



Nerstrand Elementary School  
205 2nd St | PO Box 156  
Nerstrand MN 55053

## Board of Directors Meeting Minutes

Charter District #4055

February 12, 2024 | 3:30 p.m.

Nerstrand Elementary Media Center

Members Present	Members Absent	Staff Present	Other Attendees
Carmen Bonde (3:40)		Nicole Musolf	
Ali Bossmann (3:40)		Traci LaFerriere	
Kelly McGregor			
Carissa Erickson			
Phil McBride			
Terri Neumann			
Tara Vondrasek			

1.0 Call to Order at 3:31 p.m.

1.1 Roll Call

2.0 Approve Agenda

Approved. First: Kelly, Second: Terri, Yay: 5, Nay: 0, Abstentions: 0

3.0 Opportunity to Report any Board Conflicts of Interest

None noted

4.0 Approve Board Meeting Minutes

4.1 Approve January 8, 2024 Board Meeting Minutes

Approved. First: Terri, Second: Kelly, Yay: 5, Nay: 0, Abstentions: 0

Nerstrand Elementary Charter Authorizer is:  
Novation Education Opportunities (NEO)  
3432 Denmark Ave, Ste 130  
Eagan, MN 55123



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#### 4.2 Approve December 11, 2023 Board Meeting Minutes

Approved. First: Terri, Second: Kelly, Yay: 5, Nay: 0, Abstentions: 0

#### 5.0 Community Comment

None present

#### 6.0 Reports

##### 6.1 Director Report

###### a) News

- Open enrollment began for the 24-25 school year
- Nicole interviewed on two radio stations-KYMN and KDHL
- 15,000 marketing fliers were distributed to Northfield and Faribault school district homes
- Several private tours were given
- Eagle Bluff Trip for 5th graders scheduled March 18-20
- Fundraising rewards of Fancy Lunch, Pie in the Face, and Kiss a goat were a hit by all
- New copier was installed
- Entire school attended FHS Childrens Play of Rainbow Fish

###### b) Student Achievement

- FAST A-Reading and A-Math results from fall to winter were shared. K-1 and 4-5 had reductions and 2-3 remained stagnant in reading. In math, 2-3 and 4-5 saw reductions and K-1 saw an increase.
- Teachers looked at data and planned interventions during their January workday

###### c) NEO Update

- NEO completed the Learning Walk for the year

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- They observed a responsive learning environment, teachers and paraprofessionals working as a team, multiple strategies to improve student learning, many strategies layered into the instruction and enjoyed seeing the maple trees being tapped

#### d) Director Performance

- Director Support and Evaluation Committee will begin to formalize the process of the director's evaluation for the year

### 6.2 Enrollment Update

- Current enrollment for 2023-2024 is 99
- Kindergarten:17, 1st: 20, 2nd:19, 3rd:14, 4th:16, 5th:13

### 6.3 Finance Report

#### a) Monthly Financial Report by Traci LaFerriere

Motion to approve Monthly Financial Report

Motion approved. First: Tara, Second: Kelly, roll call vote.

Yay: 7, Nay: 0, Abstentions: 0

#### b) Review and vote to approve donations over \$500

Motion to approve donations over \$500 per policy from 1/3-2/5

Motion approved. First: Kelly, Second: Phil, Yay: 7, Nay: 0,

Abstentions: 0

### 7.0 Policy

#### a) Policy 201 Legal Status of the Board of Directors

Motion to approve policy 201 Legal Status of the Board of Directors

Motion approved. First: Carmen, Second: Kelly, Yay: 7, Nay: 0,

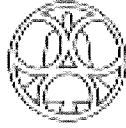
Abstentions: 0

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- b) Policy 202 School Board Officers  
Motion to approve policy 202 School Board Officers  
Motion approved. First: Kelly, Second: Carmen, Yay: 7, Nay: 0,  
Abstentions: 0
- c) Policy 203 School Board Governing Rules  
Motion to approve policy 203 School Board Governing Rules  
Motion approved. First: Kelly, Second: Terri, Yay: 7, Nay: 0,  
Abstentions: 0
- d) First look at policy 203.1 School Board Procedures
- e) First look at policy 203.2 Order of Regular School Board Meeting
- f) First look at policy 203.5 Board Meeting Agenda

## 8.0 New Business

8.1 Review Staffing  
No change

- 8.2 Update from Election Committee
- a) Paula Shroyer to run
  - b) Election to be held on May 13, 2024
  - c) Voters to be notified on Apr 12, 2024
  - d) Ballots to go home on May 6, 2024

8.3 Establish a Finance Committee of 3 or less Board Members  
Carissa and Phil will be on committee

8.4 Approve On the Move Contract for 24-25 & 25-26, \$110/hour  
Motion to approve On the Move Contract

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Motion approved. First: Terri, Second: Kelly, Yay: 7, Nay: 0,  
Abstentions: 0

## 9.0 Old Business

- 9.1 Chair reminds new board members Bossmann and McBride that they have 1 year to complete 3 required trainings (finance, governance, employment). Finance training must be completed By Aug. 22, 2024

## 10.0 Other

- 10.1 Opportunity for BOD member comments on meeting:

Did we stay on track? Strategic vs. micro-manage? Everyone able to participate? Yes, the meeting went well, good discussion and passing of motions.

- 10.2 Next Board of Directors meeting – March 11, 2024 at 3:30pm,  
Nerstrand Media Center

## 11.0 Adjournment

Motion to adjourn at 3:49 p.m.

Approved. First: Kelly, Second: Carmen, Yay: 7, Nay: 0, Abstentions: 0



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Carissa Erickson, Chairperson of the Board

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Tara Vondrasek, Clerk of the Board

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