



Nerstrand Elementary School
205 2nd St | PO Box 156
Nerstrand MN 55053

Board of Directors Meeting Minutes

Charter District #4055

January 8, 2024 | 3:30 p.m.

Nerstrand Elementary Media Center

Members Present	Members Absent	Staff Present	Other Attendees
Carmen Bonde		Nicole Musolf	Wendy Swanson Choi
Ali Bossmann		Traci LaFerriere	
Kelly McGregor			
Carissa Erickson			
Phil McBride			
Terri Neumann			
Tara Vondrasek			

1.0 Call to Order at 3:31 p.m.

1.1 Roll Call

2.0 Approve Agenda

Approved. First: Kelly, Second: Carmen, Yay: 7, Nay: 0, Abstentions: 0

3.0 Opportunity to Report any Board Conflicts of Interest

None noted

4.0 Approve December 11, 2023 Board Meeting Minutes

Approved. First: Terri, Second: Kelly, Yay: 7, Nay: 0, Abstentions: 0

5.0 Community Comment

None present

Nerstrand Elementary Charter Authorizer is:
Novation Education Opportunities (NEO)
3432 Denmark Ave, Ste 130
Eagan, MN 55123



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6.0 Reports

6.1 Director Report

a) News

- Annual Winter Concert was a success
- Students and staff enjoyed PJ and movie day before winter break

b) Student Achievement

- Students will take the mid-year FAST and F&P assessments

c) NEO Update

- None to report

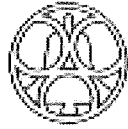
d) Director Performance

- As part as the inclusion of student input, students completed a survey and results are being shared with teachers and staff
- This data will be used to drive our instruction towards greater achievement

6.2 Enrollment Update

- Current enrollment for 2023-2024 is 97
- Kindergarten:16, 1st: 20, 2nd:19, 3rd:14, 4th:16, 5th:12

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6.3 Finance Report

- a) Monthly Financial Report by Traci LaFerriere
Motion to approve Monthly Financial Report
Motion approved. First: Carmen, Second: Tara, roll call vote.
Yay: 7, Nay: 0, Abstentions: 0
- b) Review and vote to approve donations over \$500
None received

7.0 Policy

- a) Policy 101 Legal Status of the Charter School
Motion to approve policy 101 Legal Status of the Charter School
Motion approved. First: Terri, Second: Kelly, Yay: 7, Nay: 0,
Abstentions: 0
- b) Policy 101.1 Name of the Charter School
Motion to approve policy 101.1 Name of the Charter School
Motion approved. First: Kelly, Second: Tara, Yay: 7, Nay: 0,
Abstentions: 0
- c) Policy 104 Charter School Mission Statement
Motion to approve policy 104 Charter School Mission Statement
Motion approved. First: Carmen, Second: Terri, Yay: 7, Nay: 0,
Abstentions: 0
- d) First look at policy 201 Legal Status of the Board of Directors
- e) First look at policy 202 School Board Officers
- f) First look at policy 203 School Board Governing Rules

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8.0 New Business

8.1 Review Staffing

No change

8.2 Review BOD member terms and prepare for elections

a) Tara Vondrasek's term expires June 2024

8.3 Establish an Election Committee of 3 or less Board Members

Motion to approve Kelly, Carissa and Ali as committee members

Motion approved. First: Terri, Second: Tara, Yay: 7, Nay: 0,

Abstentions: 0

8.4 Update from Director Support & Evaluation Committee

a) Last years Director survey will be shared with the committee

8.5 On-going Board Training on Employment by Andi from Edvisions

a) Jan. 1, 2024 starts Sick and Safe Time Law

8.6 Contract with Cindy Harmer, DAPE Specialist, \$90/hr.

Motion to approve contract with Cindy Harmer, \$90/hr.

Motion approved. First: Carmen, Second: Kelly, Yay: 7, Nay: 0,

Abstentions: 0

9.0 Old Business

- 9.1 Chair reminds new board members Bossmann and McBride that they have 1 year to complete 3 required trainings (finance, governance, employment). One training must be completed within the first 6 months. (Feb. 22, 2024 & Aug. 22, 2024)

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10.0 Other

10.1 Opportunity for BOD member comments on meeting:

Did we stay on track? Strategic vs. micro-manage? Everyone able to participate? Yes, the meeting went well, good discussion and passing of motions.

10.2 Next Board of Directors meeting – February 12, 2024 at 3:30pm,
Nerstrand Media Center

11.0 Adjournment

Motion to adjourn at 4:18 p.m.

Approved. First: Tara, Second: Terri, Yay: 7, Nay: 0, Abstentions: 0

Carissa Erickson, Chairperson of the Board

Tara Vondrasek, Clerk of the Board

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