

Nerstrand Elementary School
Board of Directors Meeting
October 20, 2025; 3:30pm
Nerstrand Media Center

Mission: Nerstrand Elementary School will empower students to be self-directed lifelong learners by providing a nurturing multi-age environment which fosters cooperation and character development.

1.0 Call to Order

1.1 Roll Call

2.0 Approve Agenda

3.0 Opportunity to Report any Board Conflicts of Interest

4.0 Approve Meeting Minutes

4.1 Approve September 8, 2025 Minutes

5.0 Community Comment

6.0 Reports

6.1 Director's Report

a) Student Achievement

b) NEO update including ties to Contract Goals

c) Director's Performance

6.2 Enrollment for 25-26; picked up a 2nd and K

K	1	2	3	4	5	Total
22	26 (closed)	23	24	29 (closed)	10	134

K = 22 1 = 26 2-3 = 23 & 24 4-5 = 19 & 20

6.3 Finance Report

- a) Monthly Financial Update;
- b) Donations over \$500 per policy from Aug 12-Oct 20; Vote
- c) Audit Report from 24-25 school year; Abdo via video; Sign Certificate for On-Going Board Training on Finance

7.0 Policy

- a) Policy 419 Tobacco Free Environment - Vote
- b) Policy 420 Infectious Disease - Vote
- c) Policy 421 Gifts to Employees or Board Members - Vote
- d) Policy 423 Employee-Student Relationship - Vote
- e) 24-25 Annual Report - First Look
- f) Policy 424.1 License Status - First Look
- g) Policy 427 Workload Limits for Certain Special Education Teachers - First Look

8.0 New Business

8.1 Review staffing; NA

- a) Discuss Bri Melford

8.2 Building Update

9.0 Old Business

9.1 Board Chair checks in with Member Peterson regarding board trainings. One is due Jan 2026 and remaining two are due June 2026.

10.0 Other

- 10.1 Opportunity for BOD member comments on meeting:
 - Did we stay on track?
 - Strategic vs. micro-manage?
 - Everyone able to participate?

10.2 Next Board of Directors meeting is November 10, 2025 at 3:30 in the Nerstrand Media Center

11.0 Adjournment



Nerstrand Elementary School
205 2nd St | PO Box 156
Nerstrand MN 55053

Board of Directors Meeting Minutes

Charter District #4055

September 8, 2025 | 3:30 p.m.

Nerstrand Elementary Media Center

Members Present	Members Absent	Staff Present	Other Attendees
Carmen Bonde		Nicole Musolf	
Andrea Peterson		Traci LaFerriere (via Zoom)	
Carissa Erickson			
Sarah Johnson			
Paula Shroyer			
Terri Neumann			
Ali Bossmann (3:35)			

1.0 Call to Order at 3:32 p.m.

1.1 Roll Call

2.0 Approve Agenda

Approved. First: Carmen, Second: Terri, Yay:6 , Nay: 0, Abstentions:0

3.0 Opportunity to Report any Board Conflicts of Interest

None noted

4.0 Approve Board Meeting Minutes

4.1 Approve August 11, 2025 Board Meeting Minutes

Approved. First: Terri, Second: Paula, Yay: 6, Nay: 0, Abstentions: 0

Nerstrand Elementary Charter Authorizer is:
Novation Education Opportunities (NEO)
3432 Denmark Ave, Ste 130
Eagan, MN 55123



Nerstrand Elementary School
205 2nd St | PO Box 156
Nerstrand MN 55053

5.0 Community Comment

None noted

6.0 Reports

6.1 Director Report

a) News

- Staff returned on August 27th for professional development.

b) Student Achievement

- For math, in grades 3-5, our percentage of students as either proficient or exceeds is 57.4%
- For reading, in grades 3-5, our percentage of students as either proficient or exceeds is 55.3%.
- All Students in 3rd Grade are Reading at Grade Level - Spring 25 Data: State is 46.1 and NES is 50.0.
- By June 2027, NES will be 10 points above the State when comparing students in the free and reduced category on the math assessment - Spring 25 Data: State is 26.5 and NES is 50.0.

c) NEO Update

- All data, minus MCA information, has been entered. NEO needs to calculate that now with our prior year's data. We can review it again once it is in there.

d) Director Performance

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- Director will focus on Domain 2 this year

6.2 Enrollment for 25-26

- Current enrollment for 2025-2026 is 130
- Kindergarten: 21, 1st: 26, 2nd:22, 3rd:25, 4th:29, 5th:10
- 1st, 3rd & 4th grade are closed

6.3 Finance Report

- a) Monthly Financial Report by Traci LaFerriere
Motion to approve Monthly Financial Report
Motion approved. First: Paula, Second: Carmen,
Yay: 7, Nay: 0, Abstentions: 0
- b) Vote on donations over \$500 from August 12- September 2, 2025
None

7.0 Policy

- a) Policy #806 Crisis Management
Motion to approve Policy #806 Crisis Management
Motion approved. First: Paula, Second: Sarah, Yay: 7, Nay: 0,
Abstentions: 0
- b) Step-By-Step Crisis Management
Motion to approve Step-By-Step Crisis Management
Motion approved. First: Terri, Second: Carmen, Yay: 7, Nay: 0,
Abstentions: 0
- c) Policy 419 Tobacco Free Environment - First Look
- d) Policy 420 Infectious Disease - First Look

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- e) Policy 421 Gifts to Employees or Board Members - First Look
- f) Policy 423 Employee-Student Relationship - First Look

8.0 New Business

- 8.1 Review Staffing
 - a) NA
- 8.2 Review By-laws
 - a) No changes
- 8.3 Building Update
- 8.4 On-going Board Training- Employment (Retain & Maintain Records)
 - a) Certificate signed

9.0 Old Business

- 9.1 Board Chair checks in with Member Peterson regarding board trainings.

10.0 Other

- 10.1 Opportunity for BOD member comments on meeting:
Did we stay on track? Strategic vs. micro-manage? Everyone able to participate? Yes, the meeting went well, good discussion and passing of motions.

- 10.2 Next Board of Directors meeting – October 20, 2025 at 3:30pm,
Nerstrand Media Center

11.0 Adjournment

- Motion to adjourn at 4:29 p.m.
- Approved. First: Paula, Second: Terri, Yay: 7, Nay: 0, Abstentions: 0

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Carissa Erickson, Chairperson of the Board

Sarah Johnson, Clerk of the Board

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Director's Report:

September saw us settling into the school year and getting right into things. We took several field trips: Our whole school went to the Big Woods for Discovery Day and learned about migration and every group went to River Bend for a half day of learning. Our student committees have started meeting and begun their important work for the year. This year, we added 3-D printing, which the kids are very excited about. Ben returned this year for another semester for music with our students, which they enjoy so much. He is helping to prepare them for the winter concert.

Student Achievement:

Science MCA data came out.

- ☐ 35.7 (us) vs. 26.2 (State)
- ☐ Last year, 38.5, but can't compare

We completed all FAST testing for grades K-5, dyslexia screening and F&P testing.

Staff had a professional development day to plan interventions based on testing data. This was a very productive day.

NEO Update including Contract Goals:

We will review our contract goals as all data is entered.

Director's Performance:

Director continues to observe, informally, all teachers multiple times per month. Our new reading curriculum is being implemented and we are working through the challenges that it brings, as well as the rewards.

**Nerstrand Elementary School #4055
Financial Report to the School Board
September 2025**

Fiscal Year 2025

The fiscal year 2025 audit is complete. The auditors prepared a recorded summary of the audit report that the board will review.

Fiscal Year 2026

The following reports are provided for review: bank statements, journal entries listing, receipt listing, check listing, wire listing, bank reconciliation, outstanding payments listing, balance sheet and cashflow schedule.

The balance sheet shows the school has a \$875,976 cash balance that is sufficient to meet the school's expected obligations. Also, the school is still expecting \$18,057 from the state for the prior year. The school's fund balance has the following restrictions: \$20,000 is restricted for student support personnel expenses and \$21,045 is restricted for medical assistance expenses.

The cashflow schedule shows September actual and October through June projected revenues and expenditures. The column to the right shows the projected end of year accruals which are primarily the 10% state aid holdback and payroll earned in FY2026 but paid after June 30. The actual column on the right shows expected variance from the budget.

The FY2026 budget is based on 119 adm. The cashflow actual has updated state revenues based on 130 adm and increased lease expense. Revenues and expenditures should be monitored to prevent actual from falling short of or exceeding budget.

The prior year general fund ending fund balance was \$792,437. The FY2026 actual general fund ending fund balance is expected to be \$787,955.

**GENERAL FUND
REVENUES**

	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Accrual	FY2026 Actual	FY2026 Budget
GENERAL FUND													
REVENUES													
Fees From Patrons	6,322.00	438.00	0.00	0.00	0.00	0.00	1,614.00	863.00	508.26	302.74	0.00	10,288.00	10,020.28
Med Assist Fr Dept of HS	0.00	0.00	0.00	150.88	482.86	0.00	0.00	0.00	0.00	7,386.26	0.00	8,000.00	8,000.00
Interest Earnings	2,479.46	0.00	4,500.00	2,000.00	1,900.00	1,800.00	1,700.00	1,600.00	1,500.00	24,002.74	0.00	24,002.74	21,120.41
Gifts And Bequests	450.00	130.00	971.32	0.00	3,018.66	14,999.78	723.35	2,436.84	184.25	21,080.80	0.00	46,500.00	47,000.00
Potter Garden Gift	0.00	500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	0.00	500.00	0.00
Fundraising Expense	0.00	0.00	0.00	-10,097.47	0.00	0.00	0.00	-587.97	0.00	-1,613.06	0.00	-12,298.50	-12,298.50
Fundraising Revenue	0.00	0.00	0.00	18,276.92	150.00	1,500.00	150.00	0.00	2,794.08	3,185.00	0.00	26,046.00	26,046.00
Endow Fund Apportion	3,760.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,768.70	6,103.00
General Education Aid	110,397.54	52,502.84	105,000.00	105,000.00	105,000.00	52,500.00	52,500.00	52,500.00	52,500.00	98,543.94	104,408.33	942,038.58	942,038.58
Facility Maintenance Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,708.00	15,708.00
Literacy Incentive Aid	0.00	0.00	2,942.26	1,961.51	0.00	0.00	3,923.01	0.00	0.00	0.00	980.75	9,807.53	9,807.53
School Library Aid (Restricted)	0.00	0.00	7,800.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	10,000.00	20,000.00
Building Lease Aid	0.00	0.00	48,286.56	0.00	0.00	0.00	0.00	0.00	0.00	106,655.94	15,877.50	170,820.00	147,825.00
Title II	0.00	0.00	0.00	0.00	1,953.72	0.00	0.00	0.00	0.00	1,553.72	0.00	1,553.72	4,500.83
Spec Ed Fed Flow/Thru	0.00	0.00	0.00	9,037.50	4,037.50	1,435.82	0.00	4,037.50	0.00	4,037.50	0.00	22,585.82	25,405.35
Spec Ed EC	0.00	0.00	0.00	17.47	0.00	0.00	0.00	0.00	0.00	17.47	0.00	17.47	823.96
Federal Aids & Grant	0.00	0.00	0.00	2,074.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,074.34	3,652.20
REAP Direct Fed Aid&Grant	0.00	0.00	0.00	29,734.00	29,734.00	89,914.49	89,914.49	50,331.92	33,945.90	118,616.89	44,641.00	29,734.00	31,242.00
State Special Education Aid	0.00	0.00	27,348.15	0.00	14,755.98	13,719.09	153,524.11	111,181.29	93,432.49	373,576.01	148,907.58	441,135.37	441,135.37
REVENUES TOTAL	123,409.44	53,590.84	202,048.29	130,178.68	160,750.19	65,954.69	101,307.29	16,881.25	112,684.48	161,030.78	16,881.25	1,846,974.57	1,748,130.04
EXPENDITURES													
EDITIONS SALARY & BENEFIT TOTAL	85,772.06	104,563.29	102,014.95	101,307.29	107,730.81	101,307.29	101,307.29	101,307.29	101,307.29	101,307.29	16,881.25	1,180,128.00	1,143,219.25
FACILITY LEASE TOTAL	13,687.50	0.00	27,375.00	16,881.25	16,881.25	16,881.25	16,881.25	16,881.25	16,881.25	16,881.25	16,881.25	189,800.00	164,250.00
PURCHASED SERVICES													
Consult Fees (Ed/Visions)	1,717.89	2,114.60	2,057.10	2,043.36	2,154.13	2,054.16	2,042.41	2,036.85	2,270.79	2,035.83	3,220.52	23,753.44	23,015.26
Marketing/Advert/Promo Fees	0.00	0.00	0.00	204.00	0.00	23.74	9,151.00	823.85	0.00	14,310.15	0.00	204.00	204.00
Business Consult Fees	2,553.62	224.00	0.00	12,656.77	14,223.49	0.00	0.00	0.00	13.80	74,100.00	0.00	74,100.00	74,100.00
ABC Consult Svc	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,485.00	0.00
Phone	239.00	437.04	639.21	239.00	663.61	239.00	446.49	446.49	446.70	770.63	0.00	5,656.46	5,656.46
Postage & Parcel Svc	30.33	0.00	0.00	0.00	73.00	0.00	180.92	0.00	0.00	0.00	0.00	313.43	313.43
Technology Svc	89.27	0.00	0.00	0.00	86.75	0.00	0.00	0.00	0.00	313.02	0.00	472.04	472.04
Maintenance	366.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	366.00	0.00
Consult	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5714.75	0.00
Utility Services	552.00	1,306.26	2,007.48	16,604.28	3,206.38	301.08	1,956.68	2734.38	1,761.12	5,175.59	0.00	47,899.15	47,899.15
Maintenance	0.00	756.53	0.00	0.00	311.60	368.63	401.06	0.00	494.55	0.00	0.00	3,127.77	3,127.77
Maintenance	0.00	2,171.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,171.60	0.00	0.00	0.00
Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	436.69	0.00	436.69	0.00
Custodial Reimburse To Mn District	6,973.73	7,001.93	6,277.31	0.00	12,785.43	6,321.16	6,518.75	6,518.45	0.00	19,796.87	0.00	79,351.36	79,285.59
Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,108.88	13,664.62
Elem non-student Consulting	465.40	0.00	0.00	0.00	498.40	500.00	148.78	0.00	276.80	448.06	0.00	2,327.44	2,327.44
Field Trips, Lyeceums, River Bend, admissions	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,302.30	0.00
Field Trip Transportation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,502.30	0.00	0.00	0.00	1,190.00	0.00
Music Contract	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,190.00	0.00	0.00	0.00	0.00	0.00
3rd Ply Biller Fees	28.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,208.07	0.00
Contracted Speech Services	3,527.50	3,400.00	0.00	0.00	7,225.00	1,445.00	3,774.00	3,400.00	7,225.00	4,080.00	17,146.00	59,000.00	59,000.00
Trav/Conv/Conference	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,515.36	1,000.00
DHH Sp Ed Sal Pur F Other D	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,961.94	0.00	0.00	8,961.94	8,856.00
DHH Sp Ed Bonus	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,071.77	0.00	0.00	2,071.77	2,639.00
ASD Contracted Services	150.00	650.00	0.00	0.00	45.10	0.00	0.00	0.00	198.25	0.00	0.00	1,044.35	0.00
Dev Delay Contracted Services	165.00	0.00	0.00	0.00	0.00	0.00	0.00	91.30	0.00	0.00	0.00	256.30	1,000.00
ECSE Svc	0.00	0.00	0.00	0.00	17.47	0.00	0.00	0.00	0.00	0.00	0.00	17.47	743.87
Fed Sub-contr under \$25k	0.00	0.00	4,037.50	0.00	0.00	4,037.50	0.00	0.00	4,037.50	0.00	0.00	21,150.00	24,000.00
SpEd Repair & Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	99.86	0.00
Tran-Contract/Pub	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,671.57	0.00	0.00	0.00	5,618.53	5,618.53
Contracted SpEd Specialists, Physc, OT	300.00	4,840.00	6,772.50	2,830.00	6,200.00	2,460.00	5,117.50	3,065.00	5,480.00	5,157.50	0.00	44,532.50	39,500.00
Trav/Conv/Conference	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	153.00	0.00
StarDev - Trave+Conferences	182.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,745.00	2,093.00
PURCHASED SERVICES TOTAL	17,240.47	22,981.23	29,568.60	34,577.41	47,410.36	18,029.47	29,738.41	25,479.99	34,754.58	52,504.34	20,366.62	413,021.39	400,904.77
SUPPLIES													
Marketing Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	525.00	0.00

NERSTRAND ELEMENTARY SCHOOL #4055
FY2026 Cashflow / Income Statement

	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Accrual	FY2026 Actual	FY2026 Budget
Sup/Mat Non-Instr.	0.00	24.98	11.00	0.00	0.00	31.11	17.59	54.99	122.83	0.00	0.00	280.50	280.50
Software - JMC, RegionV	0.00	0.00	2,860.41	0.00	0.00	0.00	0.00	0.00	403.71	0.00	0.00	5,085.42	5,085.42
Non Instruat Tech Supplies	0.00	0.00	11.21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11.21	11.21
Tech Non Instr Software/License	0.00	0.00	0.00	0.00	40.80	0.00	0.00	0.00	0.00	0.00	0.00	40.80	40.80
Sup/Mat Non-Instr.	0.00	0.00	0.00	0.00	0.00	32.02	0.00	0.00	477.98	0.00	0.00	510.00	510.00
Sup/Mat Non-Instr.	143.33	0.00	129.22	0.00	0.00	0.00	83.01	0.00	0.00	0.00	0.00	486.80	486.80
Sup/Mat Non-Instr.	413.35	0.00	198.38	200.00	81.50	231.43	320.34	55.78	312.59	1,594.76	0.00	3,398.13	3,398.13
Peace Garden Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	63.31	0.00	63.31	63.31
Music Non-Instruct supplies	0.00	0.00	97.48	0.00	0.00	0.00	0.00	0.00	124.35	0.00	0.00	221.83	221.83
Library Non Instruct supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,099.92	1,099.92
Library Non Instruct software	0.00	1,249.08	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,249.08	1,249.08
Instructional software	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,236.74	1,236.74
Sup/Mat N-Indiv Inst	772.25	0.00	435.15	208.99	256.20	174.98	155.36	446.16	3,815.03	1,712.13	0.00	10,200.00	10,200.00
Textbooks/Workbooks	453.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,000.00	0.00	8,633.25	8,633.25
Instruct Tech Equip	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	510.00	0.00	510.00	510.00
PhysEd/Health-Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	264.79	264.79
Music Instructional software	0.00	0.00	129.50	0.00	0.00	0.00	87.34	0.00	0.00	161.98	0.00	185.61	185.61
Music Sup/Mat N-Indiv Inst	0.00	0.00	23.63	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	198.80	198.80
Library Supplies	0.00	0.00	198.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,120.54	1,120.54
Library Aid Supplies Placoholder	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MA Supplies Non-Instruct	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,980.00	3,980.00
SpEd Forms MA Software/Bill Fees	0.00	75.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	945.29	945.29
SpEd supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	37.96	37.96
SpEd Forms Software	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,136.08	1,136.08
SpEd Forms Software	0.00	0.00	76.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	76.50	76.50
EC SpEd Instruct Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	80.09	80.09
SpEd Sup/Mat N-Indiv Inst	204.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	952.16	952.16
SUPPLIES TOTAL	1,986.60	1,349.06	4,171.38	408.99	378.50	469.54	663.64	556.93	5,256.49	16,032.18	0.00	48,113.20	62,047.85
CAPITAL EXPENDITURES	213.14	213.14	213.14	213.14	213.14	213.14	213.14	213.14	213.14	213.14	0.00	2,557.68	2,557.68
Pine LT Tech Leases	213.14	213.14	213.14	213.14	213.14	213.14	213.14	213.14	213.14	213.14	0.00	2,557.68	2,557.68
CAPITAL EXPENDITURES TOTAL	213.14	213.14	213.14	213.14	213.14	213.14	213.14	213.14	213.14	213.14	0.00	2,557.68	2,557.68
OTHER EXPENDITURES	0.00	0.00	9,174.06	0.00	0.00	0.00	0.00	0.00	5,093.88	0.00	0.00	14,267.94	14,267.94
BOD Fees to Authorizer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,568.25	3,568.25
Dues/Membership - MSBA,MACS, RegionV	0.00	0.00	9,174.06	0.00	0.00	0.00	0.00	0.00	5,093.88	0.00	0.00	17,836.19	16,992.94
OTHER EXPENDITURES TOTAL	0.00	0.00	9,174.06	0.00	0.00	0.00	0.00	0.00	5,093.88	0.00	0.00	17,836.19	16,992.94
OTHER FINANCING USES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Perm Interid Transf	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER FINANCING USES TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
EXPENDITURES TOTAL	118,699.77	129,116.72	172,517.13	153,388.08	172,614.06	136,910.70	148,603.73	144,438.60	174,883.83	166,958.20	198,278.54	1,851,456.46	1,789,972.49
NET INCOME	4,589.67	-75,525.88	29,531.16	-23,209.40	-11,863.87	-50,946.01	4,730.38	-33,237.31	-91,451.34	186,617.81	-48,371.06	-41,842.45	-41,842.45
BEGINNING BALANCE	888,190.99	892,700.66	817,174.78	846,705.94	823,496.54	811,632.67	760,686.66	765,477.04	732,159.73	650,708.39	837,326.20	787,955.14	493,687.36
ENDING BALANCE	892,700.66	817,174.78	846,705.94	823,496.54	811,632.67	760,686.66	765,477.04	732,159.73	650,708.39	837,326.20	787,955.14	457,844.91	457,844.91
FUND BALANCE AS % OF EXPENDITURES												42.56%	25.58%
FUND 04													
REVENUES													
Fees From Patrons	727.50	433.00	570.00	93.50	1,239.00	490.50	27.50	1,203.50	198.50	1,108.50	1,087.15	7,178.65	7,178.65
Perm Interid Transf	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUES TOTAL	727.50	433.00	570.00	93.50	1,239.00	490.50	27.50	1,203.50	198.50	1,108.50	1,087.15	7,178.65	7,178.65
EXPENDITURES													
EdVisions Regal Eagle Staff	122.23	1,166.57	840.00	860.49	475.82	1,400.93	813.24	525.38	855.20	484.11	0.00	7,543.97	7,543.97
Regal Eagles Sup/Mat Non-Instr.	114.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	114.22	0.00
EXPENDITURES TOTAL	236.45	1,166.57	840.00	860.49	475.82	1,400.93	813.24	525.38	855.20	484.11	0.00	7,658.19	7,543.97
NET INCOME	491.05	-733.57	-270.00	-766.99	-763.18	-910.43	-785.74	678.12	-656.70	624.39	1,087.15	-479.54	-365.32
BEGINNING BALANCE	842.95	1,334.00	600.43	330.43	436.56	326.62	-583.81	-1,369.55	-691.43	-1,348.13	-723.74	842.95	707.00
ENDING BALANCE	1,334.00	600.43	330.43	-436.56	326.62	-583.81	-1,369.55	-691.43	-1,348.13	-723.74	363.41	363.41	341.68

Code	Rcd	Vendor	Bank	Check No	Pmt/Void Date	Pmt Type
1187		AMAZON.COM				
			LCCB			Wire
			E 01 010 203 000 000 430			\$28.49
			E 01 005 810 000 000 401			\$28.87
			E 01 005 810 000 000 401			\$10.46
PO#:		Voucher #:	8920 Invoice	Invoice No: 20250922	9/22/2025	Paid Amt: \$67.82 Check Amount: \$67.82
			LCCB			Wire
			E 01 010 203 000 000 401			\$96.90
			E 01 010 203 000 000 430			\$40.35
			E 01 010 203 000 000 430			\$19.80
			E 01 010 203 000 000 430			\$125.42
			E 01 010 203 000 000 430			\$39.61
PO#:		Voucher #:	8929 Invoice	Invoice No: 20250908	9/8/2025	Paid Amt: \$322.08 Check Amount: \$322.08 Vendor Total: \$389.90
1784		BOOTS & LJS				
			LCCB			Wire
			E 01 010 203 000 000 430			\$38.97
PO#:		Voucher #:	8919 Invoice	Invoice No: 20250918	9/18/2025	Paid Amt: \$38.97 Check Amount: \$38.97 Vendor Total: \$38.97
1732		CAPITAL ONE				
			LCCB			Wire
			E 01 005 810 000 000 401			\$104.00
			E 01 010 203 000 000 401			\$20.70
			E 01 010 203 000 000 430			\$32.43
			E 01 010 203 000 000 401			\$7.71
			E 04 005 570 000 000 401			\$114.22
			E 01 010 420 000 740 433			\$182.89
			E 01 010 203 000 000 430			\$338.86
			E 01 010 203 000 000 401			\$115.58
			E 01 010 203 000 000 460			\$82.00
			E 01 010 203 000 000 460			\$371.25
			E 01 005 110 000 000 329			\$30.33
			B 01 115 000			(\$89.00)

Code	Rcd	Vendor	Bank	Check No	Pmt/Void Date	Pmt Type
1732		CAPITAL ONE	LCCB	PO BOX 4069 CAROL STREAM, IL 60197-4069		
			B	01 115 000	v8888 reverse	Wire
PO#:		Voucher #:	8917 Invoice	Invoice No: 7/26-8/25	9/19/2025	
						Paid Amt: \$860.97
						Check Amount: \$860.97
						Vendor Total: \$860.97
1704		HYVEE	LCCB			
			E	01 010 203 000 430	ice cream reward	Wire
						\$5.29
PO#:		Voucher #:	8918 Invoice	Invoice No: 20250916	9/16/2025	
						Paid Amt: \$5.29
						Check Amount: \$5.29
						Vendor Total: \$5.29
1673		METRONET INC	LCCB	PO BOX 630546 CINCINNATI, OH 45263-0546		
			E	01 005 110 000 320	Phone	Wire
						\$196.28
PO#:		Voucher #:	8902 Invoice	Invoice No: 1705956	9/5/2025	
						Paid Amt: \$196.28
						Check Amount: \$196.28
						Vendor Total: \$196.28
			LCCB			
			E	01 005 110 000 320	Phone	Wire
						\$239.00
PO#:		Voucher #:	8934 Invoice	Invoice No: 1677211	9/18/2025	
						Paid Amt: \$239.00
						Check Amount: \$239.00
						Vendor Total: \$435.28
1700		USBANK	USB			
			E	01 005 110 000 305	fee	Wire
						\$13.62
PO#:		Voucher #:	8935 Invoice	Invoice No: 20250916	9/16/2025	
						Paid Amt: \$13.62
						Check Amount: \$13.62
						Vendor Total: \$13.62
						Report Total: \$1,744.03

Nerstrand Charter School #4055

Receipt Listing Report with Detail by Deposit

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Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
2017	4055	LCCB														
Gift RE Fees			2045	Credit	A	09/11/25		Check	1	Miscellaneous						
						4055	R 01 000 000 000 000	096		United Methodist Gift					200.00	0.00
						4055	R 01 000 000 000 000	096		Blackbaud Gift cvr PY REUnp:					100.00	0.00
						4055	R 01 000 000 000 000	096		CAF Gift					50.00	0.00
						4055	R 04 000 000 000 000	050		RE Bossmann					80.00	0.00
						4055	R 04 000 000 000 000	050		RE Fees					400.00	0.00
						4055	R 01 000 000 000 000	050		Supply and Tech Fees					1,804.00	0.00
						4055	R 01 000 000 000 000	050		Eagle Bluff Fees					579.00	0.00
						4055	R 04 000 000 000 000	050		RE Oaklyn & Slade					10.00	0.00
						4055	R 01 000 000 000 000	050		Supply & Tech Fees					3,829.00	0.00
														Receipt Total:	\$7,052.00	\$0.00
														Deposit Total:	\$7,052.00	\$0.00
2018	4055	LCCB														
RE Gift Fees			2046	Credit	A	09/23/25		Check	1	Miscellaneous						
						4055	R 04 000 000 000 000	050		RE Grace & Liliana					7.00	0.00
						4055	R 04 000 000 000 000	050		RE Koziolek					54.00	0.00
						4055	R 04 000 000 000 000	050		RE Carter					80.00	0.00
						4055	R 04 000 000 000 000	050		RE Bonde					80.00	0.00
						4055	R 04 000 000 000 000	050		RE Parkos					16.50	0.00
						4055	R 01 000 000 000 000	096		Gift Blackbaud					100.00	0.00
						4055	R 01 000 000 000 000	050		Oliver DJ Fees					55.00	0.00
						4055	R 01 000 000 000 000	050		Bongers Fees					55.00	0.00
														Receipt Total:	\$447.50	\$0.00
														Deposit Total:	\$447.50	\$0.00
2019	4055	USB														
Interest			2047	Credit	A	09/30/25		Wire	1	Miscellaneous						
						4055	R 01 000 000 000 000	092		Interest Earnings					258.48	0.00
														Receipt Total:	\$258.48	\$0.00
														Deposit Total:	\$258.48	\$0.00

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
2020	4055	USB														
Interest			2048	Credit	A	09/30/25		Wire	1	Miscellaneous						
						4055	R 01 000 000 000 092			Interest Earnings					2,220.98	0.00
														Receipt Total:	\$2,220.98	\$0.00
														Deposit Total:	\$2,220.98	\$0.00
2021	4055	USB														
IDEAS			2049	Credit	A	09/15/25		Wire	1	MDE						
						4055	R 01 000 000 000 201			Endow Fund Apportion					3,760.44	0.00
						4055	R 01 000 000 000 211			General Education Aid					52,286.12	0.00
														Receipt Total:	\$56,046.56	\$0.00
														Deposit Total:	\$56,046.56	\$0.00
2022	4055	USB														
IDEAS			2050	Credit	A	09/30/25		Wire	1	MDE						
						4055	B 01 121 000			FY25 Gen Ed					32,134.58	0.00
						4055	B 01 121 000			FY25 Sped					10,111.57	0.00
						4055	B 01 121 000			FY25 Lease					5,448.37	0.00
						4055	B 01 121 000			FY25 LTFM					610.35	0.00
						4055	B 01 121 000			FY25 Literacy					392.30	0.00
						4055	B 01 121 000			FY25 Library					800.00	0.00
						4055	B 01 121 000			FY25 Stdnt Support					800.00	0.00
						4055	R 01 000 000 000 211			General Education Aid					58,111.42	0.00
														Receipt Total:	\$108,408.59	\$0.00
														Deposit Total:	\$108,408.59	\$0.00
														Report Total:	\$174,434.11	\$0.00

Bank: LCCB
Acct#:

Co	Pmt No	Pmt Type	Grp	Code	Name	Pmt Date	Check No	Amount
4055	8844	Check	1	1391	BUREAU OF CRIMINAL APPREHENSION	9/5/2025	2751	40.00
							Bank	
							Total	40.00

Bank: USB

Acct#: 15210002357

Co	Pmt No	Pmt Type	Grp	Code	Name	Pmt Date	Check No	Amount
4055	8809	Check	1	1593	DANA JANS	7/30/2025	17160	231.49
4055	8853	Check	1	1705	ABDO LLP	9/29/2025	17175	2,500.00
4055	8845	Check	1	1006	CITY OF NERSTRAND	9/29/2025	17176	250.92
4055	8852	Check	1	1593	DANA JANS	9/29/2025	17177	83.80
4055	8848	Check	1	1523	DEPARTMENT OF HUMAN SERVICES	9/29/2025	17178	28.00
4055	8855	Check	1	1738	E.O. JOHNSON CO. INC.	9/29/2025	17179	213.14
4055	8856	Check	1	1755	EVERGREEN THERAPY SOLUTIONS, LLC-S	9/29/2025	17180	3,527.50
4055	8847	Check	1	1351	FLOM DISPOSAL SERVICE	9/29/2025	17181	301.08
4055	8846	Check	1	1133	INDEPENDENT SCHOOL DIST # 656	9/29/2025	17182	20,661.23
4055	8850	Check	1	1545	KEYSTONE INTERPRETING SOLUTIONS, INC	9/29/2025	17183	455.40
4055	8857	Check	1	1783	MEGHAN MILLER	9/29/2025	17184	191.69
4055	8849	Check	1	1541	NICKY SCHAEFER	9/29/2025	17185	203.53
4055	8859	Check	1	1786	PROTURF	9/29/2025	17186	366.00
4055	8860	Check	1	1785	RENO MOTHES	9/29/2025	17187	150.00
4055	8851	Check	1	1561	STUDENT-CENTERED SERVICES, LLC	9/29/2025	17188	165.00
4055	8854	Check	1	1727	UPTICK EDUCATION LLC	9/29/2025	17189	300.00
Bank							Total	29,628.78
							Total	29,668.78

Nerstrand Charter School #4055

Journal Entry Listing

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JE Cd	Period	Date	St	Src	Ref	Description	Detail Desc	L	Fd	Org	Pro	Crs	Fin	O/S	Account Description	Debit Amount	Credit Amount
4595	202603	09/30/2025	P	JE	Sept	EdVisions Sept EFT	Edvisions	B	01	101	000				USB Cash	0.00	0.00
							Edvisions	B	01	101	000				USB Cash	0.00	87,489.95
							EdVisions (Fd1)	B	01	206	000				Other Accts Payable	0.00	0.00
							EdVisions (Fd4)	B	04	101	000				USB Cash	0.00	122.23
							Musolf, Nicole	E	01	005	050	000	000	305	EdVisions School Administr	9,885.22	0.00
							EdVisions Pysl Snvce Fee 2%	E	01	005	105	000	000	305	Consult Fees (EdVisions)	1,717.89	0.00
							Shroyer, Paula K	E	01	010	201	000	000	394	EdVisions Kinder Staff	8,433.11	0.00
							Clark, Alyssa 4-5	E	01	010	203	000	000	394	EdVisions General Staff	6,050.28	0.00
							Harris, Amy	E	01	010	203	000	000	394	EdVisions General Staff	0.00	0.00
							Huber, Margaret-GenEd Para	E	01	010	203	000	000	394	EdVisions General Staff	0.00	0.00
							Johnson, Sarah 2-3	E	01	010	203	000	000	394	EdVisions General Staff	7,229.04	0.00
							McBride 20% gen ed	E	01	010	203	000	000	394	EdVisions General Staff	0.00	0.00
							McCorkell, Kate	E	01	010	203	000	000	394	EdVisions General Staff	0.00	0.00
							Peterson, Andrea 4-5	E	01	010	203	000	000	394	EdVisions General Staff	7,787.68	0.00
							Temple, Innana 1	E	01	010	203	000	000	394	EdVisions General Staff	5,648.02	0.00
							Temple Insur Adj	E	01	010	203	000	000	394	EdVisions General Staff	0.00	0.00
							Temple, Linda	E	01	010	203	000	000	394	EdVisions General Staff	0.00	0.00
							Turi, Carrie	E	01	010	203	000	000	394	EdVisions General Staff	0.00	0.00
							Vondrasek, T 2-3	E	01	010	203	000	000	394	EdVisions General Staff	0.00	0.00
							Waddell, Para @ Lunch	E	01	010	203	000	000	394	EdVisions General Staff	0.00	0.00
							Vondrasek Class Sz	E	01	010	204	000	414	303	EdVisions Title II	0.00	0.00
							Vondrasek REAP 2-3	E	01	010	204	000	514	303	EdVisions REAP CSR - Fec	8,833.67	0.00
							Bonde, Carmen-PhyEd Tch	E	01	010	240	000	000	394	EdVisions PhysEd Staff	4,702.49	0.00
							Bonde, Linda-PE Sub	E	01	010	240	000	000	394	EdVisions PhysEd Staff	0.00	0.00
							McBride, Philip	E	01	010	407	000	740	396	EdVisions Sp Ed Sal Pur F (	0.00	0.00
							Sannes, Mikayla Sped Tch	E	01	010	407	000	740	396	EdVisions Sp Ed Sal Pur F (	4,877.23	0.00
							McBride, Philip	E	01	010	407	000	740	397	EdVisions Sp Ed Ben Pur F	0.00	0.00
							Sannes, Mikayla Sped Tch	E	01	010	407	000	740	397	EdVisions Sp Ed Ben Pur F	972.23	0.00
							McBride, Philip-ESY	E	01	010	407	013	740	396	Sp Ed Sal Pur F Other D	0.00	0.00
							McBride, Philip-ESY	E	01	010	407	013	740	397	Sp Ed Ben Pur F Other D	0.00	0.00
							Schaefer, Nicole Sped Tch	E	01	010	411	000	740	396	EdVisions Sp Ed Sal Pur F (	5,283.65	0.00
							Schaefer, Nicole Sped Tch	E	01	010	411	000	740	397	Sp Ed Ben Pur F Other D	1,451.22	0.00
							Schaefer, Nicole ESY	E	01	010	411	013	740	396	Sp Ed Sal Pur F Other D	1,887.86	0.00
							Schaefer, Nicole ESY	E	01	010	411	013	740	397	Sp Ed Ben Pur F Other D	518.52	0.00
							Bollinger-Sped Para	E	01	010	420	000	740	396	EdVisions SpEd Staff	0.00	0.00
							Bonde, Riann-Sped Para	E	01	010	420	000	740	396	EdVisions SpEd Staff	0.00	0.00
							Cook, Dana Sped Para	E	01	010	420	000	740	396	EdVisions SpEd Staff	0.00	0.00
							Flom, Sara-Sped Para	E	01	010	420	000	740	396	EdVisions SpEd Staff	744.90	0.00

Nerstrand Charter School #4055

Journal Entry Listing

JE Cd	Period	Date	St	Src	Ref	Description	Detail Desc	L	Fd	Org	Pro	Crs	Fin	O/S	Account Description	Debit Amount	Credit Amount
4595	202603	09/30/2025	P	JE	Sept	Ed	Visions Sept EFT										
							Harris, Amy-SpEd Para	E	01	010	420	000	740	396	EdVisions SpEd Staff	705.44	0.00
							Houghten-Eitzman, Laura	E	01	010	420	000	740	396	EdVisions SpEd Staff	0.00	0.00
							Huber, Margaret-GenEd Para	E	01	010	420	000	740	396	EdVisions SpEd Staff	0.00	0.00
							Hunt, Mary SpEd Para	E	01	010	420	000	740	396	EdVisions SpEd Staff	0.00	0.00
							McCorkell, Kate	E	01	010	420	000	740	396	EdVisions SpEd Staff	748.80	0.00
							Miller, Meghan	E	01	010	420	000	740	396	EdVisions SpEd Staff	700.01	0.00
							Moreno	E	01	010	420	000	740	396	EdVisions SpEd Staff	0.00	0.00
							Pepin Julie Para Sub	E	01	010	420	000	740	396	EdVisions SpEd Staff	0.00	0.00
							Reuvers, Suzanne	E	01	010	420	000	740	396	EdVisions SpEd Staff	0.00	0.00
							Schweisthal Para Sub	E	01	010	420	000	740	396	EdVisions SpEd Staff	953.63	0.00
							Temple, Linda	E	01	010	420	000	740	396	EdVisions SpEd Staff	0.00	0.00
							Turi Carrie	E	01	010	420	000	740	396	EdVisions SpEd Staff	588.41	0.00
							Waddell, Cara-Sped Para	E	01	010	420	000	740	396	EdVisions SpEd Staff	0.00	0.00
							Bollinger -SpEd Para	E	01	010	420	000	740	397	EdVisions SpEd Benefits	0.00	0.00
							Bonde, Riann-Sped Para	E	01	010	420	000	740	397	EdVisions SpEd Benefits	0.00	0.00
							Cook, Dana SpEd Para	E	01	010	420	000	740	397	EdVisions SpEd Benefits	0.00	0.00
							Flom, Sara-SpEd Para	E	01	010	420	000	740	397	EdVisions SpEd Benefits	1,012.62	0.00
							Harris, Amy-SpEd Para	E	01	010	420	000	740	397	EdVisions SpEd Benefits	84.25	0.00
							Houghten-Eitzman, Laura	E	01	010	420	000	740	397	EdVisions SpEd Benefits	0.00	0.00
							Huber, Margaret-GenEd Para	E	01	010	420	000	740	397	EdVisions SpEd Benefits	0.00	0.00
							Hunt, Mary SpEd Para	E	01	010	420	000	740	397	EdVisions SpEd Benefits	0.00	0.00
							McCorkell, Kate	E	01	010	420	000	740	397	EdVisions SpEd Benefits	88.87	0.00
							Miller, Meghan	E	01	010	420	000	740	397	EdVisions SpEd Benefits	66.67	0.00
							Moreno	E	01	010	420	000	740	397	EdVisions SpEd Benefits	0.00	0.00
							Pepin Julie Para Sub	E	01	010	420	000	740	397	EdVisions SpEd Benefits	0.00	0.00
							Reuvers, Suzanne	E	01	010	420	000	740	397	EdVisions SpEd Benefits	0.00	0.00
							Schweisthal Para Sub	E	01	010	420	000	740	397	EdVisions SpEd Benefits	96.55	0.00
							Temple, Linda	E	01	010	420	000	740	397	EdVisions SpEd Benefits	0.00	0.00
							Turi Carrie	E	01	010	420	000	740	397	EdVisions SpEd Benefits	0.00	0.00
							Waddell, Cara-Sped Para	E	01	010	420	000	740	397	EdVisions SpEd Benefits	56.03	0.00
							McCorkell, K ESY	E	01	010	420	000	740	397	EdVisions SpEd Benefits	0.00	0.00
							McCorkell, K ESY	E	01	010	420	013	740	396	ESY Para	0.00	0.00
							Waddell, Cara-CEIS	E	01	010	420	013	740	397	ESY Para Fringe	0.00	0.00
							Jans, Dana Secretary	E	01	010	422	000	425	303	CEIS para	133.33	0.00
							Waddell, Cara-Media Para	E	01	010	605	000	000	394	EdVisions InstructionalSupp	4,974.14	0.00
							Waddell, Cara - Media Para	E	01	010	620	000	343	396	Library Salary	375.00	0.00
							Waddell, Cara - Media Para	E	01	010	620	000	343	397	Library Benefits	35.72	0.00
							Schaefer, Nicole Read Trng	E	01	010	640	000	000	394	To Non-Ed Agency	847.47	0.00
							Musolf, Nicole Literacy	E	01	010	640	000	312	185	Literacy Aid Tchr Trng	0.00	0.00

JE Cd	Period	Date	St	Src	Ref	Description	Detail Desc	L	Fd	Org	Pro	Crs	Fin	O/S	Account Description	Debit Amount	Credit Amount
4595	202603	09/30/2025	P	JE	Sept E	EdVisions Sept EFT	Musolf, Nicole Literacy Trng	E	01	010	640	000	356	185	Read Act Literacy	0.00	0.00
							Shroyer, Paula Literacy	E	01	010	640	000	356	185	Read Act Literacy	0.00	0.00
							Temple, Innana Literacy	E	01	010	640	000	356	185	Read Act Literacy	0.00	0.00
							Vondrasek, T Literacy	E	01	010	640	000	356	185	Read Act Literacy	0.00	0.00
							Johnson, Sarah Read Trng	E	01	010	640	000	357	185	Read Act Tchrr Comp Trng	0.00	0.00
							McBride Read Trng	E	01	010	640	000	357	185	Read Act Tchrr Comp Trng	0.00	0.00
							Peterson, Andrea Read Trng	E	01	010	640	000	357	185	Read Act Tchrr Comp Trng	0.00	0.00
							Bollinger, Heather RE Sub	E	04	005	570	000	000	394	EdVisions Regal Eagle Staff	0.00	0.00
							Gilmore, Greta-Regal Eagle Suite	E	04	005	570	000	000	394	EdVisions Regal Eagle Staff	0.00	0.00
							Schweisthal, RE	E	04	005	570	000	000	394	EdVisions Regal Eagle Staff	0.00	0.00
							Turi, Carrie	E	04	005	570	000	000	394	EdVisions Regal Eagle Staff	122.23	0.00
																\$87,612.18	\$87,612.18
4596	202603	09/30/2025	P	JE	Sept P	EdVisions Sept adj Fin 314	Edvisions	B	01	101	000				USB Cash	0.00	0.00
							Edvisions	B	01	101	000				USB Cash	0.00	0.00
							EdVisions (Fd1)	B	01	206	000				Other Accts Payable	0.00	0.00
							EdVisions (Fd4)	B	04	101	000				USB Cash	0.00	0.00
							Musolf, Nicole	E	01	005	050	000	000	305	EdVisions School Administr	0.00	0.00
							EdVisions Pyrl Srvce Fee 2%	E	01	005	105	000	000	305	Consult Fees (EdVisions)	0.00	0.00
							Shroyer, Paula K	E	01	010	201	000	000	394	EdVisions Kinder Staff	0.00	0.00
							Clark, Alyssa 4-5	E	01	010	203	000	000	394	EdVisions General Staff	0.00	0.00
							Huber, Margaret-GenEd Para	E	01	010	203	000	000	394	EdVisions General Staff	0.00	0.00
							Johnson, Sarah 2-3	E	01	010	203	000	000	394	EdVisions General Staff	0.00	0.00
							McBride 20% gen ed	E	01	010	203	000	000	394	EdVisions General Staff	0.00	0.00
							McCorkell, Kate	E	01	010	203	000	000	394	EdVisions General Staff	0.00	0.00
							Peterson, Andrea 4-5	E	01	010	203	000	000	394	EdVisions General Staff	0.00	0.00
							Temple, Innana 1	E	01	010	203	000	000	394	EdVisions General Staff	0.00	0.00
							Temple Insur Adj	E	01	010	203	000	000	394	EdVisions General Staff	0.00	0.00
							Temple, Linda	E	01	010	203	000	000	394	EdVisions General Staff	0.00	0.00
							Turi, Carrie	E	01	010	203	000	000	394	EdVisions General Staff	0.00	0.00
							Vondrasek, T 2-3	E	01	010	203	000	000	394	EdVisions General Staff	0.00	0.00
							Waddell, Para @ Lunch	E	01	010	203	000	000	394	EdVisions General Staff	0.00	0.00
							Vondrasek Class Sz	E	01	010	204	000	414	303	EdVisions Title II	0.00	0.00
							Vondrasek REAP 2-3	E	01	010	204	000	514	303	EdVisions REAP CSR - Fec	0.00	0.00
							Bonde, Carmen-PhyEd Tchrr	E	01	010	240	000	000	394	EdVisions PhysEd Staff	0.00	0.00
							Bonde, Linda-PE Sub	E	01	010	240	000	000	394	EdVisions PhysEd Staff	0.00	0.00
							McBride, Philip	E	01	010	407	000	740	396	EdVisions Sp Ed Sal Pur F	0.00	0.00
							Sannes, Mikayla Sped Tchrr	E	01	010	407	000	740	396	EdVisions Sp Ed Sal Pur F	0.00	0.00
							McBride, Philip	E	01	010	407	000	740	397	EdVisions Sp Ed Ben Pur F	0.00	0.00

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JE Cd	Period	Date	St	Src	Ref	Description	Detail Desc	L	Fd	Org	Pro	Crs	Fin	O/S	Account Description	Debit Amount	Credit Amount
4596	202603	09/30/2025	P	JE	Sept P	EdVisions Sept adj	Fin 314	E	01	010	407	000	740	397	EdVisions Sp Ed Ben Pur F	0.00	0.00
							McBride, Philip-ESY	E	01	010	407	013	740	396	Sp Ed Sal Pur F Other D	0.00	0.00
							McBride, Philip-ESY	E	01	010	407	013	740	397	Sp Ed Ben Pur F Other D	0.00	0.00
							Schaefer, Nicole SpEd Tchr	E	01	010	411	000	740	396	EdVisions Sp Ed Sal Pur F	0.00	0.00
							Schaefer, Nicole SpEd Tchr	E	01	010	411	000	740	397	Sp Ed Ben Pur F Other D	0.00	0.00
							Schaefer, Nicole ESY	E	01	010	411	013	740	396	Sp Ed Sal Pur F Other D	0.00	0.00
							Schaefer, Nicole ESY	E	01	010	411	013	740	397	Sp Ed Ben Pur F Other D	0.00	0.00
							Bollinger-Sped Para	E	01	010	420	000	740	396	EdVisions SpEd Staff	0.00	0.00
							Bonde, Riann-Sped Para	E	01	010	420	000	740	396	EdVisions SpEd Staff	0.00	0.00
							Cook, Dana SpEd Para	E	01	010	420	000	740	396	EdVisions SpEd Staff	0.00	0.00
							Florn, Sara-SpEd Para	E	01	010	420	000	740	396	EdVisions SpEd Staff	0.00	183.36
							Harris, Amy-SpEd Para	E	01	010	420	000	740	396	EdVisions SpEd Staff	0.00	172.32
							Houghten-Eitzman, Laura	E	01	010	420	000	740	396	EdVisions SpEd Staff	0.00	0.00
							Huber, Margaret-GenEd Para	E	01	010	420	000	740	396	EdVisions SpEd Staff	0.00	0.00
							Hunt, Mary SpEd Para	E	01	010	420	000	740	396	EdVisions SpEd Staff	0.00	0.00
							McCorkell, Kate	E	01	010	420	000	740	396	EdVisions SpEd Staff	0.00	184.32
							Miller, Meghan	E	01	010	420	000	740	396	EdVisions SpEd Staff	0.00	162.32
							Moreno	E	01	010	420	000	740	396	EdVisions SpEd Staff	0.00	0.00
							Pepin Julie Para Sub	E	01	010	420	000	740	396	EdVisions SpEd Staff	0.00	0.00
							Reuvers, Suzanne	E	01	010	420	000	740	396	EdVisions SpEd Staff	0.00	0.00
							Schweisthal Para Sub	E	01	010	420	000	740	396	EdVisions SpEd Staff	0.00	162.32
							Temple, Linda	E	01	010	420	000	740	396	EdVisions SpEd Staff	0.00	0.00
							Turi Carrie	E	01	010	420	000	740	396	EdVisions SpEd Staff	0.00	162.32
							Waddell, Cara-Sped Para	E	01	010	420	000	740	396	EdVisions SpEd Staff	0.00	0.00
							Bollinger -SpEd Para	E	01	010	420	000	740	397	EdVisions SpEd Benefits	0.00	0.00
							Bonde, Riann-Sped Para	E	01	010	420	000	740	397	EdVisions SpEd Benefits	0.00	0.00
							Cook, Dana SpEd Para	E	01	010	420	000	740	397	EdVisions SpEd Benefits	0.00	0.00
							Florn, Sara-SpEd Para	E	01	010	420	000	740	397	EdVisions SpEd Benefits	0.00	0.00
							Harris, Amy-SpEd Para	E	01	010	420	000	740	397	EdVisions SpEd Benefits	0.00	249.26
							Houghten-Eitzman, Laura	E	01	010	420	000	740	397	EdVisions SpEd Benefits	0.00	20.58
							Huber, Margaret-GenEd Para	E	01	010	420	000	740	397	EdVisions SpEd Benefits	0.00	0.00
							Hunt, Mary SpEd Para	E	01	010	420	000	740	397	EdVisions SpEd Benefits	0.00	0.00
							McCorkell, Kate	E	01	010	420	000	740	397	EdVisions SpEd Benefits	0.00	0.00
							Miller, Meghan	E	01	010	420	000	740	397	EdVisions SpEd Benefits	0.00	21.88
							Moreno	E	01	010	420	000	740	397	EdVisions SpEd Benefits	0.00	15.46
							Pepin Julie Para Sub	E	01	010	420	000	740	397	EdVisions SpEd Benefits	0.00	0.00
							Reuvers, Suzanne	E	01	010	420	000	740	397	EdVisions SpEd Benefits	0.00	0.00
							Schweisthal Para Sub	E	01	010	420	000	740	397	EdVisions SpEd Benefits	0.00	0.00
								E	01	010	420	000	740	397	EdVisions SpEd Benefits	0.00	16.43

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JE Cd	Period	Date	St	Src	Ref	Description	Detail Desc	L	Fd	Org	Pro	Crs	Fin	O/S	Account Description	Debit Amount	Credit Amount
4596	202603	09/30/2025	P	JE	Sept P	EdVisions Sept adj	Fin 314	E	01	010	420	000	740	397	EdVisions SpEd Benefits	0.00	0.00
							Temple, Linda	E	01	010	420	000	740	397	EdVisions SpEd Benefits	0.00	15.46
							Turi Carrie	E	01	010	420	000	740	397	EdVisions SpEd Benefits	0.00	0.00
							Waddell, Cara-Sped Para	E	01	010	420	000	740	397	EdVisions SpEd Benefits	0.00	0.00
							McCorkell, K ESY	E	01	010	420	013	740	396	ESY Para	0.00	0.00
							McCorkell, K ESY	E	01	010	420	013	740	397	ESY Para Fringe	0.00	0.00
							Waddell, Cara-CEIS	E	01	010	422	000	425	303	CEIS para	0.00	0.00
							Jans, Dana Secretary	E	01	010	605	000	000	394	EdVisions InstructionalSupp	0.00	0.00
							Waddell, Cara-Media Para	E	01	010	620	000	343	396	Library Salary	0.00	0.00
							Waddell, Cara - Media Para	E	01	010	620	000	343	397	Library Benefits	0.00	0.00
							Schaefer, Nicole Read Trng	E	01	010	640	000	000	394	To Non-Ed Agency	0.00	0.00
							Musolf, Nicole Literacy	E	01	010	640	000	312	185	Literacy Aid Tchr Trng	0.00	0.00
							Flom, Sara-Para Trng	E	01	010	640	000	314	305	Consult/Fees For Svc	432.62	0.00
							Harris, Amy-Para Trng	E	01	010	640	000	314	305	Consult/Fees For Svc	192.90	0.00
							McCorkell, Kate-Para Trng	E	01	010	640	000	314	305	Consult/Fees For Svc	206.20	0.00
							Miller, Meghan- Para Trng	E	01	010	640	000	314	305	Consult/Fees For Svc	177.78	0.00
							Schweisthal Para Trng	E	01	010	640	000	314	305	Consult/Fees For Svc	178.75	0.00
							Turi, Carrie Para Trng	E	01	010	640	000	314	305	Consult/Fees For Svc	177.78	0.00
							Musolf, Nicole Literacy Trng	E	01	010	640	000	356	185	Read Act Literacy	0.00	0.00
							Shroyer, Paula Literacy	E	01	010	640	000	356	185	Read Act Literacy	0.00	0.00
							Temple, Innana Literacy	E	01	010	640	000	356	185	Read Act Literacy	0.00	0.00
							Vondrasek, T Literacy	E	01	010	640	000	356	185	Read Act Literacy	0.00	0.00
							Johnson, Sarah Read Trng	E	01	010	640	000	357	185	Read Act Tchr Comp Trng	0.00	0.00
							McBride Read Trng	E	01	010	640	000	357	185	Read Act Tchr Comp Trng	0.00	0.00
							Peterson, Andrea Read Trng	E	01	010	640	000	357	185	Read Act Tchr Comp Trng	0.00	0.00
							Bollinger, Heather RE Sub	E	04	005	570	000	000	394	EdVisions Regal Eagle Staff	0.00	0.00
							Gilmore, Greta-Regal Eagle Sut	E	04	005	570	000	000	394	EdVisions Regal Eagle Staff	0.00	0.00
							Schweisthal, RE	E	04	005	570	000	000	394	EdVisions Regal Eagle Staff	0.00	0.00
							Turi, Carrie	E	04	005	570	000	000	394	EdVisions Regal Eagle Staff	0.00	0.00
																\$1,366.03	\$1,366.03

NERSTRAND ELEMENTARY SCHOOL #4055
Balance Sheet Through September 2025

Assets	General	Community	Funds
Cash and Investments	874,642.87	1,334.00	875,976.87
Accounts receivable	0.00	0.00	0.00
Due from governments	18,057.79	0.00	18,057.79
Prepaid items	0.00	0.00	0.00
Total assets	892,700.66	1,334.00	894,034.66
Liabilities			
Accounts payable	0.00	0.00	0.00
Total liabilities	0.00	0.00	0.00
Net Assets			
Unreserved	830,699.22	0.00	830,699.22
Nonspendable	20,956.08	0.00	20,956.08
Restricted Library Aid	0.00	0.00	0.00
Restricted Student Support Aid	20,000.00	0.00	20,000.00
Restricted	0.00	1,334.00	1,334.00
Reserved for Med Assist	21,045.36	0.00	21,045.36
Total liabilities and net assets	892,700.66	1,334.00	894,034.66

Code	Rcd	Vendor	Bank	Check No	Pmt/Void Date	Pmt Type
1705		ABDO LLP	100 WARREN STREET STE. 600 MANKATO, MN 56001			
		USB	17175			
		E 01 005 110 000 000 305	audit			Check
PO#:		Voucher #:	8912 Invoice	Invoice No: 511901	9/29/2025	\$2,500.00
						Paid Amt: \$2,500.00
						Check Amount: \$2,500.00
						Vendor Total: \$2,500.00
1391		BUREAU OF CRIMINAL APPREHENSION	CJIS - Records 1430 Maryland Ave East St. Paul, MN 55106			
		LCCB	2751			
		E 01 005 110 000 000 305	background chks			Check
PO#:		Voucher #:	8933 Invoice	Invoice No: 20250905	9/5/2025	\$40.00
						Paid Amt: \$40.00
						Check Amount: \$40.00
						Vendor Total: \$40.00
1006		CITY OF NERSTRAND	PO BOX 161 NERSTRAND, MN 55053			
		USB	17176			
		E 01 005 810 000 000 330	107 8/15-9/15			Check
		E 01 005 810 000 000 330	108 8/15-9/15			\$126.44
PO#:		Voucher #:	8913 Invoice	Invoice No: 20250918	9/29/2025	\$124.48
						Paid Amt: \$250.92
						Check Amount: \$250.92
						Vendor Total: \$250.92
1593		DANA JANS	PO BOX 156 NERSTRAND, MN 55053			
		USB	17177			
		E 01 010 203 000 000 430	target markers			Check
		E 01 010 203 000 000 430	target pencils markers notebook			\$40.52
		E 01 010 203 000 000 430	target glue notebooks			\$34.69
PO#:		Voucher #:	8915 Invoice	Invoice No: 20250923	9/29/2025	\$8.59
						Paid Amt: \$83.80
						Check Amount: \$83.80
						Vendor Total: \$83.80
1523		DEPARTMENT OF HUMAN SERVICES	SWIFT PO BOX 64835 ST. PAUL, MN 55164-0835			
		USB	17178			
		E 01 010 400 000 372 305	IEP Admin Fee			Check
PO#:		Voucher #:	8931 Invoice	Invoice No: 887586	9/29/2025	\$28.00
						Paid Amt: \$28.00
						Check Amount: \$28.00
						Vendor Total: \$28.00

Code	Rcd	Vendor	Bank	Check No	Pmt/Void Date	Pmt Type
1738		E.O. JOHNSON CO. INC.	USB	17179		Check
			E 01 010 203 000 000 560	copier 8/25-9/24	\$213.14	
PO#:		Voucher #:	8932 Invoice	Invoice No: 40022791	9/29/2025	Paid Amt: \$213.14 Check Amount: \$213.14
Vendor Total:						\$213.14
1755		EVERGREEN THERAPY SOLUTIONS, LLC-S	USB	17180		Check
			E 01 010 401 000 740 394	6/25-9/11 SLP Whitney	\$3,527.50	
PO#:		Voucher #:	8927 Invoice	Invoice No: 141	9/29/2025	Paid Amt: \$3,527.50 Check Amount: \$3,527.50
Vendor Total:						\$3,527.50
1351		FLOM DISPOSAL SERVICE	USB	17181		Check
			E 01 005 810 000 000 330	Sept	\$301.08	
PO#:		Voucher #:	8926 Invoice	Invoice No: 3964	9/29/2025	Paid Amt: \$301.08 Check Amount: \$301.08
Vendor Total:						\$301.08
1133		INDEPENDENT SCHOOL DIST # 656	USB	17182		Check
			E 01 005 850 000 348 335	August rent	\$13,687.50	
			E 01 005 810 000 000 391	August custodian	\$6,973.73	
PO#:		Voucher #:	8924 Invoice	Invoice No: 43741	9/29/2025	Paid Amt: \$20,661.23 Check Amount: \$20,661.23
Vendor Total:						\$20,661.23
1545		KEYSTONE INTERPRETING SOLUTIONS, INC	USB	17183		Check
			E 01 010 203 000 000 305	9/2	\$455.40	
PO#:		Voucher #:	8930 Invoice	Invoice No: 2297-00038	9/29/2025	Paid Amt: \$455.40 Check Amount: \$455.40
Vendor Total:						\$455.40
1783		MEGHAN MILLER	USB	17184		Check
			E 01 010 203 000 000 401	3D Printer Sply	\$134.16	
			E 01 010 203 000 000 401	3D Printer Sply	\$38.30	
PO#:		Voucher #:	8923 Invoice	Invoice No: 20250911	9/29/2025	Paid Amt: \$172.46

Code	Red	Vendor	Bank	Check No	Pmt/Void Date	Pmt Type	
1783		MEGHAN MILLER					
		USB		17184			
		E 01 010 203 000 000 430		walmart science supplies			
PO#:		Voucher #:	8914	Invoice	9/29/2025	Paid Amt:	\$19.23
				Invoice No: 20250922		Check Amount:	\$191.69
						Vendor Total:	\$191.69
1541		NICKY SCHAEFER		23459 JACOBS AVENUE KENYON, MN 55946			
		USB		17185			
		E 01 010 420 000 740 433		costco ESY snacks			
		E 01 010 640 000 000 366		mileage train the trainer			
PO#:		Voucher #:	8922	Invoice	9/29/2025	Paid Amt:	\$203.53
				Invoice No: 20250911		Check Amount:	\$203.53
						Vendor Total:	\$203.53
1786		PROTURF		7780 WEST 215th STREET LAKEVILLE, MN 55044			
		USB		17186			
		E 01 005 810 000 000 305		8/26/25			
PO#:		Voucher #:	8925	Invoice	9/29/2025	Paid Amt:	\$366.00
				Invoice No: 606882		Check Amount:	\$366.00
						Vendor Total:	\$366.00
1785		RENO MOTHE		8683 JANERO AVE S COTTAGE GROVE, MN 55016			
		USB		17187			
		E 01 010 411 000 740 394		8/28 DAPE			
PO#:		Voucher #:	8921	Invoice	9/29/2025	Paid Amt:	\$150.00
				Invoice No: NER-0002		Check Amount:	\$150.00
						Vendor Total:	\$150.00
1561		STUDENT-CENTERED SERVICES, LLC		2490 INDIAN WAY NORTH ST PAUL, MN 55109			
		USB		17188			
		E 01 010 412 000 740 394		Rebecca Knutsen 9/13			
PO#:		Voucher #:	8916	Invoice	9/29/2025	Paid Amt:	\$165.00
				Invoice No: 1340		Check Amount:	\$165.00
						Vendor Total:	\$165.00

Code	Rcd	Vendor	Bank	Check No		Pmt/Void Date	Pmt Type
1727		UPTICK EDUCATION LLC	13119 DANUBE LANE ROSEMOUNT, MN 55068				
		USB		17189			
		E 01 010 420 000 740 394	8/28 psych B Holtorf #510505			\$300.00	Check
PO#:		Voucher #:	8928 Invoice	Invoice No: 1564	9/29/2025		
							Paid Amt: \$300.00
							Check Amount: \$300.00
							Vendor Total: \$300.00
							Report Total: \$29,437.29

Gifts Received Aug 12-Oct 20		
Name	Donated Amount	Restriction
Valley Grove	\$500.00	Peace Garden

**419 TOBACCO-FREE ENVIRONMENT; POSSESSION AND USE
OF TOBACCO, TOBACCO-RELATED DEVICES, AND
ELECTRONIC DELIVERY DEVICES; VAPING AWARENESS AND
PREVENTION INSTRUCTION**

I. PURPOSE

The purpose of this policy is to maintain a learning and working environment that is tobacco free.

II. GENERAL STATEMENT OF POLICY

A. A violation of this policy occurs when any student, teacher, administrator, other school personnel of the charter school, or person smokes or uses tobacco, tobacco-related devices, or carries or uses an activated electronic delivery device in a public school. This prohibition extends to all facilities, whether owned, rented, or leased, and all vehicles that a charter school owns, leases, rents, contracts for, or controls. In addition, this prohibition includes vehicles used, in whole or in part, for work purposes, during hours of school operation, if more than one person is present. This prohibition includes all charter school property and all off-campus events sponsored by the charter school.

B. A violation of this policy occurs when any elementary school, middle school, or secondary school student possesses any type of tobacco, tobacco-related devices, or electronic delivery devices in a public school. This prohibition extends to all facilities, whether owned, rented, or leased, and all vehicles that a charter school owns, leases, rents, contracts for, or controls and includes vehicles used, in whole or in part, for school purposes, during hours of school operation, if more than one person is present. This prohibition includes all charter school property and all off-campus events sponsored by the charter school.

C. The charter school will act to enforce this policy and to discipline or take appropriate action against any student, teacher, administrator, school personnel, or person who is found to have violated this policy.

D. The charter school will not solicit or accept any contributions or gifts of money, curricula, materials, or equipment from companies that directly manufacture and are identified with tobacco products, tobacco-related devices, or electronic delivery devices. The charter school will not promote or allow promotion of tobacco products or electronic delivery devices on school property or at school-sponsored events.

III. DEFINITIONS

A. “Electronic delivery device” means any product containing or delivering nicotine, lobelia, or any other substance, whether natural or synthetic, intended for human consumption that can be used by a person to simulate smoking in the delivery of nicotine or any other substance through inhalation of aerosol or vapor from the product. Electronic delivery devices includes but is not limited to devices manufactured, marketed, or sold as electronic cigarettes, electronic cigars, electronic pipe, vape pens, modes, tank systems, or under any other product name or descriptor. Electronic delivery device includes any component part of a product, whether or not marketed or sold separately. Electronic delivery device excludes drugs, devices, or combination products, as those terms are defined in the Federal Food, Drug, and Cosmetic Act, that are authorized for sale by the United States Food and Drug Administration.

B. “Heated tobacco product” means a tobacco product that produces aerosols containing nicotine and other chemicals which are inhaled by users through the mouth.

C. “Tobacco” means cigarettes and any product containing, made, or derived from tobacco that is intended for human consumption, whether chewed, smoked, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, or any component, part, or accessory of a tobacco product, including, but not limited to, cigars; cheroots; stogies; perique; granulated, plug cut, crimp cut, ready rubbed, and other smoking tobacco; snuff; snuff flour; cavendish; plug and twist tobacco; fine cut and other chewing tobacco; shorts; refuse scraps, clippings, cuttings and sweepings of tobacco; and other kinds and forms of tobacco. Tobacco excludes any drugs, devices, or combination products, as those terms are defined in the Federal Food, Drug, and Cosmetic Act, that are authorized for sale by the United States Food and Drug Administration.

D. "Tobacco-related devices" means cigarette papers or pipes for smoking or other devices intentionally designed or intended to be used in a manner which enables the chewing, sniffing, smoking, or inhalation of vapors aerosol or vapor of tobacco or tobacco products. Tobacco-related devices include components of tobacco-related devices which may be marketed or sold separately.

E. "Smoking" means inhaling, exhaling, burning, or carrying any lighted or heated cigar, cigarette, pipe, or any other lighted or heated product containing, made, or derived from nicotine, tobacco, marijuana, or other plant, whether natural or synthetic, that is intended for inhalation. Smoking includes carrying or using an activated electronic delivery device.

F. "Vaping" means using an activated electronic delivery device or heated tobacco product.

IV. EXCEPTIONS

A. A violation of this policy does not occur when an Indian adult lights tobacco on charter school property as a part of a traditional Indian spiritual or cultural ceremony. An American Indian student may carry a medicine pouch containing loose tobacco intended as observance of traditional spiritual or cultural practices. An Indian is a person who is a member of an Indian tribe as defined under Minnesota law.

B. A violation of this policy does not occur when an adult nonstudent possesses a tobacco or nicotine product that has been approved by the United States Food and Drug Administration for sale as a tobacco-cessation product, as a tobacco-dependence product, or for other medical purposes, and is being marketed and sold solely for such an approved purpose. Nothing in this exception authorizes smoking or use of tobacco, tobacco-related devices, or electronic delivery devices on school property or at off-campus events sponsored by the charter school.

C. An American Indian student or staff member may use tobacco, sage, sweetgrass, and cedar to conduct individual or group smudging in a public school. The process for conducting smudging is determined by the building or site administrator. Smudging must be conducted under the direct supervision of an appropriate staff member, as determined by the building or site administrator.

V. ENFORCEMENT

- A. All individuals on school premises shall adhere to this policy.
- B. Students who violate this tobacco-free policy shall be subject to charter school discipline procedures.
- C. Charter school administrators and other school personnel who violate this tobacco-free policy shall be subject to charter school discipline procedures.
- D. Charter school action taken for violation of this policy will be consistent with requirements of applicable collective bargaining agreements, Minnesota or federal law, and charter school policies.
- E. Persons who violate this tobacco-free policy may be referred to the building administration or other charter school supervisory personnel responsible for the area or program at which the violation occurred.
- F. School administrators may call the local law enforcement agency to assist with enforcement of this policy. Smoking or use of any tobacco product in a public school is a violation of the Minnesota Clean Indoor Air Act and/or the Freedom to Breathe Act of 2007 and is a petty misdemeanor. A court injunction may be instituted against a repeated violator.
- G. No persons shall be discharged, refused to be hired, penalized, discriminated against, or in any manner retaliated against for exercising any right to a smoke-free environment provided by the Freedom to Breathe Act of 2007 or other law.

VI. DISSEMINATION OF POLICY

- A. This policy shall appear in the student handbook.
- B. The charter school will develop a method of discussing this policy with students and employees.

Legal References:

Minn. Stat. § 120B.238 (Vaping Awareness and Prevention)

Minn. Stat. § 121A.08 (Smudging Permitted)
Minn. Stat. §§ 144.411-144.417 (Minnesota Clean Indoor Air Act)
Minn. Stat. § 609.685 (Sale of Tobacco to Persons Under Age 21)
Minn. Laws Ch. 82 (Freedom to Breathe Act of 2007)

Cross References:

MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of Charter School Employees)
MSBA/MASA Model Policy 506 (Student Discipline)

**420 STUDENTS AND EMPLOYEES WITH SEXUALLY
TRANSMITTED INFECTIONS AND DISEASES AND CERTAIN
OTHER COMMUNICABLE DISEASES AND INFECTIOUS
CONDITIONS**

I. PURPOSE

Public concern that students and staff of the charter school be able to attend the school without becoming infected with serious communicable or infectious diseases, including, but not limited to, Human Immunodeficiency Virus (HIV), Acquired Immunodeficiency Syndrome (AIDS), Hepatitis B, and Tuberculosis, requires that the charter school board adopt measures effectively responding to health concerns while respecting the rights of all students, employees, and contractors, including those who are so infected. The purpose of this policy is to adopt such measures.

II. GENERAL STATEMENT OF POLICY

A. Students

The policy of the charter school board is that students with communicable diseases not be excluded from attending school in their usual daily attendance setting so long as their health permits and their attendance does not create a significant risk of the transmission of illness to students or employees of the charter school. A procedure for minimizing interruptions to learning resulting from communicable diseases will be established by the charter school in its IEP and Section 504 team process, if applicable, and in consultation with community health and private health care providers. Procedures for the inclusion of students with communicable diseases will include any applicable educational team planning processes, including the review of the educational implications for the student and others with whom the student comes into contact.

B. Employees

The policy of the charter school board is that employees with communicable diseases not be excluded from attending to their customary employment so long as they are physically, mentally, and emotionally able to safely perform tasks assigned to them and so long as their employment does not create a significant risk of the transmission of illness to students, employees, or others in the school. If a reasonable accommodation will eliminate the significant risk of transmission, such accommodation will be undertaken unless it poses an undue hardship to the school.

C. Circumstances and Conditions

1. Determinations of whether a contagious individual's school attendance or job performance creates a significant risk of the transmission of the illness to students or employees of the charter school will be made on a case-by-case basis. Such decisions will be based upon the nature of the risk (how it is transmitted), the duration of the risk (how long the carrier is infectious), the severity of the risk (what is the potential harm to third parties), and the probabilities the disease will be transmitted and will cause varying degrees of harm. When a student is disabled, such a determination will be made in consultation with the educational planning team.

2. The school board recognizes that some students and some employees, because of special circumstances and conditions, may pose greater risks for the transmission of infectious conditions than other persons infected with the same illness. Examples include students who display biting behavior, students or employees who are unable to control their bodily fluids, who have oozing skin lesions, or who have severe disorders which result in spontaneous external bleeding. These conditions need to be taken into account and considered in assessing the risk of transmission of the disease and the resulting effect upon the educational program of the student or employment of the employee by consulting with the Commissioner of Health, the physician of the student or employee, and the parent(s)/guardian(s) of the student.

D. Students with Special Circumstances and Conditions

The charter school's Special Education Director, along with the infected individual's physician, the infected individual or parent(s)/guardian(s), and others,

if appropriate, will weigh risks and benefits to the student and to others, consider the least restrictive appropriate educational placement, and arrange for periodic reevaluation as deemed necessary by the state epidemiologist. The risks to the student shall be determined by the student's physician.

E. Extracurricular Student Participation

Student participation in nonacademic, extracurricular, and non-educational programs of the charter school are subject to a requirement of equal access and comparable services.

F. Precautions

The charter school will develop routine procedures for infection control at school and for educating employees about these procedures. The procedures shall be developed through cooperation with health professionals taking into consideration any guidelines of the Minnesota Department of Education and the Minnesota Department of Health. (These precautionary procedures shall be consistent with the school's procedures regarding blood-borne pathogens developed pursuant to the school's employee right to know policy.)

G. Information Sharing

1. Employee and student health information shall be shared within the charter school only with those whose jobs require such information and with those who have a legitimate educational interest (including health and safety) in such information and shall be shared only to the extent required to accomplish legitimate educational goals and to comply with employees' right to know requirements.

2. Employee and student health data shall be shared outside the charter school only in accordance with state and federal law and with the school's policies on employee and student records and data.

H. Reporting

If a medical condition of a student or staff threatens public health, it must be reported to the Minnesota Commissioner of Health.

I.

Prevention

OUT

The charter school shall, with the assistance of the Minnesota Commissioners of Health and Education, implement a program to prevent and reduce the risk of sexually transmitted diseases in accordance with Minnesota Statutes, section 121A.23 that includes:

1. planning materials, guidelines, and other technically accurate and updated information;
2. a comprehensive, developmentally appropriate, technically accurate, and updated curriculum ~~that includes helping students to abstain from sexual activity until marriage;~~
3. cooperation and coordination among school districts, charter schools, and Service Cooperatives;
4. a targeting of adolescents, especially those who may be at high risk of contracting sexually transmitted diseases and infections, for prevention efforts;
5. involvement of parents and other community members;
6. in-service training for staff and school board members;
7. collaboration with state agencies and organizations having a sexually transmitted infection and disease prevention or sexually transmitted infection and disease risk reduction program;
8. collaboration with local community health services, agencies and organizations having a sexually transmitted infection and disease risk reduction program; and
9. participation by state and local student organizations.
10. The program must be consistent with the health and wellness curriculum.

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11. The charter school may accept funds for sexually transmitted infection and disease prevention programs developed and implemented under this section from public and private sources, including public health funds and foundations, department professional development funds, federal block grants, or other federal or state grants.

J. Vaccination and Screening

The charter school will develop procedures regarding the administration of Hepatitis B vaccinations and Tuberculosis screenings in keeping with current state and federal law. The procedures shall provide that the Hepatitis B vaccination series be offered to all who have occupational exposure at no cost to the employee.

Legal References:

Minn. Stat. § 121A.23 (Programs to Prevent and Reduce the Risks of Sexually Transmitted Infections and Diseases)
Minn. Stat. § 124E.03 (Applicable Law)
Minn. Stat. § 144.441 (Tuberculosis Screening in Schools)
Minn. Stat. § 142 (Testing in School Clinics)
Minn. Stat. Ch. 363A (Minnesota Human Rights Act)
20 U.S.C. § 1400 *et seq.* (Individuals with Disabilities Education Act)
29 U.S.C. § 794 *et seq.* (Rehabilitation Act of 1973, § 504)
42 U.S.C. § 12101 *et seq.* (Americans with Disabilities Act)
29 C.F.R. 1910.1030 (Bloodborne Pathogens)
Kohl by Kohl v. Woodhaven Learning Center, 865 F.2d 930 (8th Cir.), *cert. denied*, 493 U.S. 892 (1989)
School Board of Nassau County, Fla. v. Arline, 480 U.S. 273 (1987)
16 EHLR 712, OCR Staff Memo, April 5, 1990

Cross References:

MSBA/MASA Model Policy 402 (Disability Nondiscrimination)
MSBA/MASA Model Policy 407 (Employee Right to Know – Exposure to Hazardous Substances)
MSBA/MASA Model Policy 521 (Student Disability Nondiscrimination)

421 GIFTS TO EMPLOYEES AND CHARTER SCHOOL BOARD MEMBERS

I. PURPOSE

The purpose of this policy is to avoid the appearance of impropriety or the appearance of a conflict of interest with respect to gifts given to charter school employees and school board members.

II. GENERAL STATEMENT OF POLICY

A. The charter school recognizes that students, parents, and others may wish to show appreciation to school employees. The policy of the charter school, however, is to discourage gift-giving to employees and to encourage donors instead to write letters and notes of appreciation or to give small tokens of gratitude as memorabilia.

B. A violation of this policy occurs when any employee solicits, accepts, or receives, either by direct or indirect means, a gift from a student, parent, or other individual or organization of greater than nominal value.

C. A violation of this policy occurs when any employee solicits, accepts, or receives a gift from a person or entity doing business with or seeking to do business with the school district. Employees may accept items of insignificant value of a promotional or public relations nature or a plaque with a resale value of \$5 or less with an inscription recognizing an individual for an accomplishment. The executive director has discretion to determine what value is "insignificant."

D. Teachers may accept from publishers free samples of textbooks and related teaching materials.

E. This policy applies only to gifts given to employees where the donor's relationship with the employee arises out of the employee's employment with the charter school. It does not apply to gifts given to employees by personal friends, family members, other employees, or others unconnected to the employee's employment with the school.

F. An elected or appointed member of a school board, an executive director, a school principal, or a charter school officer, including the school business official, may not accept a gift from an interested person. Members of charter school boards and persons employed as charter school directors and chief administrators are subject to the requirements of Minnesota Statutes, sections 10A.071 and 471.895.

III. DEFINITIONS

A. "Financial interest" means any ownership or control in an asset which has the potential to produce a monetary return.

B. "Gift" means money, real or personal property, a service, a loan, a forbearance or forgiveness of indebtedness, or a promise of future employment that is given without something of equal or greater value being received in return.

C. "Interested person" means a person or a representative of a person or association that has a direct financial interest in a decision that a charter school board member, an executive director, a school principal, or a school officer is authorized to make.

IV. PROCEDURES

Any employee considering the acceptance of a gift shall confer with the administration for guidance related to the interpretation and application of this policy.

V. VIOLATIONS

Employees who violate the provisions of this policy may be subject to discipline, which may include reprimand, suspension, and/or termination or discharge.

Legal References:

Minn. Stat. § 10A.07 (Conflicts of Interest)
Minn. Stat. § 10A.071 (Prohibition of Gifts)
Minn. Stat. § 15.43 (Acceptance of Advantage by State Employee;
Penalty)
Minn. Stat. § 124E.03, subdivision 11 (Statement of Economic Interest;
Gift Ban)
Minn. Stat. § 124E.14 (Conflicts of Interest)
Minn. Stat. § 471.895 (Certain Gifts by Interested Persons Prohibited)

Cross References:

MSBA/MASA Model Policy 209 (Code of Ethics)
MSBA/MASA Model Policy 210.1 (Conflict of Interest – Charter School
Board Members)
MSBA/MASA Model Policy 306 (Administrator Code of Ethics)

423 EMPLOYEE-STUDENT RELATIONSHIPS

I. PURPOSE

The charter school is committed to an educational environment in which all students are treated with respect and dignity. Every school employee is to provide students with appropriate guidance, understanding, and direction while maintaining a standard of professionalism and acting within accepted standards of conduct.

II. GENERAL STATEMENT OF POLICY

A. This policy applies to all charter school employees at all times, whether on or off duty and on or off of school locations.

B. At all times, students will be treated by teachers and other charter school employees with respect, courtesy, and consideration and in a professional manner. Each school employee is expected to exercise good judgment and professionalism in all interpersonal relationships with students. Such relationships must be and remain on a teacher-student basis or an employee-student basis.

C. Teachers must be mindful of their inherent positions of authority and influence over students. Similarly, other charter school employees also may hold positions of authority over students of the school and must be mindful of their authority and influence over students.

D. Sexual relationships between charter school employees and students, without regard to the age of the student, are strictly forbidden and may subject the employee to criminal liability.

E. Other actions that violate this policy include, but are not limited to, the following:

1. Dating students.

2. Having any interaction/activity of a sexual nature with a student.

3. Committing or attempting to induce students or others to commit an illegal act or act of immoral conduct which may be harmful to others or bring discredit to the charter school.

4. Supplying alcohol or any illegal substance to a student, allowing a student access to such substances, or failing to take reasonable steps to prevent such access from occurring.

F. Charter school employees shall, whenever possible, employ safeguards against improper relationships with students and/or claims of such improper relationships. (Ex: minimizing physical contact, keeping doors open when talking or meeting 1:1 with students and/or making sure that such meetings with a student take place in rooms with windows and/or others nearby.

G. Excessive informal and social involvement with individual students is unprofessional, is not compatible with employee-student relationships, and is inappropriate.

H. Charter school employees will adhere to applicable standards of ethics and professional conduct in Minnesota law.

III. REPORTING AND INVESTIGATION

A. Complaints and/or concerns regarding alleged violations of this policy shall be handled in accordance with MSBA/MASA Model Policy 103 (Complaints – Students, Employees, Parents, Other Persons) unless other specific complaint procedures are provided within any other policy of the charter school.

B. All employees shall cooperate with any investigation of alleged acts, conduct, or communications in violation of this policy.

IV. CHARTER SCHOOL ACTION

Upon receipt of a report, the charter school will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination, or discharge. It also may include reporting to appropriate state

or federal authorities, including the Minnesota Professional Educator Licensing and Standards Board or the appropriate licensing authority and appropriate agencies responsible for investigating reports of maltreatment of minors and/or vulnerable adults. Charter school action taken for violation of this policy will be consistent with requirements of applicable collective bargaining agreements, Minnesota and federal law, and charter school policies.

V. SCOPE OF LIABILITY

Employees are placed on notice that if an employee acts outside the performance of the duties of the position for which the employee is employed or is guilty of malfeasance, willful neglect of duty, or bad faith, the charter school is not required to defend and indemnify the employee for damages in school-related litigation.

Legal References:

- Minn. Stat. § 13.43, Subd. 16 (Personnel Data)
- Minn. Stat. § 122A.20, Subd. 2 (Suspension or Revocation of Licenses)
- Minn. Stat. Ch. 260E (Reporting of Maltreatment of Minors)
- Minn. Stat. §§ 609.341-609.352 (Definitions)
- Minn. Stat. § 626.557 (Reporting of Maltreatment of Vulnerable Adults)
- Minn. Rules Part 3512.5200 (Code of Ethics for School Administrators)
- Minn. Rules Part 8710.2100 (Code of Ethics for Minnesota Teachers)

Cross References:

- MSBA/MASA Model Policy 103 (Complaints – Students, Employees, Parents, Other Persons)
- MSBA/MASA Model Policy 211 (Criminal or Civil Action Against Charter School, School Board Member, Employee, or Student)
- MSBA/MASA Model Policy 306 (Administrator Code of Ethics)
- MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of Charter School Employees)
- MSBA/MASA Model Policy 413 (Harassment and Violence)
- MSBA/MASA Model Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)
- MSBA/MASA Model Policy 415 (Mandated Reporting of Maltreatment of Vulnerable Adults)
- MSBA/MASA Model Policy 421 (Gifts to Employees and School Board Members)
- MSBA/MASA Model Policy 507 (Corporal Punishment)

424.1 LICENSE STATUS

I. PURPOSE

The purpose of this policy is to ensure that qualified teachers are employed by the school district and to fulfill its duty to ascertain the licensure status of its teachers. A school board that employs a teacher who does not hold a valid teaching license or permit places itself at risk for a reduction in state aid. This policy does not negate a teacher's duty and responsibility to maintain a current and valid teaching license.

II. GENERAL STATEMENT OF POLICY

A. A qualified teacher is one holding a valid license to perform the particular service for which the teacher is employed by the school district.

B. No person shall be a qualified teacher until the school district verifies, through the Minnesota education licensing system available on the Minnesota Professional Educator Licensing and Standards Board website, that the person is a qualified teacher consistent with state law.

C. The school district has a duty to ascertain the licensure status of its teachers and ensure that the school district's teacher license files are up to date. The school district shall establish a procedure for annually reviewing its teacher license files to verify that every teacher's license is current and appropriate to the particular service for which the teacher is employed by the school district.

D. The school district must annually report to the Professional Educator Licensing and Standards Board: (1) all new teacher hires and terminations, including layoffs, by race and ethnicity; and (2) the reasons for all teacher resignations and requested leaves of absence. The report must not include data that would personally identify individuals.

III. PROCEDURE

- A. The superintendent or the superintendent's designee shall establish a schedule for the annual review of teacher licenses.
- B. Where it is discovered that a teacher's license will expire within one year from the date of the annual review, the superintendent or the superintendent's designee will advise the teacher in writing of the approaching expiration and that the teacher must complete the renewal process and file the license with the superintendent prior to the expiration of the current license. However, failure to provide this notice does not relieve a teacher from his/her duty and responsibility of ensuring that his/her teaching license is valid, current and appropriate to his/her teaching assignment.
- C. If it is discovered that a teacher's license has expired, the superintendent will immediately investigate the circumstances surrounding the lack of license and will take appropriate action. The teacher shall be advised that the teacher's failure to have the license reinstated will constitute gross insubordination, inefficiency and willful neglect of duty which are grounds for immediate discharge from employment.
- D. The duty and responsibility of maintaining a current and valid teaching license appropriate to the teaching assignment as required by this policy shall remain with the teacher, notwithstanding the superintendent's failure to discover a lapsed license or license that does not support the teaching assignment. A teacher's failure to comply with this policy may be grounds for the teacher's immediate discharge from employment.

Legal References:

- Minn. Stat. § 122A.16 (Qualified Teacher Defined)
- Minn. Stat. § 122A.22 (District Verification of Teacher Licenses)
- Minn. Stat. § 122A.40 (Employment; Contracts; Termination – Immediate Discharge)
- Minn. Stat. § 127A.42 (Reduction of Aid for Violation of Law)
- Vettleson v. Special Sch. Dist. No. 1*, 361 N.W.2d 425 (Minn. App. 1985)
- Lucio v. School Bd. of Independent Sch. Dist. No. 625*, 574 N.W.2d 737 (Minn. App. 1998)

In the Matter of the Proposed Discharge of John R. Statz (Christine D. VerPloeg), June 8, 1992, *affirmed*, 1993 WL 129639 (Minn. App. 1993)

Cross References: None

427 WORKLOAD LIMITS FOR CERTAIN SPECIAL EDUCATION TEACHERS

I. PURPOSE

The purpose of this policy is to establish general parameters for determining the workload limits of special education staff who provide services to children with disabilities receiving direct special education services 60 percent or less of the instructional day.

II. DEFINITIONS

A. Special Education Staff; Special Education Teacher

“Special education staff” and “special education teacher” both mean a teacher employed by the charter school who is licensed under the rules of the Minnesota Professional Educator Licensing and Standards Board to instruct children with specific disabling conditions.

B. Direct Services

“Direct services” means special education services provided by a special education teacher or a related service professional when the services are related to instruction, including cooperative teaching.

C. Indirect Services

“Indirect services” means special education services provided by a special education teacher or a related service professional which include ongoing progress reviews; cooperative planning; consultation; demonstration teaching; modification and adaptation of the environment, curriculum, materials, or equipment; and direct contact with the pupil to monitor and observe.

D. Workload

“Workload” means a special education teacher’s total number of minutes required for all due process responsibilities, including direct and indirect services, evaluation and reevaluation time, management of individualized education programs (IEPs), travel time, parental contact, and other services required in the IEPs.

III. GENERAL STATEMENT OF POLICY

A. Workload limits for special education teachers shall be determined by the appropriate special education administrator, in consultation with the building principal and the executive director.

B. In determining workload limits for special education staff, the charter school shall take into consideration the following factors: student contact minutes, evaluation and reevaluation time, indirect services, management of IEPs, travel time, and other services required in the IEPs of eligible students.

IV. COLLECTIVE BARGAINING AGREEMENT UNAFFECTED

This policy shall not be construed as a reopening of negotiations between the charter school and the special education teachers’ exclusive representative, nor shall it be construed to alter or limit in any way the managerial rights or other authority of the charter school set forth in the Public Employment Labor Relations Act or in the collective bargaining agreement between the school and the special education teachers’ exclusive representative.

Legal References:

Minn. Stat. § 179A.07, Subd. 1 (Inherent Managerial Policy)
Minn. Rule 3525.0210, Subps. 14, 27, 44, and 49 (Definitions)
Minn. Rule 3525.2340, Subp. 4.B. (Case Loads for School-Age Educational Service Alternatives)

Cross References:

MSBA/MASA Model Policy 508 (Extended School Year for Certain Students with Individualized Education Programs)
MSBA/MASA Model Policy 608 (Instructional Services – Special Education)