



Nerstrand Elementary School
205 2nd St | PO Box 156
Nerstrand MN 55053

Board of Directors Meeting Minutes

Charter District #4055

October 20, 2025 | 3:30 p.m.

Nerstrand Elementary Media Center

Members Present	Members Absent	Staff Present	Other Attendees
Carmen Bonde		Nicole Musolf	
Andrea Peterson		Traci LaFerriere	
Carissa Erickson			
Sarah Johnson			
Paula Shroyer			
Terri Neumann			
Ali Bossmann (3:36)			

1.0 Call to Order at 3:30 p.m.

1.1 Roll Call

2.0 Approve Agenda

Approved. First: Terri, Second: Paula, Yay:6 , Nay: 0, Abstentions:0

3.0 Opportunity to Report any Board Conflicts of Interest

None noted

4.0 Approve Board Meeting Minutes

4.1 Approve September 8, 2025 Board Meeting Minutes

Approved. First: Terri, Second: Carmen, Yay: 6, Nay: 0, Abstentions: 0

Nerstrand Elementary Charter Authorizer is:
Novation Education Opportunities (NEO)
3432 Denmark Ave, Ste 130
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5.0 Community Comment

None noted

6.0 Reports

6.1 Director Report

a) News

- Our whole school went to the Big Woods for Discovery Day and learned about migration and every group went to River Bend for a half day of learning.
- Our student committees have started meeting and begun their important work for the year. This year we added 3-D printing.
- Ben returned this year for another semester for music with our students, which they enjoy so much. He is helping to prepare them for the winter concert.

b) Student Achievement

- Science MCA results: 35.7 (us) vs. 26.2 (State)
- This is a new test so we can't accurately compare it to past scores.
- We completed all FAST testing for grades K-5, dyslexia screening and F&P testing.
- Staff had a professional development day to plan interventions based on testing data.

c) NEO Update

- We will review our contract goals as all data is entered.

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d) Director Performance

- The Director continues to observe, informally, all teachers multiple times per month. Our new reading curriculum is being implemented and we are working through the challenges that it brings, as well as the rewards.

6.2 Enrollment for 25-26

- Current enrollment for 2025-2026 is 134
- Kindergarten: 22, 1st: 26, 2nd:23, 3rd:24, 4th:29, 5th:10
- 1st & 4th grade are closed

6.3 Finance Report

- a) Monthly Financial Report by Traci LaFerriere
Motion to approve Monthly Financial Report
Motion approved. First: Carmen, Second: Sarah,
Yay: 7, Nay: 0, Abstentions: 0
- b) Vote on donations over \$500 from August 12- October 20, 2025
Motion to approve donation
Motion approved. First: Terri, Second: Sarah
Yay: 7, Nay: 0, Abstentions: 0
- c) Audit Report from 24-25 school year; Abdo via video; No findings; Members signed certificate as ongoing board training on finance.

7.0 Policy

- a) Policy #419 Tobacco Free Environment

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Motion to approve Policy #419 Tobacco Free Environment

Motion approved. First: Paula, Second: Terri, Yay: 7, Nay: 0,
Abstentions: 0

b) Policy #420 Infectious Disease

Motion to approve Policy #420 Infection Disease

Motion approved. First: Sarah, Second: Carmen, Yay: 7, Nay: 0,
Abstentions: 0

c) Policy #421 Gifts to Employees or Board Members

Motion to approve Policy #421 Gifts to Employees or Board
Members

Motion approved. First: Terri, Second: Paula, Yay: 7, Nay: 0,
Abstentions: 0

d) Policy #423 Employee-Student Relationship

Motion to approve Policy #423 Employee-Student Relationship

Motion approved. First: Carmen, Second: Andrea, Yay: 7, Nay: 0,
Abstentions: 0

e) 24-25 Annual Report - First Look

f) Policy #424.1 License Status - First Look

g) Policy #427 Workload Limits for Certain Special Education Teachers
- First Look

8.0 New Business

8.1 Review Staffing

a) Discuss Bri Melford

8.2 Building Update

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9.0 Old Business

- 9.1 Board Chair checks in with Member Peterson regarding board trainings.

10.0 Other

- 10.1 Opportunity for BOD member comments on meeting:
Did we stay on track? Strategic vs. micro-manage? Everyone able to participate? Yes, the meeting went well, good discussion and passing of motions.

- 10.2 Next Board of Directors meeting – November 10, 2025 at 3:30pm, Nerstrand Media Center

11.0 Adjournment

Motion to adjourn at 4:02 p.m.

Approved. First: Paula, Second: Sarah, Yay: 7, Nay: 0, Abstentions: 0

Carissa Erickson, Chairperson of the Board

Sarah Johnson, Clerk of the Board

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