



Nerstrand Elementary School
 205 2nd St | PO Box 156
 Nerstrand MN 55053

Board of Directors Meeting Minutes

Charter District #4055

June 10, 2024 | 3:30 p.m.

Nerstrand Elementary Media Center

Members Present	Members Absent	Staff Present	Other Attendees
Carmen Bonde	Kelly McGregor	Nicole Musolf	
Ali Bossmann @3:38	Phil McBride	Traci LaFerriere	
Carissa Erickson			
Terri Neumann			
Tara Vondrasek			

1.0 Call to Order at 3:31 p.m.

1.1 Roll Call

2.0 Approve Agenda

Approved. First: Tara, Second: Carmen, Yay: 4, Nay: 0, Abstentions: 0

3.0 Opportunity to Report any Board Conflicts of Interest

None noted

4.0 Approve Board Meeting Minutes

4.1 Approve May 13, 2024 Board Meeting Minutes

Approved. First: Carmen, Second: Terri, Yay: 4, Nay: 0, Abstentions: 0

5.0 Community Comment

None present

Nerstrand Elementary Charter Authorizer is:
 Novation Education Opportunities (NEO)
 3432 Denmark Ave, Ste 130
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6.0 Reports

6.1 Director Report

a) News

- Annual May Day deliveries were made
- Community Celebration Concert honoring 45th Elder Kathy Braaten was a success
- 5th Graders had Field Day and K-4 experienced Fly-Up Day
- All classes had migration day in the Peace Garden
- Woodlands performed the Granny Awards show with Ben and did a fabulous job
- All School Field Day and Color Run was a tremendous success
- Nerstrand Night Out was held for the first time since COVID
- Phil got his eagle tattoo
- Last day of school awards, 5th grade graduation, picnic at Big Woods, and BMX Bikers was a great last day of school

b) Student Achievement

- 3rd-5th Graders finished taking MCA/MTAS assessments. Results are embargoed until August and will be shared with board then
- All students completed FAST testing including a/Reading, a/Math, and fluency, and their F&P individual reading assessment.
- Results of these assessments are in the Contract Goals

c) NEO Update

- Contract Goals will be reviewed

d) Director Performance

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- Director's Performance has been completed for the year.
- For 24-25, the director will focus on Domain 4 Cooperation and Collaboration

6.2 Enrollment for 24-25

- Current enrollment for 2024-2025 is 96
- Kindergarten:17, 1st: 19, 2nd:19, 3rd:17, 4th:11, 5th:13

6.3 Finance Report

- a) Monthly Financial Report by Traci LaFerriere
Motion to approve Monthly Financial Report
Motion approved. First: Terri, Second: Tara,
Yay: 5, Nay: 0, Abstentions: 0
- b) Review and vote to approve donations over \$500
Motion to approve donations over \$500
Motion approved. First: Carmen, Second: Terri, Yay: 5, Nay: 0,
Abstentions: 0

7.0 Policy

- a) Policy 211 Criminal or Civil Action against Charter School, Board, Employee or student
Motion to approve policy 211 Criminal or Civil Action against Charter School, Board, Employee or student
Motion approved. First: Carmen, Second: Tara, Yay: 5, Nay: 0,
Abstentions: 0
- b) Policy 212 Charter School Board Development
Motion to approve policy 212 Charter School Board Development
Motion approved. First: Ali, Second: Carmen, Yay: 5, Nay: 0,
Abstentions: 0

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- c) Policy 213 Charter School Board Development
Motion to approve policy 213 Charter School Board Development
Motion approved. First: Carmen, Second: Terri, Yay: 5, Nay: 0,
Abstentions: 0

- d) Policy 214 Out of State Travel by School Board Members
Motion to approve policy 214 Out of State Travel by School Board
Members
Motion approved. First Tara, Second: Ali, Yay: 5, Nay: 0,
Abstentions: 0

8.0 New Business

8.1 Review Staffing

- a) Resignation of Kelly McGregor, General Education Teacher,
effective May 31, 2024

Motion to approve resignation of Kelly McGregor

Motion approved. First: Carmen, Second: Terri, Yay: 5, Nay: 0,
Abstentions: 0

- b) Hire Innana Antley , General Education Teacher effective
Aug 19, 2024 through June 20, 2025

Motion to approve hire of Innana Antley

Motion approved. First: Terri, Second: Tara, Yay: 5, Nay: 0,
Abstentions: 0

8.2 Resignation of Kelly McGregor as Board Member, effective May 31, 2024

Motion to approve resignation of Kelly McGregor as Board
Member

Motion approved. First: Carmen, Second: Terri, Yay: 5, Nay: 0,
Abstentions: 0

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- 8.3 Appointment of Andrea Peterson as new Board Member
Motion to have Tara Vondrasek extend her term to June 20, 2025
Motion Approved. First: Carmen, Second: Terri, Yay: 5, Nay: 0,
Abstentions: 0
- 8.4 Appointment of Officers for 24-25 School Year
Motion to approve Carrisa Erickson as Board Chair, Tara Vondrasek
as Clerk, and Carmen Bonde as Treasurer
Motion approved. First: Terri, Second: Ali, Yay: 5, Nay: 0,
Abstentions: 0
- 8.5 Approve the following annual Banking Resolutions for
2024-2025 (8/1/24):
- a) Designate Minnesota School District Liquid Asset Fund (US
Bank) and Lake Country Community Bank as the Official
School Depositories
Motion to approve US Bank and Lake Country Community
Bank as Official School Depositories
Motion approved. First: Carmen, Second: Tara, Yay: 5, Nay: 0,
Abstentions: 0
- b) Authorize Nicole Musolf (8/1/24) or Traci LaFerriere to sign
for investments on behalf of Nerstrand Elementary School (e.g.
CD's)
Motion to authorize Nicole Musolf or Tracy LaFerriere to sign
for investments on behalf of NES
Motion approved. First: Terri, Second: Carmen, Yay: 5, Nay: 0,
Abstentions: 0
- c) Authorize Nicole Musolf (8/1/24) or Traci LaFerriere to make
electronic funds transfers between school accounts (e.g.
payroll)
Motion to authorize Nicole Musolf or Traci LaFerriere to
make electronic funds transfers between school accounts
Motion approved. First: Tara, Second: Terri, Yay; 5, Nay: 0,
Abstentions: 0

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- 8.6 Approve use of REAP funds in 2024-2025 to reduce class size as a long-term strategy to retain/recruit effective teachers and to create a more effective learning environment and maximize one-on-one time with students
Motion to approve the use of REAP funds in 24-24
Motion approved. First: Carmen, Second: Tara, Yay: 5, Nay: 0, Abstentions: 0
- 8.7 Approve Nicole Musolf as Identified Official with Authority effective Aug 1, 2024
Motion to approve Nicole Musolf as IOA effective 8/1/24
Motion approved. First: Ali, Second: Carmen, Yay: 5, Nay: 0, Abstentions: 0
- 8.8 Approve the following 2024-2025 designations for Nicole Musolf effective 8/1/24: LEA Representative, Homeless Liaison, Human Rights Officer, Title Coordinator, 504 Coordinator, Site Verification Coordinator, & District Assessment Coordinator
Motion to approve Nicole Musolf as noted above
Motion approved. First: Terri, Second: Carmen, Yay: 5, Nay: 0, Abstentions: 0
- 8.9 Approve the use of Ratwik, Roszak & Maloney as Legal Council for the 2024-2025 school year with Nicole Musolf, Traci LaFerriere and the Board Chair given designation to consult with them.
Motion to approve Ratwik, Roszak & Maloney as Legal Council for the 24-25 school year
Motion approved. First: Terri, Second: Carmen, Yay: 5, Nay: 0, Abstentions: 0
- 8.10 Review Performance Framework from NEO
- Not all scores are in due to MCA results

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- NES is on target

8.11 Discuss Marketing Plan for Enrollment

- Invite the Faribault Daily News when big events are happening
- Use more event pictures on social media

8.12 Resignation of Phil McBride as a Board Member effective June 10, 2024

Motion to approve the resignation of Phil McBride as a Board Member effective Jun 10, 2024

Motion approved. First: Ali, Second: Carmen, Yay: 5, Nay: 0, Abstentions: 0

Motion to remove Phil McBride from the Lake Country Bank Account effective June 10, 2024

Motion approved. First: Tara, Second: Terri, Yay: 5, Nay: 0, Abstentions: 0

Motion to add Carmen Bonde to the Lake Country Bank Account effective Jun 10, 2024

Motion approved. First: Terri, Second: Ali, Yay: 5, Nay: 0, Abstentions: 0

9.0 Old Business

- 9.1 Chair reminds new board member Bossmann that they have 1 year to complete 3 required trainings (finance, governance, employment). Finance training must be completed By Aug. 22, 2024

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10.0 Other

10.1 Opportunity for BOD member comments on meeting:

Did we stay on track? Strategic vs. micro-manage? Everyone able to participate? Yes, the meeting went well, good discussion and passing of motions.

10.2 Next Board of Directors meeting – August 19, 2024 at 3:30pm, Nerstrand Media Center

11.0 Adjournment

Motion to adjourn at 4:28p.m.

Approved. First: Tara, Second: Carmen, Yay: 5, Nay: 0, Abstentions: 0

Carissa Erickson, Chairperson of the Board

Tara Vondrasek, Clerk of the Board

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