



Nerstrand Elementary School
205 2nd St | PO Box 156
Nerstrand MN 55053

Board of Directors Meeting Minutes

Charter District #4055

September 9, 2024 | 3:30 p.m.

Nerstrand Elementary Media Center

| Members Present | Members Absent | Staff Present | Other Attendees |
|------------------|----------------|------------------|-----------------|
| Carmen Bonde | | Nicole Musolf | Tyler See |
| Ali Bossmann | | Traci LaFerriere | |
| Carissa Erickson | | | |
| Sarah Johnson | | | |
| Terri Neumann | | | |
| Paula Shroyer | | | |
| Tara Vondrasek | | | |

1.0 Call to Order at 3:30 p.m.

1.1 Roll Call

2.0 Approve Agenda

Approved. First: Paula, Second: Sarah, Yay:7, Nay: 0, Abstentions: 0

3.0 Opportunity to Report any Board Conflicts of Interest

None noted

4.0 Approve Board Meeting Minutes

4.1 Approve August 19, 2024 Board Meeting Minutes

Approved. First: Terri, Second: Carmen, Yay: 7, Nay: 0, Abstentions: 0

Nerstrand Elementary Charter Authorizer is:
Novation Education Opportunities (NEO)
3432 Denmark Ave, Ste 130
Eagan, MN 55123



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5.0 Community Comment

None noted

6.0 Reports

6.1 Director Report

a) News

- Nerstrand welcomed back 102 students
- We had a great turn out at Back to School Night

b) Student Achievement

- MCA Trends for Math, Reading, and Science 2019-2024 were shared
- WBWF Goals from Spring 2022-2024 were shared
- Closing the Achievement Gap goal results were shared

c) NEO Update

- NEO will update MCA results

d) Director Performance

- For 24-25, the director will focus on Domain 4 Cooperation and Collaboration
- Focus will be on observing and discussing effective teaching practices
- Teachers will have a formal role in decision-making regarding school initiatives
- Teacher teams will meet regularly to discuss curriculum, instruction and assessment

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- Director will build these initiatives into the day-to-day operations

6.2 Enrollment for 24-25

- Current enrollment for 2024-2025 is 103
- Kindergarten:21, 1st: 18, 2nd:18, 3rd:21, 4th:11, 5th:14

6.3 Finance Report

- a) Monthly Financial Report by Traci LaFerriere
Motion to approve Monthly Financial Report
Motion approved. First: Carmen, Second: Sarah,
Yay: 7, Nay: 0, Abstentions: 0
- b) Review and vote to approve donations over \$500
None
- c) Abdo Presents 23-24 Audit (On-going Financial Training)
Tyler See presented that it was a clean audit with no findings

7.0 Policy

- a) Staff Handbook
Motion to approve Staff Handbook
Motion approved. First: Carmen, Second: Tara , Yay: 7, Nay: 0,
Abstentions: 0
- b) Fall COVID Protocol
Motion to approve Fall COVID Protocol
Motion approved. First: Paula, Second: Terri, Yay: 7; Nay: 0,
Abstentions: 0
- c) Policy 522- Title IX
Motion to approve Policy 522- Title IX
Motion approved. First: Terri, Second: Sarah, Yay: 7; Nay: 0,

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Abstentions: 0

d) Policy 515- Pupil Records

Motion to approve Policy 515- Pupil Records

Motion approved. First: Carmen, Second: Tara, Yay: 7: Nay: 0,

Abstentions: 0

e) Policy 608- SPED Instruction

Motion to approve Policy 608- SPED Instruction

Motion approved. First: Terri, Second: Paula, Yay: 7: Nay: 0,

Abstentions: 0

f) Policy 609- Religion

Motion to approve Policy 609- Religion

Motion approved. First: Carmen, Second: Tara, Yay: 7: Nay: 0,

Abstentions: 0

g) Policy 524a- Cell Phones

Motion to approve Policy 524a- Cell Phones

Motion approved. First: Terri, Second: Sarah, Yay: 7: Nay: 0,

Abstentions: 0

h) First look By Laws Review

i) First look Policy 425 Staff Development

j) First look Policy 503 Student Attendance

k) First look Policy 412 Expense Reimbursement

l) First look Policy 516 Student Medications

m) First look Policy 509 Student Admissions & Enrollment

n) First look Policy 426 Nepotism

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8.0 New Business

8.1 Review Staffing

- a) Cara Waddell resignation as SPED Paraprofessional effective September 30, 2024

Motion to approve Cara Waddell resignation as SPED Para
Motion Approved. First: Sarah, Second: Tara, Yay: 7, Nay: 0,
Abstentions: 0

- b) Carrie Turi hire as SPED Paraprofessional, \$18.52/hour, effective October 1, 2024

Motion to approve Carrie Turi hire as SPED Para
Motion Approved. First: Paula, Second: Terri, Yay: 7, Nay: 0,
Abstentions: 0

8.2 Review NEO's observation feedback from August's board meeting

- Observation feedback was all positive

9.0 Old Business

10.0 Other

10.1 Opportunity for BOD member comments on meeting:

Did we stay on track? Strategic vs. micro-manage? Everyone able to participate? Yes, the meeting went well, good discussion and passing of motions.

10.2 Next Board of Directors meeting – October 7, 2024 at 3:30pm, Nerstrand Media Center

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11.0 Adjournment

Motion to adjourn at 4:25p.m.

Approved. First: Tara, Second: Paula, Yay: 7, Nay: 0, Abstentions: 0

Carissa Erickson, Chairperson of the Board

Tara Vondrasek, Clerk of the Board

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