



Nerstrand Elementary School  
205 2nd St | PO Box 156  
Nerstrand MN 55053

## Board of Directors Meeting Minutes

Charter District #4055

April 14, 2025 | 3:30 p.m.

Nerstrand Elementary Media Center

Members Present	Members Absent	Staff Present	Other Attendees
Carmen Bonde		Nicole Musolf	
Tara Vondrasek		Traci LaFerriere	
Carissa Erickson			
Sarah Johnson			
Terri Neumann			
Paula Shroyer			
Ali Bossmann (3:37)			

1.0 Call to Order at 3:30 p.m.

1.1 Roll Call

2.0 Approve Agenda

Approved. First: Terri, Second: Sarah, Yay:6 , Nay: 0, Abstentions: 0

3.0 Opportunity to Report any Board Conflicts of Interest

None noted

4.0 Approve Board Meeting Minutes

4.1 Approve changes to February 10, 2025 Board Meeting Minutes

Approved. First: Carmen, Second: Paula, Yay: 6, Nay: 0, Abstentions: 0

4.2 Approve March 10, 2025 Board Meeting Minutes

Approved. First Sarah, Second: Carmen, Yay: 6, Nay: 0, Abstentions: 0

Nerstrand Elementary Charter Authorizer is:

Novation Education Opportunities (NEO)

3432 Denmark Ave, Ste 130

Eagan, MN 55123



Nerstrand Elementary School  
205 2nd St | PO Box 156  
Nerstrand MN 55053

## 5.0 Community Comment

None noted

## 6.0 Reports

### 6.1 Director Report

#### a) News

- Prairie students went to River Bend Nature Center
- PTO held annual Sock Hop
- All student Spotlight lunches were completed with Nicole
- 5th graders went to Eagle Bluff and completed all activities
- 4th graders went to the Big Woods and learned about animal tracks
- Savannah students held their Invention Convention
- Winter conferences were held and had 98.5% attendance

#### b) Student Achievement

- Reading and math interventions are continued in preparation for the State MCA tests
- Staff completed the required MCA training in order to administer the tests

#### c) NEO Update

- Formal site visit was completed and we did well in many categories
- The end of May there will be a check-in with NEO to review the final things to wrap-up the year

#### d) Director Performance

Nerstrand Elementary Charter Authorizer is:  
Novation Education Opportunities (NEO)  
3432 Denmark Ave, Ste 130  
Eagan, MN 55123



Nerstrand Elementary School  
205 2nd St | PO Box 156  
Nerstrand MN 55053

- Staff participated in training on behavior and safety specific to lockdowns
- Staff informal and formal observations continued this month

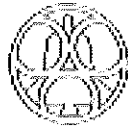
## 6.2 Enrollment for 24-25

- Current enrollment for 2024-2025 is 107
- Kindergarten: 23, 1st: 16, 2nd:19, 3rd:23, 4th:11, 5th:14
- Enrollment for 25-26 as of 4/17/25 is 119

## 6.3 Finance Report

- a) Monthly Financial Report by Traci LaFerriere  
Motion to approve Monthly Financial Report  
Motion approved. First: Paula, Second: Sarah,  
Yay: 7, Nay: 0, Abstentions: 0
- b) Vote on donations over \$500 from March 11- April 14  
Motion to approve donation from Dennison Lions  
Motion approved. First: Paula, Second: Carmen, Yay: 7, Nay: 0,  
Abstentions: 0
- c) Approve Teacher Salary Matrix 25-26  
Motion to approve Teacher Salary Matrix for 25-26  
Motion approved. First: Terri, Second: Sarah, Yay: 7, Nay: 0,  
Abstentions: 0
- d) Approve Paraprofessional Salary Matrix 25-26  
Motion to approve Paraprofessional Salary Matrix for 25-26  
Motion approved. First: Paula, Second: Sarah, Yay: 7, Nay: 0,  
Abstentions: 0
- e) Update from Finance Committee  
Update was included in the Finance update and report
- f) Approve 25-26 Budget

Nerstrand Elementary Charter Authorizer is:  
Novation Education Opportunities (NEO)  
3432 Denmark Ave, Ste 130  
Eagan, MN 55123



Nerstrand Elementary School  
205 2nd St | PO Box 156  
Nerstrand MN 55053

Motion to approve the 25-26 Budget

Motion approved. First: Sarah, Second: Tara, Yay: 7, Nay: 0,  
Abstentions: 0

## 7.0 Policy

### a) Policy 412 Expense Reimbursement

Motion to approve Policy 412 Expense Reimbursement

Motion approved. First: Terri, Second: Paula, Yay: 7, Nay: 0,  
Abstentions: 0

### b) First look Policy 413 Harassment & Violence

### c) First look Policy 414 Mandated Reporting of Child Neglect

### d) First look Policy 415 Mandated Reporting of Vulnerable Adults Board decided this Policy does not apply to elementary level

### e) By-Laws update to meet statute requirements

Motion to approve By-Laws update

Motion approved. First: Sarah, Second: Tara, Yay: 7, Nay: 0,  
Abstentions: 0

## 8.0 New Business

### 8.1 Review Staffing

#### a) Approve Mikayla Sannes as Special Education Teacher for 25-26 at \$58,526.77

Motion to approve Mikayla Sannes for Special Education Teacher for 25-26 at \$58,526.77

Motion approved. First: Carmen, Second: Paula, Yay: 7, Nay: 0,  
Abstentions: 0

### 8.2 On-going board development- Board Roles & Strategic Planning completed and certificate signed

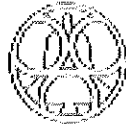
Nerstrand Elementary Charter Authorizer is:  
Novation Education Opportunities (NEO)  
3432 Denmark Ave, Ste 130  
Eagan, MN 55123



Nerstrand Elementary School  
205 2nd St | PO Box 156  
Nerstrand MN 55053

- 8.3 Approve 25-26 School Calendar  
Motion to approve 25-26 School Calendar  
Motion approved. First: Sarah, Second: Tara, Yay: 7, Nay: 0,  
Abstentions: 0
- 8.4 Update from Director Support & Evaluation Committee  
Staff survey will be completed 4-16-25 during staff meeting
- 8.5 Approve 25-26 Contracts
- a) Goodhue County Education District, \$12,495  
Motion to approve contract with Goodhue County Education District  
Motion approved. First: Carmen, Second: Paula, Yay: 7, Nay: 0,  
Abstentions: 0
  - b) Indigo Education, \$21,500 + \$2500  
Motion to approve contract with Indigo Education  
Motion approved. First: Terri, Second: Carmen, Yay: 7, Nay: 0,  
Abstentions: 0
  - c) Edvisions Cooperative, 2% of salaries  
Motion to approve Edvisions Cooperative 2% of salaries  
Motion approved. First: Carmen, Second: Sarah, Yay: 7, Nay: 0,  
Abstentions: 0
  - d) Evergreen Therapy Solutions, 485/hr; ceiling of \$59,000  
Motion to approve contract with Evergreen Therapy Solutions  
Motion approved. First: Paula, Second: Terri, Yay: 7, Nay: 0,  
Abstentions: 0
  - e) Traci LaFerriere, \$55,200  
Motion to approve contract with Traci LaFerriere  
Motion approved. First: Sarah, Second: Carmen, Yay: 7, Nay: 0,  
Abstentions: 0
  - f) Student-Centered Services, \$115/hr, ceiling of \$10,000  
Motion to approve contract with Student-Centered Services  
Motion approved. First: Terri, Second: Sarah, Yay: 7, Nay: 0,  
Abstentions: 0
  - g) Fernbrook Family Center, no cost

Nerstrand Elementary Charter Authorizer is:  
Novation Education Opportunities (NEO)  
3432 Denmark Ave, Ste 130  
Eagan, MN 55123



Nerstrand Elementary School  
205 2nd St | PO Box 156  
Nerstrand MN 55053

Motion to approve contract with Fernbrook Family Center

Motion approved. First: Tara, Second: Paula, Yay: 7, Nay: 0,  
Abstentions: 0

h) Uptick Education, \$120/hr, ceiling of \$24,000

Motion to approve contract with Uptick Education

Motion approved. First: Sarah, Second: Paula, Yay: 7, Nay: 0,  
Abstentions: 0

## 9.0 Old Business

## 10.0 Other

10.1 Opportunity for BOD member comments on meeting:

Did we stay on track? Strategic vs. micro-manage? Everyone able to participate? Yes, the meeting went well, good discussion and passing of motions.

10.2 Next Board of Directors meeting – May 12, 2025 at 3:30pm,  
Nerstrand Media Center

## 11.0 Adjournment

Motion to adjourn at 4:37p.m.

Approved. First: Tara, Second: Paula, Yay: 7, Nay: 0, Abstentions: 0

---

Carissa Erickson, Chairperson of the Board

---

Tara Vondrasek, Clerk of the Board

Nerstrand Elementary Charter Authorizer is:  
Novation Education Opportunities (NEO)  
3432 Denmark Ave, Ste 130  
Eagan, MN 55123