



Nerstrand Elementary School  
 205 2nd St | PO Box 156  
 Nerstrand MN 55053

## Board of Directors Meeting Minutes

Charter District #4055

February 10, 2024 | 3:30 p.m.

Nerstrand Elementary Media Center

Members Present	Members Absent	Staff Present	Other Attendees
Carmen Bonde		Nicole Musolf	
Ali Bossmann		Traci LaFerriere	
Carissa Erickson			
Sarah Johnson			
Terri Neumann			
Paula Shroyer			
Tara Vondrasek			

1.0 Call to Order at 3:30 p.m.

1.1 Roll Call

2.0 Approve Agenda

Amendment made to 8.2 Board training will occur in March

Approved. First: Paula, Second: Terri, Yay: , Nay: 0, Abstentions: 0

3.0 Opportunity to Report any Board Conflicts of Interest

None noted

4.0 Approve Board Meeting Minutes

4.1 Approve January 13, 2025 Board Meeting Minutes

Approved. First: Sarah, Second: Carmen, Yay: 7, Nay: 0, Abstentions: 0

Nerstrand Elementary Charter Authorizer is:

Novation Education Opportunities (NEO)

3432 Denmark Ave, Ste 130

Eagan, MN 55123



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## 5.0 Community Comment

None noted

## 6.0 Reports

### 6.1 Director Report

#### a) News

- Winter Concert was held in January due to weather
- Annual PJ/Movie Day was held
- Hosted Community Luncheon and welcomed almost 100 guests
- Attended Faribault High School Children's Play
- 15 Kindergarteners are registered for the 25-26 school year

#### b) Student Achievement

- AReading and AMath Assessments are completed for winter
- K/1 and 2/3 at risk students had a decrease in AReading
- 2/3 and 4/5 at risk students had a decrease in AMath

#### c) NEO Update

- Learning Walk and Site Visit is coming up
- We continue to work towards all goals in student achievement

#### d) Director Performance

- Staff attended Cultural Training on January 20th
- Staff continue with CORE training
- An evaluation committee was formed to begin the Director's Evaluation on Domain 4

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## 6.2 Enrollment for 24-25

- Current enrollment for 2024-2025 is 104
- Kindergarten: 22, 1st: 17, 2nd:19, 3rd:21, 4th:11, 5th:14

## 6.3 Finance Report

- a) Monthly Financial Report by Traci LaFerriere  
Motion to approve Monthly Financial Report  
Motion approved. First: Carmen, Second: Tara,  
Yay: 7, Nay: 0, Abstentions: 0
- b) Vote on donations over \$500 from Jan 14- Feb 10  
Motion to approve donations from Grace Lutheran, Bonde Farms, and  
Ag Center  
Motion approved. First: Terri, Second: Sarah, Yay: 7, Nay: 0,  
Abstentions: 0

## 7.0 Policy

- a) Policy 405 Veteran's Preference  
This policy does not apply to Charter Schools so no vote
- b) Policy 406 Public & Private Personnel Data  
Motion to approve Policy 406 Public & Private Personnel Data  
Motion approved. First: Terri, Second: Sarah, Yay: 7: Nay: 0,  
Abstentions: 0
- c) Policy Policy 407 Employee Right to Know- Hazardous  
Substances  
Motion to approve Policy 407 Employee Right to Know- Hazardous  
Substances  
Motion approved. First: Carmen, Second: Tara, Yay: 7: Nay: 0,  
Abstentions: 0
- d) First look Policy 408 Subpoena of an Employee

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- e) First look Policy 409 Employee Publications, Instructional Materials, Inventions & Creations
- f) First look Policy 410 Family & Medical Leave Policy

## 8.0 New Business

- 8.1 Review Staffing  
No changes
- 8.3 Establish Finance Committee of 3 or less Board Members  
Ali and Carmen will serve on the Finance Committee
- 8.4 Give update on Performance Framework; 4 areas  
3 areas were addressed in Directors report  
4th area is attendance and we are at 93%
- 8.5 Discuss Board Survey Results & select 1 area to be trained on this Spring  
The Board will create task descriptions for all board committees to create continuity
- 8.6 Review Board Roster Information & Update Accordingly

## 9.0 Old Business

## 10.0 Other

- 10.1 Opportunity for BOD member comments on meeting:  
Did we stay on track? Strategic vs. micro-manage? Everyone able to participate? Yes, the meeting went well, good discussion and

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passing of motions.

10.2 Next Board of Directors meeting – March 10, 2025 at 3:30pm,  
Nerstrand Media Center

11.0 Adjournment

Motion to adjourn at 4:15p.m.

Approved. First: Tara, Second: Sarah, Yay: 70, Nay: 0, Abstentions: 0

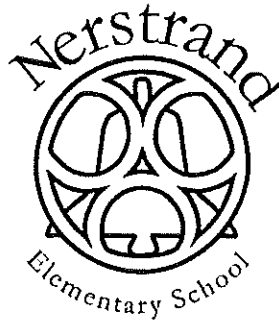
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Carissa Erickson, Chairperson of the Board

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Tara Vondrasek, Clerk of the Board

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February 11, 2025

Present: Paula, Tara & Nicole

Discussed: Election process, timelines for 2025 election, needed positions to be filled (teacher, parent, community member) and group completed Election Process Checklist for full board approval.