



Nerstrand Elementary School
205 2nd St | PO Box 156
Nerstrand MN 55053

Board of Directors Meeting Minutes

Charter District #4055

May 12, 2025 | 3:30 p.m.

Nerstrand Elementary Media Center

Members Present	Members Absent	Staff Present	Other Attendees
Carmen Bonde	Terri Neumann	Nicole Musolf	
Tara Vondrasek		Traci LaFerriere	
Carissa Erickson			
Sarah Johnson			
Paula Shroyer			
Ali Bossmann			

1.0 Call to Order at 3:30 p.m.

1.1 Roll Call

2.0 Approve Agenda

Approved. First: Paula, Second: Sarah, Yay:6 , Nay: 0, Abstentions: 0

3.0 Opportunity to Report any Board Conflicts of Interest

None noted

4.0 Approve Board Meeting Minutes

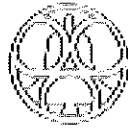
4.1 Approve April 14, 2025 Board Meeting Minutes

Approved. First: Carmen, Second: Paula, Yay: 6, Nay: 0, Abstentions: 0

5.0 Community Comment

None noted

Nerstrand Elementary Charter Authorizer is:
Novation Education Opportunities (NEO)
3432 Denmark Ave, Ste 130
Eagan, MN 55123



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6.0 Reports

6.1 Director Report

a) News

- The office gave several new family tours
- Hosted a new family and kindergarten night
- PTO held annual carnival
- Students roller skated in Phy. Ed.
- 5th Graders graduated from DARE
- New Woodlands teacher, Alyssa Clark was hired
- School wide bus safety
- Students prepared for the upcoming Community Celebration

b) Student Achievement

- 3-5th Grade took the MCA tests
- 5th Grade took Science MCA test
- Students began FAST AReading, AMath & CBMR testing
- Teachers had a Professional Development Day and started preparing for the end of the year

c) NEO Update

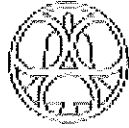
- Checklist items continue to be completed

d) Director Performance

- Director's Evaluation was completed
- Results were shared with the board

6.2 Enrollment for 24-25

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- Current enrollment for 2024-2025 is 106
- Kindergarten: 23, 1st: 16, 2nd:19, 3rd:23, 4th:11, 5th:14
- Enrollment for 25-26 as of 4/17/25 is 127

6.3 Finance Report

- a) Monthly Financial Report by Traci LaFerriere
Motion to approve Monthly Financial Report
Motion approved. First: Sarah, Second: Carmen,
Yay: 6, Nay: 0, Abstentions: 0
- b) Vote on donations over \$500 from April 15- May 12, 2025
None

- c) Approve Budget Revision
Motion to approve Budget Revision
The FY25 Revised Budget should be approved as:

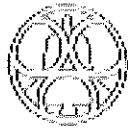
	Fund 01	Fund 04
Revenue	\$1,822,836	\$6819
Expense	\$1,610,890	\$8043
Net	\$211,946	-\$1224
Ending	\$756,719	\$707

Motion approved. First: Paula, Second: Tara, Yay: 6, Nay: 0,
Abstentions: 0

7.0 Policy

- a) Policy 413 Harassment & Violence
Motion to approve Policy 413 Harassment & Violence
Motion approved. First: Paula, Second: Sarah, Yay: 6, Nay: 0,
Abstentions: 0
- b) Policy 414 Mandated Reporting of Child Neglect
Motion to approve Policy 414 Mandated Reporting of Child Neglect

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Motion approved. First: Sarah, Second: Ali, Yay: 6, Nay: 0,
Abstentions: 0

- c) First look Policy 416 Drug, Alcohol & Cannabis Testing
- d) First look Policy 417 Chemical Use & Abuse
- e) First look Policy 418 Drug Free Workplace & School
- f) Director Evaluation Committee Responsibility Document
Motion to approve the Director Evaluation Committee Responsibility Document
Motion approved. First: Sarah, Second: Paula, Yay: 6, Nay: 0,
Abstentions: 0
- g) Finance Committee Responsibility Document
Motion to approve the Finance Committee Responsibility Document
Motion approved. First: Carmen, Second: Tara, Yay: 6, Nay: 0,
Abstentions: 0

8.0 New Business

8.1 Review Staffing

- a) Approve Alyssa Clark, 4-5 Teacher, 25-26 at \$60,536
Motion to approve Alyssa Clark, 4-5 Teacher, 25-26 at \$60,536
Motion approved. First: Tara, Second: Paula, Yay: 6, Nay: 0,
Abstentions: 0

8.2 On-going board development- Follow the Bylaws completed and certificate signed

- 8.3 Approve 25-26 Board Meeting Schedule
Motion to approve 25-26 Board Meeting Schedule
Motion approved. First: Carmen, Second: Sarah, Yay: 6, Nay: 0,
Abstentions: 0

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- 8.4 Update from Director Support & Evaluation Committee
Evaluation was completed and rubric results were shared
- 8.5 Approve Edvisions Health Insurance Plan
Motion to approve Edvisions Health Insurance Plan with no increase, single allocation for employer \$678.77 and family allocation \$1127.85
Motion approved. First: Sarah, Second: Carmen, Yay: 6, Nay: 0, Abstentions: 0
- 8.6 Announce 2025 Board Election Results
Teacher member: Andrea Peterson
Parent member: Carrisa Erickson
Community member: Terri Neumann

9.0 Old Business

10.0 Other

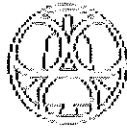
- 10.1 Opportunity for BOD member comments on meeting:
Did we stay on track? Strategic vs. micro-manage? Everyone able to participate? Yes, the meeting went well, good discussion and passing of motions.

- 10.2 Next Board of Directors meeting – June 9, 2025 at 3:30pm,
Nerstrand Media Center

11.0 Adjournment

- Motion to adjourn at 4:29p.m.
Approved. First: Tara, Second: Sarah, Yay: 6, Nay: 0, Abstentions: 0

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Carissa Erickson, Chairperson of the Board

Tara Vondrasek, Clerk of the Board

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