

Nerstrand Elementary School  
205 2nd St | PO Box 156  
Nerstrand MN 55053

## Board of Directors Meeting Minutes

Charter District #4055

December 8, 2025 | 3:30 p.m.

Nerstrand Elementary Media Center

Members Present	Members Absent	Staff Present	Other Attendees
Ali Bossmann (in 3:35)	Carmen Bonde	Nicole Musolf	
Andrea Peterson		Traci LaFerriere	
Carissa Erickson			
Sarah Johnson			
Paula Shroyer			
Terri Neumann			

1.0 Call to Order at 3:30 p.m.

1.1 Roll Call

2.0 Approve Agenda

Approved. First: Paula, Second: Sarah, Yay:5 , Nay: 0, Abstentions:0

3.0 Opportunity to Report any Board Conflicts of Interest

None noted

4.0 Approve Board Meeting Minutes

4.1 Approved November 10, 2025 Board Meeting Minutes

Approved. First: Terri, Second: Andrea, Yay: 5, Nay: 0, Abstentions: 0

Nerstrand Elementary Charter Authorizer is:  
Novation Education Opportunities (NEO)  
3432 Denmark Ave, Ste 130  
Eagan, MN 55123



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## 5.0 Community Comment

None noted

## 6.0 Reports

### 6.1 Director Report

#### a) News

- 5th Graders went to Eagle Bluff and the 4th graders took a trip to Big Woods State Park.
- Prairie students had their traditional Thanksgiving feast.
- The first trimester has been completed.
- Nerstrand Fire Chief Joe Johnson read to Kindergarten through 2nd grade students.
- The building sale has been completed and Grace Lutheran Church are our official landlords until the ABC has been completed.

#### b) Student Achievement

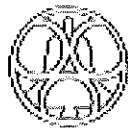
- Students are continuing to work in their intervention groups and are being progress monitored.

#### c) NEO Update

- NEO did their annual Learning Walk and comments were shared with staff.

#### d) Director Performance

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- Staff had two professional development days this month, in which paraprofessional staff was trained on the READ ACT and teachers were trained on the new reading curriculum EL Open Up. Teachers also worked on report cards and progress reports.

## 6.2 Enrollment for 25-26

- Current enrollment for 2025-2026 is 130
- Kindergarten: 21, 1st: 25, 2nd:22, 3rd:24, 4th:28, 5th:10
- 1st, 3rd, & 4th grade are closed

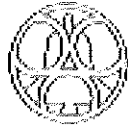
## 6.3 Finance Report

- a) Monthly Financial Report by Traci LaFerriere  
Motion to approve Monthly Financial Report  
Motion approved. First: Sarah, Second: Terri,  
Yay: 6, Nay: 0, Abstentions: 0
- b) Vote on donations over \$500 from November 10- December, 2025  
No Vote

## 7.0 Policy

- a) Policy #427 Workload Limits for Certain Special Education Teachers  
Motion to approve Policy #427 Workload Limits for Certain Special Education Teachers  
Motion approved. First: Terri, Second: Paula, Yay: 6, Nay: 0, Abstentions: 0
- b) Policy #501 School Weapons  
Motion to approve Policy #501 School Weapons

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Motion approved. First: Sarah, Second: Andrea, Yay: 6, Nay: 0,  
Abstentions: 0

c) Policy #502 Search of a Student's Locker, Desk, Possessions and Person

Motion to approve Policy #502 Search of a Student's Locker, Desk, Possessions and Person

Motion approved. First: Terri, Second: Paula, Yay: 6, Nay: 0,  
Abstentions: 0

d) Policy #504.5 Family Vacation Policy and Request Form

Motion to approve Policy #504.5 Family Vacation Policy and Request Form

Motion approved. First: Paula, Second: Sarah, Yay: 6, Nay: 0,  
Abstentions: 0

e) Policy 505 Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees - First Look

f) Policy 507 Corporal Punishment & Prone Restraint - First Look

g) Policy 508 Extended School Year for Certain Students with Individualized Education Plans - First Look

## 8.0 New Business

### 8.1 Review Staffing

### 8.2 Building Update

-Building is officially sold. The ABC process will start in January.

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- 8.3 Approve Building Lease with Grace Lutheran Church for December 2025-June 2028 for \$17,337.50 per month from December 2025-June 2026 and July 2026-June 2028 for \$15,816.67 per month

Motion to approve Building Lease with Grace Lutheran Church

Motion approved. First: Paula, Second: Andrea, Yay: 6, Nay: 0, Abstentions: 0

- 8.4 Ongoing Board Training in State Data Practices; Respond to Data Requests; Certificate signed.

- 8.5 Board to Complete Board Assessment by January 8, 2026;  
Use Google Form

#### 9.0 Old Business

- 9.1 Board Chair checks in with Member Peterson regarding board trainings.

#### 10.0 Other

- 10.1 Opportunity for BOD member comments on meeting:

Did we stay on track? Strategic vs. micro-manage? Everyone able to participate? Yes, the meeting went well, good discussion and passing of motions.

- 10.2 Next Board of Directors meeting – January 12, 2026 at 3:30pm,  
Nerstrand Media Center

#### 11.0 Adjournment

Motion to adjourn at 4:20 p.m.

Approved. First: Terri, Second: Ali, Yay: 6, Nay: 0, Abstentions: 0

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Carissa Erickson, Chairperson of the Board

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Sarah Johnson, Clerk of the Board

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