



Nerstrand Elementary School
205 2nd St | PO Box 156
Nerstrand MN 55053

Board of Directors Meeting Minutes

Charter District #4055

November 11, 2024 | 3:30 p.m.

Nerstrand Elementary Media Center

Members Present	Members Absent	Staff Present	Other Attendees
Ali Bossmann	Carmen Bonde	Nicole Musolf	Eric Molho
Carissa Erickson		Traci LaFerriere	
Sarah Johnson			
Terri Neumann			
Paula Shroyer			
Tara Vondrasek			

1.0 Call to Order at 3:30 p.m.

1.1 Roll Call

2.0 Approve Agenda

Approved. First: Paula, Second: Terri, Yay: 6, Nay: 0, Abstentions: 0

3.0 Opportunity to Report any Board Conflicts of Interest

None noted

4.0 Approve Board Meeting Minutes

4.1 Approve October 7, 2024 Board Meeting Minutes

Approved. First: Sarah, Second: Terri, Yay: 6, Nay: 0, Abstentions: 0

Nerstrand Elementary Charter Authorizer is:
Novation Education Opportunities (NEO)
3432 Denmark Ave, Ste 130
Eagan, MN 55123



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5.0 Community Comment
None noted

6.0 Reports

6.1 Director Report

a) News

- Students made signs for returning alumni students for the Faribault Homecoming Parade
- 94% of our students participated in Fall conferences
- Halloween was celebrated with the annual Harvest Parade through downtown
- Staff had a blast dressing up as Gru and Minions
- We are thankful for the Nerstrand Businesses for all their support

b) Student Achievement

- Students are learning each and every day
- All age groups helped migrate the monarchs, arctic terns, and stork in the Peace Garden
- The Woodland students got hands-on experience shingling a small lean-to roof also in the Peace Garden
- Due to the READ Act, all teachers must be trained in the Science of Reading. $\frac{3}{8}$ of the teachers are trained in LETRS and 4 teachers are currently being trained in CORE

c) NEO Update

- Website was in compliance with State statutes
- Annual report was completed

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- NEO visited last board meeting and no areas were noted for improvement

d) Director Performance

- Director continues visiting classrooms and engaging in instructional conversations based on observations
- During staff meetings Director is sharing Responsive Classroom strategies on Morning Meetings
- Teachers are sharing science instructional strategies during staff meetings

6.2 Enrollment for 24-25

- Current enrollment for 2024-2025 is 102
- Kindergarten: 21, 1st: 17, 2nd:18, 3rd:21, 4th:11, 5th:14
- New 2nd graders will start 11/11/24

6.3 Finance Report

- a) Monthly Financial Report by Traci LaFerriere
Motion to approve Monthly Financial Report
Motion approved. First: Paula, Second: Tara,
Yay: 6, Nay: 0, Abstentions: 0
- b) Review and vote to approve donations over \$500
Motion to approve \$2000 donation from Sage Glass and a \$600 donation from Friends of Nerstrand
Motion approved. First: Tara, Second: Paula, Yay: 6, Nay: 0,
Abstentions: 0

7.0 Policy

- a) Policy 721 Capitalization
Motion to approve Policy 721 Capitalization
Motion approved. First: Sarah, Second: Ali , Yay: 6, Nay: 0,

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Abstentions: 0

b) Policy 606.5 Library Materials

Motion to approve Policy 606.5 Library Materials

Motion approved. First: Terri, Second: Paula, Yay: 6: Nay: 0,

Abstentions: 0

c) Policy 512 School Sponsored Student Publications & Activities

Motion to approve Policy 512 School Sponsored Student Publications & Activities

Motion approved. First: Terri, Second: Tara, Yay: 6: Nay: 0,

Abstentions: 0

d) Policy 301 Charter School Administration

Motion to approve Policy 301 Charter School Administration

Motion approved. First: Paula, Second: Sarah, Yay: 6: Nay: 0,

Abstentions: 0

e) Policy 302 Executive Director

Motion to approve Policy 302 Executive Director

Motion approved. First: Terri, Second: Tara, Yay: 6: Nay: 0,

Abstentions: 0

f) Annual Report 23-24 including WBWF

Motion to approve Annual Report 23-24 including WBWF

Motion approved. First: Sarah, Second: Paula, Yay: 6: Nay: 0,

Abstentions: 0

g) First look Policy 303 Executive Director Selection

h) First look Policy 304 Executive Director Contract, Duties & Evaluation

i) First look Policy 305 Policy Implementation

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j) First look Policy 306 Administrator's Code of Ethics

8.0 New Business

- 8.1 Review Staffing
No changes

9.0 Old Business

10.0 Other

- 10.1 Opportunity for BOD member comments on meeting:
Did we stay on track? Strategic vs. micro-manage? Everyone able to participate? Yes, the meeting went well, good discussion and passing of motions.

- 10.2 Next Board of Directors meeting – December 9, 2024 at 3:30pm,
Nerstrand Media Center

11.0 Adjournment

- Motion to adjourn at 3:52p.m.
Approved. First: Tara, Second: Paula, Yay: 6, Nay: 0, Abstentions: 0

Carissa Erickson, Chairperson of the Board

Tara Vondrasek, Clerk of the Board

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