



Nerstrand Elementary School
 205 2nd St | PO Box 156
 Nerstrand MN 55053

Board of Directors Meeting Minutes

Charter District #4055

April 8, 2024 | 3:30 p.m.

Nerstrand Elementary Media Center

Members Present	Members Absent	Staff Present	Other Attendees
Carmen Bonde		Nicole Musolf	
Ali Bossmann		Traci LaFerriere	
Kelly McGregor			
Carissa Erickson			
Phil McBride			
Terri Neumann			
Tara Vondrasek			

1.0 Call to Order at 3:29 p.m.

1.1 Roll Call

2.0 Approve Agenda

Approved. First: Terri, Second: Carmen, Yay: 7, Nay: 0, Abstentions: 0

3.0 Opportunity to Report any Board Conflicts of Interest

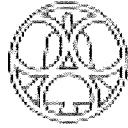
Carissa cannot attend May's meeting so Carmen will serve as chair.

4.0 Approve Board Meeting Minutes

4.1 Approve March 11, 2024 Board Meeting Minutes

Approved. First: Carmen, Second: Kelly, Yay: 7, Nay: 0, Abstentions: 0

Nerstrand Elementary Charter Authorizer is:
 Novation Education Opportunities (NEO)
 3432 Denmark Ave, Ste 130
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5.0 Community Comment

None present

6.0 Reports

6.1 Director Report

a) News

- PTO hosted annual Sock Hop; was a huge success
- All school field trip to Alice in the Wonderland at the Children's Theater
- 5th graders went to Eagle Bluff for 3 days
- 4th graders spent the afternoon learning about overpopulation of animals at the Big Woods State Park
- Last week of March was Spring Break

b) Student Achievement

- Interventions continued for all students requiring them
- Final preparations for MCA testing
- Final FAST aReading, aMath, and F&P testing was scheduled

c) NEO Update

- NEO conducted formal site visit via Zoom
- Operations and curricular focuses are excellent
- Completed Drill Log will be sent when completed

d) Director Performance

- Director will continue formal teacher observations including summative portfolios

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6.2 Enrollment Update

- Current enrollment for 2023-2024 is 100
- Kindergarten:17, 1st: 20, 2nd:19, 3rd:14, 4th:17, 5th:13

6.3 Enrollment for 24-25

- Current enrollment for 2024-2025 is 101
- Kindergarten: 17, 1st: 18, 2nd: 19, 3rd: 20, 4th: 11, 5th: 15

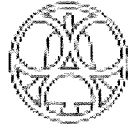
6.4 Finance Report

- a) Monthly Financial Report by Traci LaFerriere
Motion to approve Monthly Financial Report
Motion approved. First: Kelly, Second: Carmen,
Yay: 7, Nay: 0, Abstentions: 0
- b) Review and vote to approve donations over \$500
Motion to approve donations over \$500
Motion approved. First: Terri, Second: Tara, Yay: 7, Nay: 0,
Abstentions: 0
- c) Update from Finance Committee
 - Committee will meet today and will bring draft to May's meeting

7.0 Policy

- a) Policy 204 Charter School Board Meeting Minutes
Motion to approve policy 204 Charter School Board Meeting Minutes
Motion approved. First: Kelly, Second: Terri, Yay: 7, Nay: 0,
Abstentions: 0
- b) Policy 205 Open & Closed Meeting

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Motion to approve policy 205 Open & Closed Meeting
Motion approved. First: Phil, Second: Kelly, Yay: 7, Nay: 0,
Abstentions: 0

c) Policy 207 Public Hearing

Motion to approve policy 207 Public Hearing
Motion approved. First: Tara, Second: Carmen, Yay: 7, Nay: 0,
Abstentions: 0

d) First look at policy 208 Development, Adoption and Implementation
of Policies

e) First look at policy 209 Code of Ethics

f) First look at policy 210.1 Conflict of Interest

8.0 New Business

8.1 Review Staffing

No change

8.2 Approve Evergreen Therapy Solutions as Speech Provider for 24-25; \$85/hour

Motion to approve Evergreen Therapy Solutions as Speech
Provider

Motion approved. First: Terri, Second: Kelly, Yay: 7, Nay: 0,
Abstentions: 0

8.3 Update from Director Support & Evaluation Committee

- Committee will meet today to review survey results
- Will use results to fill out rubric on Domain 2
- Will present results to Director in May

8.4 Review Banking at Lake Country Community Bank

- Names on account are Nicole, Traci, Dana, and Phil

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- 8.5 Review Banking at US Bank
- Names on account are Nicole and Traci
- 8.6 Approve Fernbrook Services for 24-25 SY; SLMH Grant
Motion to approve Fernbrook Services for 24-25 SY; SLMH Grant
Motion approved. First: Carmen, Second: Ali, Yay: 7, Nay: 0,
Abstentions: 0
- 8.7 Approve 24-25 School Calendar
Motion to approve 24-25 School Calendar
Motion approved. First: Carmen, Second: Terri, Yay: 7, Nay: 0,
Abstentions: 0

9.0 Old Business

- 9.1 Chair reminds new board members Bossmann and McBride that they have 1 year to complete 3 required trainings (finance, governance, employment). Finance training must be completed By Aug. 22, 2024

10.0 Other

- 10.1 Opportunity for BOD member comments on meeting:
Did we stay on track? Strategic vs. micro-manage? Everyone able to participate? Yes, the meeting went well, good discussion and passing of motions.
- 10.2 Next Board of Directors meeting – May 13, 2024 at 3:30pm,
Nerstrand Media Center

11.0 Adjournment

Motion to adjourn at 3:55 p.m.

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Approved. First: Tara, Second: Kelly, Yay: 7, Nay: 0, Abstentions: 0

Carissa Erickson, Chairperson of the Board

Tara Vondrasek, Clerk of the Board

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