



Nerstrand Elementary School  
205 2nd St | PO Box 156  
Nerstrand MN 55053

## Board of Directors Meeting Minutes

Charter District #4055

October 9, 2023 | 3:30 p.m.

Nerstrand Elementary Media Center

Members Present	Members Absent	Staff Present	Other Attendees
Carmen Bonde	Kelly McGregor	Nicole Musolf	Tyler See
Ali Bossmann		Traci LaFerriere	Eric Molho
Carissa Erickson			
Phil McBride			
Terri Neumann			
Tara Vondrasek			

1.0 Call to Order at 3:33 p.m.

1.1 Roll Call

2.0 Approve Agenda

Approved. First: Terri, Second: Carmen, Yay: 6, Nay: 0, Abstentions: 0

3.0 Opportunity to Report any Board Conflicts of Interest

None noted

4.0 Approve September 11, 2023 Board Meeting Minutes

Approved. First: Carmen, Second: Terri, Yay: 6, Nay: 0, Abstentions: 0

5.0 Community Comment

None present

6.0 Reports

Nerstrand Elementary Charter Authorizer is:  
Novation Education Opportunities (NEO)  
3432 Denmark Ave, Ste 130  
Eagan, MN 55123



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## 6.1 Director Report

### a) News

- All fall formal assessments completed
- National Talk Like a Pirate Day was a successful dress up day for all staff and students
- NES had an informational table at the Big Woods Run
- Discovery Day was canceled due to weather this year
- New website is near completion

### b) Student Achievement

- Fall A-Reading Scores that are in the red or yellow were shared:  
K 33%, 1st-30%, 2/3rd-44%, and 4/5th-34%
- Fall A-Math Scores that are in the red or yellow were shared:  
K-6%, 1st-30%, 2/3rd-35%, and 4/5th-31%
- This data is tied to our NEO contract goals

### c) NEO Update

- Learning Walk is scheduled for February 1, 2024
- Formal Site Visit is scheduled for March 20, 2024

### d) Director Performance

- The Director will focus on instruction this year
- Weekly visits to each classroom is proving invaluable

## 6.2 Enrollment Update

Current enrollment for 23-24 is 98 students:

Kindergarten-15, 1st-20, 2nd-19, 3rd-15, 4th-16, 5th-13

## 6.3 Finance Report

### a) Monthly Financial Report by Traci LaFerriere

Motion to approve Monthly Financial Report

Motion approved. First: Tara, Second: Carmen, roll call vote.

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Yay: 6, Nay: 0, Abstentions: 0

b) Review and vote to approve donations over \$500  
None received

c) Abdo presented audit form 2022-2023; this was the board's  
on-going training in finance for the year

## 7.0 Policy

- a) Edvisions Employee Handbook  
Motion to approve Edvisions Employee Handbook  
Motion approved. First: Phil, Second: Carmen, Yay: 6, Nay:0,  
Abstentions: 0
- b) Evacuation/Relocation Procedure- First Look
- c) Policy 721 Capitalization- First Look

## 8.0 New Business

### 8.1 Review Staffing

- a) No changes

### 8.2 Board Chair confirms background checks for BOD Members

- a) All BOD background checks are 100% complete

### 8.3 Update from Director Support and Evaluation Committee

- a) New committee will be formed at November meeting

## 9.0 Old Business

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- 9.1 Chair reminds new board members Bossmann and McBride that they have 1 year to complete 3 required trainings (finance, governance, employment). One training must be completed within the first 6 months. (Feb. 22, 2024 & Aug. 22, 2024)

#### 10.0 Other

##### 10.1 Opportunity for BOD member comments on meeting:

Did we stay on track? Strategic vs. micro-manage? Everyone able to participate? Yes, the meeting went well, good discussion and passing of motions.

##### 10.2 Next Board of Directors meeting – November 13, 2023 at 3:30pm, Nerstrand Media Center

#### 11.0 Adjournment

Motion to adjourn at 4:19 p.m.

Approved. First: Carmen, Second: Tara, Yay: 6, Nay: 0, Abstentions: 0

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Carissa Erickson, Chairperson of the Board

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Tara Vondrasek, Clerk of the Board

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