



Nerstrand Elementary School
205 2nd St | PO Box 156
Nerstrand MN 55053

Board of Directors Meeting Minutes

Charter District #4055

March 11, 2024 | 3:30 p.m.

Nerstrand Elementary Media Center

Members Present	Members Absent	Staff Present	Other Attendees
Carmen Bonde		Nicole Musolf	Jean Neuman
Ali Bossmann		Traci LaFerriere	
Kelly McGregor			
Carissa Erickson			
Phil McBride			
Terri Neumann			
Tara Vondrasek			

1.0 Call to Order at 3:30 p.m.

1.1 Roll Call

2.0 Approve Agenda

Addition to agenda by McGregor that she will exit the board meeting at 4pm
Approved. First: Terri, Second: Carmen, Yay: 7, Nay: 0, Abstentions: 0

3.0 Opportunity to Report any Board Conflicts of Interest
None noted

4.0 Approve Board Meeting Minutes

4.1 Approve February 12, 2024 Board Meeting Minutes
Approved. First: Kelly, Second: Terri, Yay: 7, Nay: 0, Abstentions: 0

Nerstrand Elementary Charter Authorizer is:
Novation Education Opportunities (NEO)
3432 Denmark Ave, Ste 130
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5.0 Community Comment

None present

6.0 Reports

6.1 Director Report

a) News

- PTO sponsored annual Carnival was a hit
- Winter conferences had a 93% family participation
- Classrooms celebrated Valentine's Day
- Savannah classrooms had a special Cinderella Ball

b) Student Achievement

- Some results from the annual Family Satisfaction Survey were shared
- There were 32 out of 69 surveys completed

c) NEO Update

- NEO will be conducting its formal evaluation of NES on March 20th
- Feedback will be shared with the board in April

d) Director Performance

- Director Support and Evaluation Committee will begin to formalize the process of the director's evaluation for the year
- Director has been doing formal evaluations on teachers

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6.2 Enrollment Update

- Current enrollment for 2023-2024 is 100
- Kindergarten:17, 1st: 20, 2nd:19, 3rd:14, 4th:17, 5th:13

6.3 Finance Report

- a) Monthly Financial Report by Traci LaFerriere
Motion to approve Monthly Financial Report
Motion approved. First: Kelly, Second: Tara,
Yay: 7, Nay: 0, Abstentions: 0

- b) Review and vote to approve donations over \$500
No vote

- c) Adopt revised budget from cash flow as follows

The FY2024 Actual column in the cashflow may be approved as the Fiscal Year
2024 Budget Revision. It should be approved as:

Fund 01		Fund 04
Revenues:	\$1,456,980	\$6,246
Expenditures:	\$1,570,680	\$6,246
Net Income:	-\$113,700	\$0
Ending Balance:	\$456,522	\$0

The budget revision shows a \$956 transfer from fund 01 to fund 04.

- Motion to adopt revised budget from cash flow
Motion approved. First: Carmen, Second: Kelly,
Yay: 7, Nay: 0, Abstentions: 0

7.0 Policy

- a) Policy 203.1 School Board Procedures
Motion to approve policy 203.1 School Board Procedures
Motion approved. First: Terri, Second: Carmen, Yay: 7, Nay: 0,
Abstentions: 0

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- b) Policy 203.2 Order of Regular School Board Meeting
Motion to approve policy 203.2 Order of Regular School Board Meeting
Motion approved. First: Kelly, Second: Tara, Yay: 7, Nay: 0, Abstentions: 0
- c) Policy 203.5 Board Meeting Agenda
Motion to approve policy 203.5 Board Meeting Agenda
Motion approved. First: Carmen, Second: Terri, Yay: 7, Nay: 0, Abstentions: 0
- d) First look at policy 204 Charter School Board Meeting Minutes
- e) First look at policy 205 Open & Closed Meeting
- f) First look at policy 207 Public Hearing

8.0 New Business

8.1 Review Staffing
No change

8.2 Adopt Finance Committee of Phil and Carissa
Motion to adopt Finance Committee of Phil and Carissa
Motion approved. First: Carmen, Second: Tara, Yay: 7, Nay: 0, Abstentions: 0

8.3 Update from Director Support & Evaluation Committee

- Staff Survey has been sent out and is due Friday, Mar 15, 2024
- Committee will meet after April board meeting to discuss results and rubric
- Results will be shared with Director in May

8.4 Approve Uptick Education Contract for 24-25, Psychology, \$120/hr

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Motion to approve Uptick Education Contract

Motion approved. First: Kelly, Second: Phil, Yay: 7, Nay: 0,
Abstentions: 0

8.5 Approve Traci LaFerriere as Business Manager for 24-25, \$54,000/yr

Motion to approve Traci LaFerriere as Business Manager

Motion approved. First: Carmen, Second: Ali, Yay: 7, Nay: 0,
Abstentions: 0

8.6 Approve EdVisions Cooperative for 24-25, 2% of payroll

Motion to approve EdVisions Cooperative 2% of payroll

Motion approved. First: Terri, Second: Carmen, Yay: 7, Nay: 0,
Abstentions: 0

8.7 Approve Student Centered Services for 24-25, \$110/hr

Motion to approve Student Centered Services

Motion approved. First: Terri, Second: Phil, Yay: 7, Nay: 0,
Abstentions: 0

9.0 Old Business

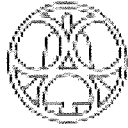
9.1 Chair reminds new board members Bossmann and McBride that they have 1 year to complete 3 required trainings (finance, governance, employment). Finance training must be completed By Aug. 22, 2024

10.0 Other

10.1 Opportunity for BOD member comments on meeting:

Did we stay on track? Strategic vs. micro-manage? Everyone able to participate? Yes, the meeting went well, good discussion and passing of motions.

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10.2 Next Board of Directors meeting – April 8, 2024 at 3:30pm,
Nerstrand Media Center

11.0 Adjournment

Motion to adjourn at 3:53 p.m.

Approved. First: Tara, Second: Carmen, Yay: 7, Nay: 0, Abstentions: 0

Carissa Erickson, Chairperson of the Board

Tara Vondrasek, Clerk of the Board

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