

Nerstrand Elementary School
 Board of Directors Meeting
 May 11, 2026; 3:30pm
 Nerstrand Media Center

Mission: Nerstrand Elementary School will empower students to be self-directed lifelong learners by providing a nurturing multi-age environment which fosters cooperation and character development.

- 1.0 Call to Order
 - 1.1 Roll Call
- 2.0 Approve Agenda
- 3.0 Opportunity to Report any Board Conflicts of Interest
- 4.0 Approve Meeting Minutes
 - 4.1 April 13, 2026 Minutes
- 5.0 Community Comment
- 6.0 Reports
 - 6.1 Director's Report
 - a) Student Achievement
 - b) NEO update including ties to Contract Goals
 - c) Director's Performance
 - 6.2 Enrollment for 25-26;

K	1	2	3	4	5	Total
23	25 (closed)	22	24 (closed)	28 (closed)	10	132

K = 23 1 = 25 2-3 = 23 & 23 4-5 = 19 & 19

6.3 Enrollment for 26-27;

K	1	2	3	4	5	Total
18	22	25 Closed	20	24 Closed	27 Closed	136
1 fence	1 fence	2 Wait List		1 Wait List		138?

6.3 Finance Report

- a) Monthly Financial Update; For Vote
- b) 26-27 Budget Adoption - For Vote
- c) Teacher Salary Matrix 26-27 - For Vote
- d) Paraprofessional Salary Matrix 26-27 - For Vote
- e) Approve EdVisions Health Insurance 26-27, Allocation of \$734.36, 100% of Single Coverage \$5,500 Elect Network & Allocation of \$1,174.98 for Family Coverage (60% of Elect \$5,500) - For Vote
- f) Discuss 2025 990 to be filed - For Vote
- g) Donations over \$500 per policy from April 13-May 11; None

7.0 Policy

- a) Policy 525 Violence Prevention - For Vote
- b) Policy 526 Hazing Prohibition - For Vote
- c) Policy 528 Student Parent, Family and Marital Status Nondiscrimination - For Vote
- d) Policy 529 Staff Notification of Violent Behavior by Students - For Vote
- e) Policy 530 Immunization Requirements - For Vote
- f) Policy 533 Wellness, plus template - For Vote
- g) Policy 531 Pledge of Allegiance - First Look
- h) Policy 532 Removal of Students with IEPs from School Grounds - First Look
- i) Policy 534 School Meals - First Look
- j) Policy 535 Service Animals in Schools - First Look

8.0 New Business

8.1 Review staffing;

- a. Approve hire Samantha Kleese, 4-5 Teacher, 26-27 School Year, \$53,460 - For Vote
- b. Approve retirement Carmen Bonde, PE Teacher, effective June 5, 2026

8.2 Approve 26-27 Board Meeting Schedule - For Vote

8.3 Approve & Certify Election Results - For Vote

8.4 Update from Director Support & Evaluation Committee

8.5 On-Going Board Training; Serving Multi-Lingual Learners; Sign Certificate

8.6 Remove Carmen Bonde from bank account at Lake Country effective June 30, 2026 - For Vote

8.7 Add Andrea Peterson to bank account at Lake Country effective July 1, 2026 - For Vote; proceed to bank and sign prior June 30th with ID

8.8 Approve Indigo DCD Contract for 26-27, \$1000 ceiling, \$120/hour - For Vote

9.0 Old Business

9.1 Board Chair checks in with Member Peterson regarding board trainings. Remaining one is due June 2026.

10.0 Other

10.1 Opportunity for BOD member comments on meeting:
Did we stay on track?
Strategic vs. micro-manage?
Everyone able to participate?

10.2 Next Board of Directors meeting is June 8, 2026 at 3:30 in the Nerstrand Media Center

11.0 Adjournment



Nerstrand Elementary School
205 2nd St | PO Box 156
Nerstrand MN 55053

Board of Directors Meeting Minutes

Charter District #4055

April 13, 2026 | 3:30 p.m.

Nerstrand Elementary Media Center

Members Present	Members Absent	Staff Present	Other Attendees
Carmen Bonde	Andrea Peterson	Nicole Musolf	Eric Molho-NEO Representative
Carissa Erickson		Traci LaFerriere	
Sarah Johnson			
Paula Shroyer			
Ali Bossmann (online)			
Terri Neumann			

1.0 Call to Order at 3:32 p.m.

1.1 Roll Call

2.0 Approve Agenda

Approved. First: Paula, Second: Terri, Yay:6 , Nay: 0, Abstentions:0

3.0 Opportunity to Report any Board Conflicts of Interest

None noted

4.0 Approve Board Meeting Minutes

4.1 Approved March 9, 2026 Board Meeting Minutes

Approved. First: Terri, Second: Carmen, Yay: 6, Nay: 0, Abstentions: 0

Nerstrand Elementary Charter Authorizer is:
Novation Education Opportunities (NEO)
3432 Denmark Ave, Ste 130
Eagan, MN 55123



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5.0 Community Comment

None noted

6.0 Reports

6.1 Director Report

a) News

- We have had many fun events like River Bend field trips, I Love to Read month Olympic Kahoot, NEST dance party, and Savannah Cinderella ball.

b) Student Achievement

- Staff involved in MCA testing were trained to administer those tests.

c) NEO Update

- The ABC board was incorporated. Next steps are to have a board meeting and file with the IRS.

d) Director Performance

- The Director has completed all paraprofessional observations and is partway through teacher observations.
- The staff have completed 360 feedback on the director.

6.2 Enrollment for 25-26

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- Current enrollment for 2025-2026 is 132
- Kindergarten: 23, 1st: 25, 2nd:22, 3rd:24, 4th:28, 5th:10
- 1st, 3rd, & 4th grade are closed

6.3 Enrollment or 26-27

- Enrollment for 2026-2027 is 132
- Kindergarten: 12, 1st: 24, 2nd:25, 3rd:20, 4th:24, 5th:27
- 2nd, 4th, & 5th grade are closed with waiting lists for 2nd, 4th, and 5th

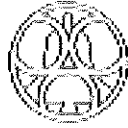
6.4 Finance Report

- a) Monthly Financial Report by Traci LaFerriere
Motion to approve Monthly Financial Report
Motion approved. First: Sarah, Second: Paula,
Yay: 6, Nay: 0, Abstentions: 0
- b) Vote to approve 25-25 Budget Revision Adoption
Motion to approve 25-25 Budget Revision Adoption
Motion approved. First: Carmen, Second: Terri,
Yay: 6, Nay: 0, Abstentions: 0
- c) Financial Budget Update for 26-27
- d) Teacher Salary Matrix 26-27 - First Look
- e) Paraprofessional Salary Matrix 26-27 - First Look
- f) Vote to approve donations over \$500 from November 10, 2025- April 13, 2026
Motion to approve 25-25 donations over \$500
Motion approved. First: Terri, Second: Paula,
Yay: 6, Nay: 0, Abstentions: 0

7.0 Policy

- a) Policy #520 Student Surveys

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Motion to approve Policy #520 Student Surveys

Motion approved. First: Sarah, Second: Paula, Yay: 6, Nay: 0,
Abstentions: 0

b) Policy #521 Student Disability Nondiscrimination (504)

Motion to approve Policy #521 Student Disability Nondiscrimination
(504)

Motion approved. First: Paula, Second: Terri, Yay: 6, Nay: 0,
Abstentions: 0

c) Policy #524 Internet, Technology & Cell Phone Acceptable
Use & Safety Policy

Motion to approve Policy #524 Internet, Technology & Cell Phone
Acceptable Use & Safety Policy

Motion approved. First: Carmen, Second: Terri, Yay: 6, Nay: 0,
Abstentions: 0

d) Policy #524.5 Personal Electronic Communication Devices

Motion to approve Policy #524.5 Personal Electronic Communication
Devices

Motion approved. First: Carmen, Second: Terri, Yay: 6, Nay: 0,
Abstentions: 0

e) Policy #525 Violence Prevention - First Look

f) Policy #526 Hazing Prohibition - First Look

g) Policy #528 Student Parent, Family and Marital Status
Nondiscrimination- First Look

h) Policy #529 Staff Notification of Violent Behavior by
Students - First Look

i) Policy #530 Immunization Requirements - First Look

j) Policy #533 Wellness, plus template - First Look

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8.0 New Business

8.1 Review Staffing

- a) Resignation of Mikayla Sannes, SPED Teacher, effective June 5, 2026

Motion to approve Resignation of Mikayla Sannes, SPED Teacher
Motion approved. First: Carmen, Second: Terri, Yay: 6, Nay: 0,
Abstentions: 0

- b) Resignation of Alyssa Clark, 4-5 Teacher, effective June 5, 2026

Motion to approve Resignation of Alyssa Clark, 4-5 Teacher
Motion approved. First: Paula, Second: Carmen, Yay: 6, Nay: 0,
Abstentions: 0

- c) Hire Jamie Moyer, SPED Teacher, effective August 24, 2026 at \$72,991.64/year

Motion to approve hire Jamie Moyer, SPED Teacher, 4-5 Teacher
Motion approved. First: Paula, Second: Carmen, Yay: 6, Nay: 0,
Abstentions: 0

8.2 Review & Discuss Family Satisfaction Survey Results

- 8.3 Approval of Uptick Education Contact for 26-27 school year;
\$120/hour with a ceiling of \$24,600

Motion to approve Uptick Education Contact for 26-27 school year
Motion approved. First: Sarah, Second: Terri,
Yay: 6, Nay: 0, Abstentions: 0

- 8.4 Approval of Edvisions Cooperative Contract for 26-27 school year;
2% of salaries

Motion to approve Edvisions Cooperative Contract for 26-27 school
year

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Motion approved. First: Terri, Second: Paula,
Yay: 6, Nay: 0, Abstentions: 0

8.5 Approval of Indigo Education for Special Education Director for
26-27 school year: \$150.00/hour with a ceiling of \$21,500, plus \$50 a
trip for mileage not to exceed \$2500

Motion to approve Indigo Education for Special Education Director
for 26-27 school year

Motion approved. First: Carmen, Second: Terri,
Yay: 6, Nay: 0, Abstentions: 0

8.6 Approval of Student Center Services Contract for 26-27
school year; \$125.00/hour with a ceiling of \$8000

Motion to approve Student Center Services Contract for 26-27
school year

Motion approved. First: Terri, Second: Carmen,
Yay: 6, Nay: 0, Abstentions: 0

8.7 Approval of Evergreen Therapy Solutions Contract for 26-27
school year; \$95/hour with a ceiling of \$66,000

Motion to approve Evergreen Therapy Solutions Contract for
26-27 school year

Motion approved. First: Sarah, Second: Carmen,
Yay: 6, Nay: 0, Abstentions: 0

8.8 Approval of Indigo Education DCD Consult for 25-26 school
year; \$120/hour with a ceiling of \$1000

Motion to approve Indigo Education DCD Consult for 25-26
school year

Motion approved. First: Carmen, Second: Terri,
Yay: 6, Nay: 0, Abstentions: 0

8.9 Update from Director Support & Evaluation Committee
a) Results are in. They will be tabulated and the committee
will meet with the director.

8.10 Update on ABC Board meeting and next steps
a) IRS forms are being filled out.

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9.0 Old Business

9.1 Board Chair checks in with Member Peterson regarding board trainings. Remaining one is due June 2026.

10.0 Other

10.1 Opportunity for BOD member comments on meeting:

Did we stay on track? Strategic vs. micro-manage? Everyone able to participate? Yes, the meeting went well, good discussion and passing of motions.

10.2 Next Board of Directors meeting – May 11, 2026 at 3:30pm,
Nerstrand Media Center

11.0 Adjournment

Motion to adjourn at 4:24 p.m.

Approved. First: Sarah, Second: Paula, Yay: 6, Nay: 0, Abstentions: 0

Carissa Erickson, Chairperson of the Board

Sarah Johnson, Clerk of the Board

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Director's Report:

April was a busy month. We took our all school field trip, sponsored by the PTO, to the Science Museum. The students loved to explore up there and enjoyed an Omni Theater show on space. We hosted a Kindergarten Night for our new Kinder Friends for next year. Paula did a great job showcasing why attending school at NES is an excellent educational decision for their child. PTO hosted its annual carnival; it was nice to see families out and about in our community sharing an afternoon together. Staff had their final teacher workday of the year to prepare for the final few weeks of this 25-26 school year. As we closed out the month, we were very much preparing for the Community Celebration Concert. April was a great month.

Student Achievement:

MCAs took place all month. We completed all three tests - reading, math and science. Our students did a great job preparing to take the tests all year by learning and now we await the results, which will come this summer.

NEO Update including Contract Goals:

We had our formal site visit in February and are closing out a final few items such as finishing up the drill log. Once we complete the final few items, they will be sent to NEO. As we finish the year, our remaining data will be sent to NEO so they can update our contract goals.

Director's Performance:

The Director's evaluation was completed and a board committee met with the Director to go over the results. On the rubric, the focus this year was on instruction. The score given was 16/16. Director will take feedback given and apply it. Director will set new Domaine focus for next year by August.

Director has three evaluations left to complete for the year of staff.

**Nerstrand Elementary School #4055
Financial Report to the School Board
April 2026**

The following reports are provided for review: bank statements, journal entries listing, receipt listing, check listing, wire listing, bank reconciliation, outstanding payments listing, balance sheet, cashflow schedule, FY27 budget, salary scale, special education paraprofessional hourly rates, and the school's form 990.

The balance sheet shows the school has an \$828,291 cash balance that is sufficient to meet the school's expected obligations. The school's fund balance has the following restrictions: \$20,000 is restricted for student support personnel expenses, \$21,045 is restricted for medical assistance expenses and \$2165 is restricted for the Regal Eagles program.

The cashflow schedule shows April actual and May through June projected revenues and expenditures. The column to the right shows the projected end of year accruals which are primarily the 10% state aid holdback and payroll earned in FY2026 but paid after June 30. The actual column on the right shows expected variance from the revised budget approved by the board.

The FY2026 revised budget is based on 131.36 average daily membership. Actual revenues include an adjustment in general education aid for maintenance of effort repayment from \$4000 to \$14,973. The general fund revenues are expected to be \$43,883 less than expenditures. The ending fund balance of \$748,553 is 40.26% of expenditures. The school's fund balance policy is 25%.

The FY2027 budget should be approved as:

	Fund 01	Fund 04
Revenues:	\$2,009,128	\$9,430
Expenditures:	\$2,023,320	\$8,003
Net Income:	-\$14,192	\$1427
Ending Balance:	\$742,022	\$2429

The budget does not include a transfer from fund 01 to fund 04 but it is recommended that the board authorize a transfer in the minimum amount necessary to keep fund 04 fund balance positive.

Additionally, the board should approve the Nerstrand 2026-2027 Salary Scale with step 1 being \$45,351 and the Nerstrand 2026-2027 Special Education Paraprofessional Hourly Rates with a base hourly rate of \$21.10. Both schedules are based on Faribault's 2025-2026 scales.

Finally, the board should approve the filing of the school's 2024 (FY2025) form 990.

NERSTRAND ELEMENTARY SCHOOL #4055
 FY2026 Cashflow / FY26 Rv Budget

	Apr-26	May-26	Jun-26	Accrual	FY2026 Est Actual	FY2026 Rv Bdgt 2
GENERAL FUND						
REVENUES						
Fees From Patrons	0.00	0.00	220.00	0.00	9,345.86	9,345.86
Med Assist Fr Dept of HS	982.14	0.00	4,088.42	0.00	8,510.82	8,510.82
Interest Earnings	2,090.74	1,813.18	1,813.18	0.00	26,500.00	25,000.00
Gifts And Bequests	3,227.03	0.00	0.00	0.00	14,307.41	13,300.00
Peace Garden Gift	0.00	0.00	0.00	0.00	500.00	500.00
Fundraising Expense	0.00	0.00	-1,275.00	0.00	-17,078.09	-17,078.09
Fundraising Revenue	370.00	0.00	8,930.00	0.00	27,923.00	27,923.00
Endow Fund Apportion	0.00	0.00	0.00	0.00	7,767.33	7,767.33
General Education Aid	62,985.90	63,129.71	62,978.32	50,129.83	1,039,730.48	1,050,704.00
Literacy Incentive Aid	0.00	0.00	0.00	944.23	9,442.34	9,442.34
Para Training Aid	1,307.87	0.00	0.00	145.32	1,453.19	1,453.19
School Library Aid (Restricted)	0.00	0.00	0.00	5,817.21	9,902.59	10,000.00
Building Lease Aid	15,220.68	63,206.91	63,206.92	29,185.49	170,820.00	170,820.00
Stdnt Support Personnel Aid (Equal Exp)	0.00	0.00	0.00	-6,000.00	0.00	0.00
Title II	0.00	0.00	0.00	0.00	1,700.06	1,700.06
Spec Ed Fed FlowThru	18,098.47	1,236.50	4,212.50	0.00	23,547.47	23,547.47
Spec Ed EC	0.00	201.44	0.00	0.00	201.44	201.44
Federal Aids & Grant	2,074.43	1,821.58	594.17	0.00	4,490.18	4,490.18
REAP Direct Fed Aid&Grant	29,734.00	0.00	0.00	0.00	29,734.00	29,734.00
State Special Education Aid	46,600.75	0.00	0.00	0.00	446,493.09	446,569.80
REVENUES TOTAL	182,692.01	131,409.32	144,768.51	163,786.51	1,815,291.17	1,823,931.40
EXPENDITURES						
EDVISIONS SALARY & BENEFIT TOTAL	93,145.26	102,711.31	110,677.55	161,400.11	1,175,425.03	1,176,564.33
FACILITY LEASE TOTAL	8,554.72	15,165.90	17,337.50	0.00	189,800.00	189,800.00
PURCHASED SERVICES						
Consult Fees (EdVisions)	1,899.21	2,099.78	2,233.55	3,229.43	23,791.93	23,798.43
Business Consult Fees	15,305.76	2,415.00	5,690.92	0.00	76,495.80	76,495.80
Phone	875.46	439.00	0.00	0.00	5,270.63	5,276.14
Postage & Parcel Svc	8.20	0.00	45.15	0.00	313.43	313.43
Technology Svc	28.44	0.00	172.27	0.00	472.04	472.04
Maintenance	339.51	0.00	366.00	0.00	2,365.11	2,215.60
Utility Services	6,007.97	3,151.75	2,151.75	0.00	45,000.04	45,000.00
Maintenance	0.00	0.00	823.71	0.00	4,700.00	4,700.00
Custodial Reimburse To Mn District	7,022.41	7,000.00	14,000.00	0.00	83,791.33	83,768.92
Insurance	0.00	0.00	2,403.61	0.00	17,512.49	17,512.49
Elem svc (interpreting)	0.00	0.00	600.00	0.00	1,819.46	1,819.46
Field Trips, Lyceums, River Bend, admissions	2,210.00	0.00	0.00	0.00	4,870.00	4,870.00
Field Trip Transportation	0.00	0.00	0.00	0.00	1,240.00	1,240.00
3rd Pty Biller Fees	0.00	0.00	0.00	0.00	28.00	28.00
Contracted Speech Services	0.00	12,000.00	3,533.75	0.00	51,722.50	51,722.50
Trav/Conv/Conference	0.00	0.00	1,515.36	0.00	1,515.36	1,515.36
DHH Sp Ed Sal Pur F Other D	0.00	0.00	8,856.00	0.00	8,856.00	8,856.00

NERSTRAND ELEMENTARY SCHOOL #4055
 FY2026 Cashflow / FY26 Rv Budget

	Apr-26	May-26	Jun-26	Accrual	FY2026 Est Actual	FY2026 Rv Bdgt 2
DHH Sp Ed Benis	0.00	0.00	2,639.00	0.00	2,639.00	2,639.00
ASD Contracted Services	0.00	50.00	25.00	0.00	2,025.00	2,025.00
Dev Delay Contracted Services	72.60	0.00	0.00	0.00	1,082.85	1,082.85
ECSE Svc	201.44	0.00	0.00	0.00	201.44	201.44
Fed Sub-contr under \$25k	0.00	0.00	4,137.50	0.00	21,350.00	21,350.00
SpEd Repair & Maintenance	0.00	0.00	0.00	0.00	99.86	99.86
Tran-Contract/Pub	0.00	0.00	0.00	0.00	2,946.96	2,946.96
Contracted SpEd Specialists, Psyc, OT	9,823.56	0.00	10,127.40	0.00	55,500.01	55,500.00
Trav/Conv/Conference	0.00	0.00	75.00	0.00	650.00	650.00
StaffDev - Travel+Conferences	0.00	0.00	0.00	0.00	3,004.00	3,004.00
PURCHASED SERVICES TOTAL	43,721.96	27,155.53	59,395.97	3,229.43	419,263.24	419,103.28
SUPPLIES						
Marketing Supplies	0.00	0.00	0.00	0.00	525.00	525.00
Sup/Mat Non-Instr.	0.00	0.00	100.22	0.00	300.00	300.00
Software - JMC, RegionV	3,333.00	0.00	0.00	0.00	5,154.30	5,154.30
Tech Non Instr Software/License	0.00	0.00	0.00	0.00	460.00	460.00
Sup/Mat Non-Instr.	268.43	0.00	0.00	0.00	596.99	596.99
Sup/Mat Non-Instr.	117.89	0.00	258.42	0.00	1,500.00	1,500.00
Sup/Mat Non-Instr.	185.17	0.00	395.25	0.00	4,000.00	4,000.00
Peace Garden Supplies	0.00	0.00	0.00	0.00	150.00	150.00
Music Non-instruct supplies	0.00	0.00	0.00	0.00	159.99	159.99
Library Non instruct software	0.00	0.00	0.00	0.00	1,249.08	1,249.08
Instructional software	0.00	0.00	0.00	0.00	3,790.10	3,790.10
Sup/Mat N-Indiv Inst	807.36	0.00	4,261.92	0.00	10,200.00	10,200.00
Textbooks/Workbooks	386.10	0.00	6,598.65	0.00	8,700.00	8,700.00
Instruct Tech Equip	0.00	0.00	5,000.00	0.00	5,000.00	5,000.00
PhysEd/Health-Supplies	0.00	0.00	500.00	0.00	500.00	500.00
Music Instructional software	0.00	0.00	0.00	0.00	128.60	128.60
Music Sup/Mat N-Indiv Inst	0.00	0.00	600.00	0.00	600.00	600.00
Library Supplies	0.00	0.00	0.00	0.00	104.49	104.49
MA Supplies Non-Instruct	0.00	0.00	0.00	0.00	3,980.00	3,980.00
SpEd Forms MA Software/Bill Fees	0.00	0.00	0.00	0.00	1,298.45	1,298.45
SpEd supplies	0.00	0.00	0.00	0.00	211.11	211.11
SpEd Forms Software	0.00	0.00	0.00	0.00	1,236.50	1,236.50
SpEd Sup/Mat N-Indiv Inst	54.11	0.00	549.54	0.00	4,400.00	4,400.00
SUPPLIES TOTAL	5,152.06	0.00	18,264.00	0.00	54,244.61	54,244.61
CAPITAL EXPENDITURES						
Princ LT Tech Leases	213.14	213.14	213.14	213.14	2,557.68	2,557.68
CAPITAL EXPENDITURES TOTAL	213.14	213.14	213.14	213.14	2,557.68	2,557.68
OTHER EXPENDITURES						
BOD Fees to Authorizer	0.00	3,029.81	0.00	0.00	15,149.03	15,149.03
Dues/Membership - MSBA,MACS, RegionV	-2,499.75	0.00	0.00	0.00	2,735.00	2,735.00
OTHER EXPENDITURES TOTAL	-2,499.75	3,029.81	0.00	0.00	17,884.03	17,884.03

NERSTRAND ELEMENTARY SCHOOL #4055
 FY2026 Cashflow / FY26 Rv Budget

	Apr-26	May-26	Jun-26	Accrual	FY2026 Est Actual	FY2026 Rv Bdgt 2
EXPENDITURES TOTAL	148,287.39	148,275.69	205,888.16	164,842.68	1,859,174.59	1,860,153.93
NET INCOME	34,404.62	-16,866.37	-61,119.65	-1,056.17	-43,883.42	-36,222.53
BEGINNING BALANCE	793,191.18	827,595.80	810,729.43	749,609.79	792,437.03	792,437.03
ENDING BALANCE	827,595.80	810,729.43	749,609.79	748,553.61	748,553.61	756,214.50
FUND BALANCE AS % OF EXPENDITURES					40.26%	40.65%

FUND 04						
REVENUES						
Fees From Patrons	961.00	0.00	749.00	0.00	8,808.00	9,430.00
REVENUES TOTAL	961.00	0.00	749.00	0.00	8,808.00	9,430.00

EXPENDITURES						
EdVisions Regal Eagle Staff	665.09	1,127.57	1,000.00	71.36	8,785.36	9,121.34
Regal Eagles Sup/Mat Non-Inst.	0.00	0.00	0.00	0.00	150.21	150.21
EXPENDITURES TOTAL	665.09	1,127.57	1,000.00	71.36	8,935.57	9,271.55
NET INCOME	295.91	-1,127.57	-251.00	-71.36	-127.57	158.45
BEGINNING BALANCE	1,869.40	2,165.31	1,037.74	786.74	842.95	842.95
ENDING BALANCE	2,165.31	1,037.74	786.74	715.38	715.38	1,001.40

Detail Payment Register by Vendor

Check Number: 0-2147483647 Payment Date: 4/1/2026-4/30/2026 Period: 202610-202610 Void Status: N

Code	Rcd	Vendor	Bank	Check No	Pmt/Void Date	Pmt Type
1006		CITY OF NERSTRAND	USB	17290		
					PO BOX 161 NERSTRAND, MN 55053	
			E	01 005 810 000 000 330	109	Check
			E	01 005 810 000 000 330	108	
PO#:				9099 Invoice	Invoice No: 2/16-3/15/26	
					4/3/2026	
						Paid Amt: \$274.07
						Check Amount: \$274.07
1023		COMMUNITY CO-OP OILASSN	USB	17291		
					9 CENTRAL AVENUE FARIBAULT, MN 55021-5295	
			E	01 005 810 000 000 330	107 3/15-4/15	Check
			E	01 005 810 000 000 330	108 3/15-4/15	
PO#:				9120 Invoice	Invoice No: 20260420	
					4/30/2026	
						Paid Amt: \$270.28
						Check Amount: \$270.28
						Vendor Total: \$544.35
1800		CSG DIRTWORKS	USB	17298		
					222 2nd ST S NERSTRAND, MN 55053	
			E	01 005 810 000 000 305	3/15-3/16	Check
PO#:				9119 Invoice	Invoice No: 1458	
					4/21/2026	
						Paid Amt: \$237.50
						Check Amount: \$237.50
						Vendor Total: \$2,043.75
1738		E.O. JOHNSON CO. INC.	USB	17299		
					PO BOX 660831 DALLAS, TX 75266-0831	
			E	01 010 203 000 000 560	3/25-4/24	Check
PO#:				9115 Invoice	Invoice No: 41627062	
					4/21/2026	
						Paid Amt: \$213.14
						Check Amount: \$213.14
						Vendor Total: \$213.14

Code	Rcd	Vendor	Bank	Check No		Pmt/Void Date	Pmt Type	
1351		FLOM DISPOSAL SERVICE		5865 KENYON BLVD FARIBAULT, MN 55021				
		USB		17292			Check	
		E 01 005 810 000 000 330		April				\$298.25
PO#:		Voucher #:	9101 Invoice	Invoice No: 3964	4/3/2026		Paid Amt:	\$298.25
							Check Amount:	\$298.25
							Vendor Total:	\$298.25
1798		FRANCIS ANIMAL AND PEST CONTROL		904 LYNDALDE AVE N FARIBAULT, MN 55021				
		USB		17300			Check	
		E 01 005 810 000 000 305		qrly pest control				\$102.01
PO#:		Voucher #:	9112 Invoice	Invoice No: 100349	4/21/2026		Paid Amt:	\$102.01
							Check Amount:	\$102.01
							Vendor Total:	\$102.01
1796		GRACE LUTHERAN CHURCH		305 1st STREET NERSTRAND, MN 55053				
		USB		17301			Check	
		E 01 005 850 000 348 335		March Lease				\$17,337.50
		E 01 005 850 000 348 335		reimbursement due				(\$17,337.50)
		E 01 005 850 000 348 335		April Lease				\$17,337.50
		E 01 005 850 000 348 335		reimbursement due				(\$8,762.78)
PO#:		Voucher #:	9117 Invoice	Invoice No: 46115	4/21/2026		Paid Amt:	\$8,554.72
							Check Amount:	\$8,554.72
							Vendor Total:	\$8,554.72
1133		INDEPENDENT SCHOOL DIST # 656		FARIBAULT PUBLIC SCHOOLS 710 17th St SW FARIBAULT, MN 55021				
		USB		17302			Check	
		E 01 005 810 000 000 391		March custodian				\$7,022.41
		E 01 005 630 000 000 305		Jan-March Tech				\$28.44
PO#:		Voucher #:	9116 Invoice	Invoice No: 44161	4/21/2026		Paid Amt:	\$7,050.85
							Check Amount:	\$7,050.85
							Vendor Total:	\$7,050.85
1722		INDIGO EDUCATION		2550 UNIVERSITY AVE W SUITE 200N ST PAUL, MN 55114				
		USB		17303			Check	
		E 01 010 420 000 740 394		3/17-30 DCD consult				\$90.00
PO#:		Voucher #:	9111 Invoice	Invoice No: 22286	4/21/2026		Paid Amt:	\$90.00
							Check Amount:	\$90.00
							Vendor Total:	\$90.00

Code	Rcd	Vendor	Bank	Check No	Pmt Type	Pmt Date	Amount	Check Amount	Vendor Total
1673		METRONET INC	USB	17304	Check				
			E 01 005 110 000 000 320	Phone			\$239.00		
PO#:		Voucher #:	9118 Invoice	Invoice No: 1677211		4/21/2026		\$239.00	\$239.00
									\$239.00
1792		ON THE MOVE THERAPY SERVICES LLC	USB	17293	Check				
			E 01 010 420 000 740 394	2/20-3/15 ot			\$4,620.00		
PO#:		Voucher #:	9103 Invoice	Invoice No: 5123		4/3/2026		\$4,620.00	\$4,620.00
									\$4,620.00
1412		RATWIK, ROSZAK, & MALONEY, PA	USB	17294	Check				
			E 01 005 110 000 000 305	2/2-13 ABC work			\$928.00		
PO#:		Voucher #:	9102 Invoice	Invoice No: 82140		4/3/2026		\$928.00	\$928.00
									\$928.00
1005		REGION V COMPUTER SERVICES	USB	17309	Check				
			E 01 005 110 000 000 305	3/4-3/17			\$529.00		
PO#:		Voucher #:	9124 Invoice	Invoice No: 1618		4/30/2026		\$529.00	\$529.00
									\$529.00
1561		STUDENT-CENTERED SERVICES, LLC	USB	17295	Check				
			E 01 010 411 000 420 303	ecse 1/27-3/26 rebecca knutsen			\$833.25		
PO#:		Voucher #:	9113 Invoice	Invoice No: 18669		4/21/2026		\$833.25	\$833.25
									\$833.25

Code	Rcd	Vendor	Bank	Check No	Pmt/Void Date	Pmt Type
1561		STUDENT-CENTERED SERVICES, LLC			2490 INDIAN WAY NORTH ST PAUL, MN 55109	
		USB		17295		
		E 01	010	420 000 740 394	1/27-3/26	Check
PO#:		Voucher #:		9104 Invoice	Invoice No: 1383	Paid Amt: \$412.50
					4/3/2026	Check Amount: \$412.50
						Vendor Total: \$412.50
1703		TRACI LAFERRIERE			3535 S POINTE DR HASTINGS, MN 55033	
		USB		17296		
		E 01	005	110 000 000 305	March	Check
		E 01	005	110 000 000 305	April	\$4,600.00
PO#:		Voucher #:		9105 Invoice	Invoice No: 20260401	Paid Amt: \$9,200.00
					4/3/2026	Check Amount: \$9,200.00
						Vendor Total: \$9,200.00
1727		UPTICK EDUCATION LLC			13119 DANUBE LANE ROSEMOUNT, MN 55068	
		USB		17306		
		E 01	010	420 000 740 394	3/5-31 psych	Check
PO#:		Voucher #:		9110 Invoice	Invoice No: 1759	Paid Amt: \$1,740.00
					4/21/2026	Check Amount: \$1,740.00
						Vendor Total: \$1,740.00
						Report Total: \$45,398.82

NERSTRAND ELEMENTARY SCHOOL #4055
Balance Sheet Through April 2026

	<u>General</u> <u>Fund</u>	<u>Community</u> <u>Fund</u>	<u>Total</u> <u>Funds</u>
Assets			
Cash and Investments	826,126.19	2,165.31	828,291.50
Accounts receivable	0.00	0.00	0.00
Due from governments	78.42	0.00	78.42
Prepaid items	3,177.36	0.00	3,177.36
Total assets	<u>829,381.97</u>	<u>2,165.31</u>	<u>831,547.28</u>
Liabilities			
Accounts payable	1,786.17	0.00	1,786.17
Total liabilities	<u>1,786.17</u>	<u>0.00</u>	<u>1,786.17</u>
Net Assets			
Unreserved	765,594.36	0.00	765,594.36
Nonspendable	20,956.08	0.00	20,956.08
Restricted Library Aid	0.00	0.00	0.00
Restricted Student Support Aid	20,000.00	0.00	20,000.00
Restricted	0.00	2,165.31	2,165.31
Reserved for Med Asslst	21,045.36	0.00	21,045.36
Total liabilities and net assets	<u>829,381.97</u>	<u>2,165.31</u>	<u>831,547.28</u>

Nerstrand Charter School #4055 Journal Entry Listing

JE Cd	Period	Date	St Src	Ref	Description	Detail Desc	L	Fd	Org	Pro	Crs	Fin	O/S	Account Description	Debit Amount	Credit Amount
4710	202610	04/12/2026	P	JE	April EdEdVisions April EFT											
						Sannes, Mikayla SpEd Tchr	E	01	010	407	000	740	397	EdVisions Sp Ed Ben Pur F	1,016.54	0.00
						Schaefer, Nicole SpEd Tchr	E	01	010	411	000	740	396	EdVisions Sp Ed Sal Pur F	5,283.65	0.00
						Schaefer, Nicole SpEd Tchr	E	01	010	411	000	740	397	Sp Ed Ben Pur F Other D	1,751.11	0.00
						Schaefer, Nicole ESY	E	01	010	411	013	740	396	Sp Ed Sal Pur F Other D	0.00	0.00
						Schaefer, Nicole ESY	E	01	010	411	013	740	397	Sp Ed Ben Pur F Other D	0.00	0.00
						Bollinger-Sped Para Sub	E	01	010	420	000	740	396	EdVisions SpEd Staff	481.52	0.00
						Bonde, Riann-Sped Para	E	01	010	420	000	740	396	EdVisions SpEd Staff	0.00	0.00
						Cook, Dana SpEd Para	E	01	010	420	000	740	396	EdVisions SpEd Staff	0.00	0.00
						Flom, Sara-Sped Para	E	01	010	420	000	740	396	EdVisions SpEd Staff	1,077.24	0.00
						Harris, Amy-Sped Para	E	01	010	420	000	740	396	EdVisions SpEd Staff	2,035.53	0.00
						Houghten-Eitzman, Laura	E	01	010	420	000	740	396	EdVisions SpEd Staff	0.00	0.00
						Huber, Margaret-Sped Para	E	01	010	420	000	740	396	EdVisions SpEd Staff	0.00	0.00
						Hunt, Mary SpEd Para Sub	E	01	010	420	000	740	396	EdVisions SpEd Staff	361.14	0.00
						McCorkell, Kate	E	01	010	420	000	740	396	EdVisions SpEd Staff	1,474.56	0.00
						Miller, Meghan	E	01	010	420	000	740	396	EdVisions SpEd Staff	1,902.19	0.00
						Moreno	E	01	010	420	000	740	396	EdVisions SpEd Staff	0.00	0.00
						Pepin Julie Para Sub	E	01	010	420	000	740	396	EdVisions SpEd Staff	361.14	0.00
						Rosenhamer, Janine Para Sub	E	01	010	420	000	740	396	EdVisions SpEd Staff	0.00	0.00
						Rosenhamer, Lydia Para Sub	E	01	010	420	000	740	396	EdVisions SpEd Staff	268.54	0.00
						Schweisthal Para Sub	E	01	010	420	000	740	396	EdVisions SpEd Staff	1,902.19	0.00
						Temple, Linda	E	01	010	420	000	740	396	EdVisions SpEd Staff	0.00	0.00
						Turi Carrie	E	01	010	420	000	740	396	EdVisions SpEd Staff	1,476.25	0.00
						Waddell, Cara-Sped Para	E	01	010	420	000	740	396	EdVisions SpEd Staff	115.75	0.00
						Bollinger -SpEd Para Sub	E	01	010	420	000	740	397	EdVisions SpEd Benefits	54.15	0.00
						Bonde, Riann-Sped Para	E	01	010	420	000	740	397	EdVisions SpEd Benefits	0.00	0.00
						Cook, Dana SpEd Para	E	01	010	420	000	740	397	EdVisions SpEd Benefits	0.00	0.00
						Flom, Sara-Sped Para	E	01	010	420	000	740	397	EdVisions SpEd Benefits	804.68	0.00
						Harris, Amy-Sped Para	E	01	010	420	000	740	397	EdVisions SpEd Benefits	223.09	0.00
						Houghten-Eitzman, Laura	E	01	010	420	000	740	397	EdVisions SpEd Benefits	0.00	0.00
						Huber, Margaret-Sped Para	E	01	010	420	000	740	397	EdVisions SpEd Benefits	0.00	0.00
						Hunt, Mary SpEd Para Sub	E	01	010	420	000	740	397	EdVisions SpEd Benefits	40.61	0.00
						McCorkell, Kate	E	01	010	420	000	740	397	EdVisions SpEd Benefits	162.24	0.00
						Miller, Meghan	E	01	010	420	000	740	397	EdVisions SpEd Benefits	206.33	0.00
						Moreno	E	01	010	420	000	740	397	EdVisions SpEd Benefits	0.00	0.00
						Pepin Julie Para Sub	E	01	010	420	000	740	397	EdVisions SpEd Benefits	40.62	0.00
						Rosenhamer, Janine Para Sub	E	01	010	420	000	740	397	EdVisions SpEd Benefits	0.00	0.00
						Rosenhamer, Lydia Para Sub	E	01	010	420	000	740	397	EdVisions SpEd Benefits	30.19	0.00
						Schweisthal Para Sub	E	01	010	420	000	740	397	EdVisions SpEd Benefits	202.49	0.00

Nerstrand Charter School #4055

Journal Entry Listing

JE Cd	Period	Date	St Src	Ref	Description	Detail Desc	L	Fd	Org	Pro	Crs	Fin	O/S	Account Description	Debit Amount	Credit Amount
4710	202610	04/12/2026	P	JE	April EdEdVisions April EFT		E	01	010	420	000	740	397	EdVisions SpEd Benefits	0.00	0.00
						Temple, Linda	E	01	010	420	000	740	397	EdVisions SpEd Benefits	162.00	0.00
						Turi Carrie	E	01	010	420	000	740	397	EdVisions SpEd Benefits	13.02	0.00
						Waddell, Cara-Sped Para	E	01	010	420	000	740	397	EdVisions SpEd Benefits	0.00	0.00
						McCorkell, K ESY	E	01	010	420	013	740	396	ESY Para	0.00	0.00
						McCorkell, K ESY	E	01	010	420	013	740	397	ESY Para Fringe	0.00	0.00
						Waddell, Cara-CEIS	E	01	010	422	000	425	303	CEIS para	203.14	0.00
						Jans, Dana Secretary	E	01	010	605	000	000	394	EdVisions InstructionalSupp	5,006.26	0.00
						Waddell, Cara-Media Para	E	01	010	620	000	343	396	Library Salary	0.00	0.00
						Waddell, Cara - Media Para	E	01	010	620	000	343	397	Library Benefits	0.00	0.00
						Schaefer, Nicole Read Trng	E	01	010	640	000	000	394	To Non-Ed Agency	0.00	0.00
						Musolf, Nicole Literacy	E	01	010	640	000	312	185	Literacy Aid Tchr Trng	0.00	0.00
						Musolf, Nicole Literacy Trng	E	01	010	640	000	356	185	Read Act Literacy	0.00	0.00
						Shroyer, Paula Literacy	E	01	010	640	000	356	185	Read Act Literacy	0.00	0.00
						Temple, Inana Literacy	E	01	010	640	000	356	185	Read Act Literacy	0.00	0.00
						Vondrasek, T Literacy	E	01	010	640	000	356	185	Read Act Literacy	0.00	0.00
						Johnson, Sarah Read Trng	E	01	010	640	000	357	185	Read Act Tchr Comp Trng	0.00	0.00
						Peterson, Andrea Read Trng	E	01	010	640	000	357	185	Read Act Tchr Comp Trng	0.00	0.00
						Bollinger, Heather RE Sub	E	04	005	570	000	000	394	EdVisions Regal Eagle Staff	51.51	0.00
						Harris, Amy RE Sub	E	04	005	570	000	000	394	EdVisions Regal Eagle Staff	0.00	0.00
						Miller, Meghan RE Sub	E	04	005	570	000	000	394	EdVisions Regal Eagle Staff	0.00	0.00
						Schweisthal, RE	E	04	005	570	000	000	394	EdVisions Regal Eagle Staff	0.00	0.00
						Turi, Carrie	E	04	005	570	000	000	394	EdVisions Regal Eagle Staff	613.58	0.00
4727	202610	04/30/2026	P	JE	IDEAS 4/30 IDEAS adj		B	01	121	000				Due Frm Mn Children	\$95,709.56	\$95,709.56
						IDEAS 4/30 adj	R	01	000	000	000	000	211	General Education Aid	36,399.78	0.00
															0.00	36,399.78
4729	202610	04/30/2026	P	JE	recorde recode fin 343		E	01	010	620	000	000	394	Library	\$36,399.78	\$36,399.78
						C Waddel	E	01	010	620	000	343	396	Library Salary	2,252.45	0.00
						C Waddel	E	01	010	620	000	343	397	Library Benefits	0.00	2,061.97
															0.00	190.48
															\$2,252.45	\$2,252.45

Nerstrand Charter School #4055 Outstanding Payments by Payment Date

Bank: USB
Acct#: 152100023570

4/30/2026

Co	Pmt No	Pmt Type	Grp Code	Vendor	Pmt Date	Check No	Amount	
4055	9014	Check	1 1800	CSG DIRTWORKS	03/27/2026	17285	200.00	
	9037	Check	1 1738	E.O. JOHNSON CO. INC.	04/21/2026	17299	213.14	
	9039	Check	1 1798	FRANCIS ANIMAL AND PEST COM	04/21/2026	17300	102.01	
	9038	Check	1 1796	GRACE LUTHERAN CHURCH	04/21/2026	17301	8,554.72	
	9044	Check	1 1006	CITY OF NERSTRAND	04/30/2026	17307	270.28	
	9047	Check	1 1792	ON THE MOVE THERAPY SERVIC	04/30/2026	17308	3,162.50	
	9045	Check	1 1412	RATWIK, ROSZAK, & MALONEY, F	04/30/2026	17309	529.00	
	9046	Check	1 1703	TRACI LAFERRIERE	04/30/2026	17310	4,600.00	
						Bank	Total	<input type="text" value="17,631.65"/>
							Total	<input type="text" value="\$17,631.65"/>

Nerstrand Charter School #4055

Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
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2065	4055	LCCB		2095	Credit	A	04/29/26	Check	1	Miscellaneous						
RE Gifts NM repay/Amazon																
														119.71		0.00
										NM Repay Amazon				14.00		0.00
										RE Lewis				96.00		0.00
										RE Galbe				121.10		0.00
										Co-op Oil Gift				24.60		0.00
										Boxtops Gift						0.00

Receipt Total: \$375.41 \$0.00
 Deposit Total: \$375.41 \$0.00

2066	4055	LCCB		2096	Credit	A	04/30/26	Wire	1	Miscellaneous						
Color Run Merchant Deposits																
														20.00		0.00
										4/2 Merchant Color Run				50.00		0.00
										4/16 Merchant Color Run				100.00		0.00
										4/22 Merchant Color Run				100.00		0.00
										4/24 Merchant Color Run				100.00		0.00

Receipt Total: \$370.00 \$0.00
 Deposit Total: \$370.00 \$0.00

2067	4055	LCCB		2097	Credit	A	04/17/26	Check	1	Miscellaneous						
Gifts RE																
														2,210.00		0.00
										PTO Gift for Sci Museum				271.33		0.00
										Banco Gift Mcdonalds				600.00		0.00
										Richard Hanson Gift				70.00		0.00
										RE Allstar				182.00		0.00
										RE Bonde				161.00		0.00
										RE Jones				49.00		0.00
										RE Allstar				126.00		0.00
										RE Wagner				108.00		0.00
										RE Galbe				60.00		0.00
										RE Leister				80.00		0.00
										RE Broin				15.00		0.00
										RE Pick						0.00

Receipt Total: \$3,932.33 \$0.00
 Deposit Total: \$3,932.33 \$0.00

Nerstrand Charter School #4055 Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
2068	4055	USB	Interest	2098	Credit A	04/30/26	4055 R 01 000 000 000 000 092	Wire 1		Miscellaneous					1,657.53	0.00
Receipt Total:															\$1,657.53	\$0.00
Deposit Total:															\$1,657.53	\$0.00
2069	4055	USB	Interest	2099	Credit A	04/30/26	4055 R 01 000 000 000 000 092	Wire 1		Miscellaneous					433.21	0.00
Receipt Total:															\$433.21	\$0.00
Deposit Total:															\$433.21	\$0.00
2070	4055	USB	IDEAS	2100	Credit A	04/15/26	4055 R 01 000 000 000 740 360	Wire 1		MDE					46,600.75	0.00
							4055 R 01 000 000 000 348 300			Building Lease Aid					15,220.68	0.00
							4055 R 01 000 000 000 314 300			Paraprofessional Tmg Rev					1,307.87	0.00
Receipt Total:															\$63,129.30	\$0.00
Deposit Total:															\$63,129.30	\$0.00
2071	4055	USB	IDEAS	2101	Credit A	04/30/26	4055 R 01 000 000 000 000 211	Wire 1		MDE					26,586.12	0.00
Receipt Total:															\$26,586.12	\$0.00
Deposit Total:															\$26,586.12	\$0.00
2072	4055	USB	FY25 Tuition Bill Pmt	2102	Credit A	04/24/26	4055 B 01 121 000	Wire 1		MDE					44,347.40	0.00
Receipt Total:															\$44,347.40	\$0.00
Deposit Total:															\$44,347.40	\$0.00
2073	4055	USB	MA IEP FFY26	2103	Credit A	04/02/26	4055 R 01 000 000 000 372 071	Wire 1		MDE					982.14	0.00
Receipt Total:															\$982.14	\$0.00
Deposit Total:															\$982.14	\$0.00

Nerstrand Charter School #4055
Reconciliation Worksheet Report
04/30/2026

Audit No	Statement Date	Co	Bank Code	Bank Name/Description
1348	04/30/2026	4055	LCCB	Lake Country Community Bank
				Lake Country Community Bank

Worksheet has been Finalized

Statement Amount	87,402.39
Deposits in Transit	0.00
<u>Outstanding Payments</u>	
Checks	0.00
Wires	0.00
SHR - Payments	0.00
SHR - Third Party	0.00
Cash	0.00
ACH	0.00
<u>Adjustment Amount</u>	<u>0.00</u>
Amount Per Bank	87,402.39
GL Account Balance	<u>87,402.39</u>
Difference	0.00

Co	L	Fd	Org	Pro	Crs	Fln	O/S	Ty
4055	B	01	101	003				F

Adjustments
 00/00/0000

Nerstrand Charter School #4055
Reconciliation Worksheet Report
04/30/2026

Audit No	Statement Date	Co	Bank Code	Bank Name/Description
1349	04/30/2026	4055	USB	US BANK CHECKING ACCOUNT

Worksheet has been Finalized

Statement Amount	758,520.76
Deposits in Transit	0.00
<u>Outstanding Payments</u>	
Checks	17,631.65
Wires	0.00
SHR - Payments	0.00
SHR - Third Party	0.00
Cash	0.00
ACH	0.00
<u>Adjustment Amount</u>	<u>0.00</u>
Amount Per Bank	740,889.11
GL Account Balance	<u>740,889.11</u>
Difference	0.00

Co	L	Fd	Org	Pro	Crs	Fin	O/S	Ty
4055	B	01	101	000				F

Adjustments
00/00/0000

Detail Payment Register by Vendor

Check Number: 0-2147483647 Payment Date: 4/1/2026-4/30/2026 Period: 202610-202610 Void Status: N

Code	Rcd	Vendor	Bank	Check No	Pmt/Void Date	Pmt Type
1187		AMAZON.COM				
		LCCB				Wire
	E 01	010	203	000 000 401		\$39.96
	E 01	010	203	000 000 401		\$27.78
	E 01	010	203	000 000 401		\$51.97
PO#:		Voucher #:	9121	Invoice No: 20260430	4/30/2026	
						Paid Amt: \$119.71
						Check Amount: \$119.71
						Vendor Total: \$119.71

Code	Rcd	Vendor	Bank	Check No	Pmt/Void Date	Pmt Type
1732		CAPITAL ONE				
		PO BOX 4069 CAROL STREAM, IL 60197-4069				Wire
	E 01	010	420	000 740 433		\$14.31
	E 01	010	203	000 000 430		\$0.00
	E 01	010	203	000 000 430		\$75.24
	E 01	010	203	000 000 401		\$77.59
	E 01	005	720	000 000 401		\$30.41
	E 01	005	720	000 000 401		\$162.64
	E 01	010	203	000 000 401		\$107.58
	E 01	005	810	000 000 401		\$75.15
	E 01	010	203	000 000 460		\$386.10
	E 01	010	203	000 000 430		\$207.95
	E 01	010	203	000 000 430		\$9.98
	E 01	005	720	000 000 401		\$75.38
	E 01	010	203	000 000 430		\$23.65
	E 01	010	420	000 740 433		\$39.80
	E 01	010	203	000 000 430		\$182.86
	E 01	010	203	000 000 430		\$27.99
	E 01	005	110	000 000 329		\$4.14
	E 01	010	203	000 000 430		\$168.36
	E 01	005	810	000 000 401		\$13.23
	E 01	005	810	000 000 401		\$29.51
	E 01	010	203	000 000 430		\$111.33
	B 01	131	000			\$1,399.00
	E 01	010	203	000 000 369		\$2,210.00
	E 01	005	110	000 000 329		\$4.06
PO#:		Voucher #:	9109	Invoice No: 20260405	4/5/2026	
						Paid Amt: \$5,436.26
						Check Amount: \$5,436.26
						Vendor Total: \$5,436.26

Code	Rcd	Vendor	Bank	Check No	Pmt/Void Date	Pmt Type
1802		MERCHANT ONE	LCCB			Wire
			E 01 005 110 000 000 305			
						color run process fee
PO#:		Voucher #:	9128 Invoice	Invoice No: 20260402	4/2/2026	\$34.95
						Paid Amt: \$34.95
						Check Amount: \$34.95
						Vendor Total: \$34.95
1673		METRONET INC	LCCB			Wire
			E 01 005 110 000 000 320			
						Phone
PO#:		Voucher #:	9107 Invoice	Invoice No: 1705956	4/5/2026	\$198.97
						Paid Amt: \$198.97
						Check Amount: \$198.97
						Vendor Total: \$198.97
1700		USBANK	LCCB			Wire
			E 01 005 110 000 000 320			
						Phone
PO#:		Voucher #:	9127 Invoice	Invoice No: 1677211	4/20/2026	\$239.00
						Paid Amt: \$239.00
						Check Amount: \$239.00
						Vendor Total: \$437.97
1700		USBANK	USB			Wire
			E 01 005 110 000 000 305			
						fee
PO#:		Voucher #:	9129 Invoice	Invoice No: 20260414	4/14/2026	\$13.81
						Paid Amt: \$13.81
						Check Amount: \$13.81
						Vendor Total: \$13.81
1017		XCEL ENERGY	USB			Wire
			E 01 005 810 000 000 330			
						2/26-3/29
PO#:		Voucher #:	9108 Invoice	Invoice No: 971240590	4/5/2026	\$1,533.94
						Paid Amt: \$1,533.94
						Check Amount: \$1,533.94
						Vendor Total: \$1,533.94
						Report Total: \$7,576.64

NERSTRAND ELEMENTARY SCHOOL #4055
FY2027 Draft Budget

	FY2026 Rv Bdgt	FY2027 Drft Bdgt	FY27 Notes
GENERAL FUND			
REVENUES			
01 000 000 000 000 050	9,345.86	15,360.00	\$55*142 fees, \$185*28+\$210*5+\$40*33 Eagle Bluff
01 000 000 000 372 071	8,510.82	8,510.82	equal to PY
01 000 000 000 092	25,000.00	25,000.00	equal to PY
01 000 000 000 096	13,300.00	13,300.00	equal to PY
01 000 000 016 000 096	500.00	500.00	equal to PY
01 000 000 017 000 096	0.00	7,800.00	equal to FY24
01 000 000 000 000 619	-17,078.09	-17,078.09	equal to PY
01 000 000 017 000 619	0.00	-1,183.49	equal to FY24
01 000 000 000 000 620	27,923.00	27,923.00	equal to PY
01 000 000 017 000 620	0.00	12,700.74	equal to FY24
01 000 000 000 000 201	7,767.33	6,769.70	6769.70 fy26 whatif 142 adm 2.69% inc basic
01 000 000 000 000 211	1,050,704.00	1,175,611.87	1,175,611.87 fy26 whatif 142 adm 2.69% inc basic
01 000 000 000 312 300	9,442.34	9,442.34	equal to PY
01 000 000 000 314 300	1,453.19	1,366.03	equal to PY expense
01 000 000 000 343 300	10,000.00	10,000.00	equal to expense max 10K
01 000 000 000 348 300	170,820.00	170,820.00	
01 000 000 000 414 400	1,700.06	1,700.06	equal to expense max alloc
01 000 000 000 419 400	23,547.47	23,000.00	equal to expense max alloc
01 000 000 000 420 400	201.44	201.44	equal to expense max alloc
01 000 000 000 425 400	4,490.18	4,490.18	equal to expense max alloc
01 000 000 000 514 500	29,734.00	31,642.00	equal to expense max alloc
01 000 000 000 740 360	446,569.80	481,251.08	equal to expense max alloc
	1,823,931.40	2,009,127.68	95% expense 100% transpo
REVENUES TOTAL			
EXPENDITURES			
EDVISIONS SALARY & BENEFIT			
01 005 050 000 000 305	120,123.01	134,119.28	
01 010 640 000 000 394	847.47	847.47	
01 010 640 000 314 305	1,366.03	1,366.03	
01 010 201 000 000 394	102,343.13	106,061.11	
01 010 203 000 000 394	428,443.15	448,615.16	
01 010 204 000 414 303	1,700.06	1,700.06	
01 010 204 000 514 303	29,734.00	31,642.00	
01 010 240 000 000 394	62,167.70	83,667.61	
01 010 258 000 000 394	12,731.25	65,835.48	
01 010 620 000 000 394	2,252.45	1,814.85	
01 010 620 000 343 396	7,938.03	8,185.15	
01 010 620 000 343 397	812.89	564.85	
01 010 407 000 740 396	58,526.76	70,647.26	
01 010 407 000 740 397	12,239.48	23,407.00	
01 010 411 000 740 396	63,403.80	67,048.48	
01 010 411 000 740 397	20,480.19	22,431.91	
01 010 411 013 740 396	1,887.86	1,887.86	
01 010 411 013 740 397	518.52	518.52	
01 010 420 000 740 396	158,608.24	152,349.20	
01 010 420 000 740 397	25,946.93	28,709.35	

NERSTRAND ELEMENTARY SCHOOL #4055
FY2027 Draft Budget

	FY2026 Rv Bdgt	FY2027 Drft Bdgt	FY27 Notes
01 010 203 016 000 401	150.00	150.00	150.00
01 010 258 000 000 401	159.99	0.00	0.00
01 010 620 000 343 405	1,249.08	1,250.00	1,250.00
01 010 203 000 000 406	3,790.10	4,000.00	4,000.00
01 010 203 000 000 430	10,200.00	10,200.00	10,200.00
01 010 203 000 000 460	8,700.00	8,000.00	8,000.00
01 010 203 000 000 466	5,000.00	5,000.00	5,000.00
01 010 240 000 000 430	500.00	500.00	500.00
01 010 258 000 000 406	128.60	0.00	0.00
01 010 258 000 000 430	600.00	650.00	650.00
01 010 620 000 000 470	104.49	500.00	500.00
01 010 400 000 372 401	3,980.00	0.00	0.00
01 010 400 000 372 405	1,298.45	1,300.00	1,300.00
01 010 420 000 419 401	211.11	200.00	200.00
01 010 420 000 419 405	1,236.50	1,300.00	1,300.00
01 010 420 000 740 433	4,400.00	4,400.00	4,400.00
SUPPLIES TOTAL	54,244.61	49,894.30	
CAPITAL EXPENDITURES			
01 010 203 000 000 560	2,557.68	2,557.68	\$213.14/mo
CAPITAL EXPENDITURES TOTAL	2,557.68	2,557.68	
OTHER EXPENDITURES			
01 005 010 000 000 820	15,149.03	15,149.03	equal to PY
01 005 110 000 000 820	2,735.00	2,735.00	remove MACS keep MSBA
OTHER EXPENDITURES TOTAL	17,884.03	17,884.03	
EXPENDITURES TOTAL	1,860,153.93	2,023,320.03	
NET INCOME	-36,222.53	-14,192.35	
BEGINNING BALANCE	792,437.03	756,214.50	
ENDING BALANCE	756,214.50	742,022.16	
FUND BALANCE AS % OF EXPENDITURES	40.65%	36.67%	
FUND 04			
REVENUES			
04 000 000 000 000 050	9,430.00	9,430.00	equal to PY
REVENUES TOTAL	9,430.00	9,430.00	
EXPENDITURES			
04 005 570 000 000 394	9,121.34	7,852.67	
04 005 570 000 000 401	150.21	150.21	equal to PY
EXPENDITURES TOTAL	9,271.55	8,002.88	
NET INCOME	158.45	1,427.12	
BEGINNING BALANCE	842.95	1,001.40	
ENDING BALANCE	1,001.40	2,428.52	

Nerstrand 2026-2027 Salary Scale

Based on 95% prior year #656 (prorated for 7.5 hour contract day)

Step	AdminAssist	BS/BA + 15	BS/BA + 30	BS/BA + 45	MS/MA	MS/MA + 15	MS/MA + 30
1	45,351	46,085	47,175	48,645	50,110	51,017	54,491
2	46,753	47,471	48,572	50,259	51,951	52,859	56,332
3	48,104	48,934	50,204	52,073	53,955	54,852	58,318
4	49,544	50,411	51,834	53,892	55,901	56,841	60,304
5	51,030	52,009	53,460	55,695	57,925	58,817	62,274
6	52,520	53,636	55,260	57,622	59,984	60,885	64,326
7	54,052	55,243	57,054	59,548	62,044	62,936	66,373
8	54,052	57,065	58,838	61,466	64,085	64,983	68,407
9	54,052	58,928	60,918	63,535	66,154	67,048	70,670
10	54,052	60,782	63,066	65,689	68,300	69,200	72,808
11	54,052	62,624	65,413	68,030	70,647	71,537	74,962
12	54,052	64,558	67,857	70,421	72,992	73,958	77,318
13	54,052	67,437	70,671	73,182	75,704	76,657	79,952
14	58,320	72,172	75,518	78,119	80,725	81,716	85,120

* Director salary @ regular salary + 20%

Substitute teacher rate is \$25 per hour.

Nerstrand 2026-2027 Special Education Paraprofessional Hourly Rates

Based on #656 2025-2026

Base Hourly Rate \$21.10 per hour
Special Education Paraprofessional Substitute hourly rate is \$19.00

Longevity Increases

After 3 years of service	\$1.00 per hour
After 5 years of service	\$1.25 per hour
After 10 years of service	\$1.75 per hour
After 15 years of service	\$2.25 per hour
After 20 years of service	\$2.75 per hour
After 25 years of service	\$3.25 per hour
After 30 years of service	\$3.75 per hour

Average 20 or more hours per week required to be eligible for longevity increases

Maximum hourly rate is \$24.85

Example: Completed 10 years of service, initial hourly rate is \$21.10 + \$1.75.

After 15 years of service, assuming the same scale the increase would be \$21.10 + \$2.25

**EdVisions Cooperative Inc.
July 1, 2026 - June 30, 2027**

Medica Health Insurance Comparison

This is only an outline. Detailed benefits are in the certificate of coverage and prevail with any discrepancy.
Full time employees are eligible on the first of the month following 30 days of employment.

Benefit	Medica \$1,500 Copay Plan	Medica \$4,000 Plan High Deductible Plan	Medica \$5,500 Plan High Deductible Health
Deductible (Calendar Year)	\$1,500 Single \$4,500 Family	\$4,000 Single \$8,000 Family	\$5,500 Single \$11,000 Family
Out of Pocket Maximum (Calendar Year)	\$4,500 Single \$9,000 Family	\$5,000 Single \$10,000 Family	\$6,500 Single \$13,000 Family
Preventive Care	100% Covered	100% Covered	100% Covered
Office visits – Injury or Emergency Room Facility	\$45 Co Pay Deductible then 25%	Deductible then 0% Deductible then 0%	100% After Deductible 100% After Deductible
Emergency Room Professional Charges	Deductible then 25%	Deductible then 0%	100% After Deductible
Prescription Drugs	\$12 Generics/\$50 Formulary Brand/\$90 Non-formulary Brand, Specialty 20% up to \$200/script	\$12 Generics/\$50 Formulary Brand/\$90 Non-formulary Brand, Specialty 25% up to \$200/script	\$12 Generics/\$50 Formulary Brand/\$90 Non-formulary Brand, Specialty 25% up to \$200/script
Monthly Rates:	Passport Network	Passport Network	Passport Network
Employee	\$1,027.74	\$905.59	\$835.27
Family	\$3,049.48	\$2,680.29	\$2,467.78
Monthly Rates:	Mayo Network	Mayo Network	Mayo Network

Note	You must doctor with the network - please see directory	You must doctor with the network - please see directory	You must doctor with the network - please see directory
Employee	\$997.75	\$879.26	\$810.06
Family	\$2,958.83	\$2,600.72	\$2,394.59

Monthly Rates:			
	Elect Network	Elect Network	Elect Network
Note	You must doctor with the network - please see directory	You must doctor with the network - please see directory	You must doctor with the network - please see directory
Employee	\$902.78	\$795.89	\$734.36
Family	\$2,671.80	\$2,348.75	\$2,162.81

Monthly Rates:			
	Essentia Network	Essentia Network	Essentia Network
Note	You must doctor with the network - please see directory	You must doctor with the network - please see directory	You must doctor with the network - please see directory
Employee	\$827.80	\$730.08	\$673.82
Family	\$2,445.18	\$2,149.83	\$1,979.82
<i>Please see the Medica plan summaries for additional details on the plans listed above.</i> <u><i>NOTE: The above rates are based on In-Network rates. See plan summaries for the Out-of-Network rates.</i></u>			

525 VIOLENCE PREVENTION

I. PURPOSE

The purpose of this policy is to recognize that violence has increased and to identify measures that the charter school will take in an attempt to maintain a learning and working environment that is free from violent and disruptive behavior.

The charter school board is committed to promoting healthy human relationships and learning environments that are physically and psychologically safe for all members of the school community. It further believes that students are the first priority and they should be protected from physical or emotional harm during school activities and on school grounds, buses, or field trips while under school supervision.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the charter school is to strictly enforce its School Weapons Policy.
- B. The policy of the charter school is to act promptly in investigating all acts, or formal or informal complaints, of violence and take appropriate disciplinary action against any student or staff member who is found to have violated this policy or any related policy.
- C. The administration will periodically review discipline policies and procedures, prepare revisions if necessary, and submit them to the school board for review and adoption.
- D. The charter school will implement approved violence prevention strategies to promote safe and secure learning environments, to diminish violence

in our schools, and to aid in the protection of children whose health or welfare may be jeopardized through acts of violence.

III. IMPLEMENTATION OF POLICY

A. The charter school board will review and approve policies to prevent and address violence in our schools. The executive director or designee will develop procedures to effectively implement the school weapons and violence prevention policies. It shall be incumbent on all students and staff to observe all policies and report violations to the school administration.

B. The school board and administration will inform staff and students annually of policies and procedures related to violence prevention and weapons.

C. The charter school will act promptly to investigate all acts and formal and informal complaints of violence and take appropriate disciplinary action against any student or staff member who is found to have violated this policy or any related policy.

D. The consequences set forth in the School Weapons Policy will be imposed upon any student or nonstudent who possesses, uses or distributes a weapon when in a school location.

E. The consequences set forth in the charter school Hazing Prevention Policy will be imposed upon any student or staff member who commits an act against a student or staff member; or coerces a student or staff member into committing an act, that creates a substantial risk of harm to a person in order for the student or staff member to be initiated into or affiliated with an organization, or for any other purpose.

F. Students who engage in assault or violent behavior will be removed from the classroom immediately and for a period of time deemed appropriate by the principal, in consultation with the teacher, pursuant to the Student Discipline Policy.

G. Students with disabilities may be expelled for behavior unrelated to their disabilities, subject to the procedural safeguards required by the Individuals with Disabilities Education Act (IDEA), Section 504 of the Rehabilitation Act of 1973, and the Minnesota Pupil Fair Dismissal Act.

H. Procedures will be developed for the referral of any person in violation of this policy or the weapons policy to the local law enforcement agency in accordance with Minnesota Statutes, section 121A.05.

I. Students who wear objectionable emblems, signs, words, objects, or pictures on clothing communicating a message that is racist, sexist, or otherwise derogatory to a protected minority group or which connotes gang membership or that approves, advances, or provokes any form of religious, racial, or sexual harassment or violence against other individuals as defined in the Harassment and Violence Policy will be subject to the procedures set forth in the Student Dress and Appearance Policy. "Gang" as used in this policy means any ongoing organization, association, or group of three or more persons, whether formal or informal, having as one of its primary activities the commission of one or more criminal acts, which has an identifiable name or identifying sign or symbol, and whose members individually or collectively engage in or whose members engaged in a pattern of criminal gang activity. A "pattern of gang activity" means the commission, attempt to commit, conspiring to commit, or solicitation of two or more criminal acts, provided the criminal acts were committed on separate dates or by two or more persons who are members of or belong to the same criminal street gang.

J. This policy is not intended to abridge the rights of students to express political, religious, philosophical, or similar opinions by wearing apparel on which such messages are stated. Such messages are acceptable as long as they are not lewd, vulgar, obscene, defamatory, profane, denote gang affiliation, advocate harassment or violence against others, are likely to disrupt the education process, or cause others to react in a violent or illegal manner.

IV. PREVENTION STRATEGIES

The charter school has adopted and will implement the following prevention strategies to promote safe and secure learning environments, to diminish violence in our schools, and to aid in the protection of children whose health or welfare may be jeopardized through acts of violence.

- A. Adopt a charter school crisis management policy to address potential violent crisis situations in the charter school.
- B. Provide training in recognition, prevention, and safe responses to violence and development of a positive school climate.
- C. In-service training for necessary personnel in aspects of reporting, visibility, and supervision as deterrents to violence.
- D. In-service training for charter school personnel will comply with mandatory reporting requirements under Minnesota's Reporting of Maltreatment of Minors law.
- E. Promote student safety responsibility by encouraging the reporting of suspicious individuals and unusual activities on school grounds.
- F. Establish clear charter school rules that prevent and deter violence.
- G. Expose students to various cultures and backgrounds, to develop mutual respect and understanding of shared experiences and values among students, and to promote the message of inclusion.
- H. Develop curriculum that teaches social skills such as maintaining self-control, building communications skills, forming friendships, resisting peer pressure, being appropriately assertive, forming positive relationships with adults, and resolving conflict in nonviolent ways.
- I. Develop student safety forums that both inform and elicit students' ideas about particular safety problems in the building.

- J. Develop a student photo or name identification system for quick identification of the student in case of emergency.
- K. Develop a staff photo or name identification system using identification badges for quick identification of unauthorized people on campus.
- L. Require all visitors to check-in the main office upon their arrival and state their business at the charter school. A visitor badge may be issued for easy identification that the visitor is authorized to be present in the school building.
- M. Use curriculum on character education including, but not limited to, character qualities such as attentiveness, truthfulness, respect for authority, diligence, gratefulness, self-discipline, patience, forgiveness, respect for others, peacemaking, and resourcefulness.

V. STUDENT SUPPORT

- A. Students will have access to school-based student service professionals, when available, including counselors, nurses, social workers, and psychologists who are knowledgeable in methods to assist students with violence prevention and intervention.
- B. Students will be apprised of school board policies designed to protect their personal safety.
- C. Students will be provided with information as to charter school and building rules regarding weapons and violence.
- D. Students will be informed of resources for violence prevention and proper reporting.

VI. PERSONNEL

- A. Charter school personnel shall comply with the School Weapons Policy and the school Hazing Prevention Policy.

B. Charter school personnel shall be knowledgeable of violence prevention policies and report any violation to school administration immediately. Charter school personnel will be informed annually as to school and building rules regarding weapons and violence prevention.

C. Charter school personnel or agents of the school shall not engage in emotionally abusive acts including malicious shouting, ridicule, and/or threats or other forms of corporal punishment or prone restraint.

Legal References: Minn. Stat. § 13.43, Subd. 16 (Personnel Data)
Minn. Stat. § 120B.22 (Violence Prevention Education)
Minn. Stat. § 120B.232 (Character Development Education)
Minn. Stat. § 120B.234 (Child Sexual Abuse Prevention Education)
Minn. Stat. § 121A.035 (Crisis Management Policy)
Minn. Stat. § 121A.05 (Policy to Refer Firearms Possessor)
Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)
Minn. Stat. § 121A.44 (Expulsion for Possession of Firearm)
Minn. Stat. § 121A.61 (Discipline and Removal of Students from Class)
Minn. Stat. § 121A.64 (Notification)
Minn. Stat. § 121A.69 (Hazing Policy)
Minn. Stat. § 124E.03 (Applicable Law)
Minn. Stat. § 181.967, Subd. 5 (School District Disclosure of Violence or Inappropriate Sexual Contact)
Minn. Stat. Ch. 260E (Reporting of Maltreatment of Minors)
18 U.S.C. § 921 (Definition of Firearm)
20 U.S.C. § 1400 *et seq.* (Individuals with Disabilities Education Improvement Act of 2004)
29 U.S.C. § 794 *et seq.* (Rehabilitation Act of 1973, § 504)
Tinker v. Des Moines Indep. Sch. Dist., 393 U.S. 503 (1969)
Stephenson v. Davenport Cmty. Sch. Dist., 110 F.3d 1303 (8th Cir. 1997)
McIntire v. Bethel School, 804 F.Supp. 1415 (W.D. Okla. 1992)
Olesen v. Board of Educ. of Sch. Dist. No. 228, 676 F.Supp. 820 (N.D. Ill. 1987)

Cross References: MSBA/MASA Model Policy 413 (Harassment and Violence)
MSBA/MASA Model Policy 501 (Charter School Weapons Policy)
MSBA/MASA Model Policy 504 (Student Dress and Appearance)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 507 (Corporal Punishment)
MSBA/MASA Model Policy 514 (Bullying Prohibition Policy)
MSBA/MASA Model Policy 526 (Hazing Prohibition)
MSBA/MASA Model Policy 529 (Staff Notification of Violent Behavior
by Students)

526 HAZING PROHIBITION

I. PURPOSE

The purpose of this policy is to maintain a safe learning environment for students and staff that is free from hazing. Hazing activities of any type are inconsistent with the educational goals of the charter school and are prohibited at all times.

II. GENERAL STATEMENT OF POLICY

- A. No student, teacher, administrator, volunteer, contractor, or other employee of the charter school shall plan, direct, encourage, aid, or engage in hazing.
- B. No teacher, administrator, volunteer, contractor, or other employee of the charter school shall permit, condone, or tolerate hazing.
- C. Apparent permission or consent by a person being hazed does not lessen the prohibitions contained in this policy.
- D. Retaliation against a victim, good faith reporter, or a witness of hazing is prohibited.
- E. False accusations or reports of hazing against a student, teacher, administrator, volunteer, contractor, or other employee are prohibited.
- F. A person who engages in an act of hazing, reprisal, retaliation, or false reporting of hazing or permits, condones, or tolerates hazing shall be subject to discipline or other remedial responses for that act in accordance with the charter school's policies and procedures.

Consequences for students who commit, tolerate, or are a party to prohibited acts of hazing may range from remedial responses or positive behavioral interventions up to and including suspension and/or expulsion.

Consequences for employees who permit, condone, or tolerate hazing or engage in an act of reprisal or intentional false reporting of hazing may result in disciplinary action up to and including termination or discharge.

Consequences for other individuals engaging in prohibited acts of hazing may include, but not be limited to, exclusion from charter school property and events and/or termination of services and/or contracts.

G. This policy applies to hazing that occurs during and after school hours, on or off school premises or property, at school functions or activities, or on school transportation.

H. A person who engages in an act that violates school policy or law in order to be initiated into or affiliated with a student organization shall be subject to discipline for that act.

I. The charter school will act to investigate all complaints of hazing and will discipline or take appropriate action against any student, teacher, administrator, volunteer, contractor, or other employee of the charter school who is found to have violated this policy.

III. DEFINITIONS

A. “Hazing” means committing an act against a student, or coercing a student into committing an act, that creates a substantial risk of harm to a person, in order for the student to be initiated into or affiliated with a student organization, or for any other school-related purpose. The term hazing includes, but is not limited to:

1. Any type of physical brutality such as whipping, beating, striking, branding, electronic shocking, or placing a harmful substance on the body.
2. Any type of physical activity such as sleep deprivation, exposure to weather, confinement in a restricted area, calisthenics, or other activity that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student.
3. Any activity involving the consumption of any alcoholic beverage, drug, tobacco product, or any other food, liquid, or substance that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student.
4. Any activity that intimidates or threatens the student with ostracism, that subjects a student to extreme mental stress, embarrassment, shame, or humiliation, that adversely affects the mental health or dignity of the student or discourages the student from remaining in school.
5. Any activity that causes or requires the student to perform a task that involves violation of state or federal law or of charter school policies or regulations.

B. “Immediately” means as soon as possible but in no event longer than twenty-four (24) hours.

C. “On school premises or charter school property, or at school functions or activities, or on school transportation” means all charter school buildings, school grounds, and school property or property immediately adjacent to school grounds, school bus stops, school buses, school vehicles, school contracted vehicles, or any other vehicles approved for charter school purposes, the area of entrance or departure from school grounds, premises, or events, and all school-related functions, school-sponsored activities, events, or trips. Charter school property also may mean a student’s walking route to or from school for purposes of attending school or school-related functions, activities, or events. While prohibiting hazing at these locations and events, the charter school does not

represent that it will provide supervision or assume liability at these locations and events.

D. “Remedial response” means a measure to stop and correct hazing, prevent hazing from recurring, and protect, support, and intervene on behalf of a student who is the target or victim of hazing.

E. “Student” means a student enrolled in a public school or a charter school.

F. “Student organization” means a group, club, or organization having students as its primary members or participants. It includes grade levels, classes, teams, activities, or particular school events. A student organization does not have to be an official school organization to come within the terms of this definition.

IV. REPORTING PROCEDURES

A. Any person who believes he or she has been the target or victim of hazing or any person with knowledge or belief of conduct which may constitute hazing shall report the alleged acts immediately to an appropriate charter school official designated by this policy. A person may report hazing anonymously. However, the charter school may not rely solely on an anonymous report to determine discipline or other remedial responses.

B. The charter school encourages the reporting party to use the report form available from the principal or building supervisor of each building or available from the charter school office, but oral reports shall be considered complaints as well.

The building principal, the principal’s designee, or the building supervisor (hereinafter the “building report taker”) is the person responsible for receiving reports of hazing at the building level. Any adult charter school personnel who receives a report of hazing prohibited by this policy shall inform the building report taker immediately. Any person may report hazing directly to a charter school human rights officer or to the executive director. If the complaint involves the building report taker, the complaint shall be made or filed directly with the

executive director or the charter school human rights officer by the reporting party or complainant.

The building report taker shall ensure that this policy and its procedures, practices, consequences, and sanctions are fairly and fully implemented and shall serve as a primary contact on policy and procedural matters.

C. A teacher, administrator, volunteer, contractor, and other school employees shall be particularly alert to possible situations, circumstances, or events which might include hazing. Any such person who witnesses, observes, receives a report of, or has other knowledge or belief of conduct which may constitute hazing shall make reasonable efforts to address and resolve the hazing and shall inform the building report taker immediately. Charter school personnel who fail to inform the building report taker of conduct that may constitute hazing or who fail to make reasonable efforts to address and resolve the hazing in a timely manner may be subject to disciplinary action.

D. Submission of a good faith complaint or report of hazing will not affect the complainant or reporter's future employment, grades, work assignments, or educational or work environment.

E. Reports of hazing are classified as private educational and/or personnel data and/or confidential investigative data and will not be disclosed except as permitted by law. The building report taker, in conjunction with the responsible authority, shall be responsible for keeping and regulating access to any report of hazing and the record of any resulting investigation.

F. The charter school will respect the privacy of the complainant(s), the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the charter school's legal obligations to investigate, to take appropriate action, and to comply with any discovery or disclosure obligations.

V. CHARTER SCHOOL ACTION

A. Within three (3) days of the receipt of a complaint or report of hazing, the charter school shall undertake or authorize an investigation by charter school officials or a third party designated by the charter school.

B. The building report taker or other appropriate charter school officials may take immediate steps, at their discretion, to protect the target or victim of the hazing, the complainant, the reporter, and students or others pending completion of an investigation of alleged hazing prohibited by this policy.

C. The alleged perpetrator of the hazing shall be allowed the opportunity to present a defense during the investigation or prior to the imposition of discipline or other remedial responses.

D. Upon completion of an investigation that determines hazing has occurred, the charter school will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination, or discharge. Disciplinary consequences will be sufficiently severe to try to deter violations and to appropriately discipline prohibited behavior. Charter school action taken for violation of this policy will be consistent with the requirements of applicable collective bargaining agreements; applicable statutory authority, including the Minnesota Pupil Fair Dismissal Act; and applicable charter school policies and regulations.

E. The charter school is not authorized to disclose to a victim private educational or personnel data regarding an alleged perpetrator who is a student or employee of the charter school. School officials will notify the parent(s) or guardian(s) of students who are targets or victims of hazing and the parent(s) or guardian(s) of alleged perpetrators of hazing who have been involved in a reported and confirmed hazing incident of the remedial or disciplinary action taken, to the extent permitted by law.

F. In order to prevent or to respond to hazing committed by or directed against a child with a disability, the charter school shall, where determined appropriate by the child's individualized education program (IEP) team or Section 504 team, allow the child's IEP or Section 504 plan to be drafted to address the

skills and proficiencies the child needs as a result of the child's disability to allow the child to respond to or not to engage in hazing.

VI. RETALIATION OR REPRISAL

The charter school will discipline or take appropriate action against any student, teacher, administrator, volunteer, contractor, or other employee of the charter school who commits an act of reprisal or who retaliates against any person who asserts, alleges, or makes a good faith report of alleged hazing, who provides information about hazing, who testifies, assists, or participates in an investigation of alleged hazing, or who testifies, assists, or participates in a proceeding or hearing relating to such hazing. Retaliation includes, but is not limited to, any form of intimidation, reprisal, harassment, or intentional disparate treatment. Disciplinary consequences will be sufficiently severe to deter violations and to appropriately discipline the individual(s) who engaged in the prohibited conduct. Remedial responses to the prohibited conduct shall be tailored to the particular incident and nature of the conduct.

VII. DISSEMINATION OF POLICY

- A. This policy shall appear in each school's student handbook and in each school's building and staff handbooks.
- B. The charter school will develop a method of discussing this policy with students and employees.

Legal References: Minn. Stat. § 121A.031 (School Student Bullying Policy)
Minn. Stat. § 121A.0311 (Notice of the Rights and Responsibilities of Students and Parents Under the Safe and Supportive Minnesota Schools Act)
Minn. Stat. § 121A.40-121A.56 (Pupil Fair Dismissal Act)
Minn. Stat. § 121A.69 (Hazing Policy)

Cross References: MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of Charter School Employees)
MSBA/MASA Model Policy 413 (Harassment and Violence)

MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 514 (Bullying Prohibition Policy)
MSBA/MASA Model Policy 525 (Violence Prevention [Applicable to
Students and Staff])

528 STUDENT PARENTAL, FAMILY, AND MARITAL STATUS NONDISCRIMINATION

I. PURPOSE

Students are protected from discrimination on the basis of sex and marital status pursuant to Title IX of the Education Amendments of 1972 and the Minnesota Human Rights Act. This includes discrimination on the basis of pregnancy. The purpose of this charter school policy is to provide equal educational opportunity for all students and to prohibit discrimination on the grounds of sex, parental, family, or marital status.

II. GENERAL STATEMENT OF POLICY

A. The charter school provides equal educational opportunity for all students, and will not apply any rule concerning a student's actual or potential parental, family, or marital status which treats students differently on the basis of sex.

B. The charter school will not discriminate against any student, or exclude any student from its education program or activity, including any class or extracurricular activity, on the basis of such students' pregnancy, childbirth, false pregnancy, termination of pregnancy or recovery therefrom, unless the student requests voluntarily to participate in a separate portion of the program or activity of the recipient.

C. The charter school may require such a student to obtain the certification of a physician that the student is physically and emotionally able to continue participation in the normal education program or activity so long as such a certification is required of all students for other physical or emotional conditions requiring the attention of a physician.

D. The charter school will ensure that any separate and voluntary instructional program is comparable to that offered to non-pregnant students.

E. It is the responsibility of every charter school employee to comply with this policy.

F. The charter school board has designated **Administrative Assistant, Dana Jans at 205 South 2nd Street; Nerstrand, MN 55053; 507-333-6850** as its Title IX coordinator. This employee coordinates the charter school's efforts to comply with and carry out its responsibilities under Title IX.

G. Any student, parent or guardian having questions regarding the application of Title IX and its regulations and/or this policy should discuss them with the Title IX coordinator. Questions relating solely to Title IX and its regulations may be referred to the Assistant Secretary for Civil Rights of the United States Department of Education. In the absence of a specific designee, an inquiry or complaint should be referred to the executive director or the charter school human rights officer.

H. Any reports of unlawful discrimination under this policy will be handled, investigated and acted upon in the manner specified in the Title IX Sex Nondiscrimination Policy, Grievance Procedure and Process Policy.

Legal References: Minn. Stat. Ch. 363A (Minnesota Human Rights Act)
20 U.S.C. §§ 1681-1688 (Title IX of the Education Amendments of 1972)
34 C.F.R. Part 106 (Implementing Regulations of Title IX)

Cross References: MSBA/MASA Model Policy 102 (Equal Educational Opportunity)
MSBA/MASA Model Policy 413 (Harassment and Violence)
MSBA/MASA Model Policy 522 (Title IX Sex Nondiscrimination Policy, Grievance Procedure and Process)

529 STAFF NOTIFICATION OF VIOLENT BEHAVIOR BY STUDENTS

I. PURPOSE

In an effort to provide a safe school environment, the assigned classroom teacher and certain staff members should know whether a student to be placed in the classroom has a history of violent behavior. Additionally, decisions should be made regarding how to manage such a student.

The purpose of this policy is to address the circumstances in which data should be provided to classroom teachers and other school staff members about students with a history of violent behavior and to establish a procedure for notifying staff regarding the placement of students with a history of violent behavior.

II. GENERAL STATEMENT OF POLICY

A. Any staff member or other employee of the charter school who obtains or possesses information concerning a student in the building with a history of violent behavior shall immediately report said information to the principal of the building in which the student attends school.

B. The administration will meet with the assigned classroom teacher and other appropriate staff members for the purpose of notifying and determining how staff will manage such student.

C. Only staff members who have a legitimate educational interest in the information will receive notification.

III. DEFINITIONS

For purposes of this policy, the following terms have the meaning given them.

A. Administration

“Administration” means the executive director, building principal, or other designee.

B. Classroom Teacher

“Classroom teacher” means the instructional personnel responsible for the course or room to which a student is assigned at any given time, including a substitute hired in place of the classroom teacher.

C. History of Violent Behavior

1. A student will be considered to have a history of violent behavior if incident(s) of violence, including any documented physical assault of a charter school employee by the student, have occurred during the current or previous school year.

2. If a student has an incident of violence during the current or previous school year, that incident and all other past related or similar incidents of violence will be reported.

D. Incident(s) of Violence

“Incident(s) of violence” means willful conduct in which a student endangers or causes physical injury to the student, other students, a charter school employee, or surrounding person(s) or endangers or causes significant damage to charter school property, regardless of whether related to a disability or whether discipline was imposed.

E. Legitimate Educational Interest

“Legitimate educational interest” includes interest directly related to classroom instruction, teaching, student achievement and progress, discipline of a student, student health and welfare, and the ability to respond to a request for educational data. It includes a person’s need to know in order to:

1. Perform an administrative task required in the school or the employee’s contract or position description approved by the school board;
2. Perform a supervisory or instructional task directly related to the student’s education; or
3. Perform a service or benefit for the student or the student’s family such as health care, counseling, student job placement, or student financial aid.
4. Perform a task directly related to responding to a request for data.

F. School Staff Member

“School staff member” includes:

1. A person duly elected to the school board;
2. A person employed by the school board in an administrative, supervisory, instructional, or other professional position;
3. A person employed by the school board as a temporary substitute in a professional position for the period of his or her performance as a substitute; and
4. A person employed by, or under contract to, the school board to perform a special task such as a secretary, a clerk, a public information officer or data practices compliance official, an attorney, or an auditor for the period of his or her performance as an employee or contractor.

IV. PROCEDURE FOR STAFF NOTIFICATION OF STUDENTS WITH VIOLENT BEHAVIOR

A. Reports of Violent Behavior

Any staff member or other employee of the charter school who becomes aware of any information regarding the violent behavior of an enrolling student or any student enrolled in the charter school shall immediately report the information to the building principal where the student is enrolled or seeks to enroll.

B. Recipients of Notice

Each classroom teacher of a student with a history of violent behavior (see Paragraph III.C., above) will receive written notification from the administration prior to placement of the student in the teacher's classroom. In addition, written notice will be given by the administration to other school staff members who have a legitimate educational interest, as defined in this policy, when a student with a history of violent behavior is placed in a teacher's classroom. The administration will provide notice to anyone substituting for the classroom teacher or school staff member, who has received notice under this policy, that the substitute will be overseeing a student with a history of violent behavior.

The administration may provide other charter school employees or individuals outside of the charter school with information regarding a student, including information regarding a student's history of violent behavior, in accordance with the Protection and Privacy of Pupil Records Policy.

C. Determination of Who Receives Notice

The determination of which classroom teachers and school staff members have a legitimate educational interest in information regarding a student with a history of violent behavior will be made by either: (1) the charter school's Responsible Authority appointed by the school board under the Minnesota Government Data Practices Act or (2) the administration. In the event the administration makes this determination, the Responsible Authority will provide guidance to the administration as to what data will be shared.

D. Form of Written Notice

The notice given to classroom teachers and school staff members will be in writing and will include the following:

1. Name of the student;
2. Date of notice;
3. Notification that the student has been identified as a student with a history of violent behavior as defined in Paragraph III.C of this policy; and
4. Reminder of the private nature of the data provided.

E. Record of Notice

1. The administration will retain a copy of the notice or other documentation provided to classroom teachers and school staff members notified under this section.
2. Retention of the written notice or other documentation provided to classroom teachers and school staff members is governed by the approved Records Retention Schedule.

F. Meetings Regarding Students with a History of Violent Behavior

1. If the administration determines, in his or her discretion, that the classroom teacher and/or school staff members with a legitimate educational interest in such data reasonably require access to the details regarding a student's history of violent behavior for purposes of school safety and/or intervention services for the student, the administration also may convene a meeting to share and discuss such data.
2. The persons present at the meeting may have access to the data described in Paragraph IV.D., above.

G. Law Enforcement Reports

Staff members will be provided with notice of disposition orders or law enforcement reports received by the charter school in accordance with the Protection and Privacy of Pupil Records Policy. When appropriate, information obtained from disposition orders or law enforcement reports also may be included in a Notification of Violent Behavior.

V. MAINTENANCE AND TRANSFER OF RECORDS

A report, notice, or documentation pertaining to a student with a history of violent behavior are educational records of a student and will be retained, maintained, and transferred to a school or charter school in which a student seeks to enroll in accordance with the Protection and Privacy of Pupil Records Policy.

VI. PARENTAL NOTICE

A. The administration will notify parents annually that the charter school gives classroom teachers and other school staff members notice about students' history of violent behavior.

B. Prior to providing the written notice of a student's violent behavior to classroom teachers and/or school staff members, the administration will inform the student's parent or guardian that such notice will be provided.

C. Parents will be given notice that they have the right to review and challenge records or data, including the data documenting the history of violent behavior, in accordance with the Protection and Privacy of Pupil Records Policy.

VII. TRAINING NEEDS

Representatives of the school board and representatives of the teachers will discuss the needs of students and staff. The parties may discuss necessary training which may include training on conflict resolution and positive behavior interventions and may discuss necessary intervention services such as student behavioral assessments.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 120A.22, Subd. 7 (Compulsory Instruction)
Minn. Stat. § 121A.45 (Grounds for Dismissal)
Minn. Stat. § 121A.64 (Notification; Teachers' Legitimate Educational Interest)
Minn. Stat. § 121A.75 (Receipt of Records; Sharing)
Minn. Rules Parts 1205.0100-1205.2000 (Data Practices)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)
34 C.F.R. §§ 99.1-99.67 (Rules Implementing FERPA)
Minn. Laws 2003, 1st Sp., Ch. 9, Art. 2, § 53

Cross References: MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)

530 IMMUNIZATION REQUIREMENTS

I. PURPOSE

The purpose of this policy is to require that all students receive the proper immunizations as mandated by law to ensure the health and safety of all students.

II. GENERAL STATEMENT OF POLICY

All students are required to provide proof of immunization, or appropriate documentation exempting the student from such immunization, and such other data necessary to ensure that the student is free from any communicable diseases, as a condition of enrollment.

III. STUDENT IMMUNIZATION REQUIREMENTS

A. No student may be enrolled or remain enrolled, on a full-time, part-time, or shared-time basis, in any elementary or secondary school within the charter school until the student or the student's parent or guardian has submitted to the designated charter school administrator the required proof of immunization. Prior to the student's first date of attendance, the student or the student's parent or guardian shall provide to the designated charter school administrator one of the following statements:

1. a statement from a physician, advanced practice registered nurse, physician assistant, or a public clinic which provides immunizations (hereinafter "medical statement"), affirming that the student received the immunizations required by law, consistent with medically acceptable standards; or

2. a medical statement affirming that the student received the primary schedule of immunizations required by law and has commenced a schedule of the remaining required immunizations, indicating the month and year each immunization was administered, consistent with medically acceptable standards.

B. The statement of a parent or guardian of a student or an emancipated student may be substituted for the medical statement. If such a statement is substituted, this statement must indicate the month and year each immunization was administered. Upon request, the designated charter school administrator will provide information to the parent or guardian of a student or an emancipated student of the dosages required for each vaccine according to the age of the student.

C. The parent or guardian of persons receiving instruction in a home school shall submit one of the statements set forth in Paragraph III.A. or III.B., above, or statement of immunization set forth in Article IV., below, to the executive director of the charter school by October 1 of the first year of their home schooling in Minnesota and the grade 7 year.

D. When there is evidence of the presence of a communicable disease, or when required by any state or federal agency and/or state or federal law, students and/or their parents or guardians may be required to submit such other health care data as is necessary to ensure that the student has received any necessary immunizations and/or is free of any communicable diseases. No student may be enrolled or remain enrolled in any elementary or secondary school within the charter school until the student or the student's parent or guardian has submitted the required data.

E. The charter school may allow a student transferring into a school a maximum of thirty (30) days to submit a statement specified in Paragraph III.A. or III.B., above, or Article IV., below. Students who do not provide the appropriate proof of immunization or the required documentation related to an applicable exemption of the student from the required immunization within the specified time frames shall be excluded from school until such time as the

appropriate proof of immunizations or exemption documentation has been provided.

F. If a person who is not a Minnesota resident enrolls in a charter school online learning course or program that delivers instruction to the person only by computer and does not provide any teacher or instructor contact time or require classroom attendance, the person is not subject to the immunization, statement, and other requirements of this policy.

IV. EXEMPTIONS FROM IMMUNIZATION REQUIREMENTS

Students will be exempt from the foregoing immunization requirements under the following circumstances:

A. The parent or guardian of a minor student or an emancipated student submits a signed medical statement affirming that the immunization of the student is contraindicated for medical reasons or that laboratory confirmation of the presence of adequate immunity exists; or

B. The parent or guardian of a minor student or an emancipated student submits a notarized statement stating the student has not been immunized because of the conscientiously held beliefs of the parent, guardian, or emancipated student.

V. NOTICE OF IMMUNIZATION REQUIREMENTS

A. The charter school will develop and implement a procedure to:

1. notify parents and students of the immunization and exemption requirements by use of a form approved by the Minnesota Department of Health;

2. notify parents and students of the consequence for failure to provide required documentation regarding immunizations;

3. review student health records to determine whether the required information has been provided; and
4. make reasonable arrangements to send a student home when the immunization requirements have not been met and advise the student and/or the student's parent or guardian of the conditions for re-enrollment.

B. The notice provided shall contain written information describing the exemptions from immunization as permitted by law. The notice shall be in a font size at least equal to the font size and style as the immunization requirements and on the same page as the immunization requirements.

VI. IMMUNIZATION RECORDS

A. The charter school will maintain a file containing the immunization records for each student in attendance at the charter school for at least five (5) years after the student attains the age of majority.

B. Student immunization records maintained by the school district are generally considered education records subject to the Family Education Records and Privacy Act (FERPA). The school district may not disclose personally identifiable information (PII), including immunization records, without parent or eligible student consent unless a permissible exception applies.

C. The designated charter school administrator will assist a student and/or the student's parent or guardian in the transfer of the student's immunization file to the student's new school within thirty (30) days of the student's transfer.

D. Upon request of a public or private postsecondary educational institution as defined in Minnesota Statutes, section 135A.14, the designated charter school administrator shall assist in the transfer of the student's immunization file to the postsecondary educational institution.

VII. OTHER

Within sixty (60) days of the commencement of each new school term, the charter school will forward a report to the Commissioner of the Minnesota Department of Education stating the number of students attending each school in the charter school, including the number of students receiving instruction in a home school, the number of students who have not been immunized, and the number of students who received an exemption. The charter school also will forward a copy of all exemption statements received by the charter school to the Commissioner of the Minnesota Department of Health.

Legal References: Minn. Stat. § 13.32 (Educational Data)
Minn. Stat. § 121A.15 (Health Standards; Immunizations; School Children)
Minn. Stat. § 121A.17 (School Board Responsibilities)
Minn. Stat. § 144.29 (Health Records; Children of School Age)
Minn. Stat. § 144.3351 (Immunization Data)
Minn. Stat. § 144.441 (Tuberculosis Screening in Schools)
Minn. Stat. § 144.442 (Testing in Schools)
Minn. Rules Parts 4604.0100-4604.1020 (Immunization)
20 U.S.C. § 1232g (Family Educational and Privacy Rights Act)
McCarthy v. Ozark Sch. Dist., 359 F.3d 1029 (8th Cir. 2004)
Op. Atty. Gen. 169-W (July 23, 1980)
Op. Atty. Gen. 169-W (Jan. 17, 1968)

Cross References: MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)

Resources: MN Department of Health: [School Health Personnel Immunization and Disease Reporting](#) (accessed 12/15/25)

533 WELLNESS

I. PURPOSE

The purpose of this policy is to set forth methods that promote student wellness, prevent and reduce childhood obesity, and assure that school meals and other food and beverages sold and otherwise made available on the school campus during the school day are consistent with applicable minimum local, state, and federal standards.

II. GENERAL STATEMENT OF POLICY

- A. The school board recognizes that nutrition promotion and education, physical activity, and other school-based activities that promote student wellness are essential components of the educational process and that good health fosters student attendance and learning.
- B. The school environment should promote students' health, well-being, and ability to learn by encouraging healthy eating and physical activity.
- C. The charter school encourages the involvement of parents, students, representatives of the school food authority, teachers, school health professionals, the school board, school administrators, and the general public in the development, implementation, and periodic review and update of the charter school's wellness policy.
- D. Children need access to healthy foods and opportunities to be physically active in order to grow, learn, and thrive.
- E. All students in grades K-12 will have opportunities, support, and encouragement to be physically active on a regular basis.

F. Qualified food service personnel will provide students with access to a variety of affordable, nutritious, and appealing foods that meet the health and nutrition needs of students; try to accommodate the religious, ethnic, and cultural diversity of the student body in meal planning; and will provide clean, safe, and pleasant settings and adequate time for students to eat.

III. WELLNESS GOALS

A. Nutrition Promotion and Education

1. The charter school will encourage and support healthy eating by students and engage in nutrition promotion that is:
 - a. offered as part of a comprehensive program designed to provide students with the knowledge and skills necessary to promote and protect their health;
 - b. enjoyable, developmentally appropriate, culturally relevant, and includes participatory activities, such as contests, promotions, taste testing, and field trips; and
 - c. nutrition education is integrated into other subjects beyond health education
2. The charter school will encourage all students to make age appropriate, healthy selections of foods and beverages.
3. NES students have access to the USDA School Breakfast Program
4. NES allows students to access the drinking fountain throughout the day for water. In addition, classrooms allow students to bring individual water bottles from home that have plain drinking water in them.

B. Physical Activity

1. Students need opportunities for physical activity and to fully embrace regular physical activity as a personal behavior. Toward that end, health and physical education will reinforce the knowledge and self-management skills needed to maintain a healthy lifestyle and reduce sedentary activities, such as watching television;
2. Opportunities for physical activity will be incorporated into other subject lessons, where appropriate; and
3. Classroom teachers will provide short physical activity breaks between lessons or classes, as appropriate.
4. PE Teacher has a written physical education curriculum for grades K-12.
5. The written physical education curriculum for each grade is aligned with national and/or state physical education standards.
6. Physical education promotes a physically active lifestyle.
7. NES addresses time per week of physical education instruction for all elementary school students.
8. NES addresses qualifications for PE teachers for grades K-12.
9. NES addresses recess for all elementary school students making sure to follow the Pupil Fair Dismissal Act.
10. NES addresses active transport (Walk/Bike to School Days) for all K-12 students who live within walkable/bikeable distance.
11. NES uses physical activity as a reward as determined by staff.

12. NES does not use physical activity as a punishment.
13. NES does not withhold physical activity as a punishment.

C. School-based Activities to Promote Employee Wellness Goals:

1. NES addresses strategies to support employee wellness through our employer Edvisions Cooperative.
2. NES encourages staff to model healthy eating and physical activity behaviors through our employer Edvisions Cooperative.

D. Communications with Parents

1. The charter school recognizes that parents and guardians have a primary role in promoting their children's health and well-being.
2. The charter school will support parents' efforts to provide a healthy diet and daily physical activity for their children.
3. The charter school encourages parents to pack healthy lunches and snacks and refrain from including beverages and foods without nutritional value.
4. The charter school will provide information about physical education and other school-based physical activity opportunities and will support parents' efforts to provide their children with opportunities to be physically active outside of school.

IV. STANDARDS AND NUTRITION GUIDELINES

A. School Meals

1. The charter school will provide healthy and safe school meal programs that comply with all applicable federal, state, and local laws, rules, and regulations.
2. Food service personnel will provide students with access to a variety of affordable, nutritious, and appealing foods that meet the health and nutrition needs of students.
3. Food service personnel will try to accommodate the religious, ethnic, and cultural diversity of the student body in meal planning.
4. Food service personnel will provide clean, safe, and pleasant settings and adequate time for students to eat.
5. Food service personnel will take every measure to ensure that student access to foods and beverages meets or exceeds all applicable federal, state, and local laws, rules, and regulations and that reimbursable school meals meet USDA nutrition standards.
6. Food service personnel shall adhere to all applicable federal, state, and local food safety and security guidelines.
7. The charter school will make every effort to eliminate any social stigma attached to, and prevent the overt identification of, students who are eligible for free and reduced-price school meals. Students will be served the same meal regardless of their meal pay status.
8. The charter school will provide students access to hand washing or hand sanitizing before they eat meals or snacks.
9. The charter school will make every effort to provide students with sufficient time to eat after sitting down for school meals and will schedule meal periods at appropriate times during the school day. NES offers 20 minutes for lunch from the time students enter the lunch room and 15 minutes of "seat time."

10. The charter school will discourage tutoring, club, or organizational meetings or activities during mealtimes unless students may eat during such activities.

11. The charter school will offer the Education Benefits Form in every enrollment packet annually.

B. School Food Service Program/Personnel

1. The charter school shall designate an appropriate person to be responsible for the charter school's food service program, whose duties shall include the creation of nutrition guidelines and procedures for the selection of foods and beverages made available on campus to ensure food and beverage choices are consistent with current USDA guidelines.

2. As part of the charter school's responsibility to operate a food service program, the charter school will provide continuing professional development for all food service personnel in schools.

C. Competitive Foods and Beverages

1. All foods and beverages sold on school grounds to students, outside of reimbursable meals, are considered "competitive foods." Competitive foods include items sold a la carte in the cafeteria, from vending machines, school stores, and for in-school fundraisers.

2. All competitive foods will meet the USDA Smart Snacks in School (Smart Snacks) nutrition standards and any applicable state nutrition standards, at a minimum. Smart Snacks aim to improve student health and well-being, increase consumption of healthful foods during the school day, and create an environment that reinforces the development of healthy eating habits.

3. Before and Aftercare (child care) programs must also comply with the charter school's nutrition standards unless they are reimbursable under USDA school meals program, in which case they must comply with all applicable USDA standards.

D. Other Foods and Beverages Made Available to Students

1. Student wellness will be a consideration for all foods offered, but not sold, to students on the school campus, including those foods provided through:

a. Celebrations and parties

The charter school will provide a list of healthy party ideas to parents and teachers, including non-food celebration ideas. The USDA has healthy part ideas available:

https://fns-prod.azureedge.us/sites/default/files/resource-files/NibblesHealthyCelebrations_Eng.pdf

b. Classroom snacks brought by parents

The charter school will provide to parents a list of suggested foods and beverages that meet Smart Snacks nutrition standards.

2. Rewards and incentives

Schools will not use foods or beverages as rewards for academic performance or good behavior (unless this practice is allowed by a student's individual education plan or behavior intervention plan) and will not withhold food or beverages as punishment.

3. Fundraising

The charter school will make available to parents and teachers a list of suggested healthy fundraising ideas.

E. Food and Beverage Marketing in Schools

1. School-based marketing will be consistent with nutrition education and health promotion.
2. Schools will restrict food and beverages marketing to the promotion of only those foods and beverages that meet the Smart Snacks nutrition standards.

V. WELLNESS LEADERSHIP AND COMMUNITY INVOLVEMENT

A. Wellness Coordinator

1. The executive director will designate a charter school official to oversee the charter school's wellness-related activities (Wellness Coordinator). The Wellness Coordinator will ensure that each school implements the policy.
2. The principal of each school, or a designated school official, will ensure compliance within the school and will report to the Wellness Coordinator regarding compliance matters upon request.

B. Public Involvement

1. The Wellness Coordinator will permit parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators, and the general public to participate in the development, implementation, and periodic review and update of the wellness policy.

2. The Wellness Coordinator will hold meetings, from time to time, for the purpose of discussing the development, implementation, and periodic review and update of the wellness policy. All meeting dates and times will be posted on the charter school's website and will be open to the public.

VI. POLICY IMPLEMENTATION AND MONITORING

A. Implementation and Publication

1. After approval by the school board, the wellness policy will be implemented throughout the charter school.

2. The charter school will post its wellness policy on its website, to the extent it maintains a website.

B. Annual Reporting

The Wellness Coordinator will annually inform the public about the content and implementation of the wellness policy and make the policy and any updates to the policy available to the public.

C. Triennial Assessment

1. At least once every three (3) years, the charter school will evaluate compliance with the wellness policy to assess the implementation of the policy and create a report that includes the following information:

a. the extent to which schools under the jurisdiction of the charter school are in compliance with the wellness policy;

b. the extent to which the charter school's wellness policy compares to model local wellness policies; and

c. a description of the progress made in attaining the goals of the charter school's wellness policy.

2. The Wellness Coordinator will be responsible for conducting the triennial assessment.

3. The triennial assessment report shall be posted on the charter school's website or otherwise made available to the public.

D. Recordkeeping

The charter school will retain records to document compliance with the requirements of the wellness policy. The records to be retained include, but are not limited to:

1. The charter school's written wellness policy.

2. Documentation demonstrating compliance with community involvement requirements, including requirements to make the local school wellness policy and triennial assessments available to the public.

3. Documentation of the triennial assessment of the local school wellness policy for each school under the charter school's jurisdiction efforts to review and update the wellness policy (including an indication of who is involved in the update and methods the charter school uses to make stakeholders aware of their ability to participate on the Wellness Committee).

Legal References: Minn. Stat. § 121A.215 (Local School District Wellness Policy; Website)
42 U.S.C. § 1751 *et seq.* (Healthy and Hunger-Free Kids Act)
42 U.S.C. § 1758b (Local School Wellness Policy)
42 U.S.C. § 1771 *et seq.* (Child Nutrition Act)
7 U.S.C. § 5341 (Establishment of Dietary Guidelines)
7 C.F.R. § 210.10 (School Lunch Program Regulations)

7 C.F.R. § 220.8 (School Breakfast Program Regulations)

Resources:

Minnesota Department of Education, www.education.state.mn.us

Minnesota Department of Health, www.health.state.mn.us

County Health Departments

Action for Healthy Kids Minnesota, www.actionforhealthykids.org

United States Department of Agriculture, www.fns.usda.gov

Policy Assessment: NES Assessment 2026 (4/2026)

District: NERSTRAND CHARTER SCHOOL

Congratulations! You have completed the WellSAT Policy Assessment. You can see your Policy scores for each item below. Please note if you are missing any of the federal requirements in Section 1. Items with a rating of "0" (item not addressed in the policy) or "1" (weak statement addressing the item) can be improved by referring to the links at wellsat.org/resources.


Section 1. Federal Requirements

FR1	Includes goals for nutrition education that are designed to promote student wellness.	1
FR2	Assures compliance with USDA nutrition standards for reimbursable school meals.	1
FR3	District takes steps to protect the privacy of students who qualify for free or reduced priced meals.	1
FR4	Free drinking water is available during meals.	0
FR5	Ensures annual training for food and nutrition services staff in accordance with USDA Professional Standards.	0
FR6	Addresses compliance with USDA nutrition standards (Smart Snacks) for all food and beverages sold to students during the school day.	NA
FR7	Regulates food and beverages sold in a la carte.	NA
FR8	Regulates food and beverages sold in vending machines.	NA
FR9	Regulates food and beverages sold in school stores.	NA
FR10	Addresses fundraising with food to be consumed during the school day.	NA
FR11	Regulates food and beverages served at class parties and other school celebrations in elementary schools. Use N/A if no elementary schools in district.	0
FR12	Restricts marketing on the school campus during the school day to only those foods and beverages that meet Smart Snacks standards.	0
FR13	Addresses how all relevant groups will participate.	0

Policy Assessment: NES Assessment 2026 (4/2026)
District: NERSTRAND CHARTER SCHOOL

FR14	Identifies the officials responsible for compliance with all components of the local wellness policy in each school.	2
FR15	Addresses making the wellness policy available to the public.	0
FR16	Addresses the assessment of district implementation of the local wellness policy at least once every three years.	1
FR17	Addresses making triennial assessment results available to the public and specifies what will be included.	0
FR18	Addresses a plan for updating policy based on results of the triennial assessment.	0

Section 2. Nutrition Environment and Services


NES1	Addresses access to the USDA School Breakfast Program.	0
NES2	Addresses how to handle feeding children with unpaid meal balances without stigmatizing them.	1
NES3	Specifies how families are provided information about determining eligibility for free/reduced price meals.	0
NES4	Specifies strategies to increase participation in school meal programs.	0
NES5	Specifies marketing to promote healthy food and beverage choices.	0
NES6	Addresses the amount of "seat time" students have to eat school meals.	1
NES7	 Addresses purchasing local foods for the school meals program.	0
NES8	USDA Smart Snack standards are easily accessed in the policy.	0
NES9	Exemptions for infrequent school-sponsored fundraisers.	0
NES10	Addresses foods and beverages containing caffeine at the high school level.	NA

Policy Assessment: NES Assessment 2026 (4/2026)


District: NERSTRAND CHARTER SCHOOL

NES11	Addresses nutrition standards for all foods and beverages served (not sold) to students after the school day, including before and aftercare on school grounds, clubs, and after school programming.	0
NES12	Addresses nutrition standards for all foods and beverages sold (not served) to students after the school day, including before and aftercare on school grounds, clubs, and after school programming.	NA
NES13	Addresses food not being used as a reward.	0
NES14	Addresses availability of free drinking water throughout the school day.	0





Section 3. Nutrition Education

NE1	Nutrition education teaches skills that are behavior focused, interactive, and/or participatory.	0
NE2	All elementary school students receive sequential and comprehensive nutrition education.	0
NE3	All middle school students receive sequential and comprehensive nutrition education.	NA
NE4	All high school students receive sequential and comprehensive nutrition education.	NA
NE5	Nutrition education is integrated into other subjects beyond health education.	0
NE6	Links nutrition education with the food environment.	0
NE7	 Nutrition education addresses agriculture and the food system.	0

Section 4. Physical Education and Physical Activity

PEPA1	 There is a written physical education curriculum for grades K-12.	0
PEPA2	The written physical education curriculum for each grade is aligned with national and/or state physical education standards.	0

Policy Assessment: NES Assessment 2026 (4/2026)
District: NERSTRAND CHARTER SCHOOL


PEPA3	Physical education promotes a physically active lifestyle.	0
PEPA4	Addresses time per week of physical education instruction for all elementary school students.	0
PEPA5	Addresses time per week of physical education instruction for all middle school students.	NA
PEPA6	Addresses time per week of physical education instruction for all high school students.	NA
PEPA7	Addresses qualifications for physical education teachers for grades K-12.	0
PEPA8	Addresses providing physical education training for physical education teachers.	0
PEPA9	Addresses physical education exemption requirements for all students.	NA
PEPA10	Addresses physical education substitution for all students.	NA
PEPA11	 Addresses family and community engagement in physical activity opportunities at all schools.	NA
PEPA12	 Addresses before and after school physical activity for all students including clubs, intramural, interscholastic opportunities.	NA
PEPA13	Addresses recess for all elementary school students.	0
PEPA14	 Addresses physical activity breaks during school.	0
PEPA15	Joint or shared-use agreements for physical activity participation at all schools.	NA
PEPA16	District addresses active transport (Safe Routes to School) for all K-12 students who live within walkable/bikeable distance.	0
PEPA17	 Addresses using physical activity as a reward.	0
PEPA18	Addresses physical activity not being used as a punishment.	0

Policy Assessment: NES Assessment 2026 (4/2026)

District: NERSTRAND CHARTER SCHOOL

PEPA19	Addresses physical activity not being withheld as a punishment.	0
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Section 5. Employee Wellness

EW1	 Addresses strategies to support employee wellness.	0
EW2	Encourages staff to model healthy eating and physical activity behaviors.	0

Section 6. Integration and Coordination

IC1	Addresses the establishment of an ongoing district wellness committee.	0
IC2	Addresses the establishment of an ongoing school building-level wellness committee.	NA

Overall District Policy Score

Total Comprehensiveness	District Score 9
Total Strength	District Score 1

531 THE PLEDGE OF ALLEGIANCE

I. PURPOSE

The charter school board recognizes the need to display an appropriate United States flag and to provide instruction to students in the proper etiquette, display, and respect of the flag. The purpose of this policy is to provide for recitation of the Pledge of Allegiance and instruction in school to help further that end.

II. GENERAL STATEMENT OF POLICY

Students in this charter school shall recite the Pledge of Allegiance to the flag of the United States of America one or more times each week. The recitation shall be conducted:

- A. By each individual classroom teacher or the teacher's surrogate; or
- B. Over a school intercom system by a person designated by the school principal or other person having administrative control over the school.

III. EXCEPTIONS

Anyone who does not wish to participate in reciting the Pledge of Allegiance for any personal reasons may elect not to do so. Students and school personnel must respect another person's right to make that choice.

IV. INSTRUCTION

Students will be instructed in the proper etiquette toward, correct display of, and respect for the flag, and in patriotic exercises.

Legal References: Minn. Stat. § 121A.11, Subd. 3 (Pledge of Allegiance)
Minn. Stat. § 121A.11, Subd. 4 (Instruction)
Minn. Stat. § 124E.03, Subd. 2(e) (Applicable Law)

Cross References: None

532 USE OF PEACE OFFICERS AND CRISIS TEAMS TO REMOVE STUDENTS WITH IEPs FROM SCHOOL GROUNDS

I. PURPOSE

The purpose of this policy is to describe the appropriate use of peace officers and crisis teams to remove, if necessary, a student with an individualized education program (IEP) from school grounds.

II. GENERAL STATEMENT OF POLICY

The charter school is committed to promoting learning environments that are safe for all members of the school community. It further believes that students are the first priority and that they should be reasonably protected from physical or emotional harm at all school locations and during all school activities.

In general, all students, including those with IEPs, are subject to the terms of the charter school's discipline policy. Building level administrators have the leadership responsibility to maintain a safe, secure, and orderly educational environment within which learning can occur. Corrective action to discipline a student and/or modify a student's behavior will be taken by staff when a student's behavior violates the charter school's discipline policy.

If a student with an IEP engages in conduct which, in the judgment of school personnel, endangers or may endanger the health, safety, or property of the student, other students, staff members, or school property, that student may be removed from school grounds in accordance with this policy.

III. DEFINITIONS

For purposes of this policy, the following terms have the meaning given them in this section:

- A. “Crisis team” means a group of persons, which may include teachers and non-teaching school personnel, selected by the building administrator in each school building who have received crisis intervention training and are responsible for becoming actively involved with resolving crises. The building administrator or designee shall serve as the leader of the crisis team.

- B. “Emergency” means a situation where immediate intervention is needed to protect a child or other individual from physical injury.

- C. “Peace officer” means an employee or an elected or appointed official of a political subdivision or law enforcement agency who is licensed by the Board of Peace Officer Standards and Training, charged with the prevention and detection of crime and the enforcement of general criminal laws of the state and who has the full power of arrest. The term “peace officer” includes a person who serves as a sheriff, a deputy sheriff, a police officer, or a state patrol trooper.

- D. “Physical holding” means physical intervention intended to hold a child immobile or limit a child's movement, where body contact is the only source of physical restraint, and where immobilization is used to effectively gain control of a child in order to protect a child or other individual from physical injury.

- E. The phrase “remove the student from school grounds” is the act of securing the person of a student with an IEP and escorting that student from the school building or school activity at which the student with an IEP is located.

- F. “School Resource Officer” means a peace officer who is assigned to work in an elementary school, middle school, or secondary school during the regular instructional school day as one of the officer’s regular responsibilities through the terms of a contract entered between the peace officer’s employer and the designated charter school.

G. "Student with an IEP" or "the student" means a student who is eligible to receive special education and related services pursuant to the terms of an IEP or an individual interagency intervention plan (IIIP).

H. All other terms and phrases used in this policy shall be defined in accordance with applicable state and federal law or ordinary and customary usage.

IV. REMOVAL OF STUDENTS WITH IEPs FROM SCHOOL GROUNDS

A. Removal By Crisis Team

If the behavior of a student with an IEP escalates to the point where the student's behavior endangers or may endanger the health, safety, or property of the student, other students, staff members, or school property, the school building's crisis team may be summoned. The crisis team may attempt to de-escalate the student's behavior by means including, but not limited to, those described in the student's IEP and/or behavior intervention plan. When such measures fail, or when the crisis team determines that the student's behavior continues to endanger or may endanger the health, safety, or property of the student, other students, staff members, or school property, the crisis team may remove the student from school grounds.

If the student's behavior cannot be safely managed, school personnel may immediately request assistance from the school resource officer or a peace officer.

B. Removal By School Resource Officer or Peace Officer

If a student with an IEP engages in conduct which endangers or may endanger the health, safety, or property of the student, other students, staff members, or school property, the school building's crisis team, building administrator, or the building administrator's designee, may request that the school resource officer or a peace officer remove the student from school grounds.

If a student with an IEP is restrained or removed from a classroom, school building, or school grounds by a peace officer at the request of a school

administrator or school staff person during the school day twice in a 30-day period, the student's IEP team must meet to determine if the student's IEP is adequate or if additional evaluation is needed.

Whether or not a student with an IEP engages in conduct which endangers or may endanger the health, safety, or property of the student, other students, staff members, or school property, charter school personnel may report a crime committed by a student with an IEP to appropriate authorities. If the charter school reports a crime committed by a student with an IEP, school personnel shall transmit copies of the special education and disciplinary records of the student for consideration by appropriate authorities to whom it reports the crime, to the extent that the transmission is permitted by the Family Education Rights and Privacy Act (FERPA), the Minnesota Government Data Practices Act, and charter school's policy, Protection and Privacy of Pupil Records.

The fact that a student with an IEP is covered by special education law does not prevent state law enforcement and judicial authorities from exercising their responsibilities with regard to the application of federal and state law to crimes committed by a student with an IEP.

C. Reasonable Force Permitted

1. In removing a student with an IEP from school grounds, a building administrator, other crisis team members, or the school resource officer or other agents of the charter school, whether or not members of a crisis team, may use reasonable force when it is necessary under the circumstances to correct or restrain a student or prevent bodily harm or death to another

2. In removing a student with an IEP from school grounds, police liaison officers and charter school personnel are further prohibited from engaging in the following conduct:

a. Corporal punishment prohibited by Minnesota Statutes, section 121A.58;

- b. Requiring a child to assume and maintain a specified physical position, activity, or posture that induces physical pain;
 - c. Totally or partially restricting a child's senses as punishment;
 - d. Denying or restricting a child's access to equipment and devices such as walkers, wheelchairs, hearing aids, and communication boards that facilitate the child's functioning except when temporarily removing the equipment or device is needed to prevent injury to the child or others or serious damage to the equipment or device, in which case the equipment or device shall be returned to the child as soon as possible;
 - e. Interacting with a child in a manner that constitutes sexual abuse, neglect, or physical abuse under Minnesota Statutes, Chapter 260E;
 - f. Physical holding (as defined above and in Minnesota Statutes, section 125A.0941) that restricts or impairs a child's ability to breathe, restricts or impairs a child's ability to communicate distress, places pressure or weight on a child's head, throat, neck, chest, lungs, sternum, diaphragm, back, or abdomen, or results in straddling a child's torso;
 - g. Withholding regularly scheduled meals or water; and/or
 - h. Denying a child access to toilet facilities.
3. Any reasonable force used under Minnesota Statutes, sections 121A.582; 609.06, subdivision 1; and 609.379 which intends to hold a child immobile or limit a child's movement where body contact is the only source of physical restraint or confines a child alone in a room from which egress is barred shall be reported to the Minnesota Department of

Education as a restrictive procedure, including physical holding or seclusion used by an unauthorized or untrained staff person.

D. Parental Notification

The building administrator or designee shall make reasonable efforts to notify the student's parent or guardian of the student's removal from school grounds as soon as possible following the removal.

E. Continued Removals; Review of IEP

Continued and repeated use of the removal process described herein must be reviewed in the development of the individual student's IEP or IIP.

F. Effect of Policy in an Emergency; Use of Restrictive Procedures

A student with an IEP may be removed in accordance with this policy regardless of whether the student's conduct would create an emergency.

If the charter school seeks to remove a student with an IEP from school grounds under this policy due to behaviors that constitute an emergency and the student's IEP, IIP, or behavior intervention plan authorizes the use of one or more restrictive procedures, the crisis team may employ those restrictive procedures, in addition to any reasonable force that may be necessary, to facilitate the student's removal from school grounds, as long as the crisis team members who are implementing the restrictive procedures have received the training required by Minnesota Statutes, section 125A.0942, subdivision 5, and otherwise comply with the requirements of section 125A.0942.

G. Reporting to the Minnesota Department of Education (MDE)

Annually, stakeholders may recommend, as necessary, to the Commissioner of MDE (Commissioner) specific and measurable implementation and outcome goals for reducing the use of restrictive procedures. The Commissioner must submit to the Legislature a report on charter schools'

progress in reducing the use of restrictive procedures that recommends how to further reduce these procedures and eliminate the use of seclusion. By January 15, April 15, July 15, and October 15 of each year, charter schools must report, in a form and manner determined by the Commissioner, about individual students who have been secluded. By July 15 each year, charter schools must report summary data. The summary data must include information on the use of restrictive procedures for the prior school year, July 1 through June 30, including the use of reasonable force by school personnel that is consistent with the definition of physical holding or seclusion of a child with a disability.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. §§ 121A.40-121A.56 (Minnesota Pupil Fair Dismissal Act)
Minn. Stat. § 121A.582 (Student Discipline; Reasonable Force)
Minn. Stat. § 121A.61 (Discipline and Removal of Students from Class)
Minn. Stat. § 121A.67 (Removal by Police Officer)
Minn. Stat. §§ 125A.094-125A.0942 (Restrictive Procedures for Children with Disabilities)
Minn. Stat. § 609.06 (Authorized Use of Force)
Minn. Stat. § 609.379 (Permitted Actions)
Minn. Stat. § 626.8482 (School Resource Officers; Duties; Training; Model Policy)
20 U.S.C. § 1232g *et seq.* (Family Educational Rights and Privacy (FERPA))
20 U.S.C. § 1415(k)(6) (Individuals with Disabilities Education Act)
34 C.F.R. § 300.535 (Referral to and Action by Law Enforcement and Judicial Authorities)

Cross References: MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 507 (Corporal Punishment and Prone Restraint)
MSBA/MASA Model Policy 507.5 (School Resource Officers)
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)
MSBA/MASA Model Policy 525 (Violence Prevention)
MSBA/MASA Model Policy 806 (Crisis Management Policy)

534 SCHOOL MEALS POLICY

I. PURPOSE

The purpose of this policy is to ensure that students receive healthy and nutritious meals through the charter school's nutrition program and that charter school employees, families, and students have a shared understanding of expectations regarding meal charges. The policy of the charter school is to provide meals to students in a respectful manner and to maintain the dignity of students by prohibiting lunch shaming or otherwise ostracizing the student. The policy seeks to allow students to receive the nutrition they need to stay focused during the school day and minimize identification of students with insufficient funds to pay for a la carte items or second meals as well as to maintain the financial integrity of the school nutrition program.

II. PAYMENT OF MEALS

A. Students have use of a meal account. When the balance reaches zero, a student may charge a reimbursable meal only. Once an account is negative, the District will follow their negative meal balance procedure to make the account whole. When an account becomes negative, a student shall not be allowed to charge a la carte items until the negative account balance is paid. Payments can be online through the parent portal, at each school site, at the District Office, or payments can be sent to the food service office.

If the charter school participates in the United States Department of Agriculture National School Lunch program and has an Identified Student Percentage below the federal percentage determined for all meals to be reimbursed at the free rate via the Community Eligibility Provision must participate in the free school meals program.

B. Free School Meals Program

1. The free school meals program is created within the Minnesota Department of Education.

2. Each school that participates in the United States Department of Agriculture National School Lunch program and has an Identified Student Percentage at or above the federal percentage determined for all meals to be reimbursed at the free rate must participate in the federal Community Eligibility Provision in order to participate in the free school meals program.

3. Each school that participates in the free school meals program must:

a. participate in the United States Department of Agriculture School Breakfast Program and the United States Department of Agriculture National School Lunch Program; and

b. provide to all students at no cost up to two (2) federally reimbursable meals per school day, with a maximum of one (1) free breakfast and one (1) free lunch.

c. A student who has been determined eligible for free and reduced-price meals must always be served a reimbursable meal even if the student has an outstanding debt.

C. Once a meal has been placed on a student's tray or otherwise served to a student, the meal may not be subsequently withdrawn from the student by the cashier or other school official, whether or not the student has an outstanding meal balance.

D. When a student has a negative account balance, the student will not be allowed to charge a snack item.

E. If a parent or guardian chooses to send in one payment that is to be divided between sibling accounts, the parent or guardian must specify how the funds are to be distributed to the students' accounts. Funds may not be transferred between sibling accounts unless written permission is received from the parent or guardian.

F. A student may purchase a second breakfast at the nonprogram price if the student has already selected a reimbursable breakfast.

G. A student may purchase a second lunch at the nonprogram price if the student has already selected a reimbursable lunch.

III. LOW OR NEGATIVE ACCOUNT BALANCES – NOTIFICATION

A. The charter school will make reasonable efforts to notify families when meal account balances are low or fall below zero.

B. Families will be notified of an outstanding negative balance. Families will be notified by phone, text or letter depending on the negative balance.

C. Reminders for payment of outstanding student meal balances will not demean or stigmatize any student participating in the school lunch program, including, but not limited to, dumping meals, withdrawing a meal that has been served, announcing or listing students' names publicly, providing alternative meals not specifically related to dietary needs; providing nonreimbursable meals; or affixing stickers, stamps, or pins.

IV. UNPAID MEAL CHARGES

A. The charter school will make reasonable efforts to communicate with families to resolve the matter of unpaid charges. Where appropriate, families may be encouraged to apply for free or reduced-price meals for their children.

B. The charter school will make reasonable efforts to collect unpaid meal charges classified as delinquent debt. Unpaid meal charges are designated as

delinquent debt when payment is overdue, the debt is considered collectable, and efforts are being made to collect it.

C. Negative balances of more than \$60.00, not paid prior to the end of the school year), will be turned over to the superintendent of Faribault Public Schools or designee for collection. In some instances, the school district does use a collection agency to collect unpaid school meal debts after reasonable efforts first have been made by the school district to collect the debt. Collection options may include, but are not limited to, use of collection agencies, claims in the conciliation court, or any other legal method permitted by law.

D. The school district may not enlist the assistance of non-charter school employees, such as volunteers, to engage in debt collection efforts.

E. The charter school will not impose any other restriction prohibited under Minnesota Statutes, section 123B.37 due to unpaid student meal balances. The charter school will not limit a student's participation in any school activities, graduation ceremonies, field trips, athletics, activity clubs, or other extracurricular activities or access to materials, technology, or other items provided to students due to an unpaid student meal balance.

V. COMMUNICATION OF POLICY

A. This policy and any pertinent supporting information shall be provided in writing (i.e., mail, email, back-to-school packet, student handbook, etc.) to:

1. all households at or before the start of each school year;
2. students and families who transfer into the charter school, at the time of enrollment; and
3. all charter school personnel who are responsible for enforcing this policy.

B. The charter school will post this policy on the charter school's website, or the website of the organization where the meal is served, in addition to providing the required written notification described above.

C. If the charter school contracts with a third party for its meal services, it will provide the vendor with its school meals policy. The charter school will ensure that any third-party provider with whom the charter school enters into either an original or modified contract after July 1, 2021, adheres to the charter school's school meals policy.

Legal References: Minn. Stat. § 123B.37 (Prohibited Fees)
Minn. Stat. § 124D.111 (School Meals Policies; Lunch Aid; Food Service Accounting)
42 U.S.C. § 1751 *et seq.* (Healthy and Hunger-Free Kids Act)
7 C.F.R. § 210 *et seq.* (School Lunch Program Regulations)
7 C.F.R. § 220.8 (School Breakfast Program Regulations)

Cross References: None

Resources: USDA Policy Memorandum SP 46-2016, [Unpaid Meal Charges: Local Meal Charge Policies \(2016\)](#) (accessed 10/29/25)
USDA Policy Memorandum SP 47-2016, [Unpaid Meal Charges: Clarification on Collection of Delinquent Meal Payments \(2016\)](#) (accessed 10/29/25)
USDA Policy Memorandum SP 23-2017, [Unpaid Meal Charges: Guidance and Q&As \(2017\)](#) (accessed 10/29/25)

535 SERVICE ANIMALS IN SCHOOLS

I. PURPOSE

The purpose of this policy is to establish parameters for the use of service animals by students, employees, and visitors within charter school buildings and on school grounds.

II. GENERAL STATEMENT OF POLICY

Individuals with disabilities shall be permitted to bring their service animals into school buildings or on school grounds in accordance with, and subject to, this policy.

III. DEFINITIONS

A. Handler

A “handler” is an individual with a disability who uses a service animal. In the case of an individual who is unable to care for and supervise the service animal for reasons such as age or disability, “handler” means the person who cares for and supervises the animal on that individual’s behalf. Charter school personnel are not responsible for the care, supervision, or handling responsibilities of a service animal.

B. Service Animal

A “service animal” is a dog (regardless of breed or size) or miniature horse that is individually trained to perform “work or tasks” for the benefit of an individual with a disability, including an individual with a physical, sensory, psychiatric, intellectual, or mental disability. Other species of animals, whether wild or domestic, trained or untrained, are not service animals. Service animals are

working animals that perform valuable functions; they are not pets. The work or tasks performed by the service animal must be directly related to the individual's disability. An animal accompanying an individual for the sole purpose of providing emotional support, therapy, comfort, or companionship is not a service animal.

C. Trainer

A "trainer" is a person who is training a service animal and is affiliated with a recognized training program for service animals.

D. Work or Tasks

1. "Work or tasks" are those functions performed by a service animal.

2. Examples of "work or tasks" include, but are not limited to, assisting individuals who are blind or have low vision with navigation and other tasks, alerting individuals who are deaf or hard of hearing to the presence of people or sounds, providing non-violent protection or rescue work, pulling a wheelchair, assisting an individual during a seizure, alerting individuals to the presence of allergens, retrieving items such as medicine or the telephone, providing physical support and assistance with balance and stability to individuals with mobility disabilities, and helping persons with psychiatric and neurological disabilities by preventing or interrupting impulsive or destructive behaviors.

3. The crime deterrent effects of an animal's presence and the provision of emotional support, well-being, comfort, or companionship are not "work or tasks" for the purposes of this policy.

IV. ACCESS TO PROGRAMS AND ACTIVITIES; PERMITTED INQUIRIES

A. In general, handlers (i.e., individuals with disabilities or trainers) are permitted to be accompanied by their service animals in all areas of charter school properties where members of the public, students, and employees are allowed to

go. A handler has the right to be accompanied by a service animal whenever and to the same extent that the handler has the right: (a) to be present on charter school property or in charter school facilities; (b) to attend or participate in a school- sponsored event, activity, or program; or (c) to be transported in a vehicle that is operated by or on behalf of the charter school.

B. It is an unfair discriminatory practice to prohibit a person with a disability from taking a service animal into the public place or conveyance to aid persons with disabilities, and if the service animal is properly harnessed or leashed so that the person with a disability may maintain control of the service animal.

C. The charter school shall not require a person with a disability to make an extra payment or pay an additional charge when taking a service animal into any charter school.

D. When an individual with a disability brings a service animal to a charter school property, charter school employees shall not ask about the nature or extent of a person's disability, but may make the following two inquiries to determine whether the animal qualifies as a service animal:

1. Is the service animal required because of a disability; and
2. What work or tasks is the service animal trained to perform.

E. Charter school employees shall not make these inquiries of an individual with a disability bringing a service animal to charter school property when it is readily apparent that an animal is trained to do work or perform tasks for an individual with a disability. However, charter school employees may inquire whether the individual with a disability has completed and submitted the request form described in Article VI., below.

F. An individual with a disability may not be required to provide documentation such as proof that the animal has been certified, trained, or licensed as a service animal.

V. REQUIREMENTS FOR ALL SERVICE ANIMALS

- A. The service animal must be required for the individual with a disability.
- B. The service animal must be individually trained to do work or tasks for the benefit of the individual with a disability.
- C. A service animal must have a harness, leash, or other tether, unless either the handler is unable, because of a disability, to use a harness, leash, or other tether, or the use of a harness, leash, or other tether would interfere with the service animal's safe, effective performance of work or tasks, in which case, the service animal must be otherwise under the handler's control (e.g., voice control, signals, or other effective means).
- D. The service animal must be housebroken.
- E. The service animal must be under the control of its handler at all times. The handler is responsible for the care and supervision of a service animal, including walking the service animal, feeding the service animal, grooming the service animal, providing veterinary care to the service animal, and responding to the service animal's need to relieve itself, including the proper disposal of the service animal's waste.
- F. The charter school is not responsible for providing a staff member to walk the service animal or to provide any other care or assistance to the animal.
- G. In the case of a student who is unable to care for and/or supervise his or her service animal, the student's parent/guardian is responsible for arranging for such care and supervision. In the case of an employee or other individual who is unable to care for and/or supervise his or her service animal, the employee or other individual's authorized representative is responsible for arranging for a service animal's care and supervision.
- H. The service animal must be properly licensed and vaccinated in accordance with applicable state laws and local ordinances.

VI. REQUESTING THE USE OF A SERVICE ANIMAL AT SCHOOL

A. Students with a disability seeking to be accompanied by a service animal are requested to submit the Approval Request Form to the building principal of the school the student attends. The principal will notify the executive director or the administrator designated with responsibility to address such requests. Charter school employees seeking to be accompanied by a service animal are requested to submit the Approval Request Form to the executive director or the administrator designated with responsibility to address such requests.

B. Students or employees seeking to bring a service animal onto charter school premises are requested to identify whether the need for the service animal is required because of a disability and to describe the work or tasks that the service animal is trained to perform.

C. The owner of the service animal shall provide written evidence that the service animal has received all vaccinations required by state law or local ordinance.

VII. REMOVAL OR EXCLUSION OF A SERVICE ANIMAL

A. A school official may require a handler to remove a service animal from charter school property, a school building, or a school-sponsored program or activity, if:

1. Any of the requirements described in Article V., above, are not met.
2. The service animal is out of control and/or the handler does not effectively control the animal's behavior;
3. The presence of the service animal would fundamentally alter the nature of a service, program or activity; or

4. The service animal behaves in a way that poses a direct threat to the health or safety of others, has a history of such behavior, or otherwise poses a significant health or safety risk to others that cannot be eliminated by reasonable accommodations.

B. If the service animal is properly excluded, the charter school shall give the individual with a disability the opportunity to participate in the service, program, or activity without the service animal, unless such individual has violated a law or school rule or regulation that would warrant the removal of the individual.

VIII. ADDITIONAL LIMITATIONS FOR MINIATURE HORSES

In assessing whether a miniature horse may be permitted in a school building or on school grounds as a service animal, the following factors shall be considered:

- A. The type, size, and weight of the miniature horse and whether the facility can accommodate these features;
- B. Whether the handler has sufficient control of the miniature horse;
- C. Whether the miniature horse is housebroken; and
- D. Whether the miniature horse's presence in a specific building or on school grounds compromises legitimate health and safety requirements.

IX. ALLERGIES; FEAR OF ANIMALS

If a student or employee notifies the charter school that he or she is allergic to a service animal, the charter school will balance the rights of the individuals involved. In general, allergies that are not life threatening are not a valid reason for prohibiting the presence of a service animal. Fear of animals is generally not a valid reason for prohibiting the presence of a service animal.

X. NON-SERVICE ANIMALS FOR STUDENTS WITH INDIVIDUALIZED EDUCATION PROGRAMS (IEPS) OR SECTION 504 PLANS

If a special education student or a student with a Section 504 plan seeks to bring an animal onto school property that is not a service animal, the request shall be referred to the student's IEP team or Section 504 team, as appropriate, to determine whether the animal is necessary for the student to receive a free appropriate public education (FAPE) or, in the case of a Section 504 student, to reasonably accommodate the student's access to the charter school's programs and activities.

XI. NON-SERVICE ANIMAL AS AN ACCOMMODATION FOR EMPLOYEES

If an employee seeks to bring an animal onto school property that is not a service animal, the request shall be referred to the executive director or the administrator designated to handle such requests. A charter school employee who is a qualified individual with a disability will be allowed to bring such animal onto school property when it is determined that such use is required to enable the employee to perform the essential functions of his or her position or to enjoy the benefits of employment in a manner comparable to those similarly situated non-disabled employees.

XII. LIABILITY

- A. The owner of the service animal or non-service animal is responsible for any harm or injury to an individual and for any property damage caused by the service animal while on charter school property.

- B. An individual who, directly or indirectly through statements or conduct, intentionally misrepresents an animal in that person's possession as a service animal may be subject to criminal liability.

Legal References: Minn. Stat. § 256C.02 (Public Accommodations)
Minn. Stat. § 363A.19 (Discrimination Against Disabilities Prohibited)
Minn. Stat. § 609.226 (Harm Caused by Dog)
Minn. Stat. § 609.833 (Misrepresentation of Service Animal)
Section 504 of the Rehabilitation Act of 1973
28 C.F.R. § 35.104, 28 C.F.R. § 35.130(b)(7), and 28 C.F.R. § 35.136
(ADA Regulations)
20 U.S.C. § 1400 *et seq.* (Individuals with Disabilities Education Act)

Cross References: MSBA/MASA Policy 402 (Disability Nondiscrimination Policy)
MSBA/MASA Policy 521 (Student Disability Nondiscrimination)

Board Meetings 26-27

August 10, 2026

September 14, 2026

October 19, 2026 (3rd week)

November 9, 2026

December 14, 2026

January 11, 2027

February 8, 2027

March 15, 2027 (3rd week)

April 12, 2027

May 10, 2027

June 14, 2027

July 2027 - No Meeting