## **Board of Directors Meeting Minutes**

Charter District #4055 December 11, 2023 | 3:30 p.m. Nerstrand Elementary Media Center

Members Present	Members Absent	Staff Present	Other Attendees
Carmen Bonde		Nicole Musolf	
Ali Bossmann		Traci LaFerriere	
Carissa Erickson			
Phil McBride			
Kelly McGregor			
Terri Neumann			
Tara Vondrasek			

- 1.0 Call to Order at 3:31 p.m.
  - 1.1 Roll Call
- 2.0 Approve Agenda

Approved. First: Carmen, Second: Terri, Yay: 7, Nay: 0, Abstentions: 0

- 3.0 Opportunity to Report any Board Conflicts of Interest None noted
- 4.0 Approve November 13, 2023 Board Meeting Minutes
  Approved. First: Kelly, Second: Carmen, Yay: 7, Nay: 0, Abstentions: 0

## 5.0 Community Comment None present

## 6.0 Reports

## 6.1 Director Report

#### a) News

- School community's goal is to raise \$15,000. To date, we have raised \$8,000. Students earn rewards at each of the thousand intervals.
- Kwik Trip Car Wash fundraiser was a huge success
- First Trimester ended
- Prairie students held their Thanksgiving feast, Savannah students are learning about the Westward Expansion, and the Woodlands had fun making turkey calls

### b) Student Achievement

- Students who are at-risk on FAST assessments have interventions throughout the week
- Those students are progressed monitored every two weeks
- Reading is 51% above trend line
- Math is 93% above trend line

# c) NEO Update

- Attendance rate for the school is 95.03%

# d) Director Performance

- The Director will continue to focus on instruction
- Director has visited each classroom 11 times for 15-20 min
- Each teacher has reflected on their professional goals

## 6.2 Enrollment Update

- Current enrollment for 2023-2024 is 96
- Kindergarten: 16, 1st: 20, 2nd: 18, 3rd: 14, 4th: 16, 5th: 12

## 6.3 Finance Report

- a) Monthly Financial Report by Traci LaFerriere Motion to approve Monthly Financial Report Motion approved. First: Tara, Second: Kelly, roll call vote. Yay: 7, Nay: 0, Abstentions: 0
- b) Review and vote to approve donations over \$500 Motion to approve donations over \$500 per policy from 11/11-12/11 Motion approved. First: Carmen, Second: Tara, Yay: 7, Nay: 0, Abstentions: 0

## 7.0 Policy

- a) Policy 102 Equal Educational Opportunity Motion to approve policy 102 Educational Opportunity Motion approved. First: Terri, Second: Kelly, Yay: 7, Nay: 0, Abstentions: 0
- b) Policy 103 Complaints
  Motion to approve policy 103 Complaints
  Motion approved. First: Tara, Second: Kelly, Yay: 7, Nay:0,
  Abstentions: 0
- c) Policy 206 Public Comments at School Board Meeting
  Motion to approve policy 206 Public Comments at School Board
  Meeting

Motion approved. First: Terri, Second: Carmen, Yay:7, Nay:0, Abstentions: 0

Nerstrand Elementary Charter Authorizer is: Novation Education Opportunities (NEO) 3432 Denmark Ave, Ste 130 Eagan, MN 55123

- d) First look at policy 101 Legal Status of the Charter School
- e) First look at policy 101.1 Name of the Charter School
- f) First look at policy 104 Charter School Mission Statement

#### 8.0 New Business

- 8.1 Review Staffing
  - a) Sara Flom; SPED paraprofessional, Leave of Absence 2/2/2024-3/2/2024

Motion to approve Sara Flom's leave of absence Motion approved. First: Kelly, Second: Terri, Yay: 7, Nay: 0, Abstentions: 0

- 8.2 Board of Director On-Going Training on State Data Practices Law- Safeguard Personnel Data
- 8.3 Copier Lease

Motion to approve copier D

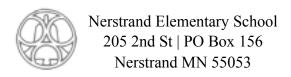
Motion approved. First: Terri, Second: Kelly, Yay: 7, Nay:0,

Abstentions: 0

#### 9.0 Old Business

9.1 Chair reminds new board members Bossmann and McBride that they have 1 year to complete 3 required trainings (finance, governance, employment). One training must be completed within the first 6 months. (Feb. 22, 2024 & Aug. 22, 2024)

10.0 Other



- 10.1 Opportunity for BOD member comments on meeting:
  Did we stay on track? Strategic vs. micro-manage? Everyone able to participate? Yes, the meeting went well, good discussion and passing of motions.
- 10.2 Next Board of Directors meeting January 8th, 2024 at 3:30pm, Nerstrand Media Center
- 11.0 Adjournment

Motion to adjourn at 4:10 p.m.

Approved. First: Tara, Second: Terri, Yay: 7, Nay: 0, Abstentions: 0

Carissa Erickson, Chairperson of the Board

Tara Vondrasek, Clerk of the Board