Board of Directors Meeting Minutes

Charter District #4055 September 9, 2024 | 3:30 p.m.

Nerstrand Elementary Media Center

Members Present	Members Absent	Staff Present	Other Attendees
Carmen Bonde		Nicole Musolf	Tyler See
Ali Bossmann		Traci LaFerriere	
Carissa Erickson			
Sarah Johnson			
Terri Neumann			
Paula Shroyer			
Tara Vondrasek			

- 1.0 Call to Order at 3:30 p.m.
 - 1.1 Roll Call
- 2.0 Approve Agenda

Approved. First: Paula, Second: Sarah, Yay:7, Nay: 0, Abstentions: 0

- 3.0 Opportunity to Report any Board Conflicts of Interest None noted
- 4.0 Approve Board Meeting Minutes
 - 4.1 Approve August 19, 2024 Board Meeting Minutes Approved. First: Terri, Second: Carmen, Yay: 7, Nay: 0, Abstentions: 0

5.0 Community Comment None noted

6.0 Reports

6.1 Director Report

a) News

- Nerstrand welcomed back 102 students
- We had a great turn out at Back to School Night

b) Student Achievement

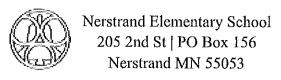
- MCA Trends for Math, Reading, and Science 2019-2024 were shared
- WBWF Goals from Spring 2022-2024 were shared
- Closing the Achievement Gap goal results were shared

c) NEO Update

- NEO will update MCA results

d) Director Performance

- For 24-25, the director will focus on Domain 4 Cooperation and Collaboration
- Focus will be on observing and discussing effective teaching practices
- Teachers will have a formal role in decision-making regarding school initiatives
- Teacher teams will meet regularly to discuss curriculum, instruction and assessment



- Director will build these initiatives into the day-to-day operations

6.2 Enrollment for 24-25

- Current enrollment for 2024-2025 is 103
- Kindergarten: 21, 1st: 18, 2nd: 18, 3rd: 21, 4th: 11, 5th: 14

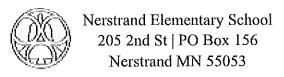
6.3 Finance Report

- a) Monthly Financial Report by Traci LaFerriere Motion to approve Monthly Financial Report Motion approved. First: Carmen, Second: Sarah, Yay: 7, Nay: 0, Abstentions: 0
- b) Review and vote to approve donations over \$500 None
- c) Abdo Presents 23-24 Audit (On-going Financial Training)

 Tyler See presented that it was a clean audit with no findings

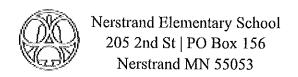
7.0 Policy

- a) Staff Handbook
 Motion to approve Staff Handbook
 Motion approved. First: Carmen, Second: Tara, Yay: 7, Nay: 0,
 Abstentions: 0
- b) Fall COVID Protocol Motion to approve Fall COVID Protocol Motion approved. First: Paula, Second: Terri, Yay: 7: Nay: 0, Abstentions: 0
- c) Policy 522- Title IX
 Motion to approve Policy 522- Title IX
 Motion approved. First: Terri, Second: Sarah, Yay: 7: Nay: 0,



Abstentions: 0

- d) Policy 515- Pupil Records
 Motion to approve Policy 515- Pupil Records
 Motion approved. First: Carmen, Second: Tara, Yay: 7: Nay: 0,
 Abstentions: 0
- e) Policy 608- SPED Instruction Motion to approve Policy 608- SPED Instruction Motion approved. First: Terri, Second: Paula, Yay: 7: Nay: 0, Abstentions: 0
- f) Policy 609- Religion Motion to approve Policy 609- Religion Motion approved. First: Carmen, Second: Tara, Yay: 7: Nay: 0, Abstentions: 0
- g) Policy 524a- Cell Phones Motion to approve Policy 524a- Cell Phones Motion approved. First: Terri, Second: Sarah, Yay: 7: Nay: 0, Abstentions: 0
- h) First look By Laws Review
- i) First look Policy 425 Staff Development
- j) First look Policy 503 Student Attendance
- k) First look Policy 412 Expense Reimbursement
- 1) First look Policy 516 Student Medications
- m) First look Policy 509 Student Admissions & Enrollment
- n) First look Policy 426 Nepotism



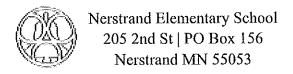
8.0 New Business

- 8.1 Review Staffing
 - a) Cara Waddell resignation as SPED Paraprofessional effective September 30, 2024
 Motion to approve Cara Waddell resignation as SPED Para Motion Approved. First: Sarah, Second: Tara, Yay: 7, Nay: 0, Abstentions: 0
 - b) Carrie Turi hire as SPED Paraprofessional, \$18.52/hour, effective October 1, 2024
 Motion to approve Carrie Turi hire as SPED Para
 Motion Approved. First: Paula, Second: Terri, Yay:7, Nay: 0, Abstentions: 0
- 8.2 Review NEO's observation feedback from August's board meeting
 - Observation feedback was all positive

9.0 Old Business

10.0 Other

- 10.1 Opportunity for BOD member comments on meeting:
 Did we stay on track? Strategic vs. micro-manage? Everyone able to participate? Yes, the meeting went well, good discussion and passing of motions.
- 10.2 Next Board of Directors meeting October 7, 2024 at 3:30pm, Nerstrand Media Center



11.0 Adjournment

Motion to adjourn at 4:25p.m.

Approved. First: Tara, Second: Paula, Yay: 7, Nay: 0, Abstentions: 0

Carissa Erickson, Chairperson of the Board

Tara Vondrasek, Clerk of the Board