



Nerstrand Elementary School  
205 2nd St | PO Box 156  
Nerstrand MN 55053

## Board of Directors Meeting Minutes

Charter District #4055

February 2, 2026 | 3:30 p.m.

Nerstrand Elementary Media Center

Members Present	Members Absent	Staff Present	Other Attendees
Carmen Bonde	Terri Neumann	Nicole Musolf	
Andrea Peterson			
Carissa Erickson			
Sarah Johnson			
Paula Shroyer			
Ali Bossmann (online)			

1.0 Call to Order at 3:33 p.m.

1.1 Roll Call

2.0 Approve Agenda

Approved. First: Paula, Second: Carmen, Yay:6 , Nay: 0, Abstentions:0

3.0 Opportunity to Report any Board Conflicts of Interest

None noted

4.0 Approve Board Meeting Minutes

4.1 Approved January 12, 2026 Board Meeting Minutes

Approved. First: Sarah, Second: Paula, Yay: 6, Nay: 0, Abstentions: 0

Nerstrand Elementary Charter Authorizer is:  
Novation Education Opportunities (NEO)  
3432 Denmark Ave, Ste 130  
Eagan, MN 55123



Nerstrand Elementary School  
205 2nd St | PO Box 156  
Nerstrand MN 55053

## 5.0 Community Comment

None noted

## 6.0 Reports

### 6.1 Director Report

#### a) News

- Open enrollment has begun for the 26-27 school year.
- Bri has started teaching music classes.
- Work has started on the ABC process. The process will be long but should be able to be completed.
- Paraprofessionals have finished READ Act training and have started CPI training.

#### b) Student Achievement

- Winter FAST testing has been completed and students are moving in the right direction to end the school year successfully.

#### c) NEO Update

- Family surveys will be completed at conferences and data will be available at the March meeting.
- Contract goal progress was discussed with NEO, and we are on track for a 5 year automatic renewal. Next year will be the official renewal process.

#### d) Director Performance

Nerstrand Elementary Charter Authorizer is:  
Novation Education Opportunities (NEO)  
3432 Denmark Ave, Ste 130  
Eagan, MN 55123



Nerstrand Elementary School  
205 2nd St | PO Box 156  
Nerstrand MN 55053

- The director is doing formal observations of all staff.
- A director evaluation committee was formed last month.

## 6.2 Enrollment for 25-26

- Current enrollment for 2025-2026 is 130
- Kindergarten: 21, 1st: 25, 2nd:22, 3rd:24, 4th:28, 5th:10
- 1st, 3rd, & 4th grade are closed

## 6.3 Enrollment or 26-27

- Kindergarten: 10, 1st: 21, 2nd:25, 3rd:22, 4th:24, 5th:28
- 2nd, 4th, & 5th grade are closed. 2nd and 5th have a wait list.

## 6.4 Finance Report

- a) No monthly financial report due to the timing of the meeting.
- b) Vote on donations over \$500 from November 10, 2025- F2, 2026  
No Vote

## 7.0 Policy

- a) Policy #505 School Activities  
Motion to approve Policy #510 School Activities  
Motion approved. First: Sarah, Second: Paula, Yay: 6, Nay: 0,  
Abstentions: 0
- b) Policy #511 Student Fundraising  
Motion to approve Policy #511 Student Fundraising  
Motion approved. First: Carmen, Second: Andrea, Yay: 6, Nay: 0,  
Abstentions: 0

Nerstrand Elementary Charter Authorizer is:  
Novation Education Opportunities (NEO)  
3432 Denmark Ave, Ste 130  
Eagan, MN 55123



Nerstrand Elementary School  
205 2nd St | PO Box 156  
Nerstrand MN 55053

- c) Policy #513 - Student Promotion, Retention & Program Design  
Motion to approve Policy #513 - Student Promotion, Retention & Program Design  
Motion approved. First: Sarah, Second: Andrea, Yay: 6, Nay: 0, Abstentions: 0
- e) Policy #517 Student Recruiting - First Look
- f) Policy #518 DNR-DNI Orders - First Look
- g) Policy #519 Interviews of Students by Outside Agencies- First Look

## 8.0 New Business

- 8.1 Review Staffing NA
- 8.2 Establish a Finance Committee of 3 or less board members
  - a) A Finance Committee consisting of Carissa, Paula, and Carmen was established.
- 8.3 Board Election will happen on May 12, 2026; voters must be notified of candidates and election process 30 days before, which is April 10, 2026.
- 8.4 On-Going Training with Edvision's Cooperative Employment' sign certificate; reschedule for March as trainer is ill.
- 8.5 2026-2027 Calendar - First Look

## 9.0 Old Business

- 9.1 Board Chair checks in with Member Peterson regarding board trainings. Remaining two are due June 2026.

Nerstrand Elementary Charter Authorizer is:  
Novation Education Opportunities (NEO)  
3432 Denmark Ave, Ste 130  
Eagan, MN 55123



Nerstrand Elementary School  
205 2nd St | PO Box 156  
Nerstrand MN 55053

## 10.0 Other

### 10.1 Opportunity for BOD member comments on meeting:

Did we stay on track? Strategic vs. micro-manage? Everyone able to participate? Yes, the meeting went well, good discussion and passing of motions.

### 10.2 Next Board of Directors meeting – March 9, 2026 at 3:30pm, Nerstrand Media Center

## 11.0 Adjournment

Motion to adjourn at 3:46 p.m.

Approved. First: Paula, Second: Ali, Yay: 6, Nay: 0, Abstentions: 0

---

Carissa Erickson, Chairperson of the Board

---

Sarah Johnson, Clerk of the Board

Nerstrand Elementary Charter Authorizer is:  
Novation Education Opportunities (NEO)  
3432 Denmark Ave, Ste 130  
Eagan, MN 55123