other direct form of communication, of any curriculum, testing, or assessment technology provider contract affecting a student's educational data. The notice must:

1. identify each curriculum, testing, or assessment technology provider with access to educational data;
2. identify the educational data affected by the curriculum, testing, or assessment technology provider contract; and
3. include information about the contract inspection and provide contact information for a school department to which a parent or student

may direct questions or concerns regarding any program or activity that allows a curriculum, testing, or assessment technology provider to access a student's educational data.

D. The charter school must provide parents and students an opportunity to inspect a complete copy of any contract with a technology provider.

E. A contract between a technology provider and the charter school must include requirements to ensure appropriate security safeguards for educational data. The contract must require that:

1. the technology provider's employees or contractors have access to educational data only if authorized; and

2. the technology provider's employees or contractors may be authorized to access educational data only if access is necessary to fulfill the official duties of the employee or contractor.

F. All educational data created, received, maintained, or disseminated by a technology provider pursuant or incidental to a contract with a public educational agency or institution are not the technology provider's property.

XIV. SCHOOL-ISSUED DEVICES

A. "School-issued device" means hardware or software that the charter school, acting independently or with a technology provider, provides to an individual student for that student's dedicated personal use. A school-issued device includes a device issued through a one-to-one program.

B. Except as provided in Paragraph C, the charter school or a technology provider must not electronically access or monitor:

1. any location-tracking feature of a school-issued device;

2. any audio or visual receiving, transmitting, or recording feature of a school-issued device; or

3. student interactions with a school-issued device, including but not limited to keystrokes and web-browsing activity.

C. The charter school or a technology provider may only engage in activities prohibited by Paragraph B if:

1. the activity is limited to a noncommercial educational purpose for instruction, technical support, or exam-proctoring by charter school employees, student teachers, staff contracted by the charter school, a vendor, or the Minnesota Department of Education, and notice is provided in advance;

2. the activity is permitted under a judicial warrant;

3. the charter school is notified or becomes aware that the device is missing or stolen;

4. the activity is necessary to respond to an imminent threat to life or safety and the access is limited to that purpose;

5. the activity is necessary to comply with federal or state law, including but not limited to Minnesota Statutes, section 121A.031; or

6. the activity is necessary to participate in federal or state funding programs, including but not limited to the E-Rate program.

D. If the charter school or a technology provider interacts with a school-issued device as provided in Paragraph C.4, it must, within seventy-two (72) hours of the access, notify the student to whom the school-issued device was issued or that student's parent and provide a written description of the interaction, including which features of the device were accessed and a description of the threat. This notice is not required at any time when the notice itself would pose an

imminent threat to life or safety, but must instead be given within seventy-two (72) hours after that imminent threat has ceased.

XV. CELL PHONE USE

The school board directs the executive director and school administration to establish rules and procedures regarding student possession and use of cell phones in schools. These rules and procedures should seek to minimize the impact of cell phones on student behavior, mental health, and academic attainment. These rules and procedures may be designed for specific school buildings, grade levels, or similar criteria and can be found in Policy 524a.

XVI. LIMIT ON SCREEN TIME FOR CHILDREN IN PRESCHOOL AND KINDERGARTEN

A child in a publicly funded preschool or kindergarten program may not use an individual-use screen, such as a tablet, smartphone, or other digital media, without engagement from a teacher or other students. This section does not apply to a child for whom the school has an individualized family service plan, an individualized education program, or a 504 plan in effect.

XVII. IMPLEMENTATION; POLICY REVIEW

- A. The charter school administration may develop appropriate user notification forms, guidelines, and procedures necessary to implement this policy for submission to the school board for approval. Upon approval by the school board, such guidelines, forms, and procedures shall be an addendum to this policy.
- B. The administration shall revise the user notifications, including student and parent notifications, if necessary, to reflect the adoption of these guidelines and procedures.
- C. The charter school Internet policies and procedures are available for review by all parents, guardians, staff, and members of the community.

D. Because of the rapid changes in the development of the Internet, the school board shall conduct an annual review of this policy.

Legal References:

Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 13.32 (Educational Data)
Minn. Stat. § 121A.031 (School Student Bullying Policy)
Minn. Stat. § 121A.73 (School Cell Phone Policy)
Minn. Stat. § 124D.166 (Limit on Screen Time for Children in Preschool and Kindergarten)
Minn. Stat. § 125B.15 (Internet Access for Students)
Minn. Stat. § 125B.26 (Telecommunications/Internet Access Equity Act)
15 U.S.C. § 6501 *et seq.* (Children's Online Privacy Protection Act)
17 U.S.C. § 101 *et seq.* (Copyrights)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)
47 U.S.C. § 254 (Children's Internet Protection Act of 2000 (CIPA))
47 C.F.R. § 54.520 (FCC rules implementing CIPA)
Mahanoy Area Sch. Dist. v. B.L., 594 U.S. 180, 141 S. Ct. 2038 (2021)
Tinker v. Des Moines Indep. Cmty. Sch. Dist., 393 U.S. 503 (1969)
United States v. Amer. Library Assoc., 539 U.S. 1942003)
Sagehorn v. Indep. Sch. Dist. No. 728, 122 F.Supp.2d 842 (D. Minn. 2015)
R.S. v. Minnewaska Area Sch. Dist. No. 2149, 894 F.Supp.2d 1128 (D. Minn. 2012)
Tatro v. Univ. of Minnesota, 800 N.W.2d 811 (Minn. App. 2011), *aff'd* on other grounds 816 N.W.2d 509 (Minn. 2012)
S.J.W. v. Lee's Summit R-7 Sch. Dist., 696 F.3d 771 (8th Cir. 2012)
Parents, Families and Friends of Lesbians and Gays, Inc. v. Camdenton R-III Sch. Dist., 853 F.Supp.2d 888 (W.D. Mo. 2012)
M.T. v. Cent. York Sch. Dist., 937 A.2d 538 (Pa. Commw. Ct. 2007)

Cross References:

MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of Charter School Employees)
MSBA/MASA Model Policy 406 (Public and Private Personnel Data)

MSBA/MASA Model Policy 505 (Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees)

MSBA/MASA Model Policy 506 (Student Discipline)

MSBA/MASA Model Policy 514 (Bullying Prohibition Policy)

MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)

MSBA/MASA Model Policy 519 (Interviews of Students by Outside Agencies)

MSBA/MASA Model Policy 521 (Student Disability Nondiscrimination)

MSBA/MASA Model Policy 522 (Title IX Sex Nondiscrimination Grievance Procedures and Process)

MSBA/MASA Model Policy 603 (Curriculum Development)

MSBA/MASA Model Policy 604 (Instructional Curriculum)

MSBA/MASA Model Policy 606 (Textbooks and Instructional Materials)

MSBA/MASA Model Policy 806 (Crisis Management Policy)

MSBA/MASA Model Policy 904 (Distribution of Materials on Charter School Property by Nonschool Persons)

524.5 PERSONAL ELECTRONIC COMMUNICATION DEVICES

I. PURPOSE

The objective of this policy is to support the charter school's focus on learning in alignment with the school's mission to ignite students' passion for learning, cultivate a strong foundation of knowledge, and foster a sense of community within our schools. Possession and use of personal electronic communication devices must be regulated to ensure that such devices do not disrupt or interfere with the education process or school operations, impair the safety, welfare, and privacy of students and staff, or are used as part of an act of academic dishonesty.

II. GENERAL STATEMENT OF POLICY

To minimize the impact of personal electronic communication devices on student behavior, mental health, and academic attainment and to support school environments in which students can engage fully with their classmates, their teachers, and instruction, the school board has determined the use of personal electronic communication devices by students during school hours should be limited.

III. DEFINITIONS

A. "Bell-to-Bell" means from when the first bell rings at the start of the school day to begin instructional time until the dismissal bell rings at the end of the academic school day. "Bell-to bell" includes lunch and time in between class periods.

B. "Cell Phone" means a personal device capable of making calls, transmitting pictures or video, or sending or receiving messages through electronic means. The definition of cell phone includes a non-smart phone that is

limited to making phone calls or text messages and a smart phone that encompasses the above features.

C. “Cyberbullying” means bullying using technology or other electronic communication, including but not limited to a transfer of a sign, signal, writing, image, sound, or data, including a post on a social network Internet website or forum, transmitted through a computer, cell phone, or other electronic device.

D. “Instructional Time” means any structured or unstructured learning experiences that occur from when the first bell rings at the start of the school day until the dismissal bell rings at the end of the academic school day.

E. “Personal Electronic Communication Device” means any personal device capable of connecting to a cell phone, the internet, a cellular or Wi-Fi network, or directly connects to another similar device. Personal electronic communication devices may include cell phones, wearable devices such as smart watches, personal headphones, earbuds or pods, laptops, tablets, virtual reality devices, and other personal electronic communication devices with the abovementioned characteristics.

F. “Stored” means a cell phone or personal electronic communication device not being carried on the student’s person, including not in the student’s pocket. Storage options may include, but are not limited to, in the student’s backpack, in the student’s locker, in a locked pouch, or in a designated place in the classroom, as determined by school administration.

IV. PERSONAL ELECTRONIC COMMUNICATION DEVICE USE AND STORAGE

A. Personal Electronic Communication Device Use

a. Students are prohibited from using personal electronic communication devices on school premises from drop-off until pick-up, which includes but is not limited to instructional time,

lunch periods, recess, school-sponsored programs, events or activities, or any other time during the designated school day.

b. All personal electronic communication devices shall be kept in designated areas and turned off.

V. LIMITATIONS ON USE OF AND STORAGE OF PERSONAL ELECTRONIC COMMUNICATION DEVICES

A. Limitations on Use of Personal Electronic Communication Devices

1. Personal electronic communication devices may not be used in any manner that causes or results in disruption of the educational environment or school-sponsored extracurricular activities or events or impairs or interferes with charter school operations.

2. Devices, including but not limited to personal electronic communication devices, with audio, video, or photo-taking capabilities shall not be used at any time in locker rooms, bathrooms, or other locations where the presence of such devices poses an unreasonable risk to the safety, welfare, or privacy of others. Confiscation and search of such devices will occur if found in these areas.

3. Students may not use a device to record, transmit, or post audio, videos, or photos of a person or persons on school grounds or on a school bus without the express permission of school staff in addition to the express consent of the individual or individuals that are the subjects of the recording.

4. Personal electronic communication devices may not be used to engage in bullying, cyberbullying, harassment, discrimination, or other activity prohibited under federal or state law or under charter school policy.

5. Personal electronic communication devices shall not be used during a lockdown drill, a fire drill, or a similar safety drill.

B. Storage of Personal Electronic Communication Devices

Students shall keep their personal electronic communication devices in a secure place, such as the student's locker, a closed backpack in the student's locker, a storage device provided by the school, or an area designated by the classroom teacher at all times when personal electronic communication device use is prohibited.

V. **EXCEPTIONS**

A. Nothing in this policy prohibits a student from using a personal electronic communication device for a purpose documented in the student's individualized education program, a plan developed under section 504 of the Rehabilitation Act of 1973, or a health care plan in force regarding the student.

B. A student may use a personal electronic communication device to monitor or address a health concern or medical condition upon permission granted by school administration.

C. Students may use a personal electronic communication device when the use is necessary to respond to or report an emergency. For purposes of this policy, "emergency" means an actual or imminent threat to the health or safety of students and/or school personnel, which may result in death, bodily injury, or substantial property damage.

D. A student may use a personal electronic communication device during a time at which use would otherwise be prohibited when the student has been granted permission from a staff member to use the device. If the charter school implements a curriculum that uses technology, students may be allowed to use their own personal electronic communication devices to access the curriculum. Students who are allowed to use their own devices to access the curriculum will be granted access to any application or electronic materials when they are

available to students who do not use their own devices, or provided free of charge to students who do not use their own devices for curriculum.

E. Students who need to make a call may request permission to use a telephone in the building office.

VI. DISCIPLINE

If a student violates this policy, a teacher or administrator shall take the following progressively serious disciplinary measures:

A. Give the student a verbal warning and require the student to store the student's personal electronic communication device in accordance with this policy.

B. Securely store the student's personal electronic communication device in a teacher- or administrator-controlled locker, bin, or drawer for the duration of the class or period.

C. Place the student's personal electronic communication device in the school's central office for the remainder of the school day.

D. Place the student's personal device in the school's central office to be picked up by the student's parent or guardian.

E. Schedule a conference with the student's parent or guardian to discuss the student's personal device use.

F. Apply discipline as provided under charter school policies and as appropriate.

G. Other (**insert as needed**).

VII. CHARTER SCHOOL RESPONSIBILITY

A. The charter school is not responsible for, nor is it required to investigate, any lost, stolen, or damaged personal electronic communication devices brought onto school grounds or the bus or school-sponsored activities or events.

B. The charter school board directs the executive director and charter school administration to establish additional rules and procedures regarding student possession and use of personal electronic communication devices in schools as the executive director and charter school administration find appropriate. These rules shall be consistent with this policy and other applicable charter school policies. These rules and procedures should seek to minimize the impact of personal electronic communication devices on student behavior, mental health, and academic attainment. These rules and procedures may be designed for specific school buildings, grade levels, or pursuant to similar criteria.

Legal References:

Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 13.32 (Educational Data)
Minn. Stat. § 121A.031 (School Student Bullying Policy)
Minn. Stat. § 121A.73 (School Cell Phone Policy)
Minn. Stat. § 124D.166 (Limit on Screen Time for Children in Preschool and Kindergarten)
Minn. Stat. § 125B.15 (Internet Access for Students)
Minn. Stat. § 125B.26 (Telecommunications/Internet Access Equity Act)
29 U.S.C. § 794 (Nondiscrimination under Federal Grants and Programs)

Cross References:

MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of Charter School Employees)
MSBA/MASA Model Policy 406 (Public and Private Personnel Data)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 514 (Bullying Prohibition Policy)
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)
MSBA/MASA Model Policy 524 (Internet, Technology, and Cell Phone Acceptable Use and Safety Policy)

Resources: Away for the Day (www.awayfortheday.org)
MASSP/MESPA, *The Cell Phone Toolkit* (July 2024)

Member _____ introduced the following resolution and called for its adoption:

**RESOLUTION
AUTHORIZING FORMATION OF AFFILIATED BUILDING CORPORATION**

WHEREAS, the School has fulfilled or completed the requirements of Minnesota Statutes section 124E.13, subdivision 3, such that the School may organize an affiliated nonprofit building corporation;

WHEREAS, the School's educational mission would be appropriately served by establishing an affiliated nonprofit building corporation;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Nerstrand Elementary School, as follows:

1. The Board of Directors has hereby determined that it is necessary and appropriate for the School to establish an affiliated nonprofit building corporation, and hereby authorizes the administration of the School to engage and consult with appropriate legal and financial representatives to establish an affiliated nonprofit building corporation to be named the Nerstrand Elementary School ABC (hereinafter the "ABC").
2. The ABC shall be subject to the following requirements:
 - a. The ABC shall be duly incorporated as a nonprofit corporation under Minnesota Statutes section 317A;
 - b. The ABC shall comply with all applicable regulations of the Internal Revenue Service regulations, including regulations for "supporting organizations," as defined by the IRS;
 - c. The ABC shall submit its name, mailing address, bylaws, minutes of board meetings, and names of the current board of directors for posting on the School's website;
 - d. The ABC shall submit to the Commissioner of the Minnesota Department of Education a copy of its annual audit by December 31st of each year;
 - e. The ABC shall comply with the Minnesota Government Data Practices Act, Minnesota Statutes chapter 13; and

- f. The ABC must receive a positive review and comment from the Commissioner of the Minnesota Department of Education before initiating any purchase agreement or construction contract for which a review and comment is required by applicable law.

3. The Board of Directors hereby consents to the School being the sole member of the ABC.

4. The Board of Directors shall ensure that the ABC complies with all applicable legal requirements, including ensuring that the ABC posts the required information on the School's website.

5. The Board of Directors hereby approves, in substantial form, the ABC Articles of Incorporation and Bylaws.

6. The Board of Directors hereby identifies the following as the initial Board of Directors for the ABC:

Name:	Address:
Joe Grote	11402 East 200th St; Kenyon, MN 55946
Andy Meyer	21546 Jacobs Ave; Kenyon, MN 55946
Janine Rosenhamer	11254 113th St. East; Northfield, MN 55057

7. The Board of Directors hereby agrees to bear the cost for legal counsel from Ratwik, Roszak & Maloney, P.A., to establish the ABC, to include incorporation of the ABC and obtaining tax-exempt status, and other necessary steps.

8. The Executive Director is hereby authorized and directed to take all necessary and appropriate actions necessary to ensure that the ABC is appropriately created and established.

The motion for the adoption of the foregoing resolution was duly seconded by _____ and upon vote being taken thereon the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

Nerstrand Elementary School

2026-2027

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Su	M	Tu	W	Th	F	Sa
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

19s 21t

October 26						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

19s 19t

November 26						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

16s 17t

December 26						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

15s 16t

January 27						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

19s 20t

February 27						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

18s 19t

March 27						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

15s 16t

April 27						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

21s 22t

May 27						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

20s 20t

June 27						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

3s 4t

	First and Last Day
	Holiday/Breaks
	No School Teacher Workday
9/18	Prairie Appreciation
9/24	Discovery Day
12/17 & 5/7	Music Concerts
10/12 & 10/13	Conferences
2/9 & 2/11	Conferences
8/27	Fall Open House
8/26 & 8/27	Kindergarten Round-Up
12/1, 3/3, 6/3	Last Day of Trimester
12/18, 3/22, 6/2	Report Cards go home
8/24-8/27 & 9/1	Summer Workshop
12/2-12/4	Eagle Bluff (5th Grade Only)

165	Student Days
178	Teacher Days

WBWF Meeting August 27
Fast Bridge Sept, Dec, May
MCA's April, May

Daily Schedule 8:15-2:50
Instructional Hours = 6.25 x (1031.25) 15 days

Director Evaluation Committee Document

Meet in April for 1st time

Less than 3 board members; then meet with Executive Director

Determine the following:

1. Make a copy of the survey and send out to staff in order to not combine data with past surveys.
 - a. Carmen and Sarah have the original survey.
2. Let staff know ahead of time what questions will be so if they have thoughts ahead of time they can prepare and can then fill out the survey during a staff meeting.
3. Put the survey on a staff meeting agenda in early April
4. Committee needs a copy of the domain that the director is working on ahead of the April meeting with the director so they can fill out the rubric.
5. Schedule meeting to go over results with the director in late April.
6. Provide a summary of results from rubric (score) and overall general statement to entire board at May meeting