



Nerstrand Elementary School
 205 2nd St | PO Box 156
 Nerstrand MN 55053

Board of Directors Meeting Minutes

Charter District #4055

August 12, 2024 | 3:30 p.m.

Nerstrand Elementary Media Center

Members Present	Members Absent	Staff Present	Other Attendees
Carmen Bonde 3:33	Ali Bossmann	Nicole Musolf	
Carissa Erickson			
Sarah Johnson			
Terri Neumann			
Paula Shroyer			
Tara Vondrasek			

1.0 Call to Order at 3:32 p.m.

1.1 Roll Call

2.0 Approve Agenda

Approved. First: Sarah , Second: Paula , Yay: 6, Nay: 0, Abstentions: 0

3.0 Opportunity to Report any Board Conflicts of Interest

None noted

4.0 Community Comment

None present

5.0 Policy

a) Policy 721 Procurement

Motion to approve Policy 721 Procurement

Motion approved. First: Terri, Second: Sarah , Yay: 6, Nay: 0,

Abstentions: 0

Nerstrand Elementary Charter Authorizer is:

Novation Education Opportunities (NEO)

3432 Denmark Ave, Ste 130

Eagan, MN 55123



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6.0 Other

- 6.1 Opportunity for BOD member comments on meeting:
Did we stay on track? Strategic vs. micro-manage? Everyone able to participate? Yes, the meeting went well, good discussion and passing of motions.
- 6.2 Next Board of Directors meeting – August 19, 2024 at 3:30pm,
Nerstrand Media Center

7.0 Adjournment

Motion to adjourn at 3:36p.m.

Approved. First: Carmen , Second: Tara, Yay 6: , Nay: 0, Abstentions: 0

Carissa Erickson, Chairperson of the Board

Tara Vondrasek, Clerk of the Board

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Charter District #4055

August 19, 2024 | 3:30 p.m.

Nerstrand Elementary Media Center

Members Present	Members Absent	Staff Present	Other Attendees
Carmen Bonde	Ali Bossmann	Nicole Musolf	Tu Nguyen
Carissa Erickson		Traci LaFerriere	
Sarah Johnson			
Terri Neumann			
Paula Shroyer 3:32			
Tara Vondrasek			

1.0 Call to Order at 3:30 p.m.

1.1 Roll Call

2.0 Approve Agenda

Approved. First: Terri, Second: Carmen, Yay:5, Nay: 0, Abstentions: 0

3.0 Opportunity to Report any Board Conflicts of Interest

None noted

4.0 Approve Board Meeting Minutes

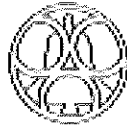
4.1 Approve June 10, 2024 Board Meeting Minutes

Approved. First: Terri, Second: Carmen, Yay: 6, Nay: 0, Abstentions: 0

4.2 Approve August 12, 2024 Board Meeting Minutes

Approved. First: Carmen, Second: Paula, Yay: 6, Nay: 0, Abstentions:0

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5.0 Community Comment

NEO rep Tu Nyuyen thanked the board for all their hard work and explained some changes that will be happening, shared a compliance check list as NEO is evaluated by state this year

6.0 Reports

6.1 Director Report

a) News

- Nerstrand is ready to kick off the 24-25 school year
- We welcome new 1st grade teacher, Innana Temple
- We welcome new custodian, Sjon Volden

b) Student Achievement

- MCA individual results will be available at back to school night
- School results are embargoed until the 29th and will be shared in September

c) NEO Update

- Contract Goals will be reviewed in September once MCA results are released

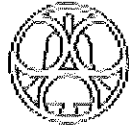
d) Director Performance

- For 24-25, the director will focus on Domain 4 Cooperation and Collaboration

6.2 Enrollment for 24-25

- Current enrollment for 2024-2025 is 103

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- Kindergarten:21, 1st: 18, 2nd:19, 3rd:20, 4th:11, 5th:14

6.3 Finance Report

- a) Monthly Financial Report by Traci LaFerriere
Motion to approve Monthly Financial Report
Motion approved. First: Sarah, Second: Paula,
Yay: 6, Nay: 0, Abstentions: 0
- b) Review and vote to approve donations over \$500
Motion to approve donations over \$500
Motion approved. First: Terri, Second: Tara, Yay: 6, Nay: 0,
Abstentions: 0

7.0 Policy

- a) First look at Staff Handbook
- b) First look at Fall COVID Protocol
- c) First look at Policy 522- Title IX
- d) First look at Policy 515- Pupil Records
- e) First look at Policy 608- SPED Instruction
- f) First look at Policy 609- Religion

8.0 New Business

- 8.1 Review Staffing
No change
- 8.2 Review new board training requirements

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- a) Before seated, board members have to take Board Roles/Responsibilities, Open Meeting Law & Data Practices Law. Check in with Board Member Johnson and Shroyer

- 8.3 Approve BOD Work Calendar 2024
Motion to approve BOD Work Calendar 2024
Motion Approved. First: Sarah, Second: Paula, Yay: 6, Nay: 0, Abstentions: 0
- 8.4 Approve Board Training 2024
Motion to approve Board Training 2024
Motion approved. First: Terri, Second: Carmen, Yay: 6, Nay: 0, Abstentions: 0
- 8.5 Approve Board On-Boarding Information 2024
Motion to approve Board On-Boarding Information 2024
Motion approved. First: Paula, Second: Tara, Yay: 6, Nay: 0, Abstentions: 0
- 8.6 Approve Board Roster 24-25
Motion to approve Board Roster 24-25
Motion approved. First: Tara, Second: Terri, Yay: 6, Nay: 0, Abstentions: 0

9.0 Old Business

- 9.1 Chair reminds new board members that they have 1 year to complete 3 required trainings (finance, governance and employment), but one training must be completed within the first 6 months. All members are complete.

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10.0 Other

10.1 Opportunity for BOD member comments on meeting:

Did we stay on track? Strategic vs. micro-manage? Everyone able to participate? Yes, the meeting went well, good discussion and passing of motions.

10.2 Next Board of Directors meeting – September 9, 2024 at 3:30pm, Nerstrand Media Center

11.0 Adjournment

Motion to adjourn at 3:54p.m.

Approved. First: Tara, Second: Paula, Yay: 6, Nay: 0, Abstentions: 0

Carissa Erickson, Chairperson of the Board

Tara Vondrasek, Clerk of the Board

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