



Nerstrand Elementary School
 205 2nd St | PO Box 156
 Nerstrand MN 55053

Board of Directors Meeting Minutes

Charter District #4055

December 11, 2023 | 3:30 p.m.

Nerstrand Elementary Media Center

Members Present	Members Absent	Staff Present	Other Attendees
Carmen Bonde		Nicole Musolf	
Ali Bossmann		Traci LaFerriere	
Carissa Erickson			
Phil McBride			
Kelly McGregor			
Terri Neumann			
Tara Vondrasek			

1.0 Call to Order at 3:31 p.m.

1.1 Roll Call

2.0 Approve Agenda

Approved. First: Carmen, Second: Terri, Yay: 7, Nay: 0, Abstentions: 0

3.0 Opportunity to Report any Board Conflicts of Interest

None noted

4.0 Approve November 13, 2023 Board Meeting Minutes

Approved. First: Kelly, Second: Carmen, Yay: 7, Nay: 0, Abstentions: 0

Nerstrand Elementary Charter Authorizer is:
 Novation Education Opportunities (NEO)
 3432 Denmark Ave, Ste 130
 Eagan, MN 55123



Nerstrand Elementary School
205 2nd St | PO Box 156
Nerstrand MN 55053

5.0 Community Comment

None present

6.0 Reports

6.1 Director Report

a) News

- School community's goal is to raise \$15,000. To date, we have raised \$8,000. Students earn rewards at each of the thousand intervals.
- Kwik Trip Car Wash fundraiser was a huge success
- First Trimester ended
- Prairie students held their Thanksgiving feast, Savannah students are learning about the Westward Expansion, and the Woodlands had fun making turkey calls

b) Student Achievement

- Students who are at-risk on FAST assessments have interventions throughout the week
- Those students are progressed monitored every two weeks
- Reading is 51% above trend line
- Math is 93% above trend line

c) NEO Update

- Attendance rate for the school is 95.03%

d) Director Performance

- The Director will continue to focus on instruction
- Director has visited each classroom 11 times for 15-20 min
- Each teacher has reflected on their professional goals

Nerstrand Elementary Charter Authorizer is:
Novation Education Opportunities (NEO)
3432 Denmark Ave, Ste 130
Eagan, MN 55123



Nerstrand Elementary School
205 2nd St | PO Box 156
Nerstrand MN 55053

6.2 Enrollment Update

- Current enrollment for 2023-2024 is 96
- Kindergarten:16, 1st:20, 2nd:18, 3rd:14, 4th:16, 5th:12

6.3 Finance Report

- a) Monthly Financial Report by Traci LaFerriere
Motion to approve Monthly Financial Report
Motion approved. First: Tara, Second: Kelly, roll call vote.
Yay: 7, Nay: 0, Abstentions: 0
- b) Review and vote to approve donations over \$500
Motion to approve donations over \$500 per policy from 11/11-12/11
Motion approved. First: Carmen, Second: Tara, Yay: 7, Nay: 0,
Abstentions: 0

7.0 Policy

- a) Policy 102 Equal Educational Opportunity
Motion to approve policy 102 Educational Opportunity
Motion approved. First: Terri, Second: Kelly, Yay: 7, Nay: 0,
Abstentions: 0
- b) Policy 103 Complaints
Motion to approve policy 103 Complaints
Motion approved. First: Tara, Second: Kelly, Yay: 7, Nay:0,
Abstentions: 0
- c) Policy 206 Public Comments at School Board Meeting
Motion to approve policy 206 Public Comments at School Board Meeting
Motion approved. First: Terri, Second: Carmen, Yay:7, Nay:0,
Abstentions: 0

Nerstrand Elementary Charter Authorizer is:
Novation Education Opportunities (NEO)
3432 Denmark Ave, Ste 130
Eagan, MN 55123



Nerstrand Elementary School
205 2nd St | PO Box 156
Nerstrand MN 55053

- d) First look at policy 101 Legal Status of the Charter School
- e) First look at policy 101.1 Name of the Charter School
- f) First look at policy 104 Charter School Mission Statement

8.0 New Business

8.1 Review Staffing

- a) Sara Flom; SPED paraprofessional, Leave of Absence
2/2/2024-3/2/2024
Motion to approve Sara Flom's leave of absence
Motion approved. First: Kelly, Second: Terri, Yay: 7, Nay: 0,
Abstentions: 0

8.2 Board of Director On-Going Training on State Data Practices Law- Safeguard Personnel Data

8.3 Copier Lease

- Motion to approve copier D
Motion approved. First: Terri, Second: Kelly, Yay: 7, Nay:0,
Abstentions: 0

9.0 Old Business

- 9.1 Chair reminds new board members Bossmann and McBride that they have 1 year to complete 3 required trainings (finance, governance, employment). One training must be completed within the first 6 months. (Feb. 22, 2024 & Aug. 22, 2024)

10.0 Other

Nerstrand Elementary Charter Authorizer is:
Novation Education Opportunities (NEO)
3432 Denmark Ave, Ste 130
Eagan, MN 55123



Nerstrand Elementary School
205 2nd St | PO Box 156
Nerstrand MN 55053

10.1 Opportunity for BOD member comments on meeting:

Did we stay on track? Strategic vs. micro-manage? Everyone able to participate? Yes, the meeting went well, good discussion and passing of motions.

10.2 Next Board of Directors meeting – January 8th, 2024 at 3:30pm,
Nerstrand Media Center

11.0 Adjournment

Motion to adjourn at 4:10 p.m.

Approved. First: Tara, Second: Terri, Yay: 7, Nay: 0, Abstentions: 0

Carissa Erickson, Chairperson of the Board

Tara Vondrasek, Clerk of the Board

Nerstrand Elementary Charter Authorizer is:
Novation Education Opportunities (NEO)
3432 Denmark Ave, Ste 130
Eagan, MN 55123