



Nerstrand Elementary School
205 2nd St | PO Box 156
Nerstrand MN 55053

Board of Directors Meeting Minutes

Charter District #4055

January 12, 2026 | 3:30 p.m.

Nerstrand Elementary Media Center

Members Present	Members Absent	Staff Present	Other Attendees
Carmen Bonde	Andrea Peterson	Nicole Musolf	
Terri Neumann	Ali Bossmann	Traci LaFerriere	
Carissa Erickson			
Sarah Johnson			
Paula Shroyer			

1.0 Call to Order at 3:34 p.m.

1.1 Roll Call

2.0 Approve Agenda

Approved. First: Terri, Second: Carmen, Yay:5 , Nay: 0, Abstentions:0

3.0 Opportunity to Report any Board Conflicts of Interest

None noted

4.0 Approve Board Meeting Minutes

4.1 Approved December 8, 2025 Board Meeting Minutes

Approved. First: Paula, Second: Terri, Yay: 5, Nay: 0, Abstentions: 0

Nerstrand Elementary Charter Authorizer is:
Novation Education Opportunities (NEO)
3432 Denmark Ave, Ste 130
Eagan, MN 55123



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5.0 Community Comment

None noted

6.0 Reports

6.1 Director Report

a) News

- The school participated in a Kwik Trip fundraiser.
- We hosted our winter music concert and a whole school PJ and movie day.
- Special Education staff were honored as well as long-time volunteer Larry Ritchie for Volunteer Appreciation Day.

b) Student Achievement

- We've begun winter FAST testing which includes aReading, aMath, and CBM assessments. Data will be available in February when all students have finished.
- F & P testing will happen at the end of January.
- Paraprofessionals received ongoing reading training as part of the READ Act and teachers continued learning about our new reading curriculum during the teacher work day.

c) NEO Update

- We will be able to report on progress towards goals in February once mid-year testing is complete.

d) Director Performance

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- Staff continues to work on implementation of the Reading Curriculum; Director continues to observe classrooms.

6.2 Enrollment for 25-26

- Current enrollment for 2025-2026 is 130
- Kindergarten: 21, 1st: 25, 2nd:22, 3rd:24, 4th:28, 5th:10
- 1st, 3rd, & 4th grade are closed

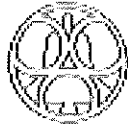
6.3 Finance Report

- a) Monthly Financial Report by Traci LaFerriere
Motion to approve Monthly Financial Report
Motion approved. First: Carmen, Second: Sarah,
Yay: 5, Nay: 0, Abstentions: 0
- b) Vote on donations over \$500 from November 10, 2025- January 12, 2026
No Vote

7.0 Policy

- a) Policy #505 Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees
Motion to approve Policy #505 Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees
Motion approved. First: Paula, Second: Terri, Yay: 5, Nay: 0, Abstentions: 0
- b) Policy #507 Corporal Punishment & Prone Restraint
Motion to approve Policy #507 Corporal Punishment & Prone Restraint
Motion approved. First: Sarah, Second: Carmen, Yay: 5, Nay: 0, Abstentions: 0

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- c) Policy #508 Extended School Year for Certain Students with Individualized Education Plans
Motion to approve Policy #508 Extended School Year for Certain Students with Individualized Education Plans
Motion approved. First: Terri, Second: Paula, Yay: 5, Nay: 0, Abstentions: 0
- e) Policy #510 School Activities - First Look
- f) Policy #511 Student Fundraising - First Look
- g) Policy #513 - Student Promotion, Retention & Program Design - First Look

8.0 New Business

8.1 Review Staffing

- a) Hire Brianna Melford, Music Teacher, Part-Time (41 days); \$34.17/hour

Motion to approve hiring Brianna Melford, Music Teacher, Part-Time (41 days); \$34.17/hour

Motion approved. First: Paula, Second: Sarah, Yay: 5, Nay: 0, Abstentions: 0

- 8.2 Review Board Survey for 25-26; Board set continued goal of developing and defining roles and responsibilities of board members.

- 8.3 Review BOD Terms; Sarah, Carmen & Ali's terms end June 30, 2026.

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8.4 Establish an Election Committee; 3 or less members; Carmen, Sarah, and Carissa will be the Election Committee.

8.5 Establish a Director Evaluation Committee; 3 or less members; Paula, Terri, and Andrea will be the Director Evaluation Committee.

9.0 Old Business

9.1 Board Chair planned to check in with Member Peterson regarding board trainings. She was not present so check in will occur at the next meeting.

10.0 Other

10.1 Opportunity for BOD member comments on meeting:

Did we stay on track? Strategic vs. micro-manage? Everyone able to participate? Yes, the meeting went well, good discussion and passing of motions.

10.2 Next Board of Directors meeting – February 2, 2026 at 3:30pm,
Nerstrand Media Center

11.0 Adjournment

Motion to adjourn at 4:08 p.m.

Approved. First: Paula, Second: Carmen, Yay: 5, Nay: 0, Abstentions: 0

Carissa Erickson, Chairperson of the Board

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Sarah Johnson, Clerk of the Board

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